

**TOWN OF TWO HILLS  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 99-779**

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA, TO APPOINT A HEAD FOR THE PURPOSES OF FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.**

**WHEREAS**, pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5, the Council of the Town of Two Hills must designate a person or a group of persons as the head of the Town of Two Hills for the purposes of the Act;

**AND WHEREAS**, pursuant to Sections 87 and 89 of the Freedom of Information and Protection of Privacy Act, the Council of the Town of Two Hills may set any fees payable to the Town of Two Hills for services under the Act and Regulations;

**NOW THEREFORE**, the Council of the Town of Two Hills, in the Province of Alberta, duly assembled, enacts as follows:

**PART I: PURPOSE, DEFINITIONS AND INTERPRETATION**

1. The purpose of the Bylaw is to establish the administrative structure of the Town of Two Hills in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder.
2. In this Bylaw, unless the context otherwise requires:

"Act" means the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5;

"Applicant" means a person who makes a request for access to a record under section 7 (1) of the Act;

"Municipality" means the Town of Two Hills and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Town of Two Hills and all the members or officers of which are appointed or chosen by the Town of Two Hills.

"Town of Two Hills Chief Administrative Officer" means the person appointed as the Chief Administrative Officer of the Town of Two Hills, and includes any person who holds the position of Town of Two Hills Chief Administrative Officer in an acting capacity;

"Province" means the Province of Alberta.

3. Interpretation - The marginal notes and headings in this Bylaw are for reference purposes only.

**PART II: DESIGNATED HEAD**

4. For the purpose of the Act, the Chief Administrative Officer for the Town of Two Hills is designated as the Head.

**PART III: FEES**

5. Where an applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation, AR 200/95, as amended from time to time or any successor regulation that sets fees for requests for information from the Province.


**PART IV: GENERAL**

6. The Bylaw comes into effect October 1, 1999.
7. Where a request for information was given and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made on October 1, 1999, under the provisions of the Act.

Read a first time this 27th day of September, 1999.

Read a second time this 27th day of September, 1999.

Read a third time and finally passed this 27th day of September, 1999.

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER