



**BYLAW NO. 2019-987
OF THE
TOWN OF TWO HILLS**

**A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA TO
ESTABLISH ASSESSMENT REVIEW BOARDS**

WHEREAS the Municipal Government Act R.S.A. 2000 Chapter M-26 and amendments thereto requires the establishment of Assessment Review Boards.

NOW THEREFORE the Council of the Town of Two Hills, in the Province of Alberta, enacts as follows:

Title

1. This Bylaw may be cited as the “Assessment Review Board Bylaw”.

Definitions

2. In this Bylaw:
 - a) “Composite Assessment Review Board” (CARB) means an Assessment Review Board that hears Complaints about any matter referred to in Section 460 (5) of the Municipal Government Act that is shown on an Assessment Notice for property other than that heard by the Local Assessment Review Board;
 - b) “Local Assessment Review Board” (LARB) means an Assessment Review Board that hears Complaints about any matter referred to in Section 460 (5) of the Municipal Government Act that is shown on an Assessment Notice, or a tax notice other than a property tax notice, for residential property of three (3) or fewer dwelling units, or farmland; and
 - c) “member” means a member of an Assessment Review Board duly appointed by the Council of the Town of Two Hills or the Province of Alberta in accordance with the Municipal Government Act.



Assessment Review Boards

3. Council hereby establishes the following Assessment Review Boards for the Town of Two Hills.
 - a) Composite Assessment Review Board No. 1 shall consist of one (1) member of the public at large and one (1) member appointed by the Province;
 - b) Composite Assessment Review Board No. 2 shall consist of two (2) members of the public at large and one (1) member appointed by the Province;
 - c) Local Assessment Review Board No. 1 shall consist of one (1) member of the public at large; and
 - d) Local Assessment Review Board No. 2 shall consist of three (3) members of the public at large.

Membership

- 4.1 Membership terms will be no longer than required to complete a review or series of reviews.
- 4.2 All member appointments shall be advertised or be invited to be appointed submit a formal application;
- 4.3 Appointments to the Board shall be made by resolution of Council;
- 4.5 Members may not participate in a hearing of the Board unless the member has successfully completed a training program set or approved by the Minister; and
- 4.6 Members shall be compensated as set out in Schedule "A" of this Bylaw.

Clerk of the Assessment Review Board

5. Council hereby appoints the Executive Secretary as the Clerk of the Assessment Review Boards.

Enactment

6. That this Bylaw comes into full force and effect upon third and final reading.



READ a first time this 22nd day of January, 2019.

READ a second time this 22nd day of January, 2019.

READ a third time and final reading, this 22nd day of January, 2019 and finally passed.

TOWN OF TWO HILLS

LEONARD EWANISHAN
MAYOR

ELSIE KIZIAK
CHIEF ADMINISTRATIVE OFFICER



**Town of Two Hills
Assessment Review Board Remuneration
Schedule "A"**

1. Remuneration for Assessment Review Board Members participating in hearing shall be as follows:
 - a) Hearings and training less than 6 hours – no more than \$100.00 per day
 - b) Hearings and training 6 hours or more – no more than \$200.00 per day
2. Travel reimbursement for costs incurred to attend the required hearing(s) or training shall be at the same rates in effect at the time for the Government of Alberta.

