

1. **Safety Codes Council Audit** – the Lead Auditor and Assistant Auditor came to the office on November 18th & 19th to audit our plumbing, gas and electrical permits for the year. Everything is in order and they are happy with our processes and our contract inspector, Inspections Group. We will need to work with the Safety Codes Council to update our Quality Management Plan (QMP) next year. The QMP states the requirements surrounding permits, plans reviews, site inspections, and inspection requirements. Requirements vary according to type of organization (municipality or corporation) and which discipline the work in question falls under.
2. **Kitchen Health Inspection** – all of the kitchens in our recreation facilities were inspected on November 20th. All of the kitchens **passed with flying colours**. The only issues were with the Arena kitchen, but not the cleanliness. He would like to see the flooring, counters, cupboards, lighting and ceiling tiles replaced, so he was happy to hear that all this will be done this spring with the renovations. If not, he would not give a pass for the Arena kitchen next year.
3. **Tree Trimming Issues** – have dealt with seven properties where the resident was unhappy with the invoice they received for tree trimming. All issues have been resolved and we came to an arrangement that worked for the town and resident.
4. **Community and Regional Economic Support (CARES) Grant** – working on a submission with 13 Ways to apply for the CARES program, which funds initiatives led by Alberta municipalities, communities and regions that enhance local economic conditions and leverage regional resources to build capacity for sustainable economic development. We are applying to look into a Comprehensive Community Analysis and Assessment, a 2020 Strategic Economic Plan, Brand Identity, Creation and Marketing Plan, and Broadband Development.
5. **2018-984 Debenture for Dental Clinic Renovations** – submitted to Alberta Capital Finance Authority by November 15th for loan issue on December 16th.
6. **ICF Grant** – still working to figure out how to proceed with picking a contractor. The County wants to have Brian Austrom do the ICF for \$50,000. However it is just a cookie cutter agreement that was done for agreements between rural municipalities. It does not seem thorough enough concerning the five main areas that need to be addressed in the Intermunicipal Collaboration Framework. More information on the next page...

Intermunicipal Collaboration Framework Summary:

ICF requirements: Need to develop an agreement regarding the following services: recreation, water & wastewater, transportation, emergency services, solid waste, and any other services that benefit residents in more than one of the municipalities.

ICF's are designed to provide for integrated and strategic planning, delivery and funding of intermunicipal services, allocate scarce resources efficiently in providing local services, and **ensure municipalities contribute funding to services that benefit their residents!**

Municipal councils adopt their framework by passing matching bylaws that list services currently provided by each municipality; services being shared on an intermunicipal basis by the municipalities; and services provided by third parties, identify how each of these services would be best delivered, outline how intermunicipal services will be delivered and funded.

***Municipalities have until March 31, 2020 to complete the ICF.**

April 1, 2020: ICFs and IDPs are to be completed by this date. Municipalities that are unable to reach agreement on their ICF by this date will have to complete arbitration as outlined in the MGA and the Intermunicipal Collaboration Framework Regulation.

April 1, 2021: Arbitrated frameworks are to be completed by this date.

**attached is an ICF Overview provided by Municipal Affairs*