

## TOWN OF TWO HILLS

### Minutes of the Regular Meeting of Council for the Town of Two Hills held February 26, 2019 at 7:00 P.M. in the Two Hills Town Council Chambers

**PRESENT:** Mayor L. L. Ewanishan, Deputy Mayor E. Sorochan, Councillor D. Tupechka, Councillor M. Tarkowski, Councillor G. Saskiw, Executive Secretary A. Clark, C.F.O. S. Lupul, Accounts Clerk D. Boutin, Public Works Foreman T. Stefiuk, and 2 members in the public gallery including a reporter.

**MISSING:** C.A.O. E. Kiziak

**CALL TO ORDER:** Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

#### **ADOPTION OF AGENDA:**

**2019-048** **MOVED** by Councillor M. Tarkowski to accept the Agenda with the addition of *Utility Arrears* under New Business.

**CARRIED**

#### **ADOPTION OF MEETING MINUTES:**

**2019-049** **MOVED** by Councillor G. Saskiw to accept the Regular Council Meeting Minutes of February 12, 2019 as presented.

**CARRIED**

#### **ADMINISTRATIVE REPORTS:**

##### **Public Works Report**

The Public Works Foreman's Report was provided to Council in advance for their review and presented by Foreman T. Stefiuk. A member of Council asked if the emergency shut off for brine pumps at the Recreation Centre had been installed yet; the Public Works Foreman informed Council that the emergency shut off plan are in the works and will be installed soon.

**2019-050** **MOVED** by Councillor D. Tupechka that the Public Works report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

##### **Chief Financial Officer Report**

The Chief Financial Officer's report was provided to Council in advance for their review and presented by C.F.O. S. Lupul. A member of Council questioned the income deposits as they were higher than expected; the C.F.O. informed Council that the added income was due to grants being received.

**2019-051**      **MOVED** by Deputy Mayor E. Sorochan that the Chief Financial Officer’s report be acknowledged as presented and incorporated into the minutes.  
**CARRIED**

**Chief Administrative Officer Report**

The Chief Administrative Officer’s report was provided to Council in advance for their review.

**2019-052**      **MOVED** by Deputy Mayor E. Sorochan that the Chief Administrative Officer report be acknowledged as presented and incorporated into the minutes.  
**CARRIED**

**CORRESPONDENCE:**

**2019-053**      **MOVED** by Councillor D. Tupechka that the Correspondence be acknowledged as presented and filed.  
**CARRIED**

**OLD BUSINESS:**

**Town Logo**

The survey for a new town logo was opened on January 28, 2019 and closed on February 21, 2019. Results were as follows: Option A 6.57%, Option B 24.82%, Option C 51.82%, Option D 9.49% and Option E at 7.30%.

**2019-054**      **MOVED** by Mayor L. L. Ewanishan to adopt “Option C” as the new Town of Two Hills official logo, and further, to discontinue the slogan of “Small Town with a Big Future”.  
**CARRIED**

**BYLAWS & POLICIES:**

**2019-988 Traffic Bylaw**

2010-889 Traffic Bylaw and amending bylaw 2011-906 was presented to Council for the Bylaw/Policy meeting of January 15, 2019 to review. At the last Regular Council meeting, Council sent the draft bylaw back to the Bylaw/Policy meeting for further review. Council reviewed and made changes to draft Bylaw 2019-988 at the Bylaw/Policy meeting of February 20, 2019.

**2019-055**      **MOVED** by Deputy Mayor E. Sorochan that 2019-988 Traffic Bylaw be given first reading this 26<sup>th</sup> day of February, 2019.  
**CARRIED**

**2019-056**      **MOVED** by Councillor D. Tupechka that 2019-988 Traffic Bylaw be given second reading this 26<sup>th</sup> day of February, 2019.

**CARRIED**

**2019-057**      **MOVED** by Mayor L. L. Ewanishan to table and have Administration post Bylaw 2019-988 for public review.

**CARRIED**

**2019-989 Community Revitalization Property Tax Incentive Program Bylaw**

In lieu of a brownfield incentive bylaw and to promote economic growth and improvements to current residential and non-residential buildings, Council is updating the Community Revitalization Program bylaw to a Community Revitalization Property Tax Incentive Program Bylaw that provides a more generous tax incentive for new or renovated improvements.

**2019-058**      **MOVED** by Mayor L. L. Ewanishan to table for further review at the next Bylaw & Policy meeting.

**CARRIED**

**2019-990 Parks Bylaw**

Due to the Sports Activity Council taking over operation and maintenance of Geleta Park, the current Parks bylaw, which covers regulations on all Town parks, needs to be amended. Council reviewed the 2012-926 Parks Bylaw and 2014-950 Amending Parks Bylaw at the Bylaw/Policy meeting of February 20, 2019.

**2019-059**      **MOVED** by Mayor L. L. Ewanishan to table and have Administration post Bylaw 2019-990 for public review as well as send to the Sports Activity Council for their input.

**CARRIED**

**2010-891 Boulevard, Parks, and Public Trees Bylaw**

Council reviewed the 2010-891 Boulevard, Park and Public Trees Bylaw at the Bylaw/Policy meeting of February 20, 2019. There were no recommended changes by Administration or Council to this current bylaw.

**2019-060**      **MOVED** by Deputy Mayor E. Sorochan that Bylaw 2010-891 Boulevard, Parks, and Public Trees be declared as reviewed this 26<sup>th</sup> day of February, 2019.

**CARRIED**

**2007-11 Commemorating Birthdays and Anniversaries Policy**

At the last Regular Council meeting, Council sent the draft bylaw back to the Bylaw/Policy meeting for further review. Council has updated the Plaques and Certificates Commemorating Wedding Anniversaries and Birthdays Policy to be read as the Commemorating Anniversaries and

Birthdays Policy that continues to provide plaques or certificates for milestone events, upon request.

**2019-061** **MOVED** by Deputy Mayor E. Sorochan to table for further review at the next Bylaw & Policy meeting.

**CARRIED**

**2007-07 Tangible Capital Assets Policy**

Council reviewed the 2007-07 Tangible Capital Assets – Classification/Capitalization Threshold/Amortization Policy at the Bylaw/Policy meeting of February 20, 2019.

**2019-062** **MOVED** by Councillor M. Tarkowski that 2007-07 Tangible Capital Assets Policy be declared as reviewed this 26<sup>th</sup> day of February, 2019.

**CARRIED**

**2008-01 Tender Invitations Policy**

Council reviewed the 2008-01 Tender Invitations at the Bylaw/Policy meeting of February 20, 2019. As tender invitations are already outlined in the Purchasing Policy the Tender Invitations policy has been recommended to be rescinded.

**2019-063** **MOVED** by Councillor D. Tupechka that 2008-01 Tender Invitation Policy be rescinded this 26<sup>th</sup> day of February, 2019.

**CARRIED**

**2012-01 Business Building Revitalization Program**

In lieu of a brownfield incentive bylaw, a building façade program, and to promote economic growth and improvements to current residential and non-residential buildings, Council has updated the Community Revitalization Program bylaw to provide a more generous tax incentive for new or renovated improvements; therefore, the underutilized policy has been recommended to be rescinded.

**2019-064** **MOVED** by Councillor M. Tarkowski to rescind 2012-01 Business Building Revitalization Program Policy this 26<sup>th</sup> day of February, 2019.

**CARRIED**

**NEW BUSINESS:**

**Uncollected Utility Arrears**

Recently Administration notified town residents of all utility arrears that would be added to the tax roll if unpaid by March 1, 2019.

**2019-065** **MOVED** by Mayor L. L. Ewanishan to delay adding utility arrears to tax rolls on March 1, 2019 until further notice.

**CARRIED**

**COUNCIL REPORTS**

**2019-066**      **MOVED** by Councillor D. Tupechka to accept and incorporate the Council Reports as presented into the minutes. **CARRIED**

**NEXT MEETING:**      Regular Council Meeting, March 12, 2019 at 7:00 p.m.

**IN CAMERA:**

**2019-067**      **MOVED** by Councillor D. Tupechka to go into closed session at 7:55 P.M. for personnel reasons as per Section 19 of the Freedom of Information and Protection of Privacy Act. **CARRIED**

**2019-068**      **MOVED** by Councillor D. Tupechka to come out of closed session at 9:07 P.M. **CARRIED**

**ADJOURNMENT:**      With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:08 P.M.

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**LEONARD EWANISHAN, MAYOR**

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**ELSIE KIZIAK, C.A.O.**