

TOWN OF TWO HILLS



Policy Number: 2008-11

Date of Issue: April 14, 2008

Policy Subject: **ATTENDANCE AT SOCIAL FUNCTIONS**

POLICY STATEMENT:

The purpose of this policy is to provide a means in which Councillors and Staff might be able to recover their costs.

PROCEDURES:

Council believes that the Town should be represented at various social functions and events, thereby fostering a sense of esprit de corps with its residents and friends.

To that end, expenses incurred by Council Members and Staff Members to attend social functions as a representative of the Town shall be reimbursed, upon request, by resolution of Council.

Definition:

Social Functions: Includes such things as retirements, roasts, guest speaking engagements, etc.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

