

- Advertise CAO position in AUMA and LGAA websites;
- Contacted Chief and Administrator at Saddle Lake First Nations to facilitate a meeting;
- Conference call with Doug Griffiths regarding the ICF grant and deadline. He is willing to work with us and sent us a letter to be signed by all 3 CAO's. Gary signed on behalf of Myrnam but there was resistance with Sally. I have contacted Doug to talk to Sally directly.
- Overnight only parking signs were ordered for UFA, Fas Gas and new Co-op yard;
- Barricades will be put up to deter trucks from parking for extended periods at the Co-op construction site;
- One resident paid his property taxes July 2 at the ATB in Vegreville. The teller applied his payment to his County of Two Hills tax account. The resident learned of this in mid August and called to say that he should not have been charged a penalty as he paid his taxes July 2 and it wasn't his fault that we didn't get the payment. After he explained what happened, I advised him to get in touch with his bank and they would deal with it on their end. The conversation escalated quickly after that as he felt that this was a Town issue and we had to fix it and make amends. I immediately got in touch with our municipal banker and she ensured that this mess would be dealt with immediately. The penalty has been paid by ATB and a formal written apology was received by the ATB employee that laid blame back on the Town and cast us in a negative light as far as I was concerned.
- Green Hills is to start on the replacement of the hall doors soon;
- Tyler Poirier the Century 21 realtor from St. Paul informed us that the prospective buyer for the UFW shop has backed out. He is wondering if the Town is interested in purchasing;
- New salary grid was implemented and retro pay was given to all employees for the month of July;
- Steady flow of resumes for CAO position;
- Staff is keeping up with day to day activities in the office