

TOWN OF TWO HILLS



Policy Number: 2013-05
Date of Issue: July 16, 2013
Policy Subject: Contracted Trenching and Excavation Policy

Policy Statement

1. Policy Statement

The purpose of this policy is for contractors to prove safe work practices, competency, and qualification of such contractors, for any trenching and excavation projects within the Town and contracted by the Town.

2. Guidelines

It shall be the policy of the Town of Two Hills that before any contracted work may begin, that all contractors hired must show that the contractor and his/her workers are competent, meaning adequately qualified, suitably trained with sufficient experience, to safely perform the work. The contractor must also present proof satisfactory to the Town of the following, in accordance with the Occupational Health & Safety (OH&S) code:

- 1) Workers' Compensation Board (WCB) Clearance Certificate;
- 2) Liability Insurance coverage;
- 3) Current First Aid certification;
- 4) Certificate of Completion of an acceptable safety course respecting excavation/trenching for each worker that will be on site; and
- 5) Written excavation and/or trenching safe work procedure(s).

This Policy becomes effective upon approval by Town Council.

TOWN OF TWO HILLS

ELAINE SOROCHAN, MAYOR

ELSIE HOWANYK, C.A.O.