



## RURAL RENEWAL STREAM EMPLOYER APPLICATION

4712 50 St, Two Hills, AB T0B 4K0





## NOTES TO APPLICANTS

The Alberta Immigration Rural Renewal Stream supports the attraction and retention of newcomers to rural Alberta through a community-driven approach that supports local economic development needs and contributes to the growth of the community. The Rural Renewal Stream empowers rural communities to work with employers to recruit and retain foreign nationals to live, work and settle in their communities.

Candidates may apply on their own using the Alberta Advantage Immigration Program (AAIP) portal ([www.ainp.labour.alberta.ca](http://www.ainp.labour.alberta.ca)). The portal is only available to the candidate of the application. It is highly recommended, however, that candidates work through an employer to obtain a Community Endorsement letter from the Town before applying to the AAIP portal.

Qualified candidates with a job offer from an Alberta employer in a designated rural Alberta community can apply for Canada permanent residence through the AAIP.

The Rural Renewal Stream has a two-step process:

1. A community designation process – community works with employers to recruit newcomers to meet labour needs and provides a Community Endorsement letter.
2. Candidate submits an AAIP application ([www.ainp.labour.alberta.ca](http://www.ainp.labour.alberta.ca)) including the Community Endorsement letter.

When making an application through AAIP, the candidate must intend to and be able to reside and work in the designated community in Alberta.

Refugee claimants or individuals involved in a federal appeal or removal process cannot apply for or be nominated under the Rural Renewal Stream. The AAIP does not intervene in the federal refugee claim, appeal, or removal process.

Candidates must have a valid Community Endorsement letter when applying to, or being assessed by, AAIP. The candidate must meet the AAIP Rural Renewal Stream eligibility criteria. Candidates currently living in Canada are only eligible if they have a valid temporary status in Canada.

Candidates must meet job offer, work experience, education, language, and settlement fund requirements.

On November 16, 2022, Immigration, Refugees and Citizenship Canada (IRRC) and all provincial nominee programs, including the AAIP, will be adopting the 2021 version of the National Occupational Classification (NOC) system.



## Candidate Requirements

- Candidate Endorsement letter from designated community.
- Bona fide full-time, permanent job offer for minimum of twelve (12) months and thirty (30) hours per week (see list for ineligible occupations).
- Valid licensing, registration, and certification as required by the position.
- Minimum of twelve (12) months full-time work experience in an eligible occupation within the last eighteen (18) months (see list).
- Meet language requirements (see list)
- Minimum of Canadian high school education or equivalent.
- Have the required settlement funds (see list).

## Endorsement of Candidate Letter

All candidates must have a Candidate Endorsement letter from their designated community. The letter must be issued by the local CAO of the community and must outline the following:

- Name and address of the CAO supporting the application.
- The candidate's full name and residential address.
- Details of the bona fide job offer:
  - Name of the business
  - Name and contact information of the employer.
  - Location of employment.
  - Position and description of job duties.
  - Duration of employment and work conditions.
  - Detailed description of how filling the position the candidate is offered aligns with the economic growth of the designated community.
  - The employer's efforts to fill the position within Canada and outcomes.
  - Name, title and contact information of the person issuing the endorsement of the Candidate letter.



**Ineligible Occupations**

<b>NOC Code</b>	<b>NOC Skill Level</b>	<b>Occupation</b>
11	O	Legislators
651	O	Escort Agency Managers, Massage Parlour Managers
4154	A	Professional Occupations in Religion
5121	A	Authors and Writers
5133	A	Musicians and Singers
5135	A	Actors and Comedians
5136	A	Painters, Sculptors and Other Visual Artists
1227	B	Court Officers and Justices of the Peace
3223	B	Dental Laboratory Bench Workers who do not have certification through College of Dental Technologists of Alberta
4217	B	Other Religious Occupations
5232	B	Other Performers, n.e.c.
5244	B	Artisans and Crafts persons
5251	B	Athletes
4411	C	Home Child Care Providers
4412	C	Home Support Workers, Housekeeps and Related Occupations
6533	C	Casino Occupations
6564	C	Other Personal Service Occupations
8611	D	Harvesting Labourers

**Work Experience Requirements**

<b>Skill level of job offer, or current occupation is:</b>	<b>Skill level of work experience must be:</b>
NOC O	NOC O or A
NOC A	NOC O, B or C
NOC B	NOC A, B or C
NOC C	NOC B, C or D
NOC D	NOC D and must be in the same occupation – NOC code



**Language Requirements**

<b>National Occupational Classification (NOC) Skill Level</b>	<b>Canadian Language Benchmark (CLB) Test Score Required</b>
If your job offer is for NOC O, A or B occupation	Minimum of five (5) for each English language skill
If your job offer is for NOC C or D occupation	Minimum of four (4) for each English language skill

**Settlement Fund Requirements**

<b>Number of Family Members</b>	<b>Funds Required (CAD)</b>
1	\$10,151.00
2	\$12,636.00
3	\$15,534.00
4	\$18,861.00
5	\$21,392.00
6	\$24,127.00
7	\$26,861.00
Amount of funds required for each additional family member	\$2,735.00 for each family member



### APPLICATION

<b>Business Information (To be completed by employer)</b>	
Legal/Corporate Name	
Operating/Trade Name (if applicable)	
Business Activity Description	
NAICS Code (5-digit Code)	
Phone	
Business Email	
Number of Full-Time Employees	
Number of Part-Time Employees	
Franchise Business (Yes or No)	

<b>Physical Business Address (PO Boxes will not be accepted.) (To be completed by employer)</b>	
Street Address	
Postal Code	

<b>Business Mailing Address (To be completed by employer)</b>	
Street Address	
PO Box Number	
City	
Province	
Country	
Postal Code/Zip Code	

<b>Business Contact Information (To be completed by employer)</b>	
Owner Name	
Phone	
Email	
Main Contact Name (If different from owner)	
Position	
Phone	
Email	





<b>Regulatory (To be completed by Town)</b>	
Town of Two hills Business License Number	
(Restaurant & Food Services only) Has the employer been documented for any violations through Alberta Health Services in the last 12 months? (Yes/No)	
Has the employer received any Occupational Health & Safety complaints within the last 12 months? (Yes/No)	

<b>Immigration Program Knowledge (To be completed by employer)</b>	
Does the employer have experience working with other immigration programs? If yes, please explain:	
What immigration stream?	
What job vacancies were filled?	
How many positions were recruited through this program?	
What supports were put in place to support the newcomers?	

<b>Immigration Support (To be completed by employer)</b>	
How does the employer offer a safe and welcoming environment?	
How will the employer assist the newcomer in attaining suitable housing?	
What training does the employer offer to newcomers?	

<b>Position Details (Complete for each position and location. Attached individual sheets to this application for each position or candidate.) (To be completed by employer.)</b>	
Job Title	
# of positions available	
National Occupation Classification (NOC) Code (To be completed by Town)	
Does the job meet the requirements of the Rural Renewal Stream? (check all that apply)	
Job is full-time (Yes/No)	
Job is permanent (Yes/No)	
Job is non-seasonal (year-round) (Yes/No)	



## Rural Renewal Stream Employer Application

Occupation is needed in the community (Yes/No)	
Job is genuine and represents a labour market need. (Yes/No)	
Wages and benefits meet or exceed the lowest starting wage for the occupation across all industries in Alberta as set out on the ALIS website? (Yes/No)	

Address of Physical Job Location	
Street Address	
City	
Province	
Postal Code	
Wages in Canadian Dollars and Number of Worker Hours	
Amount per hour	
Amount per year	
Total number of work hours per day	
Total number of work hours per week	
Overtime rate per hour	
Benefits (Check all that apply)	
Disability Insurance	
Dental Insurance	
Pension	
Extended Medical Insurance	
Vacation (Number of business days per year or % of gross salary)	
Other benefits, please specify	
Job Description	
Please attach a job description when this form is returned to the Town of Innisfail	
Minimum Education Requirements of the Job (Check all that apply)	
Doctorate/PhD	
Doctor of Medicine	
Master's Degree	
Bachelor's Degree	
College Level Diploma/Certificate	
Apprenticeship Diploma/Certificate	
High School Diploma	
Vocational School Diploma/Certificate	
No Formal Education Requirement	





## Rural Renewal Stream Employer Application

Experience/Skills Requirements of Position (List experience and skills for each position or attached Job description sheet to this application for each position. (To be completed by employer.)

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**Are there provincial/federal certification, licensing, or registration requirements of this position?**

Yes	
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No	
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**If yes, indicate the name of the certifying/licensing/registering body.**

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**Has an application been made on behalf of the employee by the employer to the certifying/licensing/registering body?**

Yes	
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No	
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Not Applicable	
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### Labour Gap Analysis by Employer (To be completed by employer)

Provide links to all job posting sites where position has been advertised.	
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Original publish date	
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**Describe recruitment activities to date**

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**Comparable positions within the region (provide two examples)**

Employer	
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Job Title	
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Wage	
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Link to current job posting	
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Employer	
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Job Title	
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Wage	
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Link to current job posting	
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**Employer Declaration (To be completed by employer)**

I, \_\_\_\_\_ (Name), the \_\_\_\_\_ (Position Title/Owner) of  
\_\_\_\_\_ (Name of Employer)

Of the Town of Two Hills , Alberta, am authorized to sign on behalf of the company and solemnly declare that the employer:

- Is located within the municipal boundaries of the Town of Two Hills , Alberta.
- Has considered Canadians and Permanent Residents for the subject position.
- Is offering a position which is full-time, non-seasonal and permanent.
- Is offering a position which meets or exceeds the lowest starting wage for the occupation across all industries in Alberta.
- Confirms that most of the position duties will be performed within the Town of Two of Two Hills, Alberta.
- Is not known to be in violation of the *Canadian Immigration and Refugee Protection Act*, Alberta Health Services or the *Occupational Health and Safety Act*.
- Agrees to abide by the rules and guidelines of the Town of Two Hills Rural Renewal Stream Partnership.

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	

<b>Witness</b>	
<b>Signature</b>	
<b>Date</b>	

**FOIP Clause**

<b>Town of Two Hills</b>	This information is being collected under the Authority of Section 33(c) of the <i>Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, c. F-25</i> , as amended from time to time, and may be used for the administration of the Town of Two Hills Rural Renewal Stream Program including publicity materials. Your personal information is protected by the privacy provisions of the FOIP Act.
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