

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held on June 23rd, 2026, at 6:30 PM in Council Chambers



Regular Council Meeting

PRESENT Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel (via Zoom)
Councillor A. Hiebert; Councillor H. Wall; Interim CAO S. Lupul; FC D. Williams; MC
C. Boyd and 2 Residents present in the Gallery.

CALL TO ORDER Mayor M. Tarkowski, called the Regular Town Council Meeting to order at 6:30 PM.

SPECIAL MAYOR'S MESSAGE

On behalf of the Town of Two Hills, I extend our deepest condolences on the passing of Mr. Sonny Rajoo. Today, our community mourns the loss of a dedicated leader, a trusted colleague, and a cherished friend.

From 2007 to 2025, Sonny served as an elected official for the Town of Two Hills, offering steady leadership, thoughtful guidance, and an unwavering commitment to the people he represented. His years on Council helped shape the community we know today, and his legacy of service will continue to influence our work for years to come.

Sonny was known not only for his public service, but for his kindness, generosity, and genuine care for others. He had a remarkable ability to bring people together, and he always put the well-being of the community first.

We honour Sonny's life, his contributions, and the lasting impact he leaves on our town. Our thoughts are with his family, friends, and all who are grieving this profound loss.

A MINUTE OF SILENCE

ADOPTION OF AGENDA

2026-251 MOVED by Councillor H. Wall to accept the agenda as presented. CARRIED

ADOPTION OF MEETING MINUTES

2026-252 MOVED by Councillor A. Hiebert to accept the minutes of the REGULAR Council Meeting Minutes held on June 9th, 2026. CARRIED

Councillor M. Patel joined the meeting via Zoom at 6:40pm

DELEGATION NONE

OPEN FORUM Member of the public commented on the number of children riding bikes in town with no helmets with disregard to bike rules and safety. Asked Council to bring Bike Safety training back. FCSS no longer offers Bike Safety Training. Council directed Administration to look into Bike Safety Training and begin interaction with the community via public notices and social media with a reminder provided with the next Utility Bill.

ADMISITRATIVE REPORTS

The CAO Report was provided to Council in advance for their review.

2026-253

MOVED by Mayor M. Tarkowski to accept the Quote from Borderline Fencing for \$45,136.88 to fence the Public Works Yard with funds provided from the GL # 2-32-00-762 to complete the work.

CARRIED

2026-254

MOVED by Councillor H. Wall that the CAO Report be acknowledged and incorporated into the minutes.

CARRIED

CORRESPONDENCE

D. Vane arrived in Council Chambers 6:52 PM.

2026-255

MOVED by Deputy Mayor C. Dyck that Correspondence be acknowledged and incorporated into the minutes.

CARRIED

OLD BUSINESS

Mutual Fire Aid Agreement

Reviewed existing mutual Fire Aid Agreement in anticipation of the proposed Joint Municipalities Meeting on July 8th, 2026 and determined a meeting is needed to review with the existing Fire Chief.

2026-256

MOVED by Councillor H. Wall to table the review of the draft Mutual Fire Aid Agreement until a Committee of the whole Meeting prior to the scheduled July 8th Joint Municipalities Meeting.

BYLAWS & POLICIES

Policy #2026-01 Drug and Alcohol Use

Council Requested this new policy to be added to the Personnel Policy.

2026-257

MOVED by Councillor H. Wall to table the Policy 2026-01 Drug and Alcohol Policy until July 14th, 2026, for changes and corrections.

CARRIED

NEW BUSINESS

Sport Activity Council (SAC)

The existing Agreement has been in place since 2018 and needs to be updated to reflect the changes in personal.

2026-258

MOVED by Councillor M. Patel to review the existing agreement and determine if a new draft needs to be made at the next Committee of the Whole meeting.

CARRIED

AB Munis Convention

In order to enjoy "Early Bird" Pricing for the 2026 AB Munis Convention in Edmonton on September 23 to 25th, a motion was presented to determine who can go.

2026-259

MOVED by Deputy Mayor C. Dyck to register 2 members of council and the CAO to attend the AB Munis Conference held in Edmonton on September 23 to 25, 2026.

CARRIED

Change in a Meeting Date

In order to have Council attend the AB Munis in September the September 22nd Regular Council Meeting is rescheduled to September 21, 2026 at 6:30pm.

2026-260

MOVED by Mayor M. Tarkowski to reschedule the September 22, 2026 Regular Council Meeting to September 21, 2026 at 6:30 PM. CARRIED

Municipal Affairs Engagement

Town Council wishes to meet with Dan Williams, Minister of Municipal Affairs at the AB Munis in September.

2026-261

MOVED by Mayor M. Tarkowski to request a meeting with Minister Williams at the AB Munis Convention to discuss infrastructure for the Town of Two Hills. CARRIED

Museum Insurance Invoice

The Museum Board has a shortfall in paying the Insurance and in previous years, the Town made up the difference.

2026-262

MOVED by Councillor M. Patel to pay the shortfall of the Museum Insurance from GL# 2-63-00-750. CARRIED

COUNCIL REPORTS Council Reports were provided in advance for Council's Review.

2026-263

MOVED by Councillor M. Patel that the Council Reports be acknowledged and incorporated into the minutes. CARRIED

NEXT MEETINGS

Committee of the Whole – Tuesday July 6, 2026, at 6:30 PM.
Regular Council Meeting - Tuesday July 14, 2026, at 6:30 PM.

CLOSED SESSION – ATIA Secession 23 & 30

2026-264

MOVED by Councillor H. Wall to go into a 5 minute Recess at 8:00 PM. CARRIED
D. Williams left Council Chambers at 8:10 PM.

2026-265

MOVED by Mayor M. Tarkowski to reconvene at 8:10 PM. CARRIED

2026-266

MOVED by Deputy Mayor C. Dyck to go in to closed session at 8:10 PM. CARRIED
T. Stefuik arrived in Council Chambers at 8:15 PM.
D. Vane left Council Chamber at 8:52 PM.

2026-267

MOVED by Mayor M. Tarkowski to return to open session 8:53 PM. CARRIED

2026-268

MOVED by Councilor H. Wall to return extend the meeting by 1 hour at 8:53 PM. CARRIED

2026-269

MOVED by Deputy Mayor C. Dyck to return to closed session at 8:53 PM. CARRIED
S. Lupul left Council Chamber at 8:59 PM
S. Lupul returned to Council Chambers at 9:00 PM

2026-270

MOVED by Mayor M. Tarkowski to return to Open Session at 9:33 PM.

CARRIED

2026-271

MOVED by Deputy Mayor C. Dyck to complete a Development Plan for the Truck Wash with cost sharing determined to be as per the conditions of the Building Permit.

CARRIED

ADJOURNMENT

Mayor M. Tarkowski called to adjourn the meeting at 9:34 PM.

Mayor M. Tarkowski

Interim CAO S. Lupul