



**BYLAW NO. 2017-966
OF THE
TOWN OF TWO HILLS**

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA BEING A
BYLAW FOR THE PURPOSE OF ESTABLISHING A REGIONAL EMERGENCY
MANAGEMENT AGENCY**

WHEREAS, the Town of Two Hills is responsible for the direction and control of emergency response and is required under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000, as amended from time to time, to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS, it is desirable in the regional public interest, and in the interest of regional public safety, that such a committee be appointed and such an agency be established and maintained to carry out Councils' statutory powers and obligations under the said Emergency Management Act; and

AND WHEREAS, the Town of Two Hills, the County of Two Hills No. 21 and the Villages of Myrnam and Willingdon have agreed to work together through a Regional Emergency Management Agency to carry out emergency preparedness activities;

NOW THEREFORE the Council of Town of Two Hills, in the Province of Alberta, in regular meeting duly assembled hereby, enacts:

1. This By-Law may be cited as the Regional Emergency Management By-Law.
2. In this By-Law:
 - 2.1 **"Act"** means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000, as amended and any regulations enacted there under.
 - 2.2 **"Council"** means the Council of the partner municipalities.
 - 2.3 **"Disaster"** means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or widespread damage to property;
 - 2.4 **"Regional Emergency Advisory Committee"** means the committee of appointed elected officials from the partner municipalities;
 - 2.5 **"Emergency"** means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - 2.6 **"Minister"** means the Minister charged with administration of the Act;



- 2.7 **“Regional Emergency Management Agency”** means the agency established under this By-Law.
- 2.8 **“Regional Emergency Response Plan”** means the emergency plan accepted by the Regional Emergency Advisory Committee to co-ordinate response to an emergency or disaster.
- 2.9 **“Regional Emergency Coordinator”** means the Director of Emergency Management who is responsible to the Emergency Management Agency for the Town of Two Hills.
3. There is hereby established a Regional Emergency Advisory Committee to advise Councils’ on the development of emergency plans and programs.
4. There is hereby established a Regional Emergency Management Agency to act as the agent of Councils’ to carry out their statutory powers and obligations under the Act. This does not include the power to declare, renew or terminate a state of local emergency, nor the powers contained in Section 13 of this By-Law.
5. Each participating municipal Council shall:
- 5.1. By resolution appoint the Mayor/Reeve or Deputy to serve on the Regional Emergency Advisory Committee.
- 5.2. By resolution appoint a local Director of Emergency Management.
- 5.3. Provide for the payment of expenses for their respective member of the Regional Emergency Advisory Committee.
- 5.4. Ensure that regional emergency plan and programs are prepared to address potential emergencies or disasters in the Two Hills region.
- 5.5. Approve the regional emergency plan and programs.
- 5.6. Review the status of the Regional Emergency Plan and related plans and programs at least once each year.
- 5.7. Ensure at least 3 years participation in the Regional Emergency Advisory Agency. On expiry of the 3rd year, Municipalities wishing to terminate their partnership must provide at least one (1) year written notice of their intention to withdraw from the Regional Emergency Management Agency.



6. Each participating municipal Council may:
 - 6.1 By by-law borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Regional Municipal Emergency Management Agency; and
 - 6.2 Enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Regional Emergency Advisory Committee shall:
 - 7.1 Review the Regional Emergency Plan and programs on an annual basis.
 - 7.2 Report back to their respective Councils' and advise on the developments of the emergency plan and programs on an annual basis.
8. The local Director of Emergency Management on behalf of their respective municipality shall:
 - 8.1 Act as Director of Emergency Operations, or ensure that someone is designated under the Regional Emergency Plan to so act, on behalf of the Regional Emergency Management Agency; or
 - 8.2 Authorize and co-ordinate all emergency services and other resources required during an emergency;
 - 8.3 Act as Deputy Director for all other municipalities contained within the Regional Emergency Plan; or
 - 8.4 Delegate duties and tasks as necessary to ensure conformance with paragraphs (8.1), (8.2) and (8.3).
9. The Regional Emergency Coordinator shall on behalf of the Regional Emergency Management Agency:
 - 9.1 Prepare and co-ordinate the Regional Emergency Program and related plans for the Two Hills region.
 - 9.2 Co-ordinate regional training, manage the finances and meeting preparations as required.
 - 9.3 Responsible for the regional emergency plan and will review same annually.



10. The Regional Emergency Management Agency shall be comprised of one or more of the following:
 - a) The local Directors of Emergency Management;
 - b) The CAO's of Regional Municipalities;
 - c) The Police Chiefs or designate or N.C.O. in charge, R.C.M.P or designate;
 - d) The Fire Chiefs and/or designate;
 - e) Emergency Medical Services or designate;
 - f) Emergency Social Services or designate;
 - g) Local Public Works foreman's or designates; and/or
 - h) Anyone who may provide a useful purpose in the preparation or implementation of the Regional Emergency Plan.
11. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 13 of this By-Law, and the requirements specified in Section 15 of this By-Law, are hereby delegated to a Committee of the local authority from the municipality suffering the emergency or disaster, comprised of the Chief Elected Officer or Deputy Chief Elected Officer alone, or in their absence, any two members of the involved Council.
12. When a state of local emergency is declared, the person or persons making the declaration shall:
 - 12.1 Ensure that the declaration identifies the nature of the emergency and the geographic area in which it exists.
 - 12.2 Cause the details of the declaration to be published immediately by such means of communications considered most likely to notify the population of the area affected.
 - 12.3 Forward a copy of the declaration to the Minister forthwith.
13. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may do all acts and take all necessary proceedings including the following:
 - 13.1 Cause the Regional Emergency Plan or any related plans or programs to be put into operation.
 - 13.2 Acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster.
 - 13.3 Authorize or require any qualified person to render aid of a type he or she is qualified to provide.



- 13.4 Control or prohibit travel to or from any area of the municipality.
 - 13.5 Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the municipality.
 - 13.6 Cause the evacuation of persons and the removal of livestock and personal property from any area of the municipality that is or may be affected by the disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - 13.7 Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program.
 - 13.8 Cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress.
 - 13.9 Procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources or equipment within the municipality for the duration of the state of local emergency.
 - 13.10 Authorize the conscription of persons needed to meet an emergency.
 - 13.11 Authorize any persons at any time to exercise, in the operation of the Regional Emergency Plan and related plans or programs, any powers indicated in Section 13 in relation to any part of the municipality affected by the declaration of a state of local emergency.
14. When a state of local emergency is declared:
 - 14.1 Neither Council nor any member of Council; and
 - 14.2 No person appointed by Council to carry out measures, relating to emergencies or disasters, are liable for anything or omitted to be done in good faith while carrying out a power or duty under this By-Law, nor are they subject to any proceeding by prohibition, certiorari, mandamus or injunction.
 15. When, in the opinion of the persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
 16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
 - 16.1 Resolution is passed under Section 15.
 - 16.2 A period of seven days has lapsed since it was declared, unless it is renewed by resolution.



- 16.3 The Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- 16.4 The Minister cancels the state of local emergency.
17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communications considered most likely to notify the population of the area affected.
18. By-Law No. 2008-864, dealing with the establishment of Regional Disaster Services Agency, is hereby rescinded.
19. This By-Law comes into force on the day it is finally passed.

TOWN OF TWO HILLS

ARNOLD ROMANIUK
MAYOR

ELSIE HOWANYK
CHIEF ADMINISTRATIVE OFFICER

