

**TOWN OF TWO HILLS
Job Description**

POSITION TITLE:	Summer Student – Outside Worker
REPORTS TO:	Public Works Foreman, Water/Wastewater Operator (under authority of Water/Wastewater Operator)
SUBORDINATE POSITIONS:	None

POSITION SUMMARY:

Under the direction of the Supervisor Water and General Services, operate grass maintenance equipment, other manual tools and perform various manual labour duties.

DUTIES AND RESPONSIBILITIES:

1. Cut and trim all grass in parks and town owned or leased properties.
2. Perform basic general maintenance and repair to all town owned or leased buildings or structures.
3. Assist public works in manual labour duties as agreed upon between the Town Foreman and the Water/Wastewater Operator.
4. Other duties as assigned by the supervisor.

EDUCATION AND EXPERIENCE REQUIRED:

1. Mechanically inclined.
2. Ability to perform tasks requiring physical labour.
3. Excellent interpersonal skills.
4. Ability to follow safety procedures and use appropriate safety equipment for public and personal safety.

NOTE:

5. Persons occupying this position must be a full time high school or registered in a post secondary institution on a full time basis.