

## TOWN OF TWO HILLS

Policy Number: 2013-04  
Date of Issue: July 16, 2013  
January 13, 2026  
Policy Subject: Sidewalk Snow and Ice Removal Policy

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### **Policy Statement**

#### **1. General Statement**

The purpose of this policy is to establish control over Town owned sidewalk snow and ice clearing by Town employees, subject to budget constraints and the availability of manpower and equipment.

#### **2. Procedure**

1. Priorities: All Town owned facilities and properties that are adjacent to a sidewalk will be classified into Priority Areas. Clearing of sidewalks adjacent to Town owned facilities and properties shall be cleared on a priority basis as set out below:
2. The areas, by priority, are as follows:

Priority Area 1	Fire Hall (including driveway)
Priority Area 2	Downtown Commercial Zone – Highway 36, Two Hills Town Office, Dental Clinic and Library
Priority Area 3	Vicinity of Schools, Post Office and Seniors Centre
Priority Area 4	Town Facilities i.e. arena, curling rink, hall (SAC Contracted)
Priority Area 5	Town owned residential properties, parks, and playgrounds
Priority Area 6	Wells, Lift Stations, Town Shop(s)

#### **3. Guidelines**

Subject to budget constraints and the availability of manpower and equipment, sidewalks shall be cleared as follows:

1. All Town owned facilities and properties, adjacent to a sidewalk, shall be cleared of snow within a reasonable period of time after a snowfall and ice melt applied as deemed necessary.



2. No privately owned or other type of properties shall be cleared by Town employees; unless directed by the Public Works Foreman or Chief Administrative Officer.

This Policy becomes effective upon approval by Town Council.

**TOWN OF TWO HILLS**

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MICHAEL TARKOWSKI, MAYOR

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ADAM KOZAKIEWICZ, C.A.O.