

TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills

held December 17, 2024 at 1:00 P.M. in Council Chambers

**PRESENT:** Mayor L. Ewanishan, Deputy Mayor S. Rajoo, Councillor A. Romaniuk, Councillor E. Soročan, Councillor M. Tarkowski, C.A.O. A. Kozakiewicz, C.F.O. S. Lupul, and E.D.O. Bob Ross

**CALL TO ORDER:** Mayor L. Ewanishan called the Regular Town Council Meeting to order at 1:00 pm

**CARRIED**

**ADOPTION OF AGENDA:**

2024-395 **MOVED** by Councillor E. Soročan to accept the agenda as presented and incorporated into the minutes.

**CARRIED**

**ADOPTION OF MEETING MINUTES:**

2024-396 **MOVED** by Deputy Mayor S. Rajoo to accept the minutes from the Regular Council Meeting Minutes November 26, 2024 as presented and incorporated into the minutes.

**CARRIED**

2024-397 **MOVED** by Deputy Mayor S. Rajoo to accept the minutes from the Special Meeting of Council December 3, 2024 as presented and incorporated into the minutes

**CARRIED**

2024-398 **MOVED** by Councillor M. Tarkowski to accept the minutes from the Committee of the Whole Meeting Minutes December 12, 2024 as presented and incorporated into the minutes

**CARRIED**

**DELEGATION:**

Fire Chief Marjorie Skoropadyk requested a Closed Session with Council.

2024-399 **MOVED** by Mayor L. Ewanishan to go into closed session at 1:02 PM.

**CARRIED**

2024-400 **MOVED** by Mayor L. Ewanishan to come out of closed session at 2:05 PM

**CARRIED**

2:05 pm - Fire Chief Marjorie Skoropadyk left chambers

**ADMINISTRATIVE REPORTS:**

**Economic Development Officer Report**

The Economic Development Officer Report was provided to Council in advance for their review.

2024-401 **MOVED** by Deputy Mayor S. Rajoo that the Economic Development Officer Report be acknowledged and incorporated into the minutes

**CARRIED**

2:10 pm - EDO Bob Ross left chambers

**Chief Administrator Report**

The Chief Administrative Report was provided to Council in advance for their review.

**2024-402**

**MOVED** by Councillor M. Tarkowski that the Chief Administrative Report be acknowledged and incorporated into the minutes.

**CARRIED**

**CORRESPONDENCE:**

**2024-403**

**MOVED** by Councillor E. Sorochan to accept correspondence and incorporate into the minutes.

**CARRIED**

**BYLAWS & POLICIES:**

**Natural Gas Distribution Franchise Agreement**

To enter into Natural Gas Distribution System Franchise Agreement and to send APEX and the Alberta Utilities Commission a request to have a 5-year agreement rather than the customary 10-year agreement.

**2024-404**

**MOVED** by Councillor E. Sorochan that 2024-1050 Natural Gas Distribution Franchise Agreement be given First reading this 17th day of December 2024.

**CARRIED**

**2024-405**

**MOVED** by Deputy Mayor S. Rajoo that a letter is sent to APEX defining the term of 5 years rather than the customary 10 year term.

**CARRIED**

**Derelict Property Bylaw**

The Town of Two Hills strives to provide a safe and vital community for the residents. To enhance property values and encourage restoration or redevelopment of neglected properties.

**2024-406**

**MOVED** by Councillor A. Romaniuk that Bylaw 2024-1049 Derelict Residential Subclass be given second reading this 17th day of December, 2024.

**CARRIED**

**2024-407**

**MOVED** by Councillor E. Sorochan that Bylaw 2024-1049 Derelict Residential Subclass be given third reading this 17th day of December, 2024.

**CARRIED**

**Water Bylaw**

ACE Water informed council that water rates will increase by 0.30/m<sup>3</sup> on January 1, 2025, and being that the Town cannot withstand the increase, the burden must be passed to the end users.

**2024-408**

**MOVED** by Deputy Mayor S. Rajoo that 2024-1048 Water & Sewer Bylaw be given third reading this 17th day of December, 2024.

**CARRIED**



NEW BUSINESS:

**RMRF Law Seminar**

RMRF is hosting their annual Law Seminar February 7, 2025.

**2024-409**

**MOVED** by Mayor L. Ewanishan that Deputy Mayor S. Rajoo attend the RMRF seminar. **CARRIED**

**Brownlee Law Seminar**

Brownlee LLP is hosting their annual Emerging Trends Law Seminar February 13, 2025.

**2024-410**

**MOVED** by Councillor A. Romaniuk that Deputy Mayor S. Rajoo and Councillor E. Sorochan attend the Brownlee Law Seminar.

**CARRIED**

**Alberta Crime Prevention Grant**

To direct administration to submit grant.

**2024-411**

**MOVED** by Councillor M. Tarkowski that CAO Kozakiewicz submits Albert Crime Prevention Grant as per previous motion 2024-394 resolved in the Committee of the Whole meeting held on December 12, 2024.

**CARRIED**

**Two Hills Flood Study**

Alberta Environment and Protected Areas, Muhammad Durrani contacted CAO Kozakiewicz about a proposed study along the Vermilion River commencing sometime in 2025.

**2024-412**

**MOVED** by Deputy Mayor S. Rajoo to accept as information.

**CARRIED**

**Meeting with Minister McIver**

Request to meet with Minister McIver must be submitted for consideration before January 10, 2025.

**2024-413**

**MOVED** by Deputy Mayor S. Rajoo to direct administration to set up a meeting with Minister McIver at the Spring Municipal Leaders Caucus.

**CARRIED**

**2024-414**

**MOVED** by Mayor L. Ewanishan that Councillor M. Tarkowski and CAO Kozakiewicz attend the Spring Municipal Leaders Caucus on March 6 and 7, 2025.

**CARRIED**

**2025 Budgets**

Interim, 3 year Operating and 5 year Capital Budgets presents for approval.

**2024-415**

**MOVED** by Councillor A. Romaniuk to adopt the proposed 2025 Interim Budget as presented. **CARRIED**

**2024-416**

**MOVED** by Councillor E. Sorochan to adopt the proposed 2025 3 Year Operating Budget as presented. **CARRIED**



**2024-417**            **MOVED** by Councillor M. Tarkowski to adopt the proposed 2025 5 Year Capital Budget as presented.            **CARRIED**

**Regional Fire Agreement**

The County would like to review the proposed Regional Fire Service agreement further before presenting it to the Town of Two Hills Council for their review and acceptance. They are expecting it to be presented in January 2025.

As of December 31, 2025, the Town will not have an appointed Fire Chief, so one must be appointed for the interim.

**2024-418**            **MOVED** by Councillor A. Romaniuk that with the impending Regional Services Fire Agreement in early 2025, the Town of Two Hills would like to thank Marjorie Skoropadyk for her 13+ years of service to the community as Fire Chief. The Town of Two Hills will appoint Chyene Shaw as Interim Fire Chief effective January 1, 2025 with the understanding that Marjorie Skoropadyk will remain in the position of Deputy Fire Chief.            **CARRIED**

**COUNCIL MEMBER REPORTS:**

**2024-419**            **MOVED** by Councillor A. Romaniuk to accept the council reports as presented.            **CARRIED**

**NEXT MEETINGS:**

Regular Council Meeting Tuesday January 14, 2025 at 1:00pm

**CLOSED SESSION:**

**2024-420**            **MOVED** by Councillor E. Sorochan to extend the meeting by one hour if required.            **CARRIED**

**2024-421**            **MOVED** by Mayor L. Ewanishan to go into closed session at 3:21 PM.            **CARRIED**

4:11 pm - Mayor L. Ewanishan left chambers

4:13 pm - Mayor L. Ewanishan returned to chambers

**2024-422**            **MOVED** by Mayor L. Ewanishan to come out of closed session at 4:22PM            **CARRIED**

**2024-423**            **MOVED** by Councillor A. Romaniuk to close the Administration office on December 27, 2024 to extend the Christmas break. Essential services will be on stand-by in case of emergency. Staff are to use remaining 2024 holiday hours as compensation.            **CARRIED**



**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor L. Ewanishan adjourned the Regular Council Meeting at 4:23 PM

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Leonard Ewanishan, Mayor

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Adam Kozakiewicz, CAO

