



**AGENDA
TOWN OF TWO HILLS
March 23, 2021
7:00 P.M.**



Regular Council Meeting

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a) Regular Council Meeting Minutes of March 9, 2021
- 4. DELEGATION - Nelson Ncube Auditor**
- 5. OPEN FORUM**
- 6. ADMINISTRATIVE REPORTS**
 - a) Public Works Report
 - b) Chief Financial Officer Report
 - c) Chief Administrative Officer Report
- 7. CORRESPONDENCE**
- 8. OLD BUSINESS**
 - a) 2020 Audited Financial Statement
 - b) Letter to Rick McIver
- 9. COUNCIL MEMBER REPORTS**
- 10. NEXT MEETINGS**
 - a) Regular Council Meeting Tuesday April 13, 2021 7:00 p.m.
- 11. CLOSED SESSION**
 - a) FOIPP Act, Sections 17 and 29
- 12. ADJOURNMENT**





TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held March 9, 2021 at 7:00 P.M.
Via GoToMeeting



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor W. Babiuk, Councillor M. Tarkowski, Councillor E. Sorochan, Councillor S. Rajoo, C.A.O. G. Saskiw, Executive Secretary A. Clark, C.F.O. S. Lupul, Finance Clerk D. Boutin.

MISSING: Public Works Foreman T. Stefiuk

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2021-039 **MOVED** by Councillor M. Tarkowski, to accept the Agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2021-040 **MOVED** by Councillor E. Sorochan, to accept the Regular Council Meeting Minutes of February 23, 2021 as presented.

CARRIED

DELEGATION: NONE

OPEN FORUM: NONE

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Foreman's Report was provided to Council in advance for their review.

2021-041 **MOVED** by Deputy Mayor W. Babiuk that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.

2021-042 **MOVED** by Councillor S. Rajoo that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED



CORRESPONDENCE:

2021-043 **MOVED** by Councillor E. Soroohan that the Correspondence be acknowledged as presented and filed.

CARRIED

NEW BUSINESS:

President's Summit on Policing

Crowsnest Pass Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

2021-044 **MOVED** by Mayor L. L. Ewanishan to send a letter of support to Crowsnest Pass.

CARRIED

OLD BUSINESS:

Draft Audit

Auditor, Nelson Ncube, will present the 2020 Audited Financial Statement at a Special Council meeting to be held March 16, 2021.

NEXT MEETING:

Regular Council Meeting Tuesday March 23, 2021 at 7 P.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 8:23 PM.

LEONARD L. EWANISHAN, MAYOR

GERREN SASKIW, C.A.O.





OPEN FORUM



(Council Procedural Bylaw, Amendment Bylaw 2014-949)

Preamble: Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

Division 3 – Open Forums

- 11.1 Individual members of the public who constitute the audience are be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide the person opportunity to address Council.
- 11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.
- 11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:





1. Roads / Sidewalks

- a) Grade ice from gutters where required
- b) Grade and haul snow from ditches for proper drainage
- c) Remove snow and ice from all catch basins and culverts
- d) Grade 54 St and Golf Course parking lot
- e) Begin pothole filling & repairs

2. Water/Wastewater

- a) The town experienced no power failures since last report - All systems good
- b) Continuing Covid 19 housekeeping protocols for water/wastewater facilities
- c) Lift station call out- room temp- all clear
- d) Assisted contractors with lateral sanitary line replacement at Hillside Lodge
- e) Water break at Hillside lodge – isolated and reported to AB ENV, monitored repair by onsite contractors, flushed and tested as per code of practice.
- f) AWWOA water and wastewater sessions March 9 -12th
- g) Began updating safety training
- h) Monitoring distribution flow rates
- i) Thaw storm drain south of Mennonite school on 49th street
- j) Thaw culvert south of TH School 48th street
- k) Checked Manholes west side of town:
 - (1) 52nd, 53rd, 54th streets
 - (2) 50th Ave, 47th Ave
 - (3) 46th street
- l) High flow manhole at 46th Ave (infiltration)
- m) Confrontational person property entry for meter check/replacement with assistance of RCMP
- n) Began developing a Confrontational/ difficult person property entry Standard operating Procedure
- o) Checked storm drain outfalls and catch basins

3. Other

- a) Close all garbage can lids
- b) Repair and replace garbage can lids
- c) Steam ice from frozen catch basins and culverts
- d) Service and repair all equipment
- e) Complete all service requests



**TOWN OF TWO HILLS
RECONCILIATION STATEMENT FOR FEBRUARY 2021**

Net Balance at End JANUARY 2021	\$493,996.71
Plus Deposits	\$108,181.92
Sub Total	\$602,178.63
Minus Disbursements (including transfers)	\$356,265.34
Closing Balance	\$245,913.29

Summary of Town of Two Hills Accounts

Alberta Treasury Branch	Description of Accounts	
Bus Custom Plan CB #24	(Main Account)	\$245,913.29
Bus Custom Plan CB #27	(Electronic Bill Payments)	\$126,600.38 *
Notice Account 90 Day	(Auction Holding)	\$100,619.81
TOTAL ATB		\$473,133.48

Revolving Loan - out of \$985,000.00

OTHER ACCOUNTS:	<u>Vision Credit Union</u>	
	Two Hills Improvement Committee	\$ 2,060.32
	Canada Day	\$ 7,376.98
	Pay Roll	\$ 121,051.18

Comments:

* Bus Custom Plan CB #27 Debit and Electronic Bill Payment Transfer Account-Tranfers monthly to General Account



TOWN OF TWO HILLS
RECONCILIATION STATEMENT FOR FEBRUARY 2021

ATB Two Hills

Summary for ATB General Account #24

BANK:

Total Cheques Cleared	\$ 314,292.64
Bank Open Balance	\$ 493,996.71
Debits (61)	\$ 355,075.84
Credits (70)	\$ 106,992.42
Bank Closing Balance	\$ 245,913.29

Summary for ATB General Account #27

BANK:

Total Cheques Cleared	\$ -
Bank Open Balance	\$ 77,402.54
Debits (2)	\$ 767.44
Credits (131)	\$ 49,965.28
Bank Closing Balance	\$ 126,600.38

Summary for ATB General Account #31

BANK:

Total Cheques Cleared	\$ -
Bank Open Balance	\$ 100,561.95
Debits	\$ -
Credits (131)	\$ 57.86
Bank Closing Balance	\$ 100,619.81

GENERAL LEDGER:

GL Closing Balance	\$ 242,837.43
Outstanding Cheques	\$ 12,186.17
Outstanding Transactions	\$ 9,110.31
Bank Closing Balance	\$ 245,913.29

GENERAL LEDGER:

GL Closing Balance	\$ 129,860.63
Outstanding Cheques	\$ -
Outstanding Transactions	\$ 3,260.25
Bank Closing Balance	\$ 126,600.38

GENERAL LEDGER:

GL Closing Balance	\$ 100,619.81
Outstanding Cheques	\$ -
Outstanding Transactions	\$ -
Bank Closing Balance	\$ 100,619.81

**Town of Two Hills
Cheque Listing
30642 - 30684**

30642	February 23, 2021	Contractor Fees	1,072.50
30643	February 23, 2021	Skid Steer Parts	85.73
30644	February 23, 2021	Reservoir Internet	36.75
30645	February 23, 2021	Newspaper Subscription	65.00
30646	February 23, 2021	First Aid Course Recertifications	1,176.00
30647	February 23, 2021	Office Supplies	31.80
30648	February 23, 2021	Pension	6,986.05
30649	February 23, 2021	Office Supplies	55.88
30650	March 4, 2021	February Water Consumption	28,434.50
30651	March 4, 2021	February 2021 Notifications	26.46
30652	March 4, 2021	February & March Benefits	16,932.40
30653	March 4, 2021	January & February Shop Supplies/Equipment Parts	1,050.55
30654	March 4, 2021	February 2021 Fuel	4,121.13
30655	March 4, 2021	Contractor Fees	3,496.50
30656	March 4, 2021	Hall Licensing Fees	208.51
30657	March 4, 2021	Library Toilet Seat	27.92
20658	March 4, 2021	Truck Repairs	271.02
30659	March 4, 2021	Radio Waves Fire Dept/PW	1,236.89
30660	March 4, 2021	Water Supplies	1,482.22
30661	March 4, 2021	Dozer Parts	252.47
30662	March 4, 2021	Office Supplies	147.94
30663	March 4, 2021	Land Titles	40.00
30664	March 4, 2021	March 2021 FRN Payment	5,833.33
30665	March 4, 2021	Shop Supplies	37.77
30666	March 4, 2021	Monthly Contract Assessment Fees	1,462.65
30667	March 9, 2021	Contractor Fees	1,200.00
30668	March 9, 2021	Flat Repair	47.25
30669	March 9, 2021	Road Sand/Salt	367.59
30670	March 9, 2021	February 2021 Garbage Collection	2,900.00
30671	March 9, 2021	Ice Plant Shut Down	579.60
30672	March 9, 2021	Shop Supplies	333.43
30673	March 9, 2021	Postage Machine Lease Payment	495.01
30674	March 9, 2021	Office Cleaning	128.00
30675	March 9, 2021	Water Dept. Servicing February 2021	590.72
30676	March 9, 2021	FCSS March Payment	5,345.00
		FCSS Christmas Hamper Campaign	<u>2,872.99</u>
			8,217.99
30677	March 9, 2021	Cut Keys	28.35
30678	March 18, 2021	ADOA Membership	125.00
30679	March 18, 2021	Equipment Parts	1,111.48
30680	March 18, 2021	Hydro Vac	661.50
30681	March 18, 2021	Freight	59.61

30682	March 18, 2021	Asset Management Program	41,266.05
		Munisight Subscription	<u>8,085.00</u>
			49,351.05
30683	March 18, 2021	Freight	25.49
30684	March 18, 2021	Centennial Hall Management Fee March 2021	2,625.00
TOTAL			\$143,419.04



1. **Broadband.** Will be setting up a meeting with Arthur of VM Systems – Digital Web Internet Services out of Vegreville to look at his idea for improved internet service in Two Hills.
2. **Capital Projects 2021.** For council to decide on which projects to do this summer. Which roads to be re-done with SB-90. Also sidewalks to be re-done or replaced with curb & gutter. Map attached.

Please see attached CAO Action Tracker for council requests and for capital projects.



Capital Projects 2021
Roads & Sidewalks



curb & gutter
SIDEWALKS

SB-90

Action Tracker for Council

Date	WHO? Call / Email	Issue / Reason / Topic	Action	STATUS
2021-02-09	Council Request	Vacant Lots List & Map	working on Map of Vacant Residential & Non-Res Lots and also develop a list. Will also have a map with properties on the Tax Auction Sale (in arrears).	Working On
2021-02-19	13 Ways & CAO	3 Studies for the Town	13 Ways studies completed for the Town of Two Hills. Waiting for a final report.	Ready to Present
2021-02-19	Council Request	Two Hills Gas Franchise	Does the Town purchase? Operate? Costs? Revenue? Get more figures and options. Need updated information. Find out hourly rate from consultant	Working On
2021-02-19	Council Request	Broadband Internet	Good discussions with Jerico (MCSNet) about fibre options. With Brian (Telus) about copper remediation and Fibre options and costs! Both companies about \$1.75 Million cost for TOWN (50%). Cost up from original estimate of \$1.5 Million. MCSNet has applied to the Universal Broadband Fund for Two Hills. Telus is going to apply. Any other options? Do we put out a questionnaire? Survey?	Ongoing
2021-02-19	CAO	MOST Grant: \$91,000 remaining for 1st quarter 2021 for extra costs for COVID.	\$17,500 for SAC shortfall from September 2020 - March 2021. \$20,000 for cost for contractors to help cover PW shifts. Cleaning costs \$7500. \$46,000 for other expenses: (1) \$25,000 for upgrade to Hall washrooms. Other expenses	Ongoing
		completed / DONE	highlighted updates for council.	



CAPITAL PROJECTS: Action Tracker for Council

Date	Capital Project	Update on Project	STATUS
2020-02-23	Hall Renovations (Washrooms)		working on
2021-03-23	Concrete Crusing	Getting quotes	Sent
2021-03-23	CAPITAL PROJECTS for 2021	RFP for Concrete Crushing in Spring List of possible Capital Projects for Council to pick from to do in 2021. Roadwork: SB-90. Sidewalks. Curb & Gutter. Other.	working on
	completed / DONE	UPDATES for Council.	



Correspondence Listing
Council Meeting of March 23, 2021



1. **St. Paul Education Regional Division No.1:** Board meeting highlights updating council on school changes, capital projects, finances, and correspondence





Town of St. Paul Community Grants: The Board expressed appreciation to the Town of St. Paul for the newly-revised Community Grant. This grant offers support for a qualifying individual or team representing the Town to participate in a competitive activity at the provincial or national level. This could include a Division student or team. It is important to note that expenses for Division students to compete at the provincial or national level are not covered by provincial education funding.

Council of School Councils (COSC) - Alberta School Councils' Association Conference (ASCA): An email has been shared with all school councils to gather interest for the upcoming ASCA conference to be held virtually on April 23-25, 2021. As the conference is online this year, the Board will sponsor the registration for one school council member from each active school council. Expressions of interest are due by Friday, April 2, 2021.

Assurance Model: The Department of Education has introduced a new assurance model that accompanies the new funding framework implemented this year. Important changes in this new model include more local flexibility and stakeholder engagement. The Division's Education Plan is due on May 30, 2021. The Board will be considering additional engagement activities to be conducted in early April. An initial draft of the plan will be shared with the Board at the April 21, 2021 meeting and the final draft will be presented for approval at the Regular Board Meeting on May 5, 2021.

Board Policy 16-Board Operations and Policy 7-Recruitment and Selection of Personnel: Trustees passed a motion approving revisions to these two policies, as presented by Trustee Cook. All board policies can be viewed on [the Division website](#).

Transportation Committee Recommendations: The Transportation Committee met with bus contractors on March 8, 2021 to discuss a number of concerns, notably the increasing costs of insurance, as discussed at previous board meetings. In their motion for school bus contractors, the Board has agreed to the following: a 2% increase on the In-Town Bus Daily rate (retroactive to September); a 2% increase on the Rural Monthly Basic rate (retroactive to September); a \$0.02/km increase on the Rural Grid (retroactive to September); a one-time lump sum payment covering 85% of the increase to the insurance premiums for spare and regular buses in the current term; and removal of the age limit policy of school buses.

Superintendent's Report

- Recent announcements related to Step 2 of 'The Path Forward' have not introduced any changes to school COVID procedures.
- Family Choice of At-Home Learning or In-Person Learning: Throughout the year the Division has been flexible in responding to families' choices to move between in-person and at-home learning. Due to the requirements of year-end achievement reporting, families will be asked to stay with their choice of either at-home or in-person learning for the final three months of the year, this will take effect on April 6, 2021. In order to continue to support our students and families, extenuating circumstances will be reviewed on an individual basis.
- As part of the COVID pandemic response, the regional health inspector has inspected a number of Division schools. The feedback received has been very positive, and recommendations were shared as learning with other schools. The Division would like to thank custodial staff, school personnel and our students for their efforts to keep our schools clean and safe throughout the year.
- The Division has experienced a shortage of substitute teachers and educational assistants during the pandemic. We are currently recruiting for educational assistants for casual and substitute positions.
- Special recognition goes out to our substitute teachers during Substitute Teacher appreciation week March 8 to 12, 2021. "Thank you for all you do!". Thanks also to the education assistants for their tremendous contribution to the Division.
- The Division recently conducted a review of the inclement weather policy. The policy will continue to focus on meeting the needs of students as learners by providing valuable learning and ensuring that students who are not at school have a chance to get caught up.



Financial Report

- Trustees reviewed cheque and financial information.
- Although the provincial budget was announced February 25, 2021 the Division will not receive a detailed funding profile for the upcoming year until March 31, 2021. Divisions have been told that overall funding will not be reduced. The Division budget process will proceed once the funding profile has been received.
- A review of the Division's financial profile over the past five years shows a decline in revenue which is mostly related to a slight trend in declining enrollments. Reduced revenue combined with inflation has led to five consecutive deficits and drawn down reserves. The Board approved these deficit budgets as part of a plan to have a more strategic transition to lower enrolments. As reserves are dwindling, a shift to more balanced budgets will be necessary.
- The Division expressed thanks to the Town of St. Paul for their generous commitment of \$15,000 to support the Family School Liaison Worker program.
- A summary of the Division's Critical Worker Benefit submission was provided indicating that 284 support staff should qualify.

Reports



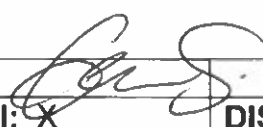
Alberta School Boards Association (ASBA): Trustee Rajoo provided an update from the Zone 2 & 3 ASBA meeting on February 19, 2021. The ASBA will be moving forward with a planned governance review. Trustees are invited to a Zone 2 / 3 Meeting with the Education Minister on March 26, 2021. The Edwin Parr Award sponsored by the ASBA closes on March 19, 2021. This award recognizes outstanding contributions of first year teachers across the province.



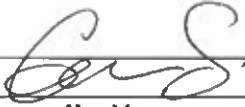
Trustee Attendance Schedule: Trustees reviewed upcoming meetings and commitments.

Alberta Catholic School Trustees' Association (ACSTA): Trustee Wiebe provided a report on the status of the GRACE program (Grateful Advocates of Catholic Education), which the ACSTA has been supporting for the past number of years. The ACSTA's 2021 S.P.I.C.E. (Sharing Purpose in Catholic Education) and Blueprints conference will be offered virtually on April 29 and 30, 2021. Registration is open until the end of March.

Correspondence

- Information from the Deputy Minister about an initiative aimed at enabling youth to explore careers in trades and technologies through collaboration with CAREERS: The Next Generation. To support this initiative, CAREERS will increase the number of paid internships and full-time apprenticeships to 6000 by 2023. The information will be shared with school administrative teams.
- Information from the Minister about a government-led review of Alberta government procurement process and project delivery practices. This review will look at eliminating waste and duplication and exploring opportunities for joint purchasing.
- An update from the chair of the Rural Caucus of Alberta School Boards.
- Correspondence from the Edmonton Public Schools board to the Minister of Education advocating for the Department of Education to restore Program Unit Funding to at least the 2018 per-student levels.
- A call from Minister LaGrange for students to participate in the Minister's Youth Council. Successful students will serve a one-year term. [For more information see the Alberta Education website.](#)
- The ASBA is collaborating with the Department of Education to get information on mental health best practices to understand COVID-19-related supports and challenges. Each board will submit one survey.
- A letter from the Minister announcing a new [COVID-19 Youth Mental Health Resource Hub on Jack.org](#).

 TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM 					
Meeting Date: March 23, 2021	Confidential:	Yes		No	X
Topic: 2020 Audited Financial Statement					
Originated By: Gerren Saskiw		Title:	C.A.O		
BACKGROUND:					
<p>Nelson Ncube, has presented the 2020 Audited Financial Statement as a Delegate</p>					
DOCUMENTATION ATTACHED:					
DISCUSSION:					
COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:					
RECOMMENDED ACTION(S):					
<p>Review audited financial statement.</p> <p>If meets Council's approval:</p> <p>To adopt the 2020 Financial Statement prepared by Ncube & Landry LLP as presented.</p>					
CAO- Gerren Saskiw 					
DISTRIBUTION:	Council: X	DISTRIBUTION:	Council: X		

 TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM 			
Meeting Date: March 23, 2021	Confidential:	Yes	No <input checked="" type="checkbox"/>
Topic: Letter to Rick McIver			
Originated By: Gerren Saskiw	Title:	C.A.O	
BACKGROUND:			
<p>At the last meeting Council was presented with a draft letter written by the Mayor for their review. After taking Council's advice into consideration this draft was created.</p>			
DOCUMENTATION ATTACHED:			
Letter			
DISCUSSION:			
COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:			
RECOMMENDED ACTION(S):			
<p>If meets Council's approval: To forward the letter to Rick McIver Minister of Municipal Affairs.</p>			
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> CAO- Gerren Saskiw  </div> <div> </div> </div>			
DISTRIBUTION:	Council: X	DISTRIBUTION:	Council: X

March 9, 2021

Honorable Ric McIver
Minister of Municipal Affairs
Deputy Government House Leader
424 Legislature Building
10800-97 Ave.
Edmonton AB T5K 2B6

Dear Minister,

Re: Your Letter About Budget 2021

I am writing you on behalf of the Town of Two Hills council and the community. I am pleased to see that \$1.7 billion has been made available to build stronger communities. As a seasoned MLA, you understand the diversity and many challenges faced by small or rural communities. We have applied for capital grants in the past to begin with the replacing of underground infrastructure. To date we have never been lucky enough to be chosen as a recipient. Delivery of services to our residents becomes more challenging every year. I hope with these new dollars we can begin the rebuilding of our outdated underground infrastructure.

You of all people realize the importance rural communities play in creating the majority of the province's wealth. While corporate offices may be in the large urban centers, rural areas provide the resources. That is why the new funding model for MSI is of great concern. Few revenue streams are available to small rural communities which makes us more dependent on the MSI dollars. Most, if not all of us, do not have reserves or linear taxes to fall back on. This is why funding for the rural areas should remain the same. This would allow us to upgrade services slowly and not fall further behind.

Another issue is the Gas Tax Fund. Our community receives \$86,401 of this. Your department has the resources to see that our community sends the province and Ottawa millions. I know there is a formula and that is what our allotment is, but where does the rest go? If you take all the GTF given in the County of Two Hills, we are still being short changed. This is an area that could be revisited to provide the proposed loss of MSI funding.

While downloading previously paid for expenses such as policing, extra pressure is being put on already strained budgets. With the costs of all items rising, it is becoming more and more difficult to survive. We continue to try do as much as possible with less, but there comes a time where basic services may be affected. Again, we are not fortunate enough to have a steady stream of resources like linear taxes or owning a utility like Epcor. There is only one ratepayer in the province. This ratepayer will be responsible for all the downloading.

Albertans are truly not strangers to adversity. We overcome all types of challenges. The biggest challenge we will be facing is the survival of small rural communities. Without a sustainable funding commitment or level playing field, rural communities will slowly die. Then the challenge will be how to harvest our vast resources.

I would hope that we all will be able to share in the bright and prosperous future you envision.

Sincerely,

Mayor Leonard L. Ewanishan
Town of Two Hills
587-280-1965
lewanishan@gmail.com

cc. RMA Membership
AUMA Membership



Town of Two Hills Councillor Report

Date: March 18/21

RHPAP Meeting

Feb. 24/21- Welcome package put together for new community members- includes library memberships, possible local restaurants, Two Hills Directory (English and Low German) and other promotional items. Two Hills Lions Club donated money which could be used to purchase golf passes.

- New RhPAP Representative- Anita Fagnan
- Rural Health Week- May 24th – May 28th
- We received a \$3000 A&R (Attraction and Retention) Grant
- Tammy stated a 0.50 Social Worker for Sage has been hired
 - Physio Therapist is still vacant
 - HCA's are quite difficult to hire
 - SAGE and Acute Care are combined due to staff shortages
 - Dr. Soko still working at Saddle Lake, locums at Two Hills once per month

Eagle Hill Foundation

March 16/21- Hot water heating lines at Hillside Lodge have pin holes all over the place. Replacement has not been approved as of yet. Gov't will check what will be approved for replacement.

- Occupancy- No change as of last month- 58%
- Connecting Care update for Town Councillors included
- Audit- Excess of Revenues over expenses - \$287,203 –(Due to Covid funding)

NLLS Board

Feb. 26/21- Auditor Report- \$21,931 positive. Mainly due to covid funding.

-Library Board to send letter to the Government to move up libraries to Stage 2. NLLS will also send a letter as well

-80% of the levies have been collected.

- No change in funding for the libraries. New Executive Director is developing a service package to be presented to the boards. Boards could request to have the Executive Director come out to the municipalities to present the package of service.

New- Executive Director will be providing members with weekly reports.

COVID-19

March 10, 2021

Update for Town Councils



The health and safety of our residents, their families, and our employee care partners (ECPs) is our top priority. Our corporate accountability is to do whatever we can to reduce the transmission of COVID-19, reduce the speed in which it travels across populations and geographies, and immediately take action when a resident or ECP is suspected or confirmed of having COVID-19. We will continue to closely monitor relevant medical and government agencies to ensure we are proactively managing best practices.

COVID-19 Vaccination Status Update

SASKATCHEWAN: *Ages 60-64 Among Those to Receive AstraZeneca, All Adults in Saskatchewan to Have Access to First Dose by June.*

With expected deliveries of AstraZeneca in March, Saskatchewan residents ages 60-64 and phase one priority health care workers will be offered the first 15,500 doses. Making vaccines available to the 60-64 age sequence group is being done as an exception to phase one criteria to align with the National Advisory Committee's recommendation that AstraZeneca supply be targeted to those under 65. (Source: SaskHealth)

ALBERTA: *AHS has announced new vaccination dates and eligible groups.*

Phase 2 (AstraZeneca): Starting TODAY

Albertans aged 50 to 64 who do not have a severe chronic illness can either:

- receive the AstraZeneca vaccine early, or
- wait until Phase 2D begins in May to receive the Pfizer or Moderna vaccine

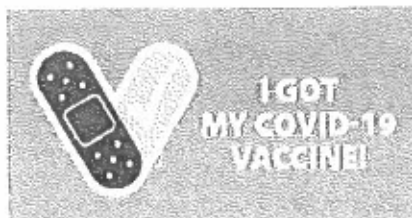
Appointment bookings will be announced in stages, while supply lasts:

- Born in 1957: Book starting March 10
- Born in 1958 to 1971: Book in following days, rolling one year at a time.



Dr. Deena Hinshaw **@CMOH_Alberta**

"COVID-19 vaccines take about 2 to 3 weeks to be effective. Protection from any vaccines, incl. those for COVID-19, doesn't happen overnight. COVID-19 & its variants will seize any opportunity to spread through our families & our communities. It is up to each of us to not let that happen. Please continue to follow public health measures like masking and distancing, as well as public health restrictions that are in place."



**CONTINUE TO FOLLOW PUBLIC
HEALTH GUIDELINES EVEN
AFTER YOU ARE VACCINATED**

den Moment: PWL Heritage House

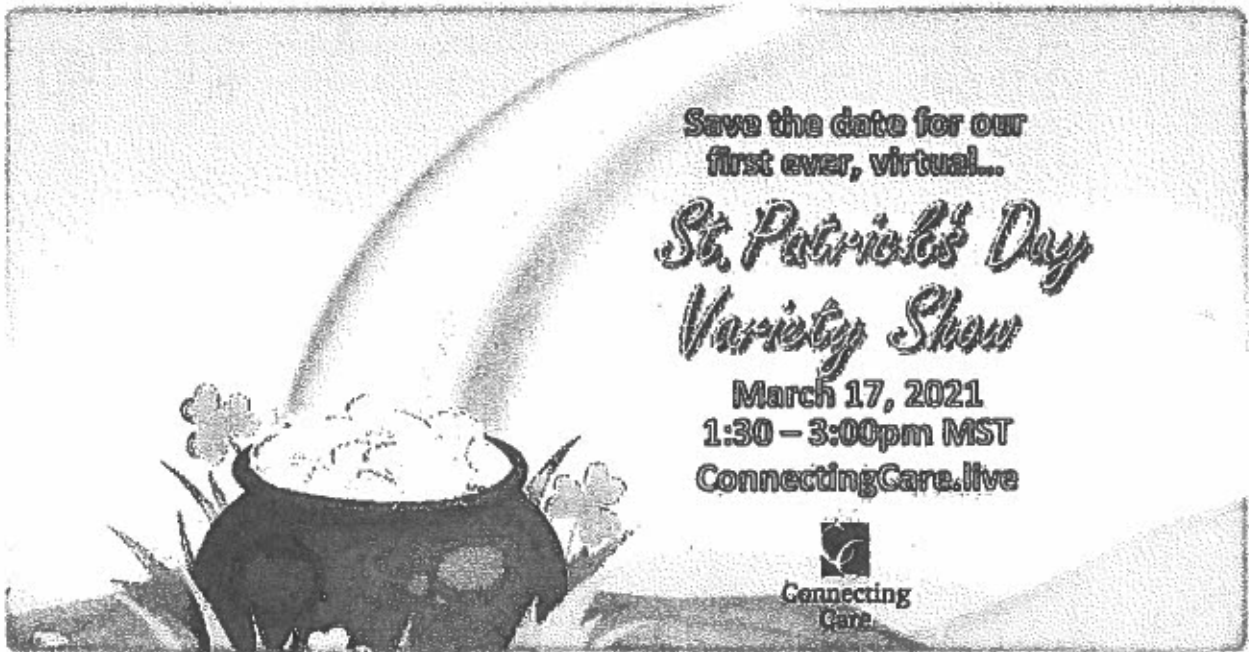
You have heard of deer hunting season, duck and goose hunting season, moose hunting season... but have you ever heard of Penguin hunting season? Heritage House Residents lined up to shoot at the Penguin. The Penguin (aka Kathy Sawchuk, Recreation coordinator) gave a short tutorial on safe gun handling and how to load and shoot their nerf guns. That's all they needed, one lesson and they all started firing. The poor penguin was running for her life.

In January, all the Christmas trees were undecorated and left out for the penguin to hide behind. Who knew there were so many sharpshooters out there and that some Residents would actually become "gun crazy"!! Remember some of these Residents used to shoot gophers with a 22-caliber gun. A much smaller target than a penguin.

In general, we all go through the Winter blues, but this Winter was extremely hard on all of us.

So many rules and we were limited as to which games we could play. We were all so bored and had "nothing to do." Shooting at a penguin helped us forget about the real world for a couple of hours and had us all laughing.

The penguin did survive, and we have a feeling will reappear to get even with the hunters!



Taking Care of Your Mental Health and Well-Being

Have a routine



Structure your day and keep good habits

Take deep breaths



Breathing exercises can ease stress

Call a loved one



Lean on each other for support

Have fun



Play online with friends or start a hobby

Open windows



Sunlight can improve your mood

Help others



Get essential supplies for a neighbour

Source: Toronto Public Health

Vaccine Information Resources

It is very important that Canadians continue to ensure that they are using **trusted and credible** sources when they seek information about COVID-19, including that relating to mRNA vaccines. There is a lot of misinformation circulating online, which can easily confuse or mislead Canadians. For trustworthy information

about COVID-19, the Government of Canada website, Canada.ca/coronavirus, is a good place to start. You can also find reliable information on your provincial and local health agency websites (below), as well as from international agencies like the [World Health Organization](https://www.who.int) and the [Red Cross](https://www.redcross.ca).

- **Alberta:** [COVID-19 Vaccine | Alberta Health Services](https://www.alberta.ca/covid-19-vaccine) and <http://immunizealberta.ca/>
- **British Columbia:** <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/covid-19-vaccine>
- **Saskatchewan:** <https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/covid-19-vaccine>

Protocols for Safe Visiting

Please remember that we are still following enhanced protocols for visiting, even as the external neighbourhoods are easing some restrictions:

- Each resident or alternate decision maker may designate up to two designated support persons (over the age of 18) who are essential to maintaining mental and physical health.
- If residents are able to go off-site, they can participate in an outdoor social gathering with up to nine other people. In doing so, residents may be asked to use additional safety precautions upon their return.
- If there is a confirmed outbreak at a community, additional temporary restrictions to designated support person access and visitation may be required.
- All visits must be pre-arranged. Please contact your community in advance to discuss the best option to safely visit your loved one.