



AGENDA  
TOWN OF TWO HILLS  
January 28, 2025  
6:00 P.M.

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Regular Council Meeting

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- 1) CALL TO ORDER
- 2) ADOPTION OF AGENDA
- 3) ADOPTION OF MINUTES
  - a) Regular Council Meeting Minutes December 17, 2024
  - b) Regular Council Meeting Minutes January 14, 2025
  - c) Committee of the Whole Minutes January 21, 2025
  - d) Special Council Meeting Minutes January 23, 2025
- 4) DELEGATION
- 5) OPEN FORUM
- 6) ADMINISTRATIVE REPORTS
  - a) CAO Report
  - b) CFO Report
- 7) CORRESPONDENCE
- 8) OLD BUSINESS
  - a) Approval of Green Hills Agreement
- 9) BYLAWS & POLICIES
- 10) NEW BUSINESS
  - a) AHS Request
- 11) COUNCIL MEMBER REPORTS
  - a) Deputy Mayor S. Rajoo
  - b) Councillor A. Romaniuk
- 12) NEXT MEETINGS
  - a) Regular Council Meeting Tuesday February 11, 2025 at 1:00 PM
- 13) CLOSED SESSION
  - FOIPP Act 16(1)(2) & 25; 27
- 14) ADJOURNMENT

TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills

held December 17, 2024 at 1:00 P.M. in Council Chambers

**PRESENT:** Mayor L. Ewanishan, Deputy Mayor S. Rajoo, Councillor A. Romaniuk, Councillor E. Sorochan, Councillor M. Tarkowski, C.A.O. A. Kozakiewicz, C.F.O. S. Lupul, and E.D.O. Bob Ross

**CALL TO ORDER:** Mayor L. Ewanishan called the Regular Town Council Meeting to order at 1:00 pm

**CARRIED**

**ADOPTION OF AGENDA:**

2024-395 **MOVED** by Councillor E. Sorochan to accept the agenda as presented and incorporated into the minutes.

**CARRIED**

**ADOPTION OF MEETING MINUTES:**

2024-396 **MOVED** by Deputy Mayor S. Rajoo to accept the minutes from the Regular Council Meeting Minutes November 26, 2024 as presented and incorporated into the minutes.

**CARRIED**

2024-397 **MOVED** by Deputy Mayor S. Rajoo to accept the minutes from the Special Meeting of Council December 3, 2024 as presented and incorporated into the minutes

**CARRIED**

2024-398 **MOVED** by Councillor M. Tarkowski to accept the minutes from the Committee of the Whole Meeting Minutes December 12, 2024 as presented and incorporated into the minutes

**CARRIED**

**DELEGATION:**

Fire Chief Marjorie Skoropadyk requested a Closed Session with Council.

2024-399 **MOVED** by Mayor L. Ewanishan to go into closed session at 1:02 PM.

**CARRIED**

2024-400 **MOVED** by Mayor L. Ewanishan to come out of closed session at 2:05 PM

**CARRIED**

2:05 pm - Fire Chief Marjorie Skoropadyk left chambers

**ADMISITRATIVE REPORTS:**

**Economic Development Officer Report**

The Economic Development Officer Report was provided to Council in advance for their review.

2024-401 **MOVED** by Deputy Mayor S. Rajoo that the Economic Development Officer Report be acknowledged and incorporated into the minutes

**CARRIED**

2:10 pm - EDO Bob Ross left chambers

**Chief Administrator Report**

The Chief Administrative Report was provided to Council in advance for their review.

**2024-402**

**MOVED** by Councillor M. Tarkowski that the Chief Administrative Report be acknowledged and incorporated into the minutes.

**CARRIED**

**CORRESPONDENCE:**

**2024-403**

**MOVED** by Councillor E. Sorochan to accept correspondence and incorporate into the minutes.

**CARRIED**

**BYLAWS & POLICIES:**

**Natural Gas Distribution Franchise Agreement**

To enter into Natural Gas Distribution System Franchise Agreement and to send APEX and the Alberta Utilities Commission a request to have a 5-year agreement rather than the customary 10-year agreement.

**2024-404**

**MOVED** by Councillor E. Sorochan that 2024-1050 Natural Gas Distribution Franchise Agreement be given First reading this 17th day of December 2024.

**CARRIED**

**2024-405**

**MOVED** by Deputy Mayor S. Rajoo that a letter is sent to APEX defining the term of 5 years rather than the customary 10 year term.

**CARRIED**

**Derelict Property Bylaw**

The Town of Two Hills strives to provide a safe and vital community for the residents. To enhance property values and encourage restoration or redevelopment of neglected properties.

**2024-406**

**MOVED** by Councillor A. Romaniuk that Bylaw 2024-1049 Derelict Residential Subclass be given second reading this 17th day of December, 2024.

**CARRIED**

**2024-407**

**MOVED** by Councillor E. Sorochan that Bylaw 2024-1049 Derelict Residential Subclass be given third reading this 17th day of December, 2024.

**CARRIED**

**Water Bylaw**

ACE Water informed council that water rates will increase by 0.30/m<sup>3</sup> on January 1, 2025, and being that the Town cannot withstand the increase, the burden must be passed to the end users.

**2024-408**

**MOVED** by Deputy Mayor S. Rajoo that 2024-1048 Water & Sewer Bylaw be given third reading this 17th day of December, 2024.

**CARRIED**



NEW BUSINESS:

**RMRF Law Seminar**

RMRF is hosting their annual Law Seminar February 7, 2025.

**2024-409**

**MOVED** by Mayor L. Ewanishan that Deputy Mayor S. Rajoo attend the RMRF seminar. **CARRIED**

**Brownlee Law Seminar**

Brownlee LLP is hosting their annual Emerging Trends Law Seminar February 13, 2025.

**2024-410**

**MOVED** by Councillor A. Romaniuk that Deputy Mayor S. Rajoo and Councillor E. Sorochan attend the Brownlee Law Seminar.

**CARRIED**

**Alberta Crime Prevention Grant**

To direct administration to submit grant.

**2024-411**

**MOVED** by Councillor M. Tarkowski that CAO Kozakiewicz submits Albert Crime Prevention Grant as per previous motion 2024-394 resolved in the Committee of the Whole meeting held on December 12, 2024.

**CARRIED**

**Two Hills Flood Study**

Alberta Environment and Protected Areas, Muhammad Durrani contacted CAO Kozakiewicz about a proposed study along the Vermilion River commencing sometime in 2025.

**2024-412**

**MOVED** by Deputy Mayor S. Rajoo to accept as information.

**CARRIED**

**Meeting with Minister McIver**

Request to meet with Minister McIver must be submitted for consideration before January 10, 2025.

**2024-413**

**MOVED** by Deputy Mayor S. Rajoo to direct administration to set up a meeting with Minister McIver at the Spring Municipal Leaders Caucus.

**CARRIED**

**2024-414**

**MOVED** by Mayor L. Ewanishan that Councillor M. Tarkowski and CAO Kozakiewicz attend the Spring Municipal Leaders Caucus on March 6 and 7, 2025.

**CARRIED**

**2025 Budgets**

Interim, 3 year Operating and 5 year Capital Budgets presents for approval.

**2024-415**

**MOVED** by Councillor A. Romaniuk to adopt the proposed 2025 Interim Budget as presented. **CARRIED**

**2024-416**

**MOVED** by Councillor E. Sorochan to adopt the proposed 2025 3 Year Operating Budget as presented. **CARRIED**





**2024-417**            **MOVED** by Councillor M. Tarkowski to adopt the proposed 2025 5 Year Capital Budget as presented.            **CARRIED**

**Regional Fire Agreement**

The County would like to review the proposed Regional Fire Service agreement further before presenting it to the Town of Two Hills Council for their review and acceptance. They are expecting it to be presented in January 2025.

As of December 31, 2025, the Town will not have an appointed Fire Chief, so one must be appointed for the interim.

**2024-418**            **MOVED** by Councillor A. Romaniuk that with the impending Regional Services Fire Agreement in early 2025, the Town of Two Hills would like to thank Marjorie Skoropadyk for her 13+ years of service to the community as Fire Chief. The Town of Two Hills will appoint Chyene Shaw as Interim Fire Chief effective January 1, 2025 with the understanding that Marjorie Skoropadyk will remain in the position of Deputy Fire Chief.            **CARRIED**

**COUNCIL MEMBER REPORTS:**

**2024-419**            **MOVED** by Councillor A. Romaniuk to accept the council reports as presented.            **CARRIED**

**NEXT MEETINGS:**

Regular Council Meeting Tuesday January 14, 2025 at 1:00pm

**CLOSED SESSION:**

**2024-420**            **MOVED** by Councillor E. Sorochan to extend the meeting by one hour if required.            **CARRIED**

**2024-421**            **MOVED** by Mayor L. Ewanishan to go into closed session at 3:21 PM.            **CARRIED**

4:11 pm - Mayor L. Ewanishan left chambers

4:13 pm - Mayor L. Ewanishan returned to chambers

**2024-422**            **MOVED** by Mayor L. Ewanishan to come out of closed session at 4:22PM            **CARRIED**

**2024-423**            **MOVED** by Councillor A. Romaniuk to close the Administration office on December 27, 2024 to extend the Christmas break. Essential services will be on stand-by in case of emergency. Staff are to use remaining 2024 holiday hours as compensation.            **CARRIED**



**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor L. Ewanishan adjourned the Regular Council Meeting at 4:23 PM

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Leonard Ewanishan, Mayor

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Adam Kozakiewicz, CAO



TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills

held January 14, 2025 at 1:00 P.M. in Council Chambers

**PRESENT:** Mayor L. Ewanishan, Deputy Mayor S. Rajoo, Councillor A. Romaniuk, Councillor E. Sorochan, Councillor M. Tarkowski, C.A.O. A. Kozakiewicz, Admin T. Wright-Griggs, and E.D.O. Bob Ross

**CALL TO ORDER:** Mayor L. Ewanishan called the Regular Town Council Meeting to order at 1:00 pm

**CARRIED**

**ADOPTION OF AGENDA:**

**2025-001** **MOVED** by Councillor M. Tarkowski to accept the agenda with the additions:  
1. 6 b) PW Report  
2. 8 c) Arena Repair Bill

**CARRIED**

**ADMISITRATIVE REPORTS:**

**Economic Development Officer Report**

The Economic Development Officer Report was provided to Council in advance for their review.

**2025-002** **MOVED** by Councillor A. Romaniuk that the Economic Development Officer Report be acknowledged and incorporated into the minutes

**CARRIED**

**Public Works Report**

The Public Works Report was provided to Council in advance for their review.

**2025-003** **MOVED** by Councillor E. Sorochan that the Public Works Report be acknowledged and incorporated into the minutes

**CARRIED**

1:24 pm – Terry Stefiuk left chambers

**Chief Administrator Report**

The Chief Administrative Report was provided to Council in advance for their review.

**2025-004** **MOVED** by Deputy Mayor S. Rajoo that the Chief Administrative Report be acknowledged and incorporated into the minutes.

**CARRIED**

**CORRESPONDENCE:**

**2025-005** **MOVED** by Councillor E. Sorochan to accept correspondence and incorporate into the minutes.

**CARRIED**

**OLD BUSINESS:**

**Fire Chief Appointment**

CAO Kozakiewicz received an email from Chylene Shaw conforming her appointment of Fire Chief.

**Meeting with Minister of Municipal Affairs**

Confirmed items of discussion for meeting with Minister of Municipal Affairs at the Municipal Leaders Caucus in March.

**2025-006**

**MOVED** by Councillor M. Tarkowski to accept as information and incorporate into the minutes.

**CARRIED**

**Two Hills Sports Activity Council**

Financial statements were provided by Councillor E. Sorochan. Approval required by council to pay repair bill for the arena.

**2025-007**

**MOVED** by Councillor M. Tarkowski to accept the 2023-2024 Financial Reports as information and incorporate into the minutes.

**CARRIED**

**2025-008**

**MOVED** by Councillor E. Sorochan to pay Invoice #020178 from Startec Service in the amount of \$22,059.85 for arena repairs. Funding will be taken from reserves.

**CARRIED**

2:28 pm Deputy Mayor S. Rajoo left chambers

2:30 pm Deputy Mayor S. Rajoo returned to chambers

**NEW BUSINESS:**

**Oath of Returning Officer**

Adam Kozakiewicz was sworn in a Returning Officer for 2025 Municipal Election.

**Business Woman of the Year**

Juanita Marois, CEO, Métis Crossing was nominated and won Business Woman of the Year award by Canadian SME Small Business Magazine

**2025-009**

**MOVED** by Councillor A. Romaniuk to send a letter of congratulations on behalf of the Town of Two Hills on this noteworthy achievement.

**CARRIED**

**COUNCIL MEMBER REPORTS:**

**2025-010**

**MOVED** by Mayor L. Ewanishan to send Councillor E. Sorochan to the upcoming Community Learning Network Symposium to be held later in the spring.

**CARRIED**

**2025-011**

**MOVED** by Councillor E. Sorochan to hold a Committee of the Whole meeting on January 21, 2025 at 2:00 pm.

**CARRIED**

**2025-012**

**MOVED** by Councillor A. Romaniuk to accept the council reports as presented.

**CARRIED**



**NEXT MEETINGS:**

Committee of the Whole Meeting January 21, 2025 at 2:00pm  
Regular Council Meeting Tuesday January 28, 2025 at 6:00pm

**CLOSED SESSION:**

**2025-013**                      **MOVED** by Mayor L. Ewanishan to go into closed session at 2:44 PM.  
**CARRIED**

3:20 pm - Mayor L. Ewanishan left chambers  
Deputy Mayor S. Rajoo to continue meeting as chair

**2025-014**                      **MOVED** by Councillor M. Tarkowski to come out of closed session at  
4:00PM  
**CARRIED**

**2025-015**                      **MOVED** by Councillor A. Romaniuk to sign the lease on the Dental Clinic  
as presented.  
**CARRIED**

**2025-016**                      **MOVED** by Councillor E. Sorochan to discuss Sports Activity Council and  
Ag Society agreements at the Committee of the Whole meeting on  
January 21, 2025.  
**CARRIED**

**ADJOURNMENT:**

With all items on the agenda having been addressed Deputy Mayor S.  
Rajoo adjourned the Regular Council Meeting at 4:05 PM

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Leonard Ewanishan, Mayor

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Adam Kozakiewicz, CAO



TOWN OF TWO HILLS



Minutes of the Council Committee of the Whole for the Town of Two Hills

held January 21, 2025 at 2:00 P.M. in Council Chambers

**PRESENT:** Mayor L. Ewanishan, Deputy Mayor S. Rajoo, Councillor A. Romaniuk, Councillor E. Sorochan, Councillor M. Tarkowski, C.A.O. A. Kozakiewicz, and CFO Sheila Lupul

**CALL TO ORDER:** Mayor L. Ewanishan called the Special Town Council Meeting to order at 2:00 pm.

**CARRIED**

**Topics of discussion:**

- Reviewed the plans for the construction of the public works shop
- Reviewed the quote from Zayak Electrical for the public works shop
- Discussion of the Sports Activity Council's budget and deficit

**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor L. Ewanishan adjourned the Special Council Meeting at 4:18 PM

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Leonard Ewanishan, Mayor

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Adam Kozakiewicz, CAO

TOWN OF TWO HILLS



Minutes of the Special Meeting of Council for the Town of Two Hills

held January 23, 2025 at 4:00 P.M. in Council Chambers

**PRESENT:** Mayor L. Ewanishan, Deputy Mayor S. Rajoo, Councillor A. Romaniuk, Councillor E. Sorochan, Councillor M. Tarkowski, C.A.O. A. Kozakiewicz, and CFO Sheila Lupul

**CALL TO ORDER:** Mayor L. Ewanishan called the Special Town Council Meeting to order at 3:59 pm.

**CARRIED**

**SPECIAL MEETING PURPOSE:**

The Special Meeting Waiver was presented and signed by all Town Elected Officials.

1. FOIP Sec 17 (2) and Sec 17 (2)(e)

**CLOSED SESSION:**

2025-017 **MOVED** by Mayor L. Ewanishan to go into closed session at 3:59 PM.

**CARRIED**

2025-018 **MOVED** by Mayor L. Ewanishan to go into closed session at 5:00 PM.

**CARRIED**

**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor L. Ewanishan adjourned the Special Council Meeting at 5:00 PM

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Leonard Ewanishan, Mayor

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Adam Kozakiewicz, CAO

**TOWN OF TWO HILLS**  
**RECONCILIATION STATEMENT FOR August 2024**

<b>Net Balance at End July 2024</b>	<b>\$341,950.55</b>
Plus Deposits	<b>\$938,568.09</b>
<b>Sub Total</b>	<b>\$1,280,518.64</b>
Minus Disbursements (including transfers)	<b>\$1,181,420.50</b>
<b>Closing Balance</b>	<b>\$99,098.14</b>

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**Summary of Town of Two Hills Accounts**

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<b>Alberta Treasury Branch</b>	<b>Description of Accounts</b>	
Bus Custom Plan CB #24	(Main Account)	<b>\$99,098.14</b>
Bus Custom Plan CB #27	(Electronic Bill Payments)	<b>\$24,113.48</b>
Notice Account 90 Day	(Auction Holding)	<b>\$9,866.69</b>
Savings Account #30	(Debenture Account)	<b>\$49,923.96</b>
Savings Account #578	Interest Bearing	<b>\$871,960.60</b>
Savings Account #478	County Grant Account	<b>\$129,791.68</b>
<b>TOTAL ATB</b>		<b>\$1,184,754.55</b>

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<b>Revolving Loan - out of \$985,000.00</b>	<b>\$985,000.00</b>
	<b>\$0.00</b>
	<b>\$985,000.00</b>

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<b>OTHER ACCOUNTS:</b>	<u><b>Vision Credit Union</b></u>	
	Two Hills Improvement Committee	<b>\$ 2,180.68</b>
	Canada Day	<b>\$ 10,768.35</b>

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**Comments:**



**Town of Two Hills**

BNK2 - ATB 24 General [3-00-00-127]

Cheques from 0000000001 to 0000033074 dated between 12-13-2024 and 01-27-2025

**CHEQUE REGISTER**

Printed: 8:49:27 AM 01/27/2025

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<b>Number</b>	<b>Issued</b>	<b>Amount</b>
0000033011	12/17/2024 EQUIPMENT SUPPLIES	3,790.84
0000033012	12/17/2024 CATERING - REMEMBRANCE DAY 150 PEOPLE - FUNDED BY GRANT	3,268.52
0000033013	12/17/2024 2023/24 UNFUNDED DEFICIT - SAC	54,823.21
0000033014	01/10/2025 EMPLOYEE CONTRIBUTIONS	1,227.49
0000033015	01/10/2025 EQUIPMENT REPAIR	3,488.27
0000033016	01/10/2025 SHOP & EQUIPMENT SUPPLIES	791.37
0000033017	01/10/2025 FUEL	6,273.78
0000033018	01/10/2025 COUNTY GARBAGE & WATER	8,530.00
0000033019	01/10/2025 EQUIPMENT REPAIR	1,062.60
0000033020	01/10/2025 ANNUAL FIRE EXTINGUISHER INSPECTIONS	2,975.28
0000033021	01/10/2025 PRINTER	1,379.90
0000033022	01/10/2025 REPAIRS & MAINTENANCE	3,596.37
0000033023	01/10/2025 FREIGHT	525.00
0000033024	01/10/2025 POSTAGE	1,056.01
0000033025	01/10/2025 COUNCIL EXPENSE	63.00 63.00
0000033026	01/10/2025 COUNCIL EXPENSE	103.60
0000033027	01/10/2025 OFFICE SUPPLIES	98.06
0000033028	01/10/2025 MONTHLY ASSESSMENT CONTRACT	1,630.65
0000033029	01/10/2025 JANITORIAL	160.00
0000033030	01/10/2025 NLLS MUNICIPALITY LEVY - 2025	7,893.21
0000033031	01/10/2025 MONTHLY SAC CONTRIBUTION	2,625.00
0000033032	01/10/2025 FURNACE REPAIR - GRADER SHOP	315.00
0000033033	01/10/2025 MEMBERSHIP FEE	259.78

0000033034	01/10/2025	ACE WATER	30,547.40
0000033035	01/10/2025	ENGINEERING	12,010.43
0000033036	01/10/2025	INSURANCE	9,711.66
0000033037	01/14/2025	OFFICE SUPPLIES	472.49
0000033038	01/14/2025	MEMBERSHIP FEE	175.00
0000033039	01/14/2025	COUNTY GARBAGE CONTRACT & SAND	4,692.26
0000033040	01/14/2025	LICENSING FEE - HALL	247.25
0000033041	01/14/2025	OFFICE SUPPLIES	76.58
0000033042	01/14/2025	OFFICE SUPPLIES	186.82
0000033043	01/14/2025	CASUAL LABOR - PUBLIC WORKS	840.00
0000033044	01/15/2025	TWO HILLS IMPROVEMENT COMMITTEE - CHRISTMAS LIGHTS	155.90
0000033045	01/15/2025	CONTRACT SERVICES	3,842.87
0000033046	01/15/2025	PUBLIC WORKS SUPPLIES	951.31
0000033047	01/15/2025	BYLAW SERVICES	395.00
0000033048	01/16/2025	MID MONTH ADVANCE	1,500.00
0000033049	01/16/2025	MID MONTH ADVANCE	800.00
0000033050	01/16/2025	MID MONTH ADVANCE	500.00
0000033051	01/16/2025	MID MONTH ADVANCE	800.00
0000033052	01/16/2025	MID MONTH ADVANCE	700.00
0000033053	01/16/2025	MID MONTH ADVANCE	500.00
0000033054	01/16/2025	MID MONTH ADVANCE	1,500.00
0000033055	01/16/2025	MID MONTH ADVANCE	500.00
E000000001	01/16/2025	MID MONTH ADVANCE	800.00
0000033056	01/21/2025	NRED GRANT - DELIVERABLE # 2	40,425.00
0000033057	01/21/2025	PUBLIC WORKS EQUIPMENT	15,929.38
0000033058	01/21/2025	COUNTY CONTRACT	840.00
0000033059	01/21/2025	NON-RESIDENTIAL DEV. INCENTIVE BYLAW	5,000.00
0000033060	01/21/2025	EQUIPMENT SUPPLIES	24.14

0000033061	01/21/2025	PETTY CASH - DEC 2024	69.95
0000033062	01/21/2025	EQUIPMENT SUPPLIES	98.35
0000033063	01/21/2025	WASTEWATER SUPPLIES	3,518.03
0000033064	01/21/2025	EQUIPMENT	2,075.85
0000033065	01/21/2025	GARBAGE SUPPLIES	882.00
0000033066	01/21/2025	H-VAC MAINTENANCE	7,533.75
0000033067	01/21/2025	JAN 2025 - PETTY CASH	89.90
0000033068	01/21/2025	POSTAGE	449.75
0000033069	01/21/2025	2025 MEMBERSHIP FEES	365.00
0000033070	01/21/2025	OFFICE SUPPLIES	238.06
0000033071	01/21/2025	Q125 FCSS PAYMENT	22,197.95
0000033072	01/21/2025	ICE PLANT REPAIRS	434.70
0000033073	01/21/2025	AIRPORT COMMISSION 2024	3,500.00
Cheque Totals Issued:			280,713.72
Void:			800.00
Total Cheques Generated:			281,513.72
Total # of Cheques Listed:			64



## Correspondence Listing

January 28, 2025

- **Land and Property Rights Tribunal** - Letter received asking the status of a proposed annexation concerning the County of Two Hills. As this request was initiated in 2014, administration chose to close the file.
- **Two Hills Minor Hockey Association** - Letter requesting a donation for the raffle table for their tournament on February 8, 2025



2<sup>nd</sup> Floor, Summerside Business Centre  
1229 – 91 ST SW  
Edmonton, AB T6X 1E9

Tel (780) 427-2444  
Email [lpri.appeals@gov.ab.ca](mailto:lpri.appeals@gov.ab.ca)  
Website [www.lpri.alberta.ca](http://www.lpri.alberta.ca)

## CASE MANAGEMENT LETTER

Our File: AN14/TWOH/T-01

November 13, 2024

Chief Administrative Officer  
Town of Two Hills  
P.O. Box 630  
Two Hills, AB T0B 4K0  
[cao@townoftwohills.com](mailto:cao@townoftwohills.com)

Town of Two Hills

DEC 18 2024

RECEIVED

Dear Mr. Kozakiewicz,

### Re: Proposed Annexation of territory from the County of Two Hills

On June 11, 2014, the Municipal Government Board (MGB), now the Land and Property Rights Tribunal (LPRT), received a letter notifying the County of Two Hills No. 21 and the MGB of the Town's amended intent to apply to annex land (Section 116 of the *Municipal Government Act*).

I note we have not received any correspondence on the matter from the Town since the amended notice of intent was filed. If you still intend to proceed with the annexation process, please provide a status update by December 17, 2024. Otherwise, the LPRT will close the file.

Should you have any questions, please contact me by email at [kellie.lau@gov.ab.ca](mailto:kellie.lau@gov.ab.ca).

Yours truly,

*Kellie Lau*

Kellie Lau, RPP, MCIP  
Case Manager  
Land and Property Rights Tribunal

cc: S. Dary, Chief Administrative Officer, County of Two Hills No. 21, P.O. Box 490, Two Hills, AB, T0B 4K0, [sdary@thcounty.ab.ca](mailto:sdary@thcounty.ab.ca)

Town of Two Hills

JAN 14 2025

RECEIVED



The Two Hills Minor Hockey Association is asking for your help!

The Two Hills Eagles Pond Hockey League, which consists of 36 local youth ranging in age from 4-17, is hosting their annual fundraising tournament to offset expenses, such as ice time or tournament fees, accrued during the season. Our tournament is on February 8, 2025. We are very excited to host other pond hockey teams from various locations for a fun-filled, hockey-fueled day.


As you understand, an event such as this brings in local and non-local families to our community. This day is a great way to highlight some of our local businesses and their generosity towards our local youth. We will have a raffle table and 50/50.

If you are interested in contributing in a monetary donation or a prize for our raffle table, we would greatly appreciate it. Should you choose to do so, we will ensure that your business is recognized at our tournament as well as on our Two Hills Minor Hockey Facebook page. We would like to have all donations collected by January 31, so that we have time to create recognition posters for our contributors.

Please contact Ashley at 780-906-2661 if you have any questions

Sincerely,

Two Hills Eagles- Pond Hockey League

TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM							
Meeting Date: January 28, 2025		Confidential:		Yes		No	X
Topic: Public Works Shop Building Agreement							
Originated By: Sheila				Title:			
BACKGROUND:							
<p>The CAO and CFO met with Green Hills executive officers on Monday, January 27, 2025 to discuss the final details of the shop.</p> <p>A compromise was agreed upon by both parties to include finished bathrooms in the total price.</p>							
DOCUMENTATION ATTACHED:							
Yes							
DISCUSSION:							
COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:							
RECOMMENDED ACTION(S):							
<p>If council so wishes;</p> <p>_____ to approve and sign the agreement presented by Green Hills Construction for the construction of the Public Works shop for \$661, 887.32 to be paid out over four (4) draws.</p>							
DISTRIBUTION:		Council: X					



Green Hills Construction Inc.  
New Home Construction

2024-10-17

Town Of Two Hills  
50'x120'x20' Heated  
Steel Shop Proposal:

Two Hills AB T0B4K0  
545010 Highway 36  
Office: 780 657 1026  
Willy.ghc@gmail.com

Description	Quantity	Unit	Unit Cost	Total Price
<b>1 Contracts/Permits</b>				
Construction Prints and permits allowance 10,000.00	1.00	EA		
Construction Insurance	1.00	EA		
				<b>\$13,500.00</b>
<b>11 Man Doors and OverHead Doors</b>				
Can of Spray Foam	8.00	EA		
Overhead door Openers	5.00	EA		
14'x14' OverHead Doors with labor	5.00	EA		
Exterior Man Doors with Hardware	4.00	EA		
Install exterior man Doors labor	4.00	EA		
				<b>\$41,257.36</b>
<b>14 Electrical</b>				
Electrical (By Terry Zayak)	1.00	EA		
				<b>\$0.00</b>
<b>15 Plumbing</b>				
Floor Heat Boiler	1.00	EA		
Floor Heat Boiler Labor	1.00	EA		
Plumbing rough in for kitchen and 2 bathrooms	1.00	EA		
				<b>\$24,700.35</b>
<b>50 Slab on Grade Heated Concrete Foundation</b>				
3/4 inch Rock/Weeping Tile Rock	74.07	CY		
Sand	74.07	CY		
10mm Rebar	7,980.00	LF		
15mm Rebar	1,020.00	LF		
T2 1_1/2" Styrofoam 4'x8'	8,720.00	SF		
Double Taper Top ICF Form 4'x16" LF	170.00	LF		
Hydro Foam 2_1/2" 4'x4'	6,000.00	SF		
Concrete	134.19	CY		
Poly 6mm 10'x100'	6,000.00	SF		
Pex Pipe 1/2 H-Floor	6,000.00	SF		
Screw Piles for steel Post supports	1.00	EA		
Prep Heated Thickened Edge Slab	6,000.00	SF		



Description	Quantity	Unit	Unit Cost	Total Price
Placing Concrete Slab	6,000.00	SF		
Backfill Slab on grade	6,000.00	SF		
				<b>\$161,177.92</b>
<b>71 50'x120'x20' Insulated Steel Shop Package</b>				
50'x120'x20' Insulated Steel Shop Package (IN STOCK)	1.00	EA		
Labor to Assemble insulated steel shop package	1.00	EA		
Extra Metal trims/framing for OH Door installation	1.00	EA		
				<b>\$343,000.00</b>
<b>Total Price</b>				<b>\$583,635.63</b>

Main Estimate \$583,635.63  
Change orders as attached \$78,251.69  
Subtotal \$661,887.32  
GST \$33,094.37  
TOTAL \$694,981.69

#### PAYMENT SCHEDULE

Deposit Payment Due upon Signing 10% \$69,498.17  
Progress Payment after foundation 40% \$277,992.68  
Progress Payment After lockup 40% \$277,992.67  
Final Payment when complete 10% \$69,498.17

TOTAL OF PAYMENTS WITH GST INCLUNDED \$694,981.69

DATE SIGNED \_\_\_\_\_

GREEN HILLS CONSTRUCTION

TOWN OF TWO HILLS

This agreement includes only what is specified in these attached documents and floor plans. (By signing this agreement, you fully understand that this proposal is not based off of the original town MPE tender documents and it does NOT include everything specified in those tender documents. This proposal strictly only includes only what is stated on these Quotes and Plans.

Both bathrooms will be finished as per floor plan (the shower will be roughed In only)

The Geotechnical Report Included in the MPE documents for the foundation will be forwarded to our engineers to use as per your request.

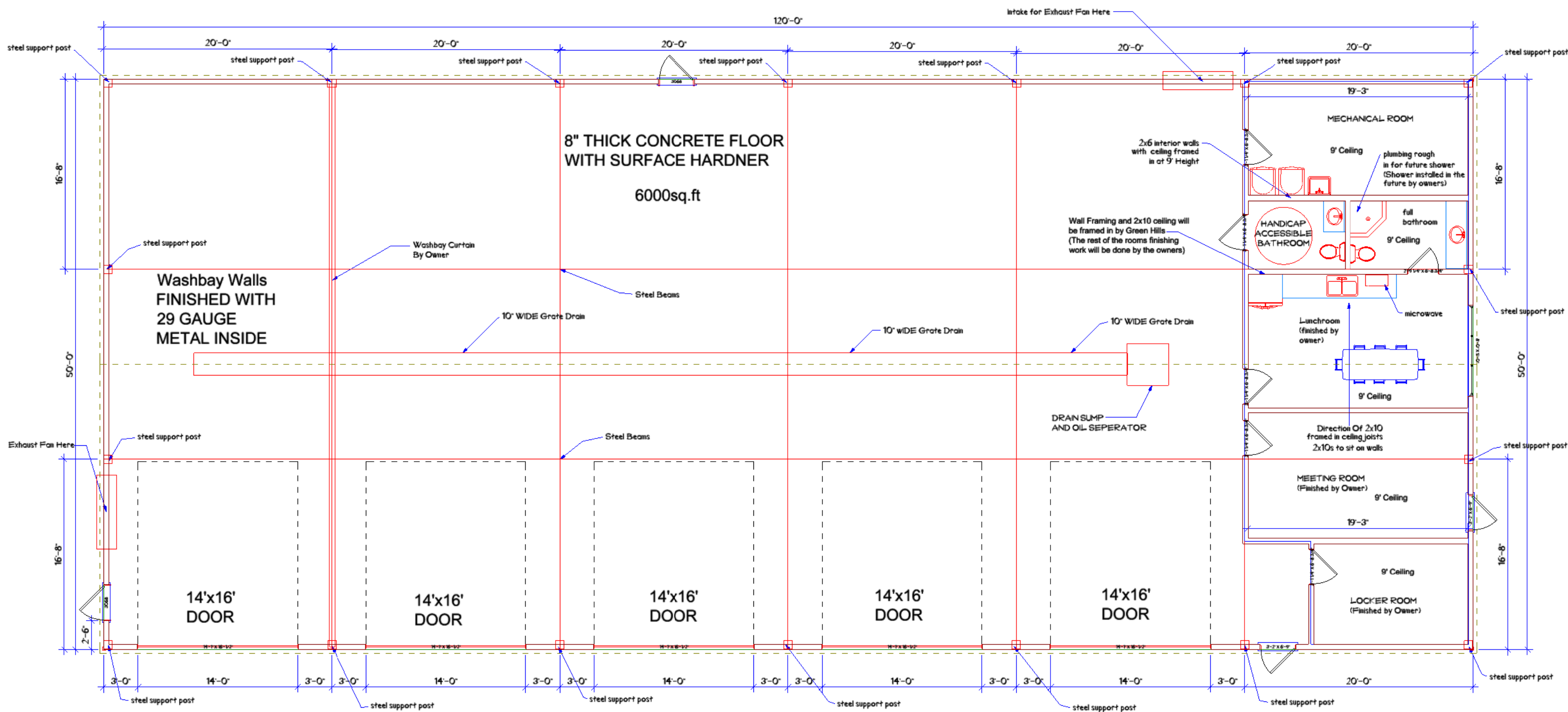
As per our discussion our next step will be to have our engineers make the construction prints and then we will submit for building permits. If there are changes required for the inspectors for this building then we will discuss with you once we have the information.

Plus, GST



Two Hills AB T0B4K0  
545010 Highway 36  
Office: 780 657 1026  
Willy.ghc@gmail.com

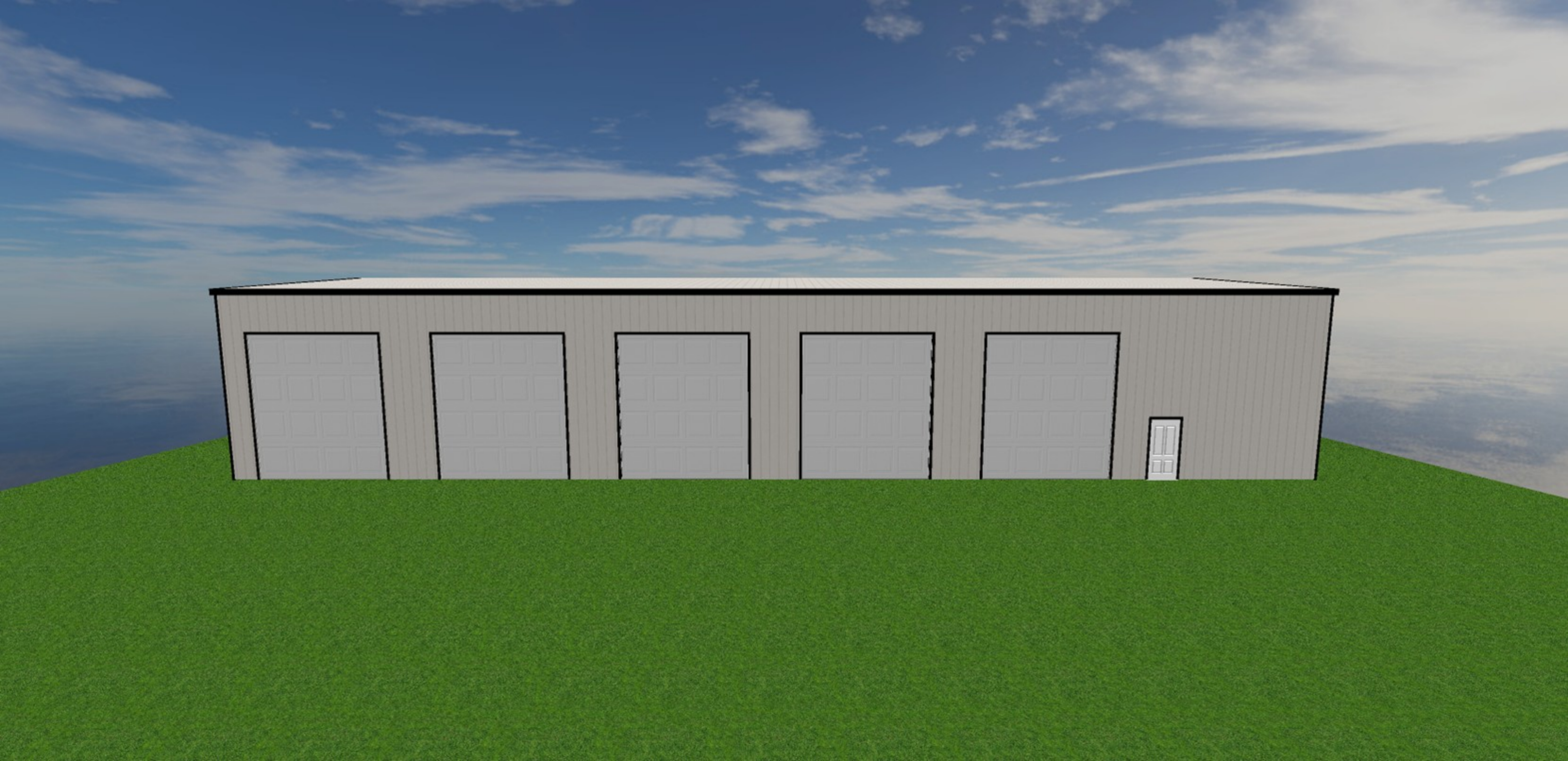
Description	Quantity	Unit	Unit Cost	Total Price
<b>1 Windows</b>				
Metal Trims Required	1.00	EA		
Can of Spray Foam	2.00	EA		
Tuck Tape	1.00	EA		
Exterior Window Price	2,242.90	PR		
Install Windows labor	1.00	EA		
				<b>\$3,515.87</b>
<b>23 Framing Interior Walls</b>				
2x6x 104_5/8" Precut 9' stud	152.25	EA		
2x6 x 16 Spruce LF	405.00	LF		
2x10 x 16 Spruce LF	58.00	LF		
Nails, Screws fastners etc	1,215.00	SF		
Framing Interior Wall Labor	135.00	LF		
Frame in Door Opening Labor	6.00	EA		
				<b>\$9,680.82</b>
<b>26 2x10 framed in ceiling for rooms</b>				
Floor Sheeting Screws	955.00	SF		
T&G OSB 3/4" x 4x8' (To close top of 2x10's)	955.00	SF		
materials for 2x10 ceiling framed in	955.00	SF		
Framing in ceiling labor	955.00	SF		
				<b>\$13,415.00</b>
<b>71 Miscellaneous Change order allowances</b>				
Changed 5 Overhead doors to 16' High 800.00EA	5.00	EA		
Added Small windows into man doors 450.00	4.00	EA		
Upgrade Concrete Floor to 8" Thick 11,500.00	1.00	EA		
Concrete Surface Hardner allowance \$5,000.00	1.00	EA		
6" Eavestroughs 4,440.00	296.00	LF		
Exhaust Fan/Intake allowance 5,000.00	1.00	EA		
Floor Drain W oil separator allowance 10,000.00	1.00	EA		
Finish wash bay walls with metal to top 9,900.00	1,800.00	SF		
				<b>\$51,640.00</b>
<b>Total Price</b>				<b>\$78,251.69</b>
				Plus, GST





















## STEEL STRUCTURE DESIGN SPECIFICATION

### 1. Loads

Roof dead load:	0.3	KN/m <sup>2</sup>
Roof live load:	0.3	KN/m <sup>2</sup>
Wind speed or wind load:	12	psf
Snow load:	35	psf
Mezzanine dead load:		KN/m <sup>2</sup>
Mezzanine live load:		KN/m <sup>2</sup>

### 2. Materials

Beam and post: GB Q355B grade, Welded H steel section.

Sub steel structure: GB Q235B grade, steel bar, pipe, angle steel, etc.

Purlin: GB Q235B grade, C section.

The minimum size of the fillet welding for any which not define in the drawings shall be 6mm with full welding.

### 3. Welding

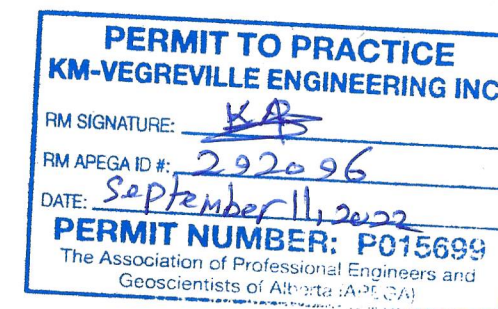
Shall conform to the latest requirements of the structural welding code- steel GB50661-2011

### 4. Fasteners( bolts and nuts) for jointing

High Strength bolts Class 10.9 used to connect the Steel Columns and pressure type high strength bolts Class 10.9 used to connect the constructional elements.

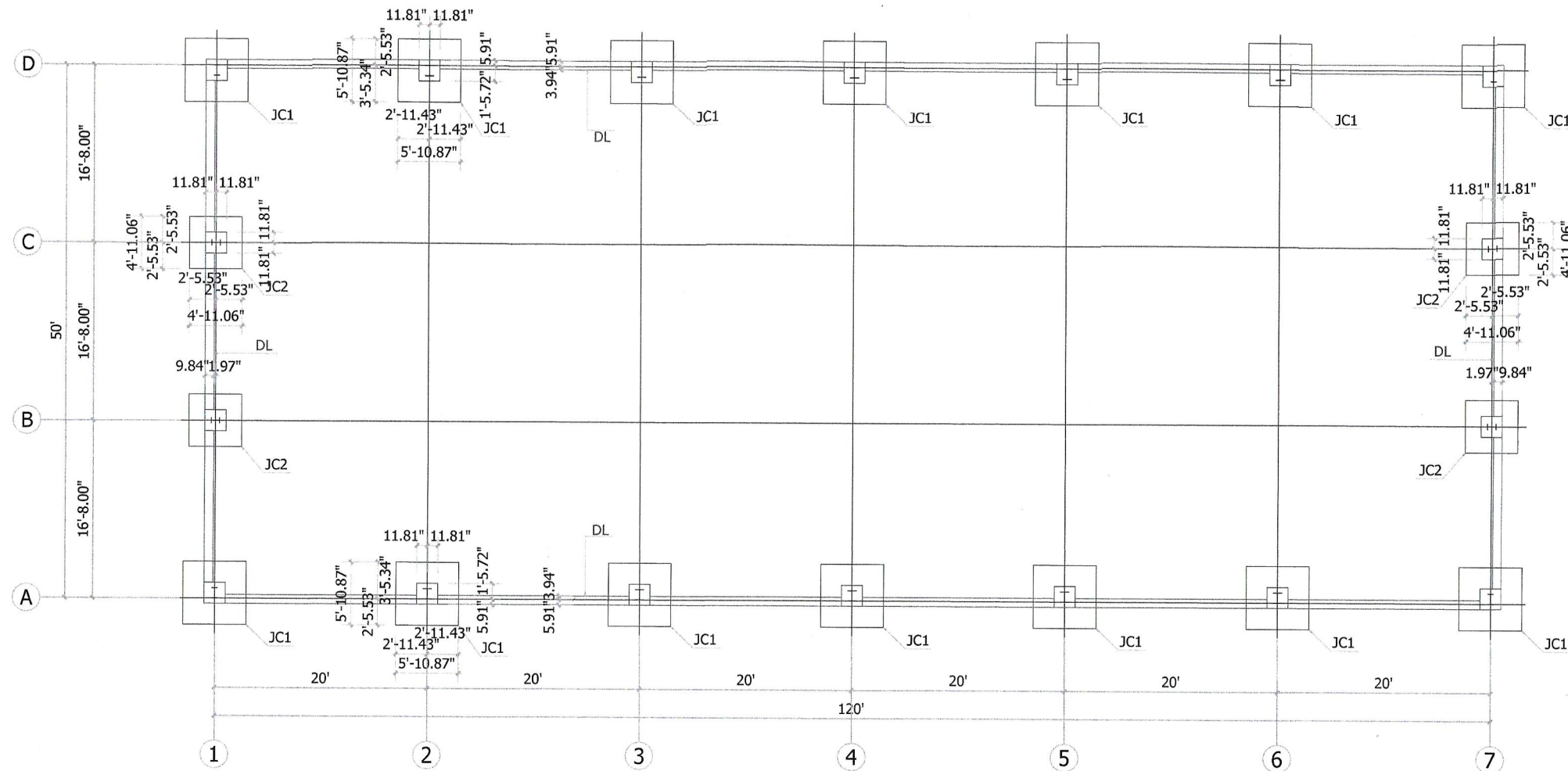
### 5. Derusting and painting

Shot blasting to Sa 2.5 and applying two coats of anti-rust paint.

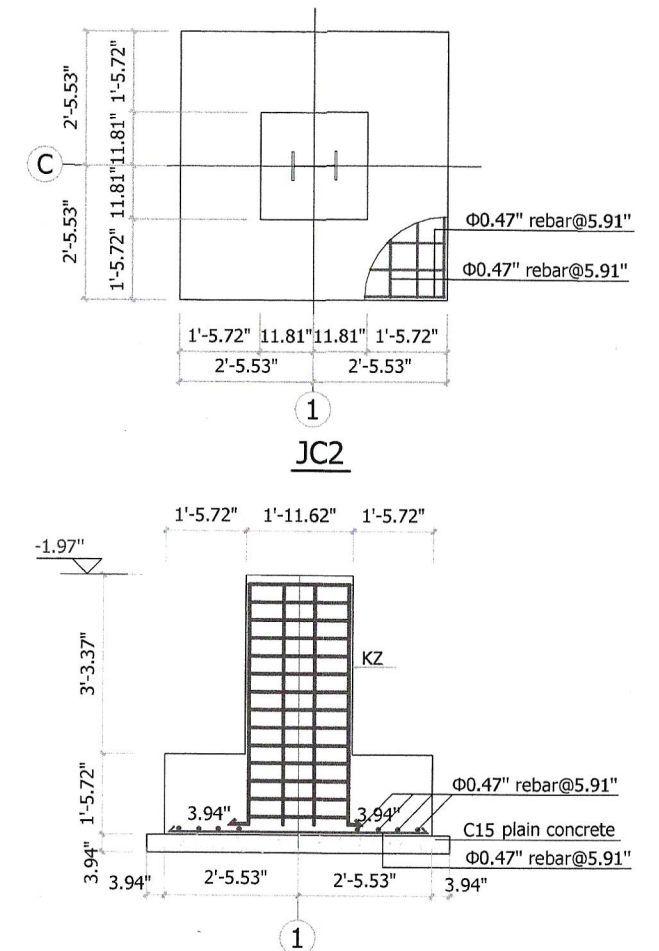


Notes:	Description	By	Date	Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H      Sacle Checked by:Checker    1:100	
	For construction	L.X.H	2022.09.06		Proj No. SY220906	Drawing No. SY220906-01      Issue <b>A</b>

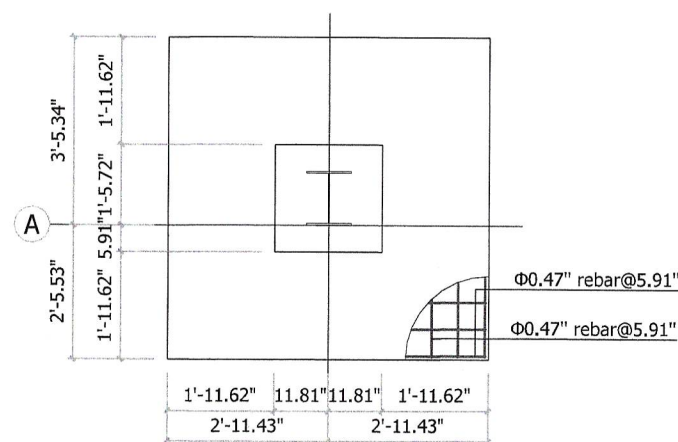




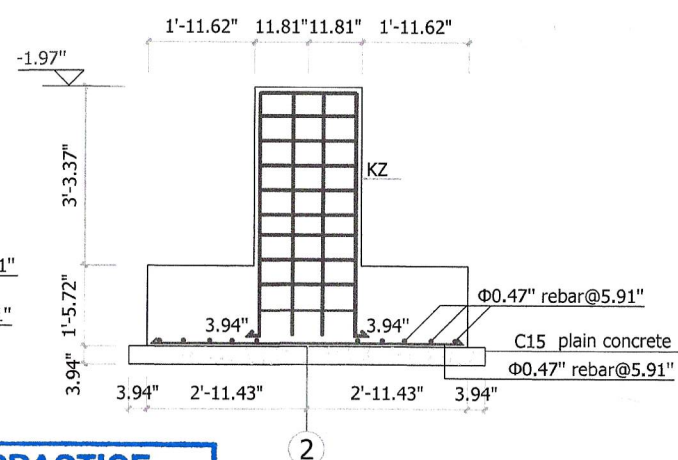
Foundation plan  
(by others)



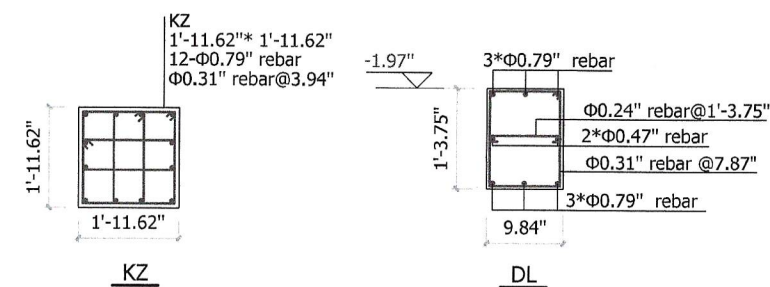
JC2 elevation



JC1



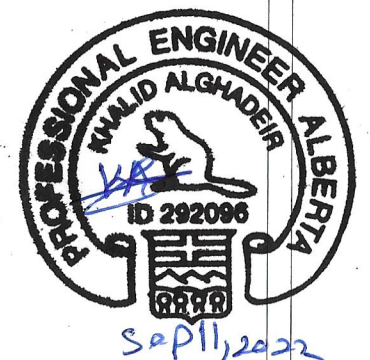
JC1 elevation



Note of figures:

1. Grade of concrete foundation is C30 and concrete cushion layer is C15.
2. All rebar compressive strength more than 400 Mpa.
3. Foundation must be on bearing layer, load bearing of foundation eigenvalue fak=120Kpa
4. Unmarked foundation beam top standard height is ±0'-0".
5. Foundation and foundation beam bottom is C15 and thickness is 3.94". Concrete cushion is wider than foundation.
6. When build foundation and extra foundation, it must be dug to each bearing layer. Extra depth should adopt rubble stone to build until foundation bottom designed standard height.
7. All foundations to be constructed in suitable bearing strata, as determined through site investigation.

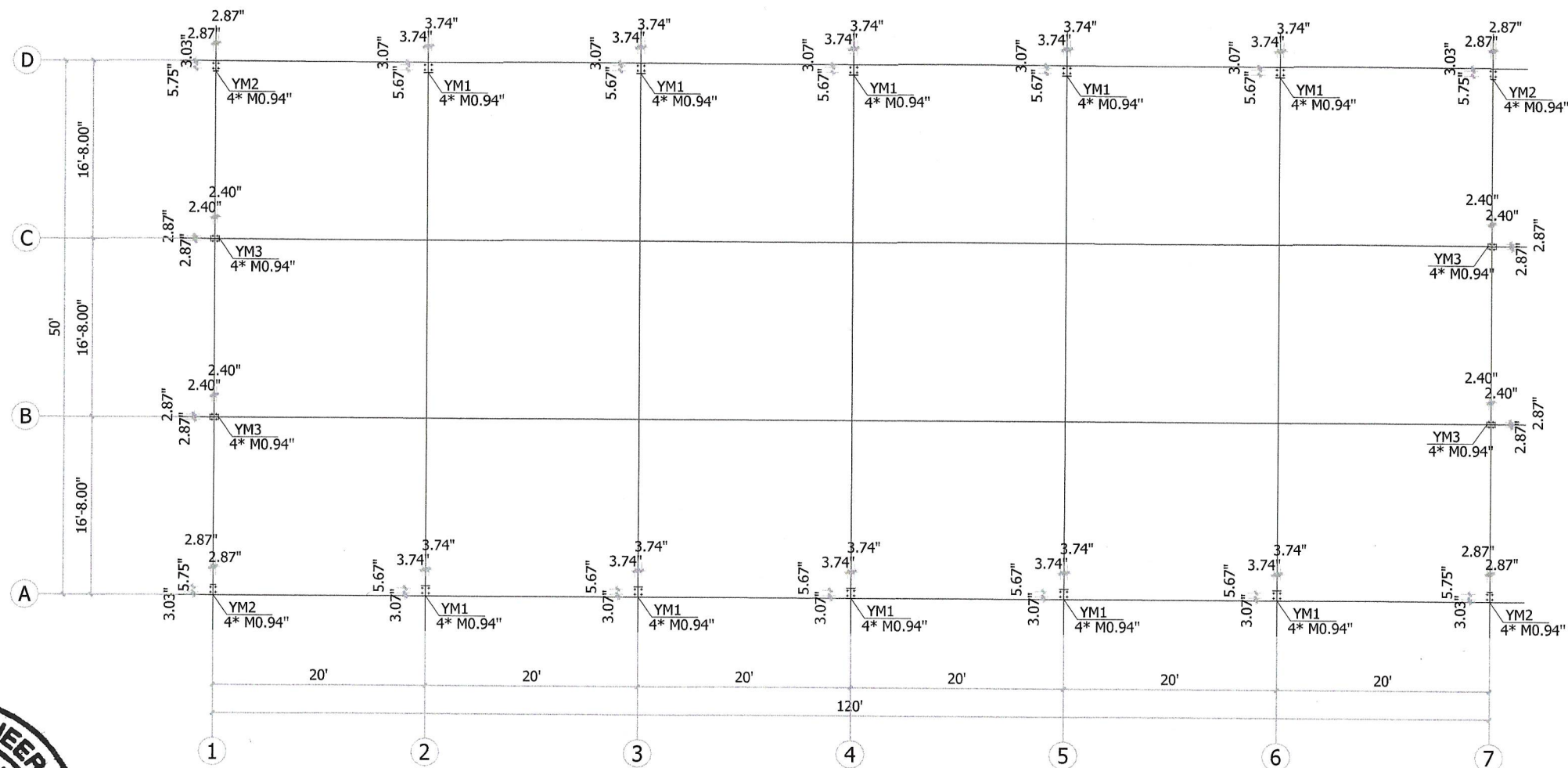
**PERMIT TO PRACTICE**  
**KM-VEGREVILLE ENGINEERING INC.**  
RM SIGNATURE: *[Signature]*  
RM APEGA ID #: 292096  
DATE: September 11, 2022  
**PERMIT NUMBER: P015699**  
The Association of Professional Engineers and Geoscientists of Alberta (APEGA)



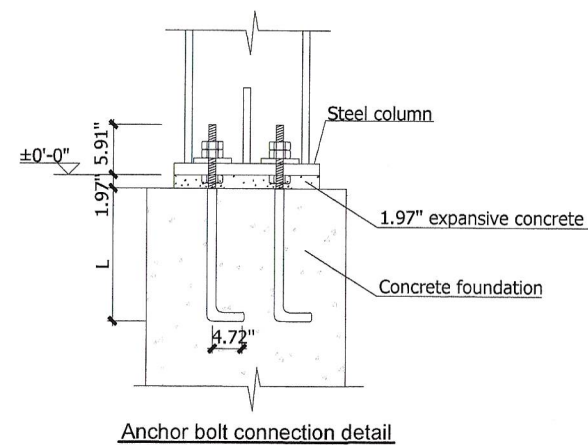
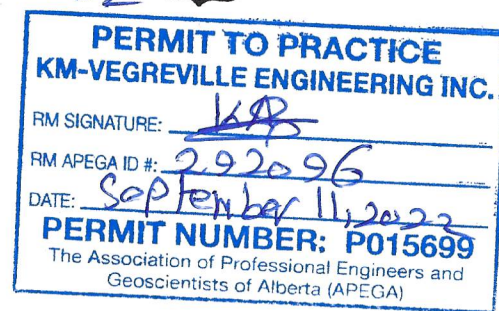
Notes:

Description	By	Date
For construction	L.X.H	2022.09.06

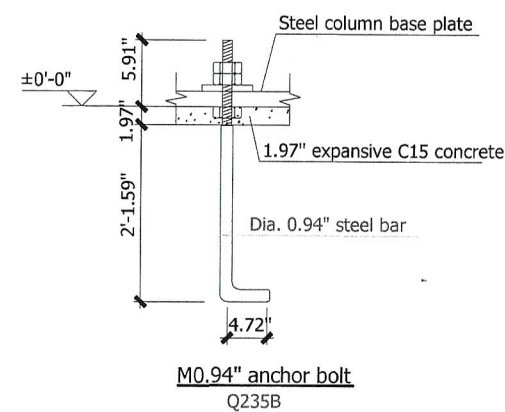
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Proj No. SY220906	Drawing No. SY220906-02	Issue A



Ground floor plan



Anchor bolt connection detail



M0.94 inch anchor bolt  
Q235B

Notes:

Description	By	Date
For construction	L.X.H	2022.09.06

Project:  
120ft\* 50ft\* 20ft  
warehouse

Drawing Title  
Drawn by: L.X.H  
Checked by: Checker

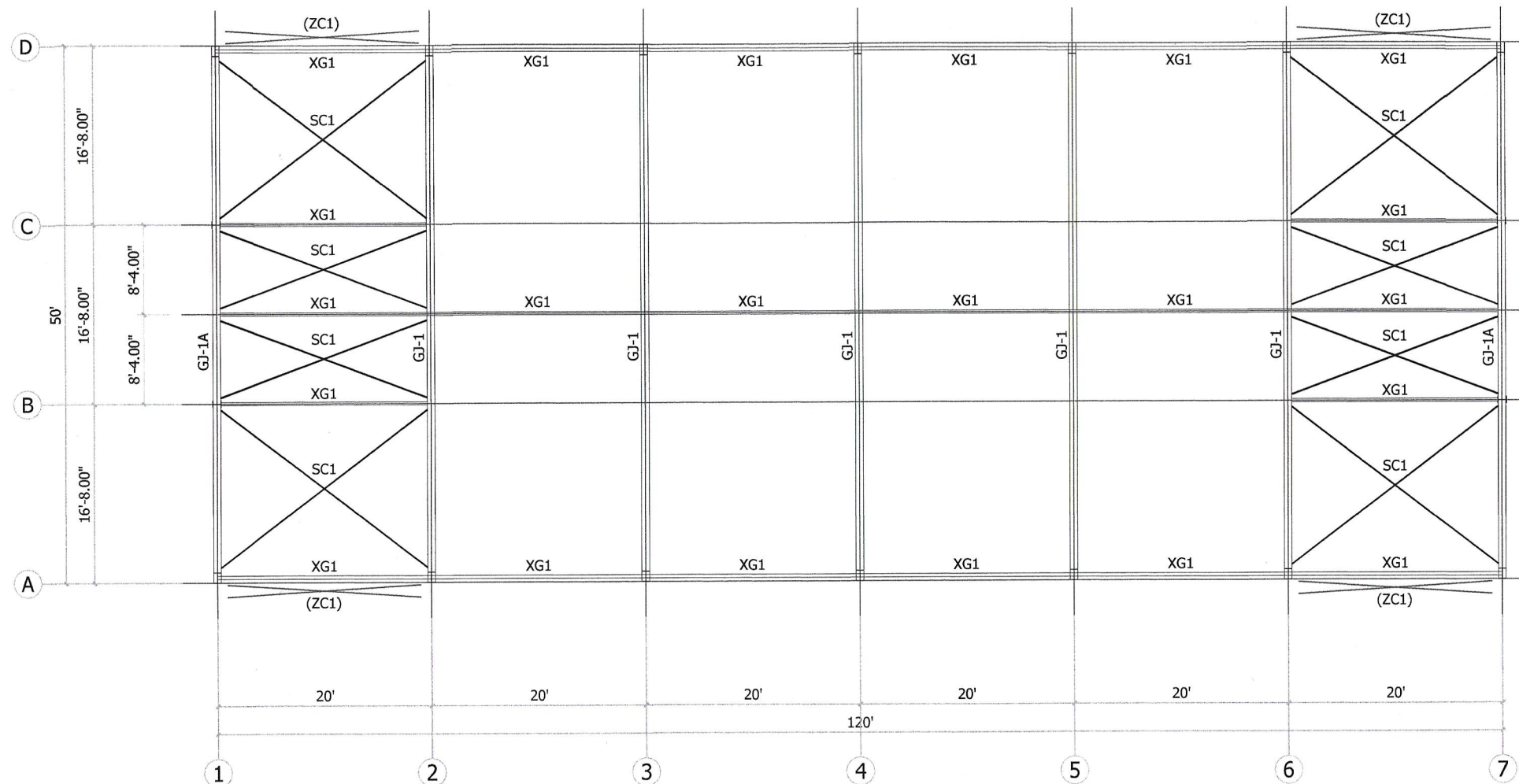
Scale  
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Proj No.  
SY220906

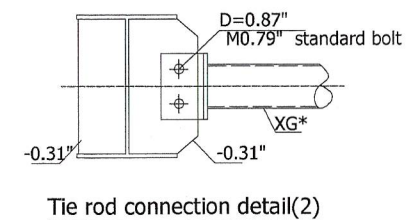
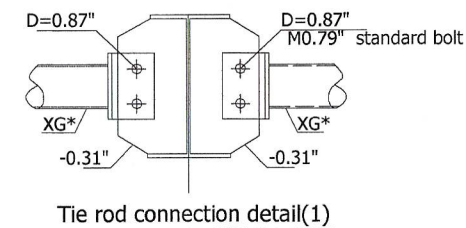
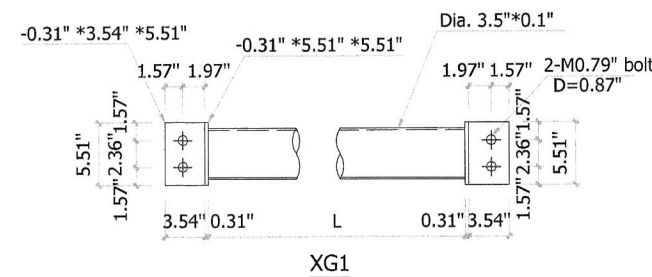
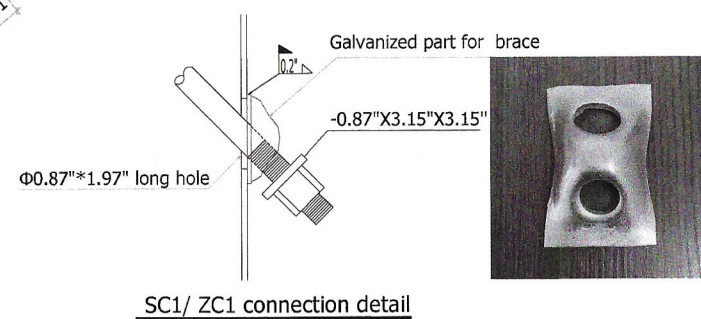
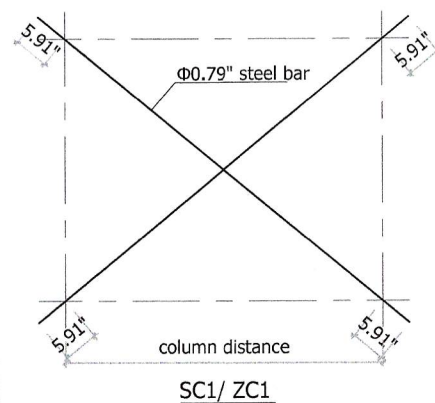
Drawing No.  
SY220906-03

Issue  
A





Steel structure plan

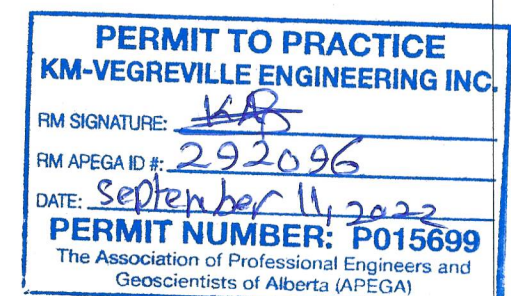


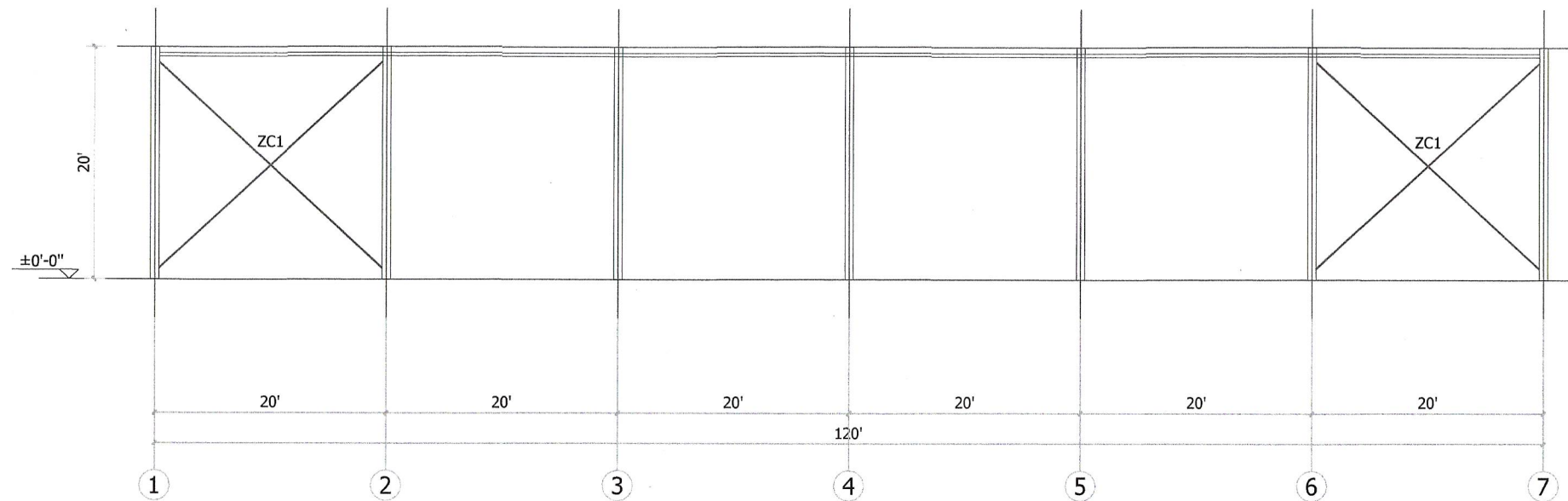
Material list			
Member number	Specification	Material	Remark
GJ-*	See steel frame	Q355B	Welded H steel
XG1	Dia. 3.5"x0.1" pipe	Q235B	
SC1	Φ0.79" steel bar	Q235B	
ZC1	Φ0.79" steel bar	Q235B	

Notes:

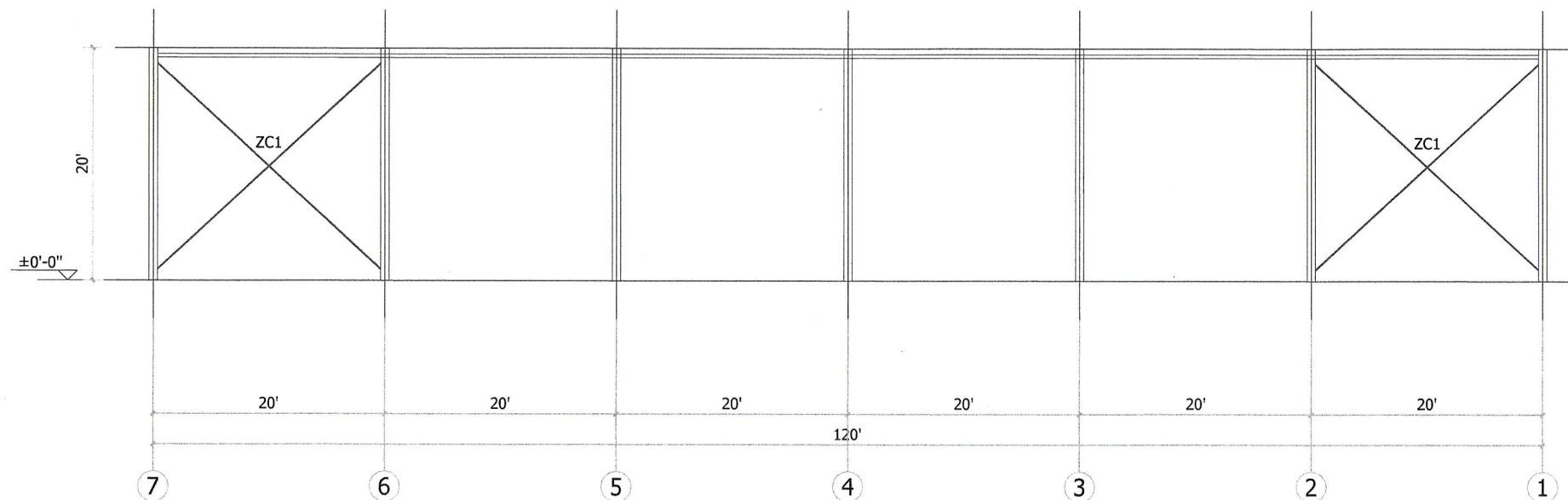
Description	By	Date
For construction	L.X.H	2022.09.06

Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Checked by: Checker	Sacle 1:100
Proj No. SY220906	Drawing No. SY220906-04	Issue A

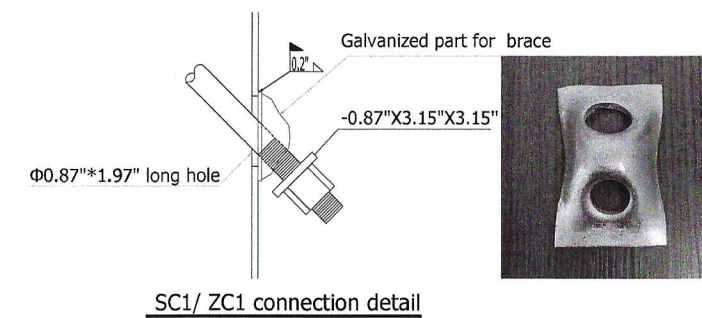
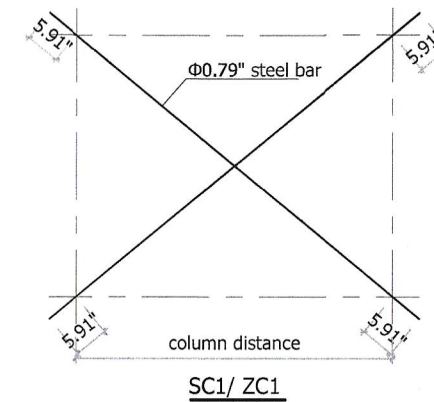




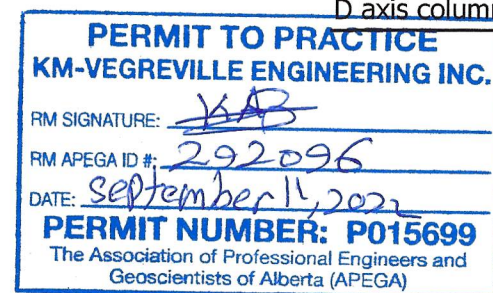
A axis column brace elevation



D axis column brace elevation

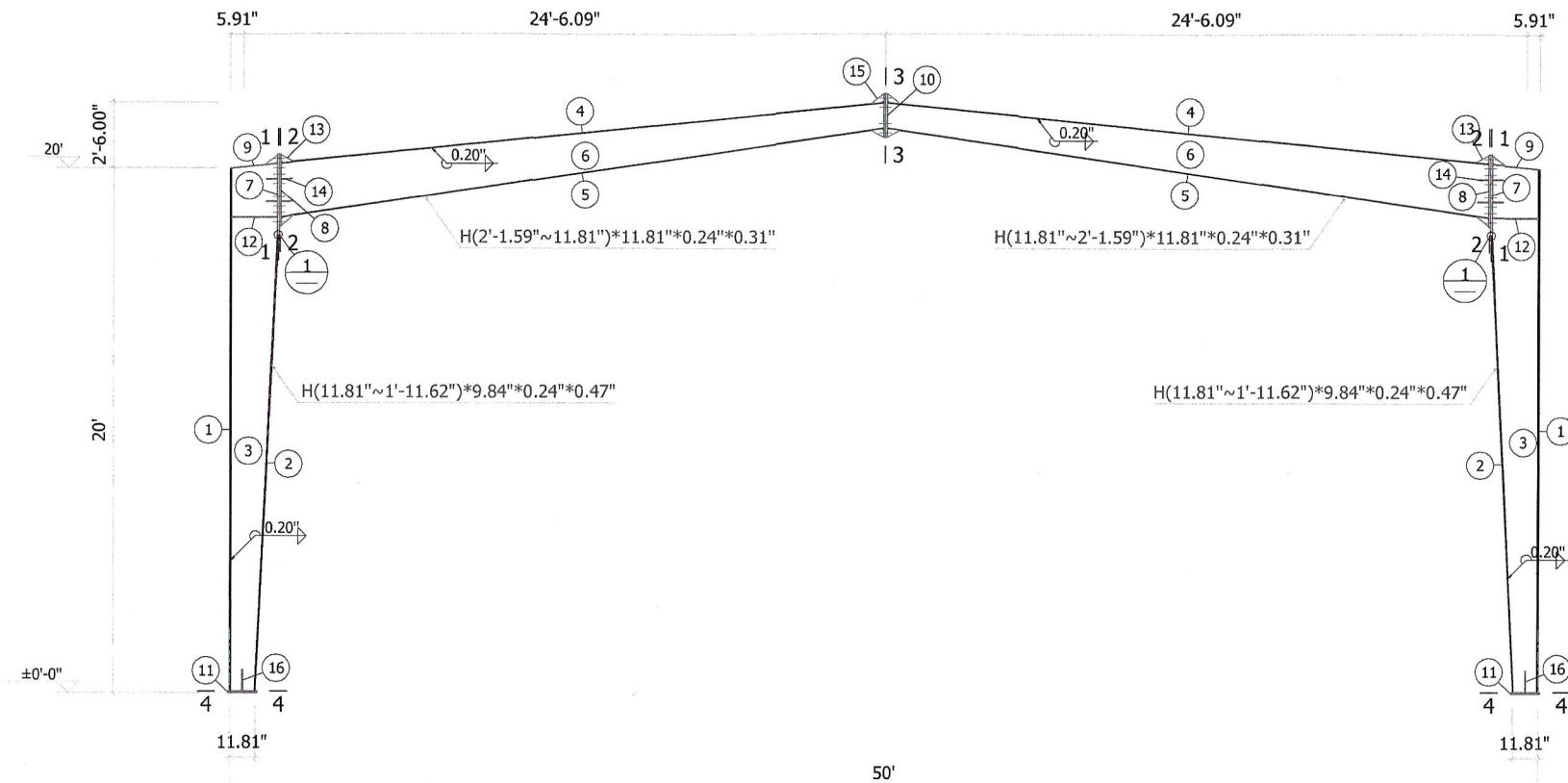


Material list			
Member number	Specification	Material	Remark
GJ-*	See steel frame	Q355B	Welded H steel
XG1	Dia. 3.5"x0.1" pipe	Q235B	
SC1	Φ0.79" steel bar	Q235B	
ZC1	Φ0.79" steel bar	Q235B	

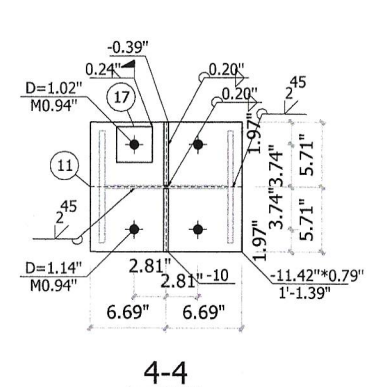
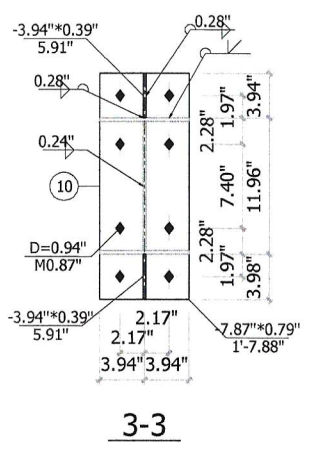
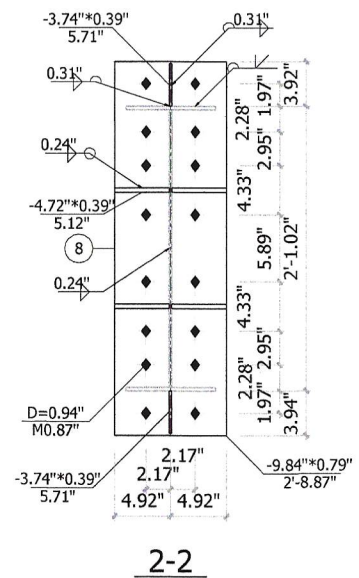
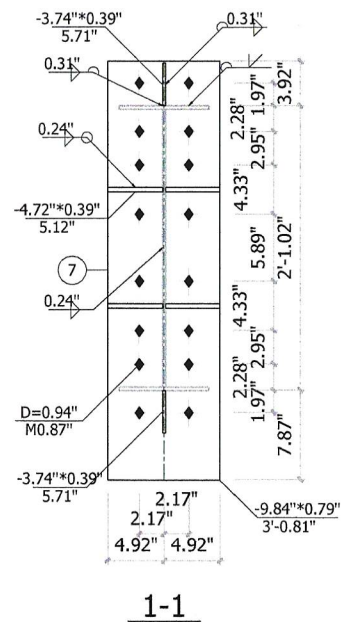


Notes:	Description	By	Date		Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Checked by:Checker	Sacle 1:100
	For construction	L.X.H	2022.09.06		Proj No. SY220906	Drawing No. SY220906-05	Issue A





GJ-1 steel frame



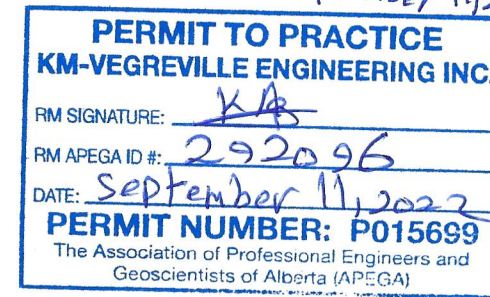
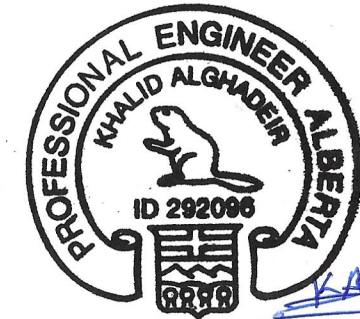
Material list					
Name	Number	Specification	Length (mm)	Qty	
				Front	Back
GJ-1	1	-9.84\"	19'-10.94\"	2	
	2	-9.84\"	17'-4.90\"	2	
	3	-1'-9.14\"X0.24\"	20'-1.06\"	2	
	4	-7.87\"	23'-1.40\"	2	
	5	-7.87\"	23'-3.02\"	2	
	6	-2'-0.13\"X0.24	23'-4.63\"	2	
	7	-9.84\"	3'-0.81\"	2	
	8	-9.84\"	2'-8.87\"	2	
	9	-9.84\"	1'-9.73\"	2	
	10	-7.87\"	1'-7.88\"	2	
	11	-11.42\"	1'-1.39\"	2	
	12	-4.72\"	1'-9.14\"	4	
	13	-3.74\"	5.71\"	6	
	14	-4.72\"	5.12\"	16	
	15	-3.94\"	5.91\"	4	
	16	-5.59\"	9.84\"	4	
	17	-3.15\"	3.15\"	8	



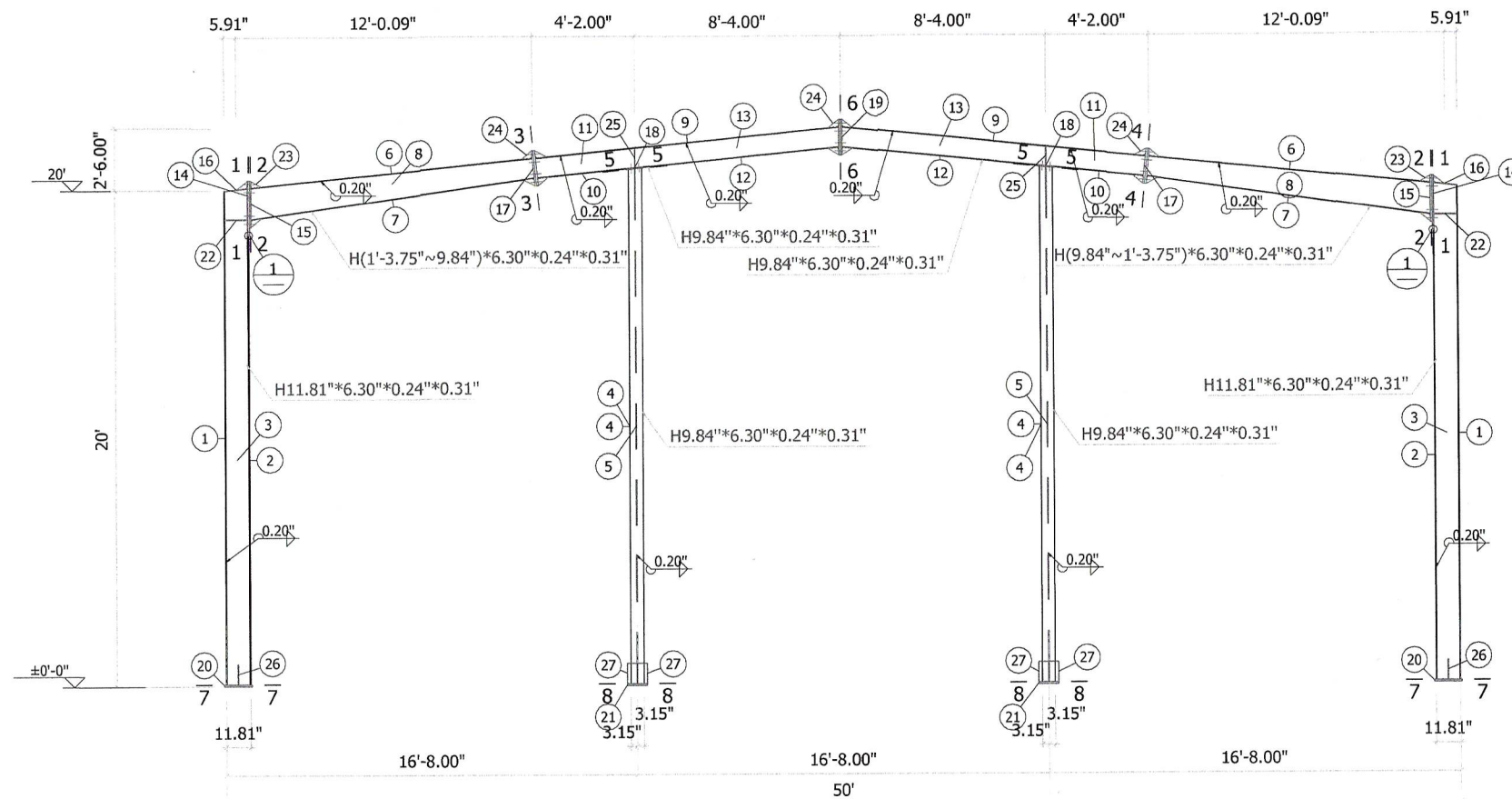
**PERMIT TO PRACTICE**  
**KM-VEGREVILLE ENGINEERING INC.**  
 RM SIGNATURE:   
 RM APEGA ID #: 292096  
 DATE: September 11, 2022  
**PERMIT NUMBER: P015699**  
 The Association of Professional Engineers and Geoscientists of Alberta (APEGA)

Notes:	Description	By	Date	Project: 120ft* 50ft* 20ft warehouse	Drawing Title	
	For construction	L.X.H	2022.09.06		Drawn by: L.X.H	Sacle Checked by: Checker 1:100
				Proj No. SY220906	Drawing No. SY220906-06	Issue A

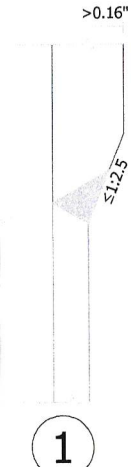
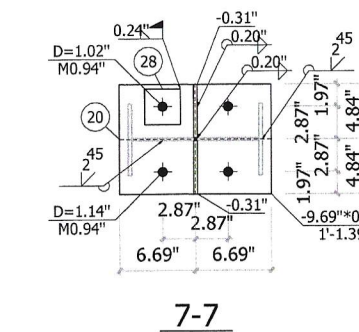
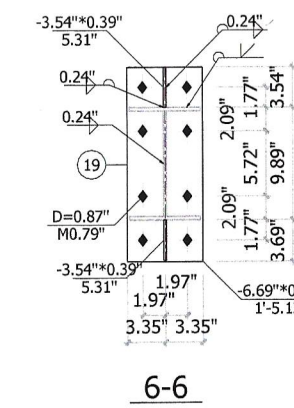
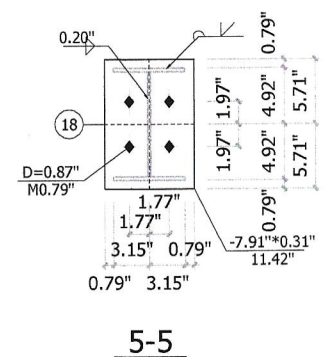
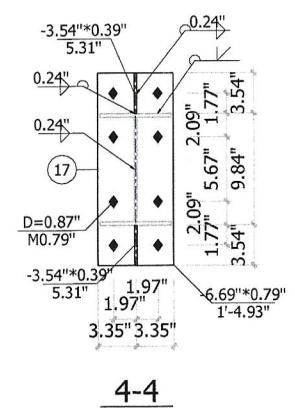
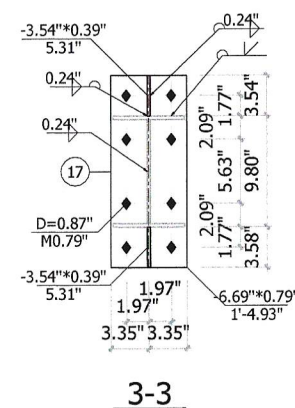
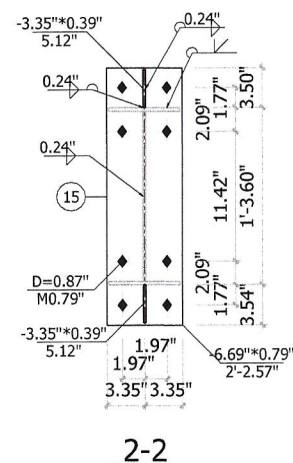
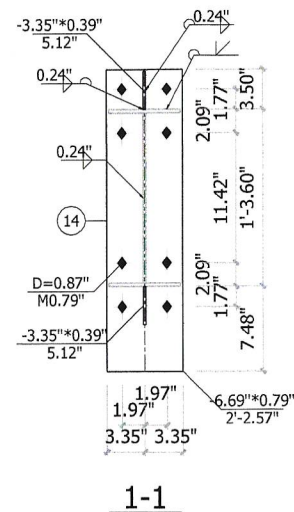




Material list					
Name	Number	Specification	Length (mm)	Qty	
				Front	Back
GJ-1A	1	-6.30"*0.31"	19'-10.94"	2	
	2	-6.30"*0.31"	18'-1.44"	2	
	3	-11.18"*0.24"	20'-0.04"	2	
	4	-6.30"*0.31"	20'-9.33"	4	
	5	-9.21"*0.24"	20'-9.33"	2	
	6	-6.30"*0.31"	11'-5.64"	2	
	7	-6.30"*0.31"	11'-7.29"	2	
	8	-1'-2.80"*0.24"	11'-7.61"	2	
	9	-6.30"*0.31"	12'-4.39"	2	
	10	-6.30"*0.31"	3'-7.70"	2	
	11	-9.21"*0.24"	4'-0.66"	2	
	12	-6.30"*0.31"	7'-11.83"	2	
	13	-9.21"*0.24"	8'-4.71"	2	
	14	-6.69"*0.79"	2'-2.57"	2	
	15	-6.69"*0.79"	1'-10.64"	2	
	16	-6.30"*0.31"	11.54"	2	
	17	-6.69"*0.79"	1'-4.93"	4	
	18	-7.91"*0.31"	11.42"	4	
	19	-6.69"*0.79"	1'-5.13"	2	
	20	-9.69"*0.79"	1'-1.39"	2	
	21	-9.69"*0.79"	11.42"	2	
	22	-3.03"*0.31"	11.18"	4	
	23	-3.35"*0.39"	5.12"	6	
	24	-3.54"*0.39"	5.31"	12	
	25	-3.03"*0.31"	9.25"	4	
	26	-4.72"*0.31"	9.84"	4	
	27	-4.72"*0.31"	9.84"	4	
	28	-3.15"*0.79"	3.15"	16	

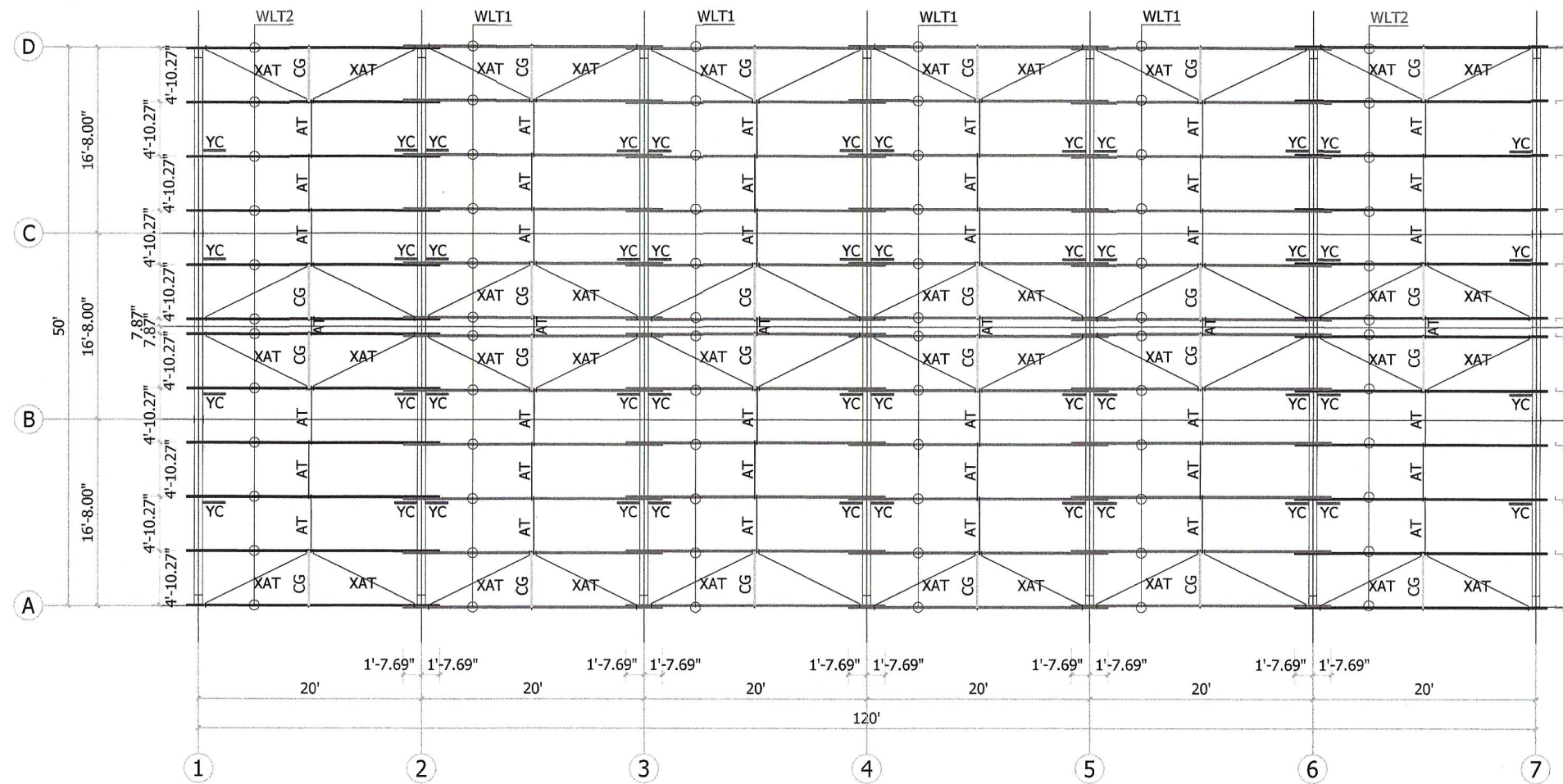


GJ-1A steel frame

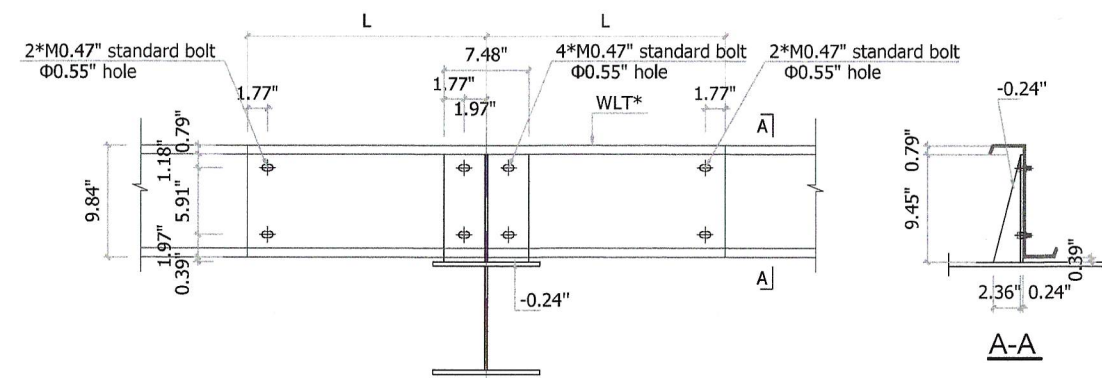


Notes:	Description	By	Date	Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Checked by: Checker	Sacle 1:100
	For construction	L.X.H	2022.09.06	Proj No. SY220906	Drawing No. SY220906-07	Issue A

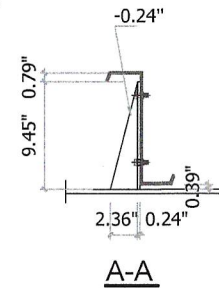




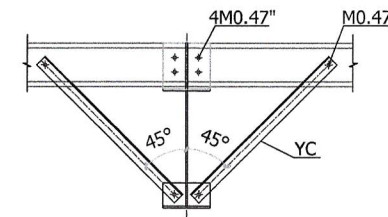
Steel structure plan



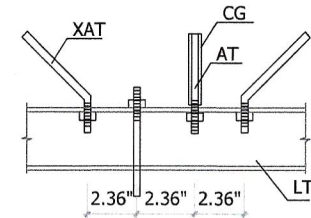
Purlin connection detail  
Continuous connection



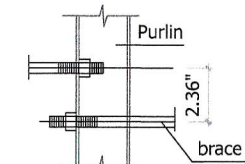
A-A



YC and steel beam connections

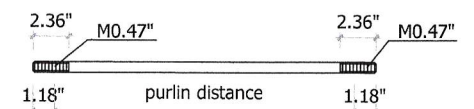
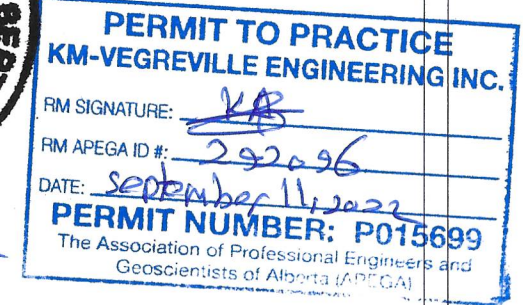


Brace connection detail(1)

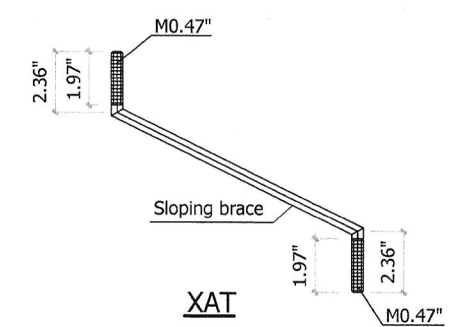


Brace connection detail(2)

Material list			
Member number	Specification	Material	Remark
WLT1	X29.84"x2.95"x0.79"x0.08"	Q235B	Galvanized
WLT2	X29.84"x2.95"x0.79"x0.10"	Q235B	Galvanized
QLT1	C6.30"x2.36"x0.79"x0.09"	Q235B	Galvanized
MZ1/ML1	2C6.30"x2.36"x0.79"x0.09"	Q235B	Galvanized
AT/XAT	0.47" steel bar	Q235B	Galvanized
YC	L1.97"x0.16" angle steel	Q235B	Galvanized
CG	0.47" steel bar + Dia.1.26"x0.1"	Q235B	Galvanized



AT

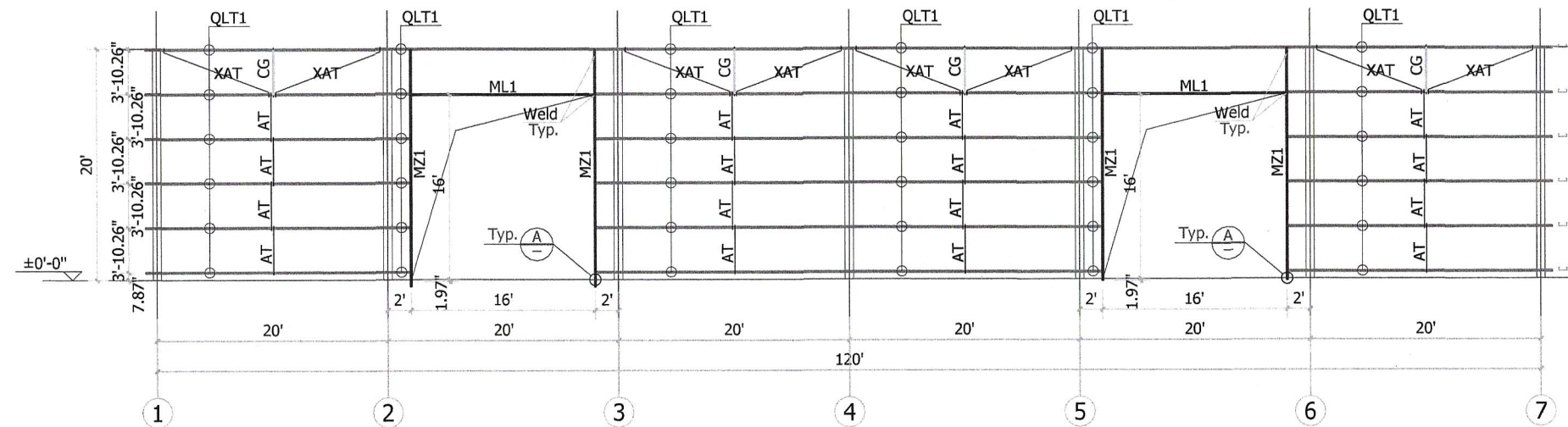


XAT

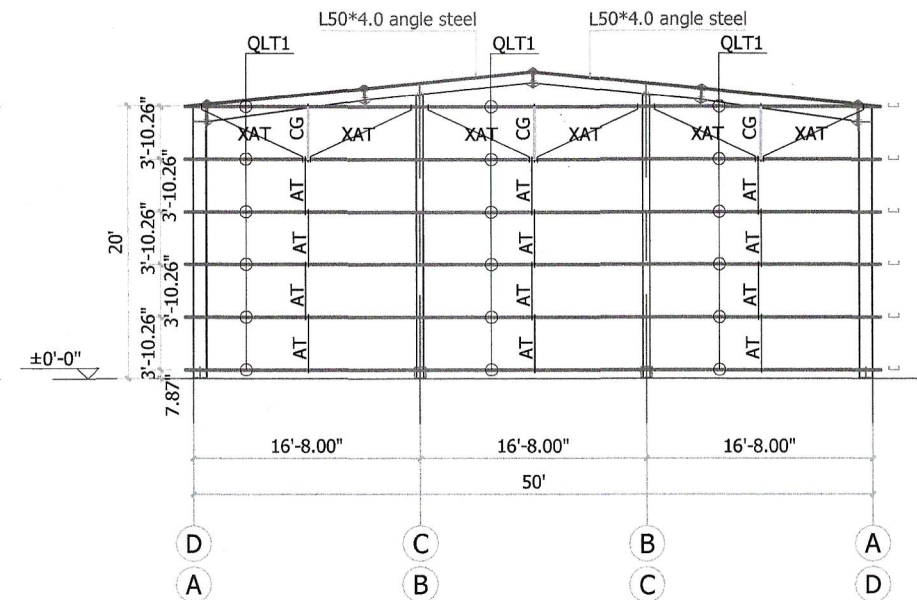
Description	By	Date
For construction	L.X.H	2022.09.06

Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Checked by: Checker	Scale 1:100
Proj No. SY220906	Drawing No. SY220906-08	Issue A

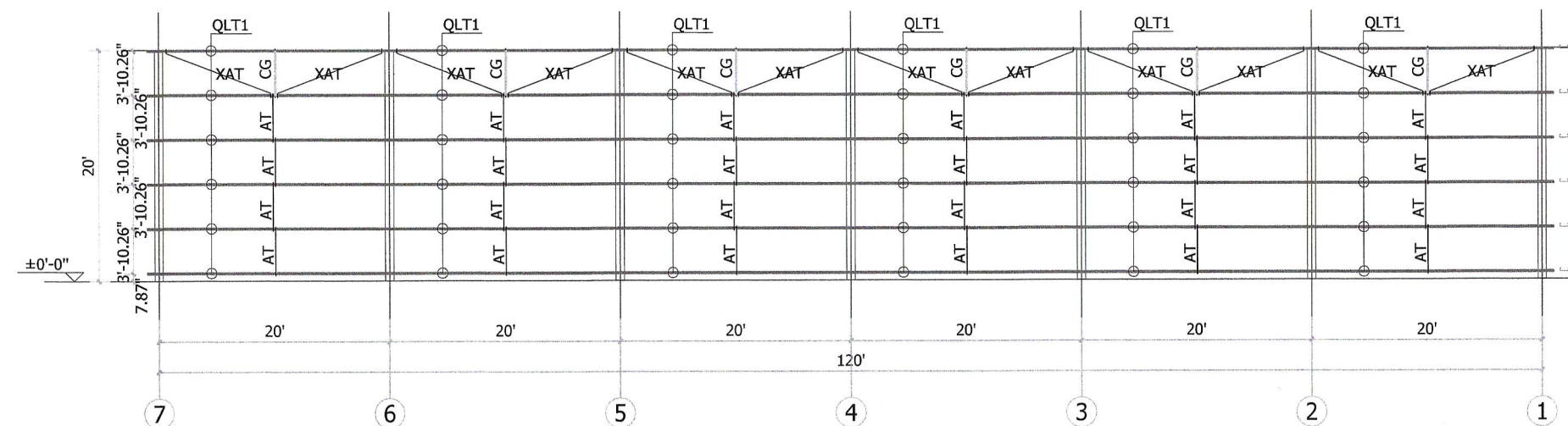




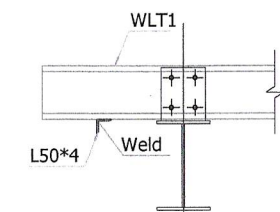
A axis wall girt elevation



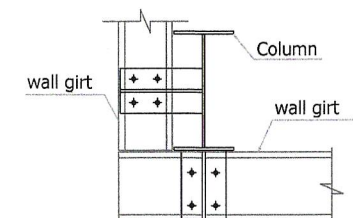
1/7 axis wall girt elevation



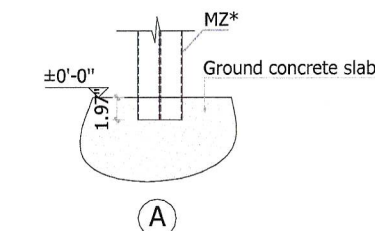
D axis wall girt elevation



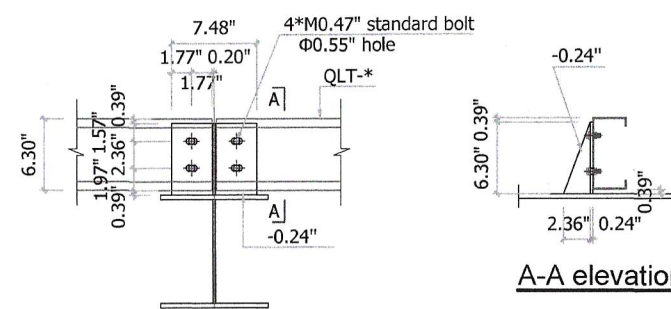
L50\*4.0 connection detail



Corner wall purlin connection detail

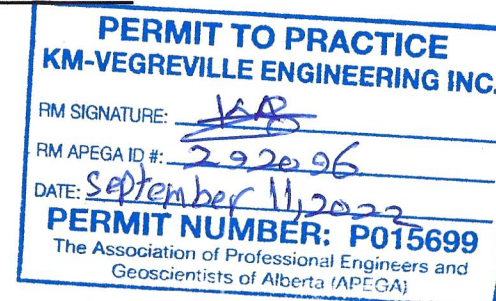


A



A-A elevation

Wall girt connection detail



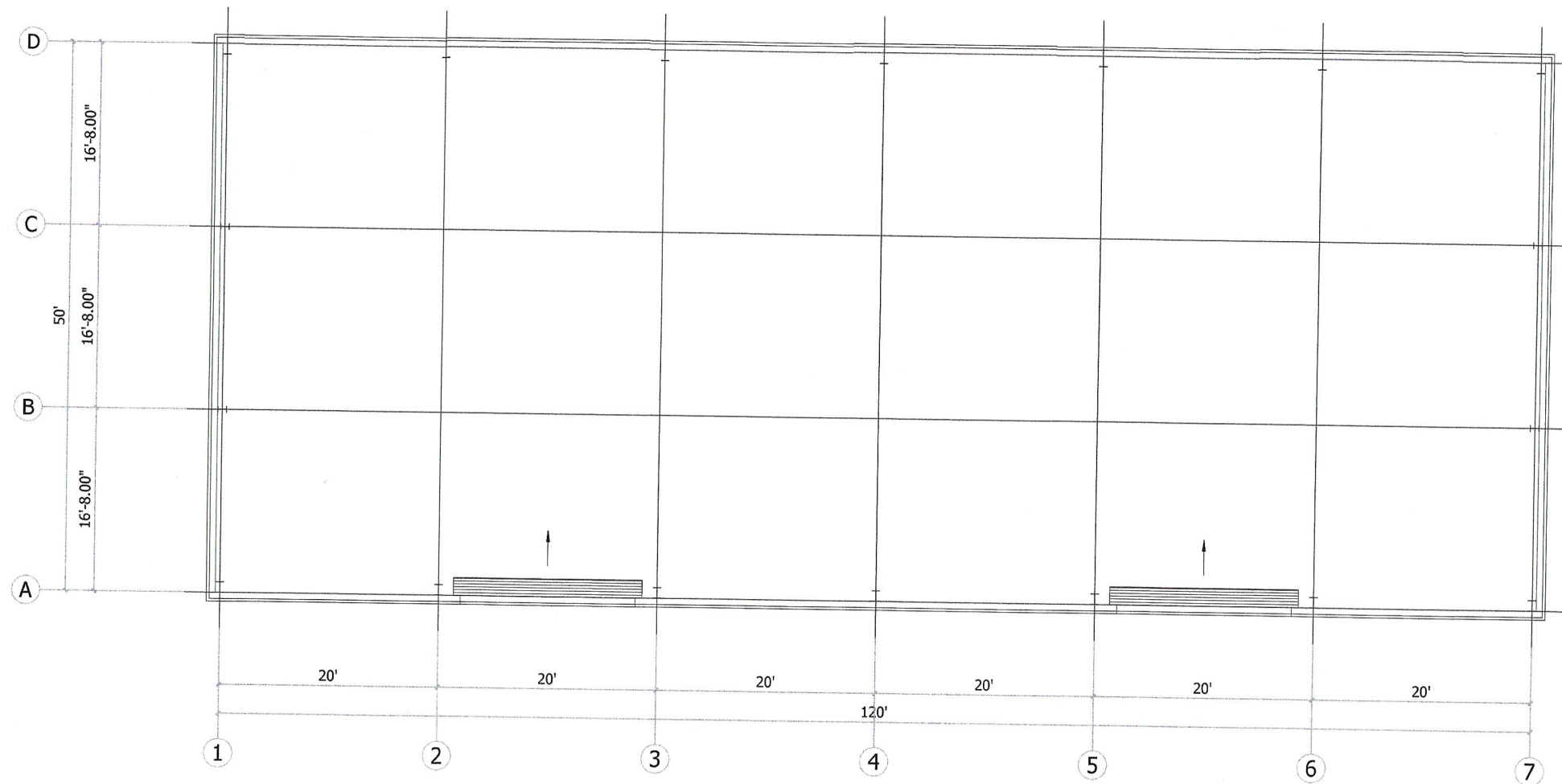
Material list			
Member number	Specification	Material	Remark
WLT1	X29.84"x2.95"x0.79"x0.08"	Q235B	Galvanized
WLT2	X29.84"x2.95"x0.79"x0.10"	Q235B	Galvanized
QLT1	C6.30"x2.36"x0.79"x0.09"	Q235B	Galvanized
MZ1/ML1	2C6.30"x2.36"x0.79"x0.09"	Q235B	Galvanized
AT/XAT	0.47" steel bar	Q235B	Galvanized
YC	L1.97"x0.16" angle steel	Q235B	Galvanized
CG	0.47" steel bar + Dia.1.26"x0.1"	Q235B	Galvanized

Notes:

Description	By	Date
For construction	L.X.H	2022.09.06

Project:	Drawing Title	Scale
120ft* 50ft* 20ft warehouse	Drawn by: L.X.H	1:100
Proj No. SY220906	Drawing No. SY220906-09	Issue A

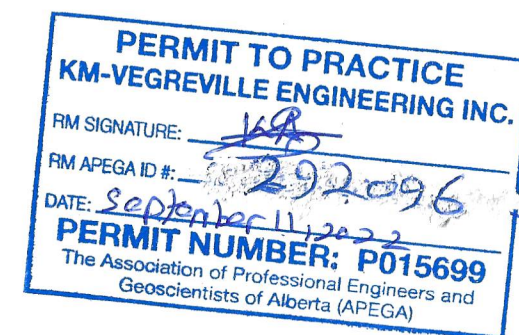




Ground floor plan



SEP 11, 2022



Notes:

Description	By	Date
For construction	L.X.H	2022.09.06

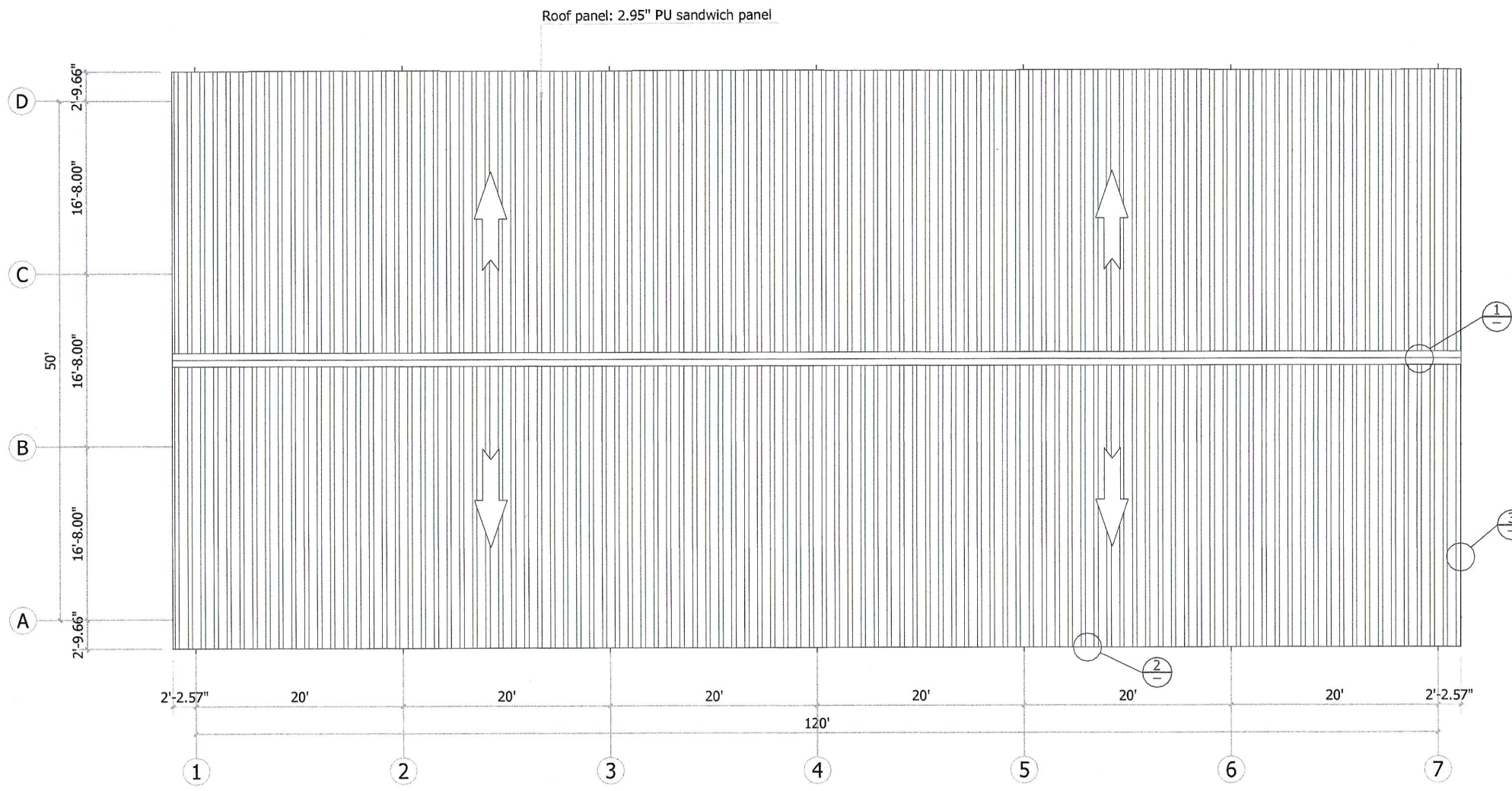
Project:  
120ft\* 50ft\* 20ft  
warehouse

Drawing Title  
Drawn by: L.X.H  
Checked by: Checker 1:100

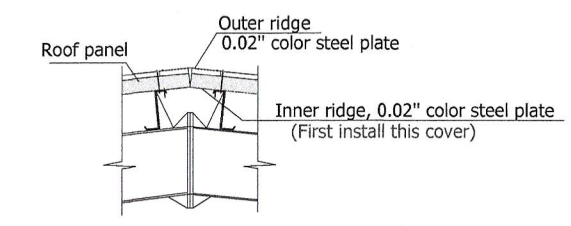
Proj No.  
SY220906

Drawing No.  
SY220906-10

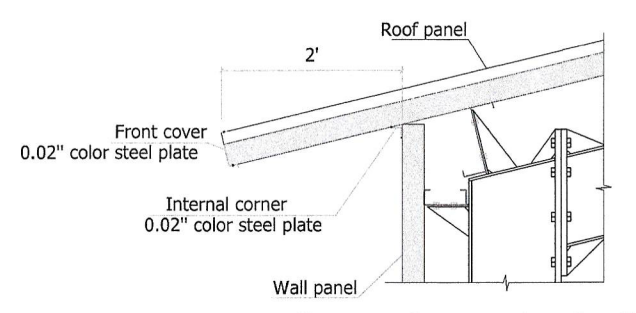
Issue  
A



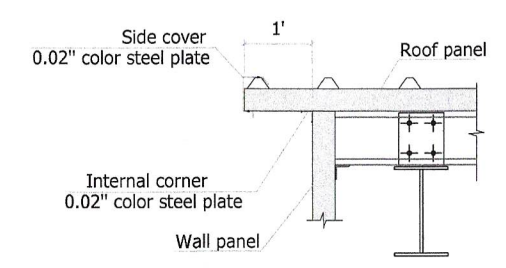
Roof plan



① Ridge connection detail



② Front roof connection detail



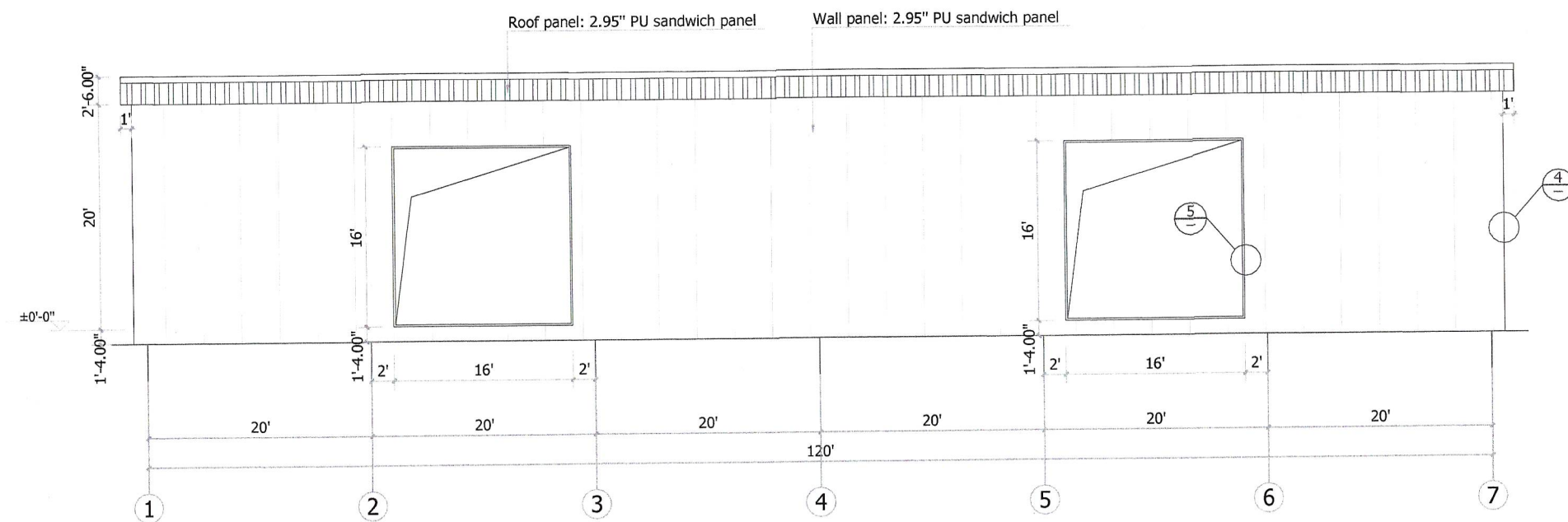
③ Side roof connection detail

**PERMIT TO PRACTICE**  
**KM-VEGREVILLE ENGINEERING INC.**  
 RIM SIGNATURE: *[Signature]*  
 RIM APEGA ID #: 292096  
 DATE: September 11, 2022  
**PERMIT NUMBER: P015699**  
 The Association of Professional Engineers and Geoscientists of Alberta (APEGA)

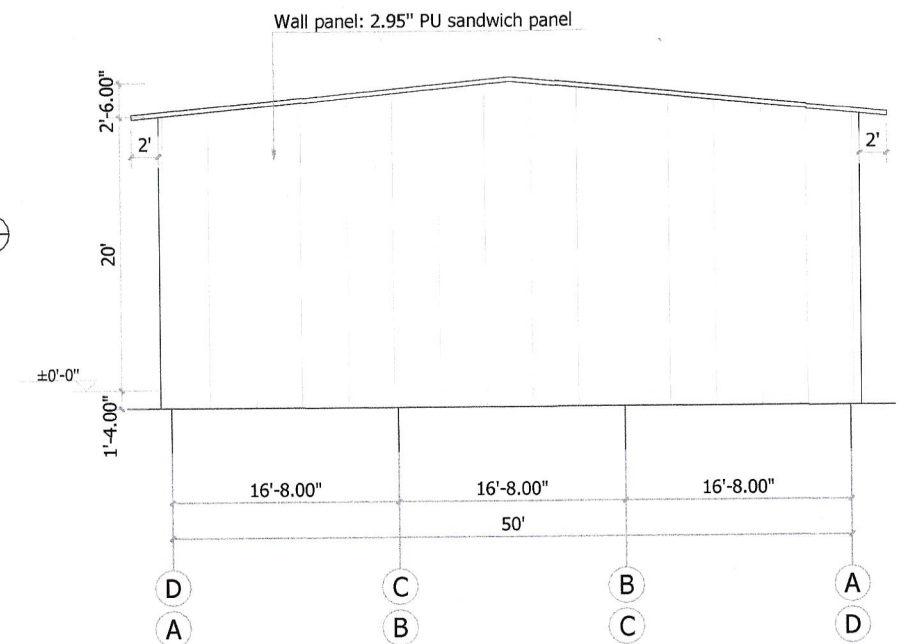
**PROFESSIONAL ENGINEER ALBERTA**  
 KHALID ALGHADEIR  
 ID 292096  
*[Signature]* SEP 11, 2022

Notes:	Description	By	Date	Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Sacle	
	For construction	L.X.H	2022.09.06		Checked by:Checker	1:100
				Proj No. SY220906	Drawing No. SY220906-11	Issue A

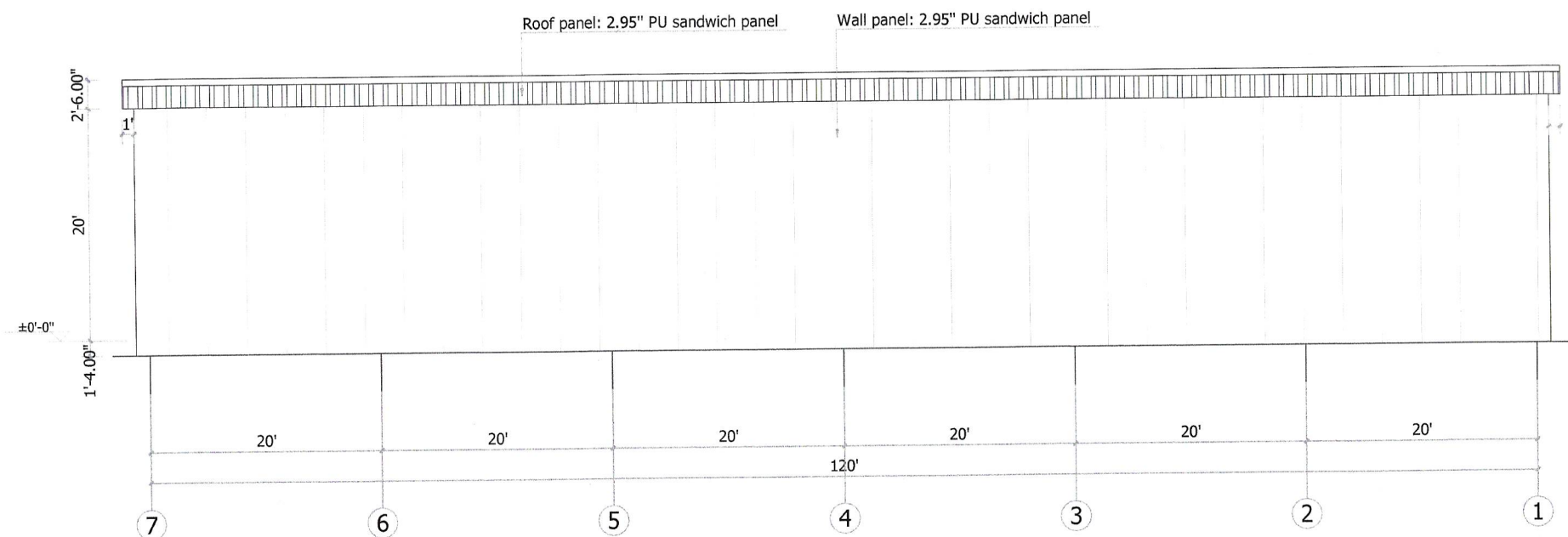




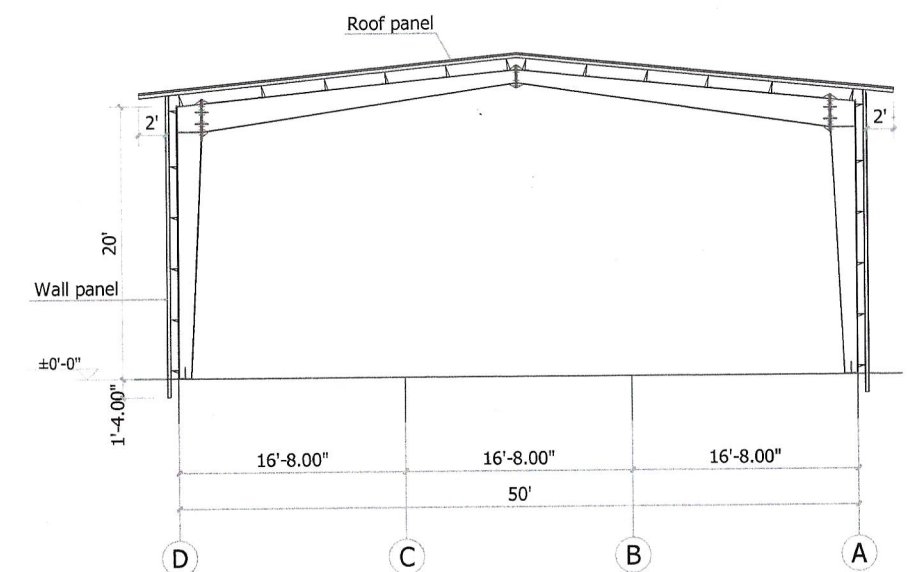
A axis wall elevation



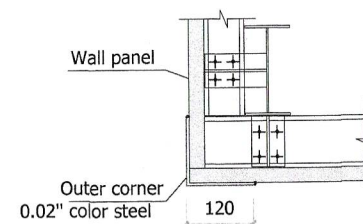
1 and 7 axis wall elevation



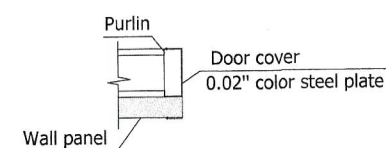
D axis wall elevation



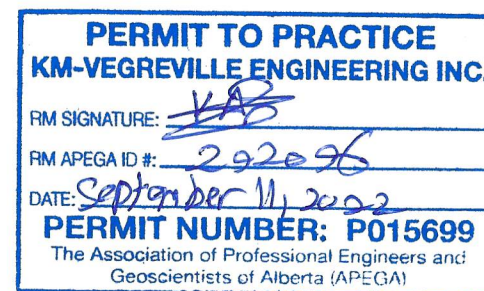
Section view



4 Wall corner installation detail




5 Door cover installation detail



Description	By	Date
For construction	L.X.H	2022.09.06

Project: 120ft* 50ft* 20ft warehouse	Drawing Title Drawn by: L.X.H Checked by: Checker	Scale 1:100
Proj No. SY220906	Drawing No. SY220906-12	Issue A

TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM							
Meeting Date: January 28, 2025		Confidential:		Yes		No	
Topic: AHS Request for Special Tax Exemption							
Originated By: Sheila Lupul				Title:			
BACKGROUND:							
<p>A representative from AHS has been in contact with me recently regarding the special taxes imposed on the hospital property, she feels that the hospital should be exempt from ALL taxes. We levy the hospital with all special taxes as per Division 5, Special Tax. The whole section applies to the hospital, churches and other government buildings.</p>							
DOCUMENTATION ATTACHED:							
<p>Copy letter sent. Copy of Division 5, Special Tax, MGA current as of October 31, 2024.</p>							
DISCUSSION:							
COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:							
RECOMMENDED ACTION(S):							
<p>If Council so chooses,</p> <p>_____ MOVES to approve the tax exemption for the 2025 and forward tax years.</p> <p>_____ MOVES to send a letter to AHS that the Special Tax will continue as per Division 5, Special Tax, MGA current as of October 31, 2024.</p>							
DISTRIBUTION:		Council:					

January 13, 2025

**Emailed to: [taxroll@crownsnestpass.com](mailto:taxroll@crownsnestpass.com)**

Municipality of Two Hills      Roll # 12490

**RE:    PROPERTY TAX EXEMPTION APPLICATION  
      PREMISES AT 4401 53RD AVENUE, TWO HILLS, ALBERTA**

Please be advised that Alberta Health Services has a Third Lease Extending Agreement for the following:

<b>Owner of Building:</b>	AHS
<b>Address:</b>	4401 53 <sup>rd</sup> Avenue, Two Hills, Alberta
<b>Amount owing for 2024:</b>	\$8,375.68

Pursuant to Section 362(1)(g.1) of the Municipal Government Act, Alberta Health Services is exempt from municipal property tax when property is used in connection with health region purposes. This letter will confirm that these premises are used and owned by Alberta Health Services in order to provide health care services. I see on the notice from 2024 that levies are included in the amount owing ie: recreation, medical arena to name a few.

Would the Town of Two Hills please consider providing AHS with property tax exemption for the premises as indicated above. Thank you for your time.

Feel free to contact me if you require additional information.

Sincerely,

**ALBERTA HEALTH SERVICES**



Shawna Pineau  
Land Services Manager, AHS Real Estate, Capital Management

## **Division 5 Special Tax**

### **Special tax bylaw**

**382(1)** Each council may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing one or more of the following special taxes:

- (a) a waterworks tax;
- (b) a sewer tax;
- (c) a boulevard tax;
- (d) a dust treatment tax;
- (e) a paving tax;
- (f) a tax to cover the cost of repair and maintenance of roads, boulevards, sewer facilities and water facilities;
- (g) repealed 2008 cE-6.6 s55;
- (h) a tax to enable the municipality to provide incentives to health professionals to reside and practice their professions in the municipality;
- (i) a fire protection area tax;
- (j) a drainage ditch tax;
- (k) a tax to provide a supply of water for the residents of a hamlet;
- (l) a recreational services tax.

**(2)** A special tax bylaw must be passed annually.

RSA 2000 cM-26 s382;2008 cE-6.6 s55

### **Taxable property**

**383(1)** The special tax bylaw authorizes the council to impose the tax in respect of property in any area of the municipality that will benefit from the specific service or purpose stated in the bylaw.

**(2)** The tax must not be imposed in respect of property that is exempt under section 351.

1994 cM-26.1 s383

### **Contents of special tax bylaw**

**384** The special tax bylaw must

- (a) state the specific service or purpose for which the bylaw is passed,
- (b) describe the area of the municipality that will benefit from the service or purpose and in which the special tax is to be imposed,
- (c) state the estimated cost of the service or purpose, and
- (d) state whether the tax rate is to be based on
  - (i) the assessment prepared in accordance with Part 9,
  - (ii) each parcel of land,
  - (iii) each unit of frontage, or
  - (iv) each unit of area,

and set the tax rate to be imposed in each case.

1994 cM-26.1 s384

#### **Condition**

**385** A special tax bylaw must not be passed unless the estimated cost of the specific service or purpose for which the tax is imposed is included in the budget of the municipality as an estimated expenditure.

1994 cM-26.1 s385

#### **Use of revenue**

**386(1)** The revenue raised by a special tax bylaw must be applied to the specific service or purpose stated in the bylaw.

**(2)** If there is any excess revenue, the municipality must advertise the use to which it proposes to put the excess revenue.

1994 cM-26.1 s386

#### **Person liable to pay special tax**

**387** The person liable to pay the tax imposed in accordance with a special tax bylaw is the owner of the property in respect of which the tax is imposed.

1994 cM-26.1 s387; 1999 c11 s20

## **Division 6**

### **Well Drilling Equipment Tax**

#### **Well drilling equipment tax bylaw**

**388(1)** Each council may pass a well drilling equipment tax bylaw.



Town of Two Hills Councillor Report

Date: DEC / JAN.

FCSS BUSY MONTH - ON BUDGET

- TAX FORMS - 4
GENERAL INFORMATION - 56
ASSISTANCE FORMS - 22
COMMUNITY EVENTS - 169
YOUTH - THIS SCHOOL - 66
TWO HILLS MEMORIALS - 28
OTHER - 2
SCAM PRESENTATION - NOV 20

Two Hills Improvement Committee (THIC)


Regional Landfill Committee


Veterans Memorial Highway Committee

- NO MEETING SINCE MINISTER MEETING VEG.
3 NEW MEMBERS INCLUDING VETREVILLE




ARNOLD ROMANIUK

TWO HILLS IMPROVEMENT COMMITTEE MEETING  
IN COUNCIL CHAMBER JANUARY 15, 2025. 7:00PM  
CHRISTMAS JUDGING WAS DONE. ECONOMIC  
DEVELOPMENT GAVE \$50.00 PRIZES. TALKED  
ABOUT FLOWER ORDERING. IMPROVEMENT  
COMMITTEE TO FILL OUT GRANT FROM  
SERVICE CREDIT UNION. NEXT MEETING  
FEBRUARY 20, 2025.

GO TO FIRE HALL MEETING AT 8:00PM  
AND EVERYONE JUST CHECKING FIRE  
EQUIPMENT AND CHECK RADIOS IN  
HALL AND BATTERIES IN EQUIPMENT  
AND THAT IT IS CLEAN AND DRY. CHECK  
ON OXYGEN BOTTLES AND THEY ARE  
FULL AND READY TO GO. GET HOME  
AT 9:00PM.

ARNOLD ROMANIUK

TWO HILLS REGIONAL WASTE MANAGEMENT  
COMMISSION MEETING, JANUARY 16, 2025. TDOPA  
HAVE TO HAVE A MEETING WITH COUNTY OF  
MINIBUAN ABOUT INWISFAEE ROLLOUT CARTS.  
GETTING GAME CAMERA TO SEE WHO IS  
REMOVING METALS FROM DERWENT TRANSFER  
SITE. REGISTER FOR EXTENDED PRODUCER  
RESPONSIBILITY. ALBERTA COMMUNITIES  
WHO REGISTER FOR EPR WILL SHIFT THE  
COST AND RESPONSIBILITY OF RECYCLING  
AWAY FROM LOCAL GOVERNMENTS AND TAXPAYERS  
TO PRODUCERS OF RECYCLABLE MATERIALS.  
MUST REGISTER FOR EPR BEFORE MARCH 31, 2025  
WORKING ON DRAFT BUDGET. GRADER  
CLEANING TWO HILLS TRANSFER SITE  
DAMAGE POT A POTTY.

Two  
MY COPY  


## Two Hills Regional Waste C

## 2024 Draft Budget

General Ledger Account No: 9-1-141-42

Account Description: Requisitions - Landfill

Details:	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2025 Actual
1. 9-1-141-42-02 Requisition - Myrnam	-18,534.00	-18,534.00	-18,534.00	-18,534.00	-17,990.00	
2. 9-1-141-42-03 Requisition - Two Hills	-87,792.00	-87,792.00	-87,792.00	-87,792.00	-99,120.00	up 12,000
3. 9-1-141-42-06 Requisition - County TH	-211,544.00	-211,544.00	-211,544.00	-211,544.00	-238,840.00	
5.						
6.						
<b>Totals</b>	<b>(317,870)</b>	<b>(317,870)</b>	<b>(317,870)</b>	<b>(317,870)</b>	<b>(355,950)</b>	<b>-</b>
Additional Notes:						
Per/Capitia is set at \$70 per person.						
1. Myrnam Pop.		257				
2. Two Hills Pop.		1416				
3. County of Two Hills Pop.		3412				
<b>Total Population:</b>		<b>5085</b>				