



AGENDA
TOWN OF TWO HILLS
April 9, 2024
1:00 P.M.

Regular Council Meeting

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - a) Regular Meeting March 26, 2024
 - b) Special Council Meeting April 3, 2024
 - c) Committee of the Whole April 4, 2024
4. DELEGATION - David Henry RCMP Update
5. OPEN FORUM
6. ADMINISTRATIVE REPORTS
 - a) CFO Report
 - b) Public Works Report
 - c) EDO Report
 - d) Chief Administrative Officer report
7. CORRESPONDENCE
8. OLD BUSINESS
9. BYLAWS & POLICIES
 - a) Bylaw 2024-1042 Tax Rate Bylaw - To be provided at the meeting.
 - b) Policy 2011-05 Elected Officials Remuneration and Expense
 - c) Bylaw 2024-1043 Special Tax for Repair and Maintenance
 - d) Bylaw 2024-1044 Special tax for Medical Incentive
 - e) Bylaw 2024-1045 Special Tax for Recreation
 - f) Bylaw 2024-1046 Special Tax for Arena Renovations
10. NEW BUSINESS
 - a) 2024 Budget
 - b) Grader Repairs
11. COUNCIL MEMBER REPORTS
12. NEXT MEETINGS
 - a) Regular Council Meeting Tuesday April 23, 2024 6:00 p.m.
13. CLOSED SESSION

FOIPP Act 16(1)(2)&25; 27
14. ADJOURNMENT

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held March 26, 2024, at 6:00 P.M. in Council Chambers



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor A. Romaniuk, Councillor M. Tarkowski, Councillor S. Rajoo, Councillor E. Sorochan, C.A.O. A. Kozakiewicz, C.F.O. S. Lupul.

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 6:00 P.M.

ADOPTION OF AGENDA:

2024-094 **MOVED** by Councillor E. Sorochan to accept the agenda as presented.
CARRIED

ADOPTION OF MEETING MINUTES:

2024-095 **MOVED** by Councillor M. Tarkowski to accept the Special Council Meeting Minutes of March 12, 2024 as presented.

CARRIED

2024-096 **MOVED** by Councillor M. Tarkowski to accept the Regular Meeting Minutes of March 12, 2024 as presented.

CARRIED

ADMINISTRATIVE REPORTS:

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.

2024-097 **MOVED** by Deputy Mayor A. Romaniuk that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Financial Officer Report

The Chief Financial Officer's Report was provided to Council in advance for their review.

2024-098 **MOVED** by Deputy Mayor A. Romaniuk to approve repairs to the grader not more than \$60,000.00 to be added to the 2024 Capital Budget.

CARRIED

2024-099 **MOVED** by Councillor S. Rajoo that the Chief Financial Officer's Report be acknowledged as presented and incorporated into the minutes.

CARRIED



CORRESPONDENCE:

- 2024-100 **MOVED** by Councillor E. Sorochan that the correspondence be acknowledged as presented and filed.
- CARRIED**

BYLAWS & POLICIES:

2024-1040 Committee of the Whole

Administration proposed adopting a Bylaw to allow Council the opportunity to meet and discuss all Council established priorities, monitor the progress of the Strategic Plan, and have the ability to discuss and debate ideas, projects, policies and other items that will ultimately require Council direction or decision

- 2024-101 **MOVED** by Councillor M. Tarkowski to give Bylaw No. 2024-1040 be given a first reading this 26th day of March, 2024.

CARRIED

- 2024-102 **MOVED** by Deputy Mayor A. Romaniuk to give Bylaw 2024-1040 be given a second reading this 26th day of March, 2024.

CARRIED

- 2024-103 **MOVED** by Councillor S. Rajoo that Bylaw 2024-1040 be given consent for third and final reading.

CARRIED UNANIMOUSLY

- 2024-104 **MOVED** by Councillor E. Sorochan to give Bylaw 2024-1040 third and final reading this 26th day of March, 2024.

CARRIED

Tax Incentive Bylaws

To keep competitive in seeking new business and housing development, a review of the current tax incentive bylaws is necessary.

- 2024-105 **MOVED** by Councillor M. Tarkowski to have Administration to provide and updated bylaw for the next meeting.

CARRIED

NEW BUSINESS:

Budget Meeting

- 2024-106 **MOVED** by Councillor S. Rajoo to convene on April 3, 2024 at 8:30 am for the purpose of a Budget/Bylaw meeting.

CARRIED



Committee of the Whole Meeting

2024-107 **MOVED** by Councillor E. Sorochan to convene on April 8, 2024 at 9:00 am to discuss Council's upcoming priorities and ensure we are in alignment with the strategic plan.

CARRIED

Closed Committee of the Whole Meeting

2024-108 **MOVED** by Deputy Mayor A. Romaniuk to convene on April 4, 2024 at 9:00 for a closed Committee of the Whole meeting with time to be determined.

CARRIED

COUNCILLOR REPORTS:

2024-109 **MOVED** by Councillor S. Rajoo to accept the councillor reports as presented and filed.

CARRIED

CLOSED SESSION:

2024-110 **MOVED** by Mayor L. L. Ewanishan to go into closed session at 8:04 PM.

CARRIED

2024-111 **MOVED** by Mayor L. L. Ewanishan to come out of closed session at 9:06 PM.

CARRIED

2024-112 **MOVED** by Councillor M. Tarkowski to proceed with the land sale contract as discussed in closed session.

CARRIED

NEXT MEETING:

Regular Council Meeting Tuesday April 9, 2024 at 1:00 pm.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:06 PM.

LEONARD L. EWANISHAN, MAYOR

ADAM KOZAKIEWICZ C.A.O.



TOWN OF TWO HILLS
Minutes of the Special Meeting
of Council for the Town of Two Hills held on April 3, 2024 at 8:30 am



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor A. Romaniuk, Councillor M. Tarkowski, Councillor E. Sorochan, Councillor S. Rajoo, Adam Kozakiewicz, CAO and Sheila Lupul, CFO

CALL TO ORDER: Mayor L. L. Ewanishan called to order the Special Council Meeting at 8:30 am.

AGENDA ITEMS: Budget Review
Capital budget video was presented to council with projects and costs.

Bylaw 2024-1041 Community Revitalization Property Tax Incentive Program

To be competitive with neighboring communities, an updated tax incentive program was developed.

2024-113 **MOVED** by Councillor E. Sorochan to give Bylaw No. 2024-1041 be given a first reading this 3rd day of April, 2024.

CARRIED

2024-114 **MOVED** by Councillor S. Rajoo to give Bylaw 2024-1041 be given a second reading this 3rd day of April, 2024.

CARRIED

2024-115 **MOVED** by Deputy Mayor A. Romaniuk that Bylaw 2024-1041 be given consent for third and final reading.

CARRIED UNANIMOUSLY

2024-116 **MOVED** by Councillor M. Tarkowski to give Bylaw 2024-1041 third and final reading this 3rd day of April, 2024.

CARRIED

ADJOURNMENT:

Mayor L. L. Ewanishan adjourned the meeting at 12:00 PM.

Leonard L. Ewanishan, Mayor

Adam Kozakiewicz, C.A.O.

TOWN OF TWO HILLS
Minutes of the Committee of the Whole Meeting of Council for the Town of Two Hills
held on April 4, 2024 at 11:00 am



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor A. Romaniuk, Councillor M. Tarkowski, Councillor E. Sorochan, Councillor S. Rajoo, Adam Kozakiewicz, CAO, Bob Ross, EDO and four (4) members of a privileged delegation.

CALL TO ORDER: Mayor L. L. Ewanishan called to order the Committee of the Whole Council Meeting at 11:00 am.

AGENDA ITEMS: Closed Meeting

2024-117 **MOVED** by Mayor L. L. Ewanishan to go into closed session as per Sec 197 of the Municipal Government Act at 11:00 AM.
CARRIED

2024-118 **MOVED** by Mayor L. L. Ewanishan to come out of closed session at 1:00 PM.
CARRIED

ADJOURNMENT: Mayor L. L. Ewanishan adjourned the meeting at 1:00 PM.

Leonard L. Ewanishan, Mayor

Adam Kozakiewicz, C.A.O.

Henry, David (RCMP/GRC) <david.henry@rcmp-grc.gc.ca>

To:

?

Sheila Lupul

Wed 2024-04-03 4:16 PM

Good Day,

Just writing to confirm the meeting with the Town April 9 at 1300. The discussion will be for the APP and the upcoming year. My suggestions are literally boring and I am not changing much as the problems are there. The 3 I wish to bring forward are:

1. Property Crime – Theft
2. Traffic – Impaired operation
3. Police/community relations – Police visibility/community fraud awareness

Thanks for your time and I look forward to meeting.

Sgt David Henry



Open Forum

Preamble: Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or may not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

Division 3 – Open Forums

- 11.1 Individual members of the public who constitute the audience are to be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide residents an opportunity to address Council.
- 11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.
- 11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:

**TOWN OF TWO HILLS
RECONCILIATION STATEMENT FOR MARCH 2024**

| | |
|---|---------------------|
| Net Balance at End February 2024 | \$162,863.37 |
| Plus Deposits | \$282,207.48 |
| Sub Total | \$445,070.85 |
| Minus Disbursements (including transfers) | \$312,734.82 |
| Closing Balance | \$132,336.03 |

Summary of Town of Two Hills Accounts

| Alberta Treasury Branch | Description of Accounts | |
|--------------------------------|--------------------------------|---------------------|
| Bus Custom Plan CB #24 | (Main Account) | \$132,336.03 |
| Bus Custom Plan CB #27 | (Electronic Bill Payments) | \$46,560.16 |
| Notice Account 90 Day | (Auction Holding) | \$113,862.17 |
| Savings Account #30 | (Debenture Account) | \$47,209.05 |
| Savings Account #578 | County Grant Account | \$53,226.78 |
| Savings Account #478 | Interest Bearing | \$42,157.06 |
| TOTAL ATB | | \$339,967.41 |

| | |
|---|---------------------|
| Revolving Loan - out of \$985,000.00 | \$985,000.00 |
| | \$0.00 |
| | \$985,000.00 |

| | | |
|------------------------|-----------------------------------|---------------------|
| OTHER ACCOUNTS: | <u>Vision Credit Union</u> | |
| | Two Hills Improvement Committee | \$ 4,466.21 |
| | Canada Day | \$ 16,652.00 |

Comments:

**Town of Two Hills
Cheque Listing
32513-32558**

| | | | |
|-------------|----------------|-----------------------|--------------|
| 32513-32536 | March 15, 2024 | Void Printer Errors | \$ - |
| 32537 | March 15, 2024 | Water Purchase | \$ 26,687.90 |
| 32538 | March 15, 2024 | MasterCard | \$ 1,994.72 |
| 32539 | March 15, 2024 | ADOA Memberships | \$ 525.00 |
| 32540 | March 15, 2024 | Health Benefits | \$ 10,238.20 |
| 32541 | March 15, 2024 | Equipment Repairs | \$ 429.15 |
| 32542 | March 15, 2024 | PW Shop Supplies | \$ 398.88 |
| 32543 | March 15, 2024 | PW Fuel | \$ 6,043.95 |
| 32544 | March 15, 2024 | Mileage | \$ 50.32 |
| 32545 | March 15, 2024 | Shop Supplies | \$ 19.92 |
| 32546 | March 15, 2024 | Rapid Maintenance | \$ 636.72 |
| 32547 | March 15, 2024 | LAPP | \$ 7,855.77 |
| 32548 | March 15, 2024 | Fire Chief Honorarium | \$ 150.00 |
| 32549 | March 15, 2024 | Contractor Fees | \$ 1,470.00 |
| 32550 | March 15, 2024 | Shipping | \$ 102.08 |
| 32551 | March 15, 2024 | Bylaw Contractor | \$ 80.00 |
| 32552 | March 15, 2024 | Mileage | \$ 68.00 |
| 32553 | March 15, 2024 | Office Supplies | \$ 132.28 |
| 32554 | March 15, 2024 | Land Titles | \$ 188.00 |
| 32555 | March 15, 2024 | Office Supplies | \$ 367.76 |
| 32556 | March 15, 2024 | Monthly Assessment | \$ 1,583.40 |
| 32557 | March 15, 2024 | Office Cleaning | \$ 640.00 |
| 32558 | March 28, 2024 | Advertisting | \$ 495.00 |
| | | | \$ 60,157.05 |



Roads/Sidewalks

- a) Repair pot holes on 47th Ave
- b) Grade industrial road, 51st Ave, 46 Ave, and alleys where required
- c) Steam culverts
- d) Cleaned sidewalks
- e) Repaired 12 garbage containers
- f) Serviced equipment
- g) Worked with CAO on Capital Budget

Water/Wastewater

- a) Water break on 49th Street

TWO HILLS ECONOMIC DEVELOPMENT & TOURISM

Date: March 12 to April 5/ 2024

[illegible]



Correspondence Listing
Council Meeting of April 9, 2024

1. Letter from Honorable RJ Sigurdson
2. Mayor's Invitation to attend Two Hills Mennonite Hight School Graduation



ALBERTA
AGRICULTURE AND IRRIGATION

*Office of the Minister
MLA, Highwood*

AR-85032
Adam Kozakiewicz
Town of Two Hills
RED-070897

MAR 28 2024

Adam Kozakiewicz
Chief Administrative Officer
Town of Two Hills
PO Box 630
Two Hills, AB T0B 4K0
cao@townoftwohills.com

RECEIVED

APR 04 2024

Dear Adam Kozakiewicz:

I am pleased to confirm that I have approved grant funding of \$90,000 to the Town of Two Hills. This funding will support the Town of Two Hills Marketing and Tourism Initiative project.

The funding will be provided in accordance with the Ministerial Grants Regulation following execution of a funding agreement between the Town of Two Hills and Alberta Agriculture and Irrigation.

For further details on arranging the funding agreement, please contact Scott Long, Executive Director, Rural Economic Development Branch, at 780-427-6483 or scott.long@gov.ab.ca.

Best wishes for the successful completion of this project.

Sincerely,

Honourable RJ Sigurdson
Minister, Agriculture and Irrigation

cc: Scott Long, Executive Director, Rural Economic Development
scott.long@gov.ab.ca

Town of Two Hills

APR 05 2024

RECEIVED



4801 Diefenbaker Avenue

Two Hills, Alberta T0B 4K0

Phone: 780-657-2434

April 3, 2024

Dear Mr. Ewanishan,

On behalf of our 2024 graduates, I would like to invite you to our graduation celebration on June 22, 2024 at Two Hills Centennial Hall (5300-45 Ave). Our program will begin at 4:00 p.m., and dinner will be served following the ceremony. We would be honored to have you attend and speak, if you wish, at the graduation ceremony.

This year we have 10 graduates: Eva Friesen, Willy Friesen, Aganetha Goertzen, David Guenter, Judith Guenther, Justina Guenther, Mina Guenther, Trudy Krahn, Carolina Neufeld, and Peter Wall. These students are truly outstanding individuals who have worked so hard to get to this point in their education journey. They have chosen a quote by Jonathan Lockwood Huie to represent their graduating class, "Celebrate endings-for they precede new beginnings."

To confirm your attendance, please contact me before Friday, May 31, 2024. We look forward to sharing this wonderful celebration!

Sincerely,

Mrs. Laurie Taschuk

Assistant Principal/Grad Coordinator

Two Hills Mennonite School

TOWN OF TWO HILLS
COUNCIL MEETING
AGENDA ITEM



| | | | | | |
|---|---------------|---------------------|--------------------------|----|---|
| Meeting Date: April 9, 2024 | Confidential: | Yes | <input type="checkbox"/> | No | X |
| Topic: 2024 Tax Rate Bylaw | | | | | |
| Originated By: Sheila Lupul | | Title: | CFO | | |
| BACKGROUND: | | | | | |
| Administration would like Council to consider adopting the following 2024 Tax Rate Bylaw. There is no increase in municipal taxes for 2024. | | | | | |
| DOCUMENTATION ATTACHED: | | | | | |
| A copy of the proposed Bylaw will be presented at the meeting | | | | | |
| DISCUSSION: | | | | | |
| | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | |
| | | | | | |
| RECOMMENDED ACTION(S): | | | | | |
| <p>If Council so chooses:</p> <p>Bylaw No. 2024-1042 be given a first reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1042 be given a second reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1042 be given consent for third and final reading.</p> <p>Bylaw No. 2024-1042 be given its third and final reading this 9th day of April, 2024.</p> | | | | | |
| Sheila Lupul, CFO | | <i>Sheila Lupul</i> | | | |
| DISTRIBUTION: | | Council: X | | | |



**BYLAW NO. 2024-1042
of the
TOWN OF TWO HILLS**

**A BYLAW OF THE TOWN OF TWO HILLS, IN THE PROVINCE OF ALBERTA TO
AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE
PROPERTY WITHIN THE TOWN OF TWO HILLS FOR THE 2023 TAXATION YEAR**

Whereas, the Town of Two Hills has prepared and adopted detailed estimates of the municipal revenues, expenses and expenditures as required, at the council meeting held on April 9, 2024; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Two Hills for 2024 total \$5,168,832.57; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,962,301.00; and the balance of \$2,206,531.57 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

| | |
|---------------------------------------|--------------|
| Alberta School Foundation Fund (ASFF) | |
| Residential/Farm land | \$164,335.78 |
| Non-Residential | \$ 56,079.62 |
| Seniors Foundation | \$ 92,660.00 |

Whereas, the Council is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Town of Two Hills as shown on the assessment roll is:

| | |
|-----------------------|----------------------|
| | <u>Assessment</u> |
| Residential | \$ 62,647,060 |
| Non-residential | \$ 14,132,030 |
| Designated Industrial | \$ 2,518,800 |
| Exempt | <u>\$ 44,359,350</u> |
| | \$123,657,240 |

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Two Hills, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Two Hills:

| | Tax Levy | Assessment | Tax Rate |
|---------------------------------------|-----------------|-------------------|-----------------|
| General Municipal | | | |
| Residential | 952,846.46 | 62,647,060 | 13.987 |
| Non- Residential | 429,975.27 | 14,132,030 | 28.959 |
| Minimum tax Res. | 37,433 | | |
| Minimum tax Comm. | 71,157 | | |
| Alberta School Foundation Fund | | | |
| Residential | 164,335.78 | 62,647,060 | 2.6232 |
| Non-Residential | 56,079.62 | 14,132,030 | 3.9940 |
| Seniors Foundation | | | |
| Residential | 77,724.37 | 62,647,060 | 1.2414 |
| Non-Residential | 17,430.48 | 14,132,030 | 1.2414 |
| Designated Industrial | 180.69 | 2,358,880 | 0.0766 |

2. The minimum amount payable as property tax for - general municipal purposes, excluding special taxes, requisitions etc. - shall be:

| | | | |
|-------------------------------|-----------------|------------------------------|-----------------|
| Residential Vacant | \$800.00 | Commercial Vacant | \$800.00 |
| Residential Non-Vacant | \$800.00 | Commercial Non-Vacant | \$800.00 |

3. That this bylaw shall take effect on the date of the third and final reading.

Bylaw No. 2024-1043 be given a first reading this 9th day of April, 2024.

Bylaw No. 2024-1043 be given a second reading this 9th day of April, 2024.



Bylaw No. 2024-1043 be given third and final reading this this 9th day of April, 2024.

TOWN OF TWO HILLS

Leonard Ewanishan, Mayor

Adam Kozakiewicz, Chief Administrative Officer



| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  | |
|--|--|---------------|--|---|-----|---|---|
| Meeting Date: April 9, 2024 | | Confidential: | | Yes | | No | X |
| Topic: Policy 2011-05 Elected Officials Remuneration and Expense | | | | | | | |
| Originated By: Sheila Lupul | | | | Title: | CFO | | |
| BACKGROUND: | | | | | | | |
| <p>Administration would like Council to consider updating the Elected Officials Remuneration and Expense policy to reflect past amendments, the annual amounts for council expenses are unrealistic and have not been updated for years. We have also reworked the formula for remuneration for committee meetings, education and conferences, rather than set amounts, we have broken it down to ½ days or full days, this is a clearer and more practical process.</p> | | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | | |
| <p>A copy of the proposed changes as well as a copy of the policy.</p> | | | | | | | |
| DISCUSSION: | | | | | | | |
| | | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | | |
| | | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | | |
| <p>If Council so chooses:</p> <p>Amend policy 2011-05 to read.....</p> | | | | | | | |
| Sheila Lupul, CFO | | | |  | | | |
| DISTRIBUTION: | | Council: X | | | | | |

TOWN OF TWO HILLS



Policy Number: 2011-05

Date of Issue:

| | |
|--------------------|-------------------|
| November 28, 2011 | October 24, 2017 |
| October 24, 2012 | March 13, 2017 |
| November 12, 2013 | March 13, 2018 |
| October 22, 2014 | October 22, 2019 |
| February 10, 2015 | December 14, 2021 |
| November 2, 2015 | October 24, 2023 |
| September 27, 2016 | |

Policy Subject: Elected Officials Remuneration and Expense

POLICY STATEMENT:

While it is recognized that the primary reason that individuals seek municipal office is public service, members of Council shall be provided with fair and reasonable remuneration for their time and reimbursement for the expenses that they incur in fulfilling their responsibilities on Council.

PURPOSE:

To ensure that individuals who choose to serve their community receive fair compensation for their time and expenses.

To ensure that the Town's reimbursement practices comply with Federal and Provincial legislation, and provide claimants with appropriate guidance relative to acceptable submissions.

DEFINITIONS:

1. "Political Contributions" mean any money or real or corporate property that is provided to, or for the benefit of, a political party, constituency association or candidate, that involves direct or indirect support of (or opposition to) any political party, constituency association, or candidate for public office.

STANDARDS:

1. Councillors shall receive an additional remuneration for carrying out the responsibilities of the Deputy Mayor.
2. Members of Council are not limited to the number of educational or professional development activities they may attend, however the total costs of attendance claimed may not exceed the total monies provided in the individual Council Members Professional Development Budget.
3. Members of Council may use their Council Professional Development Budget for activities related to municipal governance and/or community engagement. This



includes courses, seminars, self-study activities, books, conferences, professional membership fees, or other approved activities.

4. Members of Council may claim a Full Per Diem rate, from their Expense Budget, while engaging in activities relevant to their professional development or Town business. Half day per diem claims are permitted. Half day is defined as a maximum of four (4) hours, including driving time.
5. Ineligible expenses for Expense Budget:
 - a. Golf Tournaments;
 - b. Speeches, Ribbon Cutting, Acceptance Openings;
 - c. General public appearances;
 - d. Community events, such as Canada Day, Remembrance Day;
 - e. Parades
 - f. Other purely social events; or
 - g. Political Contributions
6. Members of Council shall not claim expenses or per diems to the Town if the expenses or per diems are paid directly to the member of Council by an organization, committee or board.

ADMINISTRATIVE PROCEDURES:

1. Council remunerations and the schedule of payments are outlined further in this policy.
2. Under the direction of Council, Administration will be responsible for conducting a comprehensive review of salaries, honorariums and expenses of comparative municipalities every election year. This review may be conducted through striking a task force comprised of residents from the Town of Two Hills. A report with recommendations will be presented to Council no later than June, prior to the election.
3. This policy shall be reviewed annually, in conjunction with the Town's Organizational meeting, to be effective November 1st of the current year.
4. Members of Council are encouraged to provide a brief, informal report to the other members of Council after they have taken part in a developmental activity. This will enable other members of Council to share some benefits of that development and to better determine if such an activity would be worthwhile given their needs and circumstances.
5. During that fourth quarter of the fiscal year, by motion of Council at the October Organizational Meeting, and pending budget availability, funds for Council Expense Budgets may be transferred from one Councillor to another.
6. Council members shall provide an expense statement with supporting documentation to the Mayor for approval. Reimbursement of the Mayor's expense statement with supporting documentation shall require the approval of the Deputy Mayor.



COUNCIL REMUNERATION RATES:

1. Annual Honorarium Rates are as follows:

| | |
|--------------|--------------|
| Mayor | \$ 12,000.00 |
| Deputy Mayor | \$ 7,200.00 |
| Councillor | \$ 6,000.00 |

2. Annual Council Expense Budgets are as follows:

| | |
|------------|------------------------------|
| Mayor | \$10,000.00 maximum per year |
| Councillor | \$ 7,000.00 maximum per year |

Eligible Expenses:

| | |
|--------------------------------|-----------|
| Regular Council Meetings | \$ 200.00 |
| Special Council Meetings | \$ 100.00 |
| In Town Committee Meeting | \$ 100.00 |
| Out of Town Committee Meetings | \$ 175.00 |
| Overnight Honorarium | \$ 175.00 |

Mileage, for travel outside the Town of Two Hills will be the same as the Federal Government Mileage Rate.

| | |
|-----------|----------|
| Breakfast | \$ 20.00 |
| Lunch | \$ 25.00 |
| Dinner | \$ 30.00 |

If any amounts are over the allowable subsistence amount a receipt is required.

**If the event provides a meal, receipts may still be submitted as an expense

| | |
|---------------------------|--------------------|
| Registration/Taxi/Parking | - receipt required |
| Accommodations | - receipt required |

3. Professional Development Budget:

| | |
|---------|----------------------------|
| Maximum | \$2,000.00 per fiscal year |
|---------|----------------------------|

Eligible Expenses:

Registration fees for seminars and conferences, courses, self-study activities, materials, and books.

*Mileage, accommodations and other expenses are not eligible under Professional Development Budget.



REMUNERATION SCHEDULE

1. Annual Honorarium Rate shall be divided by 12 and given to members of Council monthly.
2. Council shall be paid their monthly remuneration one clear banking day before the end of the month. A mid-month advance of \$800.00 for the Mayor, \$600.00 for the Deputy Mayor and \$500.00 for Councillors may be given on the 16th of each month by Direct Deposit.
3. Expenses are to be submitted to the Chief Financial Officer no later than 5 days before the second Council meeting of each month.
4. Council Reports for the previous month shall be submitted the first week of the current month to be included in the first Council Meeting of the month.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Council Honarariums and Expenses

Currently:

| | /month | /year |
|--------------|------------|-------------|
| Mayor | \$1,000.00 | \$12,000.00 |
| Deputy Mayor | \$600.00 | \$7,200.00 |
| Councillor | \$500.00 | \$6,000.00 |

Annual Expenses:

Note: includes all meetings, mileage and meals

| | |
|------------|-------------|
| Mayor | \$10,000.00 |
| Councillor | \$7,000.00 |

| | | Average Councillor | | |
|-----------------|----------|--------------------|-------------|-------------|
| | | per month | per quarter | per year |
| Regular Council | \$200.00 | 2 | 6 | \$4,800.00 |
| Special Council | \$100.00 | | 1.0 | \$400.00 |
| Com Whole | \$100.00 | 1.0 | 3.0 | \$1,200.00 |
| In Town | \$100.00 | 4 | 12 | \$4,800.00 |
| Out of Town | \$175.00 | | 2 | \$1,400.00 |
| Convention | \$175.00 | | | \$875.00 |
| Overnight | \$175.00 | | 1 | \$700.00 |
| Total | | | | \$14,175.00 |



Proposed:

| | /month | /year |
|--------------|------------|-------------|
| Mayor | \$1,000.00 | \$12,000.00 |
| Deputy Mayor | \$800.00 | \$9,600.00 |
| Councillor | \$700.00 | \$8,400.00 |

Annual Expenses:

| | |
|------------|-------------|
| Mayor | \$18,000.00 |
| Councillor | \$16,000.00 |

| | | Average Councillor | | |
|-------------------|----------|--------------------|-------------|-------------|
| | | per month | per quarter | per year |
| Regular Council | \$200.00 | 2 | 6 | \$4,800.00 |
| 1/2 day (1-4 hrs) | \$100.00 | 5.0 | 15.0 | \$6,000.00 |
| Full Day (4+ hrs) | \$225.00 | 1.0 | 3.0 | \$2,700.00 |
| Convention | \$175.00 | | | \$875.00 |
| Overnight | \$175.00 | | 1 | \$700.00 |
| | | | | \$15,075.00 |

| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  | |
|---|--|---------------|--|---|-----|---|---|
| Meeting Date: April 9, 2024 | | Confidential: | | Yes | | No | X |
| Topic: Bylaw 2024--1043 Special Tax for Repair and Maintenance | | | | | | | |
| Originated By: Sheila Lupul | | | | Title: | CFO | | |
| BACKGROUND: | | | | | | | |
| Administration would like Council to consider adopting the following Bylaw 2024-1043 Special Tax for Repair and Maintenance | | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | | |
| A copy of the proposed Bylaw | | | | | | | |
| DISCUSSION: | | | | | | | |
| | | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | | |
| | | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | | |
| <p>If Council so chooses:</p> <p>Bylaw No. 2024-1043 be given a first reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1043 be given a second reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1043 be given consent for third and final reading.</p> <p>Bylaw No. 2024-1043 be given its third and final reading this 9th day of April, 2024.</p> | | | | | | | |
| Sheila Lupul, CFO | | | |  | | | |
| DISTRIBUTION: | | Council: X | | | | | |



BYLAW NO. 2024-1043
of the
TOWN OF TWO HILLS

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA
AUTHORIZING THE LEVY OF A SPECIAL TAX FOR REPAIR AND MAINTENANCE**

WHEREAS, under the provisions of the Municipal Government Act, the Council of the Town of Two Hills, Alberta, may pass a special tax bylaw to raise revenue to cover the costs of repair and maintenance of roads, and water and sewer facilities, and boulevards upon all lands fronting or abutting on any of the streets, lanes, squares or other public places served or benefited;

AND WHEREAS the Council of the Town of Two Hills, Alberta estimates the cost of the maintenance of roads, boulevards, and water and sewer facilities for the 2024 year to exceed \$121,562.04;

AND WHEREAS the Council of the Town of Two Hills, Alberta now deems it necessary to levy special tax rates in accordance with Section 382(1)(f) of the Municipal Government Act, RSA 2000, Chapter M-26;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Two Hills in the Province of Alberta enacts as follows:

1. That the Two Hills Town Council hereby authorizes the assessment of a maintenance tax rate, to be charged on a frontage foot basis against properties as listed below, for the 2024 tax year:
 - a) Two Dollars (\$2.00) per front foot to all properties, except the following:
 - i) Two Hills & District Historical Association (Museum) Plan 951RS, Block 10, Lot 9A; exempt.
 - ii) East Central Regional Health Authority, Plan 8320238, Block 20, Lot H will be assessed a frontage of \$11.75 per front foot (200 feet).
 - iii) Advance Garage Doors Ltd., Plan 0740587, Block 4, Lot A will be assessed a frontage using 79 feet.
 - iv) Plan 120 HW, Lots A, West Part of B, and East Part of B, each be assessed a frontage totaling 25% of the actual length.
 - v) All town owned properties.



vi) The following Two Hills Lions Club properties:

- i. Plan 7823319, Block 1
- ii. PT. NE Sec 31 TWP 54 RG 12 W4M
- iii. Plan 9323640 Block 23 Lot 21A
- iv. Plan 9323640 Block 23 Lots 19A & 20A
- v. Plan 9323640 Block 23 Lots 18A
- vi. Plan 9323640 Block 23 Lots 17A

- 2. That this tax shall be known as the Maintenance Tax and shall have no relationship to any other tax that may be assessed and levied with respect to any special assessment for local improvements.
- 3. That this Bylaw shall take effect on the date of the third and final reading, and the assessments will appear as a tax payable for the 2024 tax year.

Bylaw No. 2024-1043 be given a first reading this 9th day of April, 2024.

Bylaw No. 2024-1043 be given a second reading this 9th day of April, 2024.



Bylaw No. 2024-1043 be given third and final reading this 9th day of April, 2024.

TOWN OF TWO HILLS

Leonard L. Ewanishan, Mayor

Adam Kozakiewicz, Chief Administrative
Officer



| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  | |
|---|--|---------------|--|---|-----|---|---|
| Meeting Date: April 9, 2024 | | Confidential: | | Yes | | No | X |
| Topic: Bylaw 2024-1044 Special Tax for Medical Incentive | | | | | | | |
| Originated By: Sheila Lupul | | | | Title: | CFO | | |
| BACKGROUND: | | | | | | | |
| Administration would like Council to consider adopting the following Bylaw 2024-1044 Special Tax for Medical Incentive | | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | | |
| A copy of the proposed Bylaw | | | | | | | |
| DISCUSSION: | | | | | | | |
| | | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | | |
| | | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | | |
| <p>If Council so chooses:</p> <p>Bylaw No. 2024-1044 be given a first reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1044 be given a second reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1044 be given consent for third and final reading.</p> <p>Bylaw No. 2024-1044 be given its third and final reading this 9th day of April, 2024.</p> | | | | | | | |
| Sheila Lupul, CFO | | | |  | | | |
| DISTRIBUTION: | | Council: X | | | | | |



BYLAW NO. 2024-1044
of the
TOWN OF TWO HILLS

A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA
AUTHORIZING THE LEVY OF A SPECIAL TAX FOR MEDICAL INCENTIVE

WHEREAS, under the provisions of the Municipal Government Act, the Council of the Town of Two Hills, Alberta, may impose a special tax bylaw to raise revenue to pay for medical incentives, upon all lands that will benefit from the new medical facility;

AND WHEREAS the Council of the Town of Two Hills, Alberta estimates the cost of the recreational services debenture for the 2024 year to be \$26,292.20;

AND WHEREAS the Council of the Town of Two Hills, Alberta deems it necessary to levy special tax rates in accordance with Section 382(1)(h) of the Municipal Government Act, RSA 2000, Chapter M-26 in order to repay the debenture for the new medical facility;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Two Hills in the Province of Alberta enacts as follows:

1. That the Two Hills Town Council hereby authorizes the assessment of a medical incentive tax rate, to be charged on a per parcel basis against all benefiting properties within the Town of Two Hills for the 2024 tax year.
2. That benefitting properties are identified as:
 - a. All residential properties, vacant or non-vacant;
 - b. All commercial and industrial properties, vacant or non-vacant;
 - c. Provincially owned properties;
 - d. Town owned properties; and,
 - e. All exempt properties except the following:
 - i. Two Hills & District Historical Association (Museum) Plan 951RS, Block 10, Lot 9A.
3. That the Medical Incentive Tax Rate to be levied is \$37.40 per parcel.
4. That this tax shall be known as the Medical Incentive Tax and shall have no relationship to any other tax that may be assessed and levied with respect to any special assessment for local improvements.



5. That this Bylaw shall take effect on the date of the third and final reading.

Bylaw No. 2024-1044 be given a first reading this 9th day of April, 2024.

Bylaw No. 2024-1044 be given a second reading this 9th day of April, 2024.



Bylaw No. 2024-1044 be given third and final reading this 9th day of April, 2024.

TOWN OF TWO HILLS

Leonard Ewanishan, Mayor

Adam Kozakiewicz, Chief Administrative
Officer



| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  | |
|---|--|---------------|--|---|-----|---|---|
| Meeting Date: April 9, 2024 | | Confidential: | | Yes | | No | X |
| Topic: Bylaw 2024-1045 Special Tax for Recreation | | | | | | | |
| Originated By: Sheila Lupul | | | | Title: | CFO | | |
| BACKGROUND: | | | | | | | |
| Administration would like Council to consider adopting the following Bylaw 2024-1045 Special Tax for Recreation | | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | | |
| A copy of the proposed Bylaw | | | | | | | |
| DISCUSSION: | | | | | | | |
| | | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | | |
| | | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | | |
| <p>If Council so chooses:</p> <p>Bylaw No. 2024-1045 be given a first reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1045 be given a second reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1045 be given consent for third and final reading.</p> <p>Bylaw No. 2024-1045 be given its third and final reading this 9th day of April, 2024.</p> | | | | | | | |
| Sheila Lupul, CFO | | | |  | | | |
| DISTRIBUTION: | | Council: X | | | | | |



**BYLAW NO. 2024-1045
of the
TOWN OF TWO HILLS**

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA
AUTHORIZING THE LEVY OF A SPECIAL TAX FOR RECREATION**

WHEREAS, under the provisions of the Municipal Government Act, the Council of the Town of Two Hills, Alberta, may impose a special tax bylaw to raise revenue to pay for recreational services, upon all lands that will benefit from the new recreational facility;

AND WHEREAS the Council of the Town of Two Hills, Alberta estimates the cost of the recreational services debenture for the 2024 year to be \$23,009.19;

AND WHEREAS the Council of the Town of Two Hills, Alberta deems it necessary to levy special tax rates in accordance with Section 382(1)(l) of the Municipal Government Act, Chapter M-26 (2000) in order to repay the debenture for the new recreational facility;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Two Hills in the Province of Alberta enacts as follows:

1. That the Two Hills Town Council hereby authorizes the assessment of a recreation tax rate, to be charged on a per parcel basis against all benefiting properties for the 2024 tax year.
2. That benefitting properties are identified as:
 - a. All residential properties, vacant or non-vacant;
 - b. All commercial and industrial properties, vacant or non-vacant;
 - c. Provincially owned properties; and
 - d. Exempt properties except the following:
 - i. Two Hills & District Historical Association (Museum) Plan 951RS, Block 10, Lot 9A.
3. That the Recreation Tax Rate to be levied is \$32.73 per parcel.
4. That this tax shall be known as the Recreation Tax and shall have no relationship to any other tax that may be assessed and levied with respect to any special assessment for local improvements.



5. That this Bylaw shall take effect on the date of the third and final reading.

6.

Bylaw No. 2024-1045 be given a first reading this 9th day of April, 2024.

Bylaw No. 2024-1045 be given a second reading this 9th day of April, 2024.

Bylaw No. 2024-1045 be given third and final reading this 9th day of April, 2024.

TOWN OF TWO HILLS

Leonard Ewanishan, Mayor

Adam Kozakiewicz, Chief Administrative
Officer



TOWN OF TWO HILLS
COUNCIL MEETING
AGENDA ITEM



| | | | | | |
|---|---------------|---------------------|--------------------------|----|---|
| Meeting Date: April 9, 2024 | Confidential: | Yes | <input type="checkbox"/> | No | X |
| Topic: Bylaw 2024-1046 Special Tax for Arena Renovations | | | | | |
| Originated By: Sheila Lupul | | Title: | CFO | | |
| BACKGROUND: | | | | | |
| Administration would like Council to consider adopting the following Bylaw 2024-1046 Special Tax for Arena Renovations | | | | | |
| DOCUMENTATION ATTACHED: | | | | | |
| A copy of the proposed Bylaw | | | | | |
| DISCUSSION: | | | | | |
| | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | |
| | | | | | |
| RECOMMENDED ACTION(S): | | | | | |
| <p>If Council so chooses:</p> <p>Bylaw No. 2024-1046 be given a first reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1046 be given a second reading this 9th day of April, 2024.</p> <p>Bylaw No. 2024-1046 be given consent for third and final reading.</p> <p>Bylaw No. 2024-1046 be given its third and final reading this 9th day of April, 2024.</p> | | | | | |
| Sheila Lupul, CFO | | <i>Sheila Lupul</i> | | | |
| DISTRIBUTION: | | Council: X | | | |



**BYLAW NO. 2024-1046
of the
TOWN OF TWO HILLS**

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA
AUTHORIZING THE LEVY OF A SPECIAL TAX FOR ARENA RENOVATIONS**

WHEREAS, under the provisions of the Municipal Government Act, the Council of the Town of Two Hills, Alberta, may impose a special tax bylaw to raise revenue to pay for the arena renovations, upon all lands that will benefit from the upgraded arena facility;

AND WHEREAS the Council of the Town of Two Hills, Alberta estimates the cost of the arena renovation debenture for the 2024 year to be \$31,112.64;

AND WHEREAS the Council of the Town of Two Hills, Alberta deems it necessary to levy special tax rates in accordance with Section 382(1)(l) of the Municipal Government Act, Chapter M-26 (2000) in order to repay the debenture for the arena renovations;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Two Hills in the Province of Alberta enacts as follows:

1. That the Two Hills Town Council hereby authorizes the assessment of an arena renovation tax rate, to be charged on a per parcel basis against all benefiting properties for the 2024 tax year.
2. That benefitting properties are identified as:
 - a. All residential properties, vacant or non-vacant;
 - b. All commercial and industrial properties, vacant or non-vacant;
 - c. Provincially owned properties; and
 - d. Exempt properties except the following:
 - i. Two Hills & District Historical Association (Museum) Plan 951RS, Block 10, Lot 9A;
3. That the Arena Renovation Tax Rate to be levied is \$44.32 per parcel.
3. That this tax shall be known as the Arena Renovation Tax and shall have no relationship to any other tax that may be assessed and levied with respect to any special assessment for local improvements.



5. That this Bylaw shall take effect on the date of the third and final reading.

Bylaw No. 2024-1046 be given a first reading this 9th day of April, 2024.

Bylaw No. 2024-1046 be given a second reading this 9th day of April, 2024.



Bylaw No. 1024-1046 be given third and final reading this 9th day of April, 2024.

TOWN OF TWO HILLS

Leonard Ewanishan, Mayor

Adam Kozakiewicz, Chief Administrative
Officer



| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  | |
|---|--|---------------|--|--|-----|---|---|
| Meeting Date: April 9, 2024 | | Confidential: | | Yes | | No | X |
| Topic: 2024 Budget | | | | | | | |
| Originated By: Sheila Lupul | | | | Title: | CFO | | |
| BACKGROUND: | | | | | | | |
| Budget is balanced and complete. | | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | | |
| | | | | | | | |
| DISCUSSION: | | | | | | | |
| | | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | | |
| | | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | | |
| <p>If Council so chooses:</p> <p>To adopt 2024 Budget as presented.</p> | | | | | | | |
| Sheila Lupul, CFO | | | |  | | | |
| DISTRIBUTION: | | Council: X | | | | | |



2024 Budget


Revenue

Expenses

| | | | |
|------|--------------------------------|----------------|----------------|
| 1005 | Revenues | \$3,401,039.03 | |
| 1010 | General Administration | \$82,800.00 | |
| 1020 | Fire Fighting | \$42,357.00 | |
| 1030 | Bylaw Services | \$8,000.00 | |
| 1040 | Roads/Streets/Walks/Lighting | \$407,096.00 | |
| 1050 | Water Supply & Distribution | \$716,108.12 | |
| 1060 | Sanitary Sewage Service/Treat | \$160,000.00 | |
| 1070 | Garbage Collection & Disposal | \$209,760.00 | |
| 1071 | Family & Community Support | \$138,172.42 | |
| 1076 | Municipal Planning & Zoning | \$3,000.00 | |
| 1085 | REGIONAL SERVICES | \$0.00 | |
| 1140 | Culture Library | \$500.00 | |
| 2010 | Council & Other Legislative | | \$139,606.72 |
| 2020 | General Administration | | \$835,469.19 |
| 2035 | Other General Gov't Services | | \$0.00 |
| 2040 | Policing | | \$71,421.00 |
| 2050 | Fire Fighting | | \$45,863.00 |
| 2055 | Disaster Services & Emergency | | \$5,200.00 |
| 2070 | Bylaw Services | | \$4,000.00 |
| 2080 | Roads,Streets,Walks,Lighting | | \$2,104,754.97 |
| 2090 | Water Supply & Distribution | | \$667,878.83 |
| 2100 | Sewer Service & Treatment | | \$64,777.22 |
| 2110 | Garbage Collection | | \$156,500.00 |
| 2120 | Family & Community Support Ser | | \$155,077.92 |
| 2130 | Cemetary | | \$50.00 |
| 2140 | Community Services | | \$146,706.38 |
| 2145 | Regional Services | | \$176,000.00 |
| 2148 | Municipal Building | | \$25,799.35 |
| 2160 | Recreation/Parks Fac & Prog. | | \$0.00 |
| 2161 | Hall | | \$51,556.61 |
| 2162 | Arena | | \$96,517.52 |
| 2163 | Curling Rink | | \$63,887.84 |
| 2166 | Parks | | \$16,187.37 |
| 2200 | Library | | \$34,201.93 |
| 2210 | Requisitions | | \$307,376.72 |

\$5,168,832.57

\$5,168,832.57

| TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM | | | | | |  |
|---|---------------|------------|---------------------|-----|---|---|
| Meeting Date: April 9, 2024 | Confidential: | Yes | | No | X | |
| Topic: Grader Repairs | | | | | | |
| Originated By: Sheila Lupul | | | Title: | CFO | | |
| BACKGROUND: | | | | | | |
| <p>Council approved grader repairs for up to \$60,000.00 at the last Regular Council meeting but we have received estimates for additional work to be done for about \$14,000.00 extra. The Public Works Supervisor recommends these repairs as they will need to be done sooner rather than later and while it is in the shop, freight will not be a consideration again. Terry went through the estimate and determined what repairs the shop would and what repairs we could do. He also negotiated a discount on the shop rate if we do all the work Terry advises.</p> | | | | | | |
| DOCUMENTATION ATTACHED: | | | | | | |
| | | | | | | |
| DISCUSSION: | | | | | | |
| | | | | | | |
| COMMUNICATION PLAN/COMMUNITY INVOLVEMENT: | | | | | | |
| | | | | | | |
| RECOMMENDED ACTION(S): | | | | | | |
| <p>If Council so chooses:</p> <p>To rescind resolution # 2024-098.</p> <p>To approve the Brandt Equipment Estimates as presented.</p> | | | | | | |
| Sheila Lupul, CFO | | | <i>Sheila Lupul</i> | | | |
| DISTRIBUTION: | | Council: X | | | | |





Powerful Value. Delivered.

Date: **APRIL 1, 2024**

Quote #: TWOHILLS872APR24

Customer ID:

Expiration Date: **APRIL 20, 2024**

Customer and Machine Information:

| | |
|---------------|--|
| Company Name | TOWN OF TWO HILLS |
| Contact Name | TERRY STEFIUK |
| Phone Number | 780-632-8939 |
| Email Address | tstefiuk@townoftwohills.com |
| PO# | |
| CSA | Rick Slade |

| | |
|---------------|-------------------|
| Make | JOHN DEERE |
| Model | 872G |
| Serial Number | 1DW872GXPCD649829 |
| Hour Meter | 10859.2 |
| Unit Number | 15 |
| Foreman | SCOTT MARTIN |

| Estimated Return To Service Date | Time |
|----------------------------------|------|
|----------------------------------|------|

[illegible]

This is an estimate on the goods named, subject to the conditions noted below:

- 1) Estimate is valid for 15 days.
- 2) Extra may apply for cleaning equipment as required.
- 3) Outside labour may vary depending on vendor invoice.

| | TOTALS |
|----------------------|--------------|
| PARTS | \$ 14,243.86 |
| PARTS CONTINGENCY | \$ 712.19 |
| LABOUR | \$ 16,300.00 |
| SHOP SUPPLIES | \$ 1,467.00 |
| ENVIRO FEES | \$ 489.00 |
| CARBON TAX SURCHARGE | \$ 244.50 |
| OUTSIDE LABOUR | \$ 8,000.00 |
| GST | \$ 2,072.83 |
| ESTIMATE | \$ 43,529.38 |

Thank you for the opportunity to earn your business !

Brandt Tractor Ltd, 10630 - 175 Street, Edmonton, AB, T5S 1M2



JOHN DEERE

