

TOWN OF TWO HILLS



Policy Number: 2008-02

Date of Issue: March 10, 2008

Policy Subject: **INSPECTION & MAINTENANCE OF ROADS**

POLICY STATEMENT:

The purpose of this policy is to provide guidelines that the Town of Two Hills will follow regarding the procedures for inspection, maintenance and repair of roads and traffic control devices. The Council for the Town of Two Hills, while recognizing that the town has financial and other limitations, wishes to outline its role in repair of its road work.

PROCEDURES:

- On an annual basis, the Town of Two Hills will make a reasonable effort to assess the general condition of all roads within the town.
- In order to make the assessment of road conditions, the Manager of Operations in his priority assessment will:
 - Define the location of the road work.
 - Determine the anticipated amount of use by traffic.
 - Determine the surface condition of the road.
 - Determine any previous property damage or injuries incurred as a result of the road condition.
 - Define the intended primary use of the road.
- The Manager of Operations will assess priority of road work on the following basis:
 - High priority repairs, determined by conditions that could create harm to people or property, will be done as soon as reasonably practical, with due regard to finances, labor and other limitations.
 - Medium priority repairs, determined by conditions that could create an inconvenience to the public, but will probably not create harm to people or property, will be done as soon as reasonably practical, with due regard to high priority, labor and other limitations.
 - Low priority repairs, determined by conditions that are more cosmetic in nature, will be done as soon as reasonably practical, with due regard to higher priorities, finances, labor and other limitations.
- The Town of Two Hills shall, within 24 hours of receiving a complaint of a pothole or deteriorated road work, inspect the road work and determine:
 - The severity of the hazard.
 - If the hazard can be easily remedied.
 - The repair requirements and any other areas in need of similar repair.
 - The availability of financial resources to remedy the hazard.
 - The amount of traffic normally anticipated to use the road.



- The provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Part 13 shall prevail over this policy.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

