

TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills held on October 28, 2025, at 6:00 PM in Council Chambers

Regular Council Meeting

PRESENT: Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel;
Councillor A. Hiebert; Councillor H. Wall; CAO A. Kozakiewicz;
CFO S. Lupul; PW T. Stefiuk; MC C. Boyd

CALL TO ORDER: Mayor M. Tarkowski called the Regular Town Council Meeting to
order at 6:40 PM.

ADOPTION OF AGENDA:

2025-324 MOVED by Deputy Mayor C. Dyck to accept the
agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2025-325 MOVED by Mayor M. Tarkowski to accept the minutes of the
Regular Council Meeting minutes held on October 16, 2025.

CARRIED

DELEGATION: None

OPEN FORUM: 1 Reporter, 2 residents in gallery observed meeting

ADMINISTRATIVE REPORTS:

The Administrative Reports were provided to council in advance for their
review.

2025-326 MOVED by Deputy Mayor C. Dyck that the Administration Reports be
acknowledged and incorporated into the minutes.

CARRIED

CORRESPONDENCE:

2025-327 MOVED by H. Wall that the Correspondence be acknowledged
and incorporated into the minutes.

CARRIED

OLD BUSINESS: None

7:05pm T. Stefiuk left Council Chambers

BYLAWS & POLICIES: Policy 2025-1060 Town Council Procedural Bylaw replaces
Bylaw 2025-1058 and outlines 2025-2026 Meeting Times and
Processes.

2025-328 MOVED by Deputy Mayor C. Dyck to give Bylaw 2025-1060 first reading this 28th day of October, 2025.

CARRIED

2025-329 MOVED by Councillor M. Patel to give Bylaw 2025-1060 second reading this 28th day of October, 2025.

CARRIED

2025-330 MOVED by Councillor A. Heibert to give unanimous consent to have Bylaw 2025-1060 read the third and final time this 28th day of October, 2025.

UNANIMOUSLY CARRIED

2025-331 MOVED by Councillor H. Wall to give third and final reading to BYLAW 2025-1060 Procedure and the Transacting of Business.

CARRIED

NEW BUSINESS:

2025-332 MOVED by M. Patel to approve the purchase of cable protection system for the EV Charging System from reserves.

CARRIED

2025-333 MOVED by Deputy Mayor C. Dyck to approve the payment of the 2025 Sports Activity Council Deficit of \$75,847.44 on Nov 23, 2025.

CARRIED

2025-334 MOVED by Councillor A. Heibert that council participate in Assessment 101 training on January 14, 2025 from 6:30pm to 8:00pm and to be hosted in the Town Council Chambers.

CARRIED

COUNCIL REPORTS: None

NEXT MEETINGS: Regular Council Meeting November 25, 2025 6:30pm

CLOSED SESSION:

2025-335 MOVED by Mayor M. Tarkowski that Council move the meeting into closed session at 7:57pm.

CARRIED

8:40pm Councillor C. Dyck left Council Chambers

8:44pm Councillor C. Dyck returned to Council Chambers

2025-336 MOVED by Mayor M. Tarkowski that Council move the meeting out of closed session at 8:51pm.

CARRIED

ADJOURNMENT:

2025-337 Moved by Mayor M. Tarkowski to adjourn the meeting at 8:51 pm.

Mayor M. Tarkowski

CAO A. Kowakiewicz