

TOWN OF TWO HILLS



Policy Number: 2013-04
Date of Issue: July 16, 2013
Policy Subject: Sidewalk Snow and Ice Removal Policy

Policy Statement

1. General Statement

The purpose of this policy is to establish control over Town owned sidewalk snow and ice clearing by Town employees, subject to budget constraints and the availability of manpower and equipment.

2. Procedure

1. Priorities: All Town owned facilities and properties that are adjacent to a sidewalk will be classified into Priority Areas. Clearing of sidewalks adjacent to Town owned facilities and properties shall be cleared on a priority basis as set out below:
2. The areas, by priority, are as follows:

Priority Area 1	Downtown Commercial Zone <ul style="list-style-type: none">○ Town Office○ Medical Clinic○ Library
Priority Area 2	Fire Hall (including driveway)
Priority Area 3	Town Facilities i.e. arena, curling rink, hall
Priority Area 4	Town owned residential properties, parks, and playgrounds
Priority Area 5	Wells, Lift Stations, Town Shop(s)

3. Guidelines

Subject to budget constraints and the availability of manpower and equipment, sidewalks shall be cleared as follows:

1. All Town owned facilities and properties, adjacent to a sidewalk, shall be cleared of snow within a reasonable period of time after a snowfall and ice melt applied as deemed necessary.

2. No privately owned or other type of properties shall be cleared by Town employees; unless directed by the Public Works Foreman or Chief Administrative Officer.

This Policy becomes effective upon approval by Town Council.

TOWN OF TWO HILLS

ELAINE SOROCHAN, MAYOR

ELSIE HOWANYK, C.A.O.