

TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills held on January 13, 2026, at 6:30 PM in Council Chambers

Regular Council Meeting

PRESENT: Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel; Councillor A. Hiebert; Councillor H. Wall; CAO A. Kozakiewicz; CFO S. Lupul; PW T. Stefiuk, EDO B. Ross, FC D. Williams, MC C. Boyd
And joined by 2 Residents and 1 Reporter in the Gallery

CALL TO ORDER: Mayor M. Tarkowski called the Regular Town Council Meeting to order at 6:30 PM.

ADOPTION OF AGENDA:

2026-001 MOVED by Deputy Mayor C. Dyck to accept the agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2026-002 MOVED by Councillor M. Patel to accept the minutes of the Council Meeting minutes held on December 9, 2025, with the correction noted on Motion # 2025-374.

CARRIED

2026-003 MOVED by Councillor H. Wall to accept the minutes of the Special Meeting held on December 17, 2025.

CARRIED

DELEGATION: Ice Plant Project - John Stickle from Icom Industrial Refrigeration & Brad Goddard from Ultimate Fabrication discussed progress of ice plant installation and a completion date of February 20, 2026.

Icom delegates left Council Chamber at 6:46pm

2026-004 MOVED by Counciler H. Wall that the Town of Two Hills provide retroactive compensation to its volunteer firefighters, reimbursing a minimum of three (3) hours' pay per firefighter for "In-Town" calls billed in error to the Town during the 2025 calendar year.

CARRIED

Fire Department - Delegates from the Two Hills Fire Department, Fire Chief Marjorie Skoropadyk and Volunteer Jeff Dolesji, Patrick Bretz, Jake Fehr and Josh Dadinski were present.

Fire department delegation left Council Chambers at 6:51pm

OPEN FORUM: None

ADMISITRATIVE REPORTS:

The Administrative Reports were provided to council in advance for their review.

2026-005 MOVED by Deputy Mayor C. Dyck that the Public Works Report be acknowledged and incorporated into the minutes. CARRIED

2026-006 MOVED by Councillor A. Hiebert that the CFO Report be acknowledged and incorporated into the minutes. CARRIED

2026-007 MOVED by Councillor M. Patel that the EDO Report be acknowledged and incorporated into the minutes. CARRIED

2026-008 MOVED by Councillor A. Hiebert that the CAO Report be acknowledged and incorporated into the minutes. CARRIED

CORRESPONDENCE:

2026-009 MOVED by Deputy Mayor C. Dyck that the Correspondence be acknowledged and incorporated into the minutes. CARRIED

OLD BUSINESS: Resident questioned if the EV Charger installed is costing the Town more money to operate it than it generates in revenue citing the situation in the city of Cold Lake where they are removing their EV Chargers due to cost overruns.

BYLAWS & POLICIES: 2026-1060 ATB Borrowing Bylaw

The purpose of this Bylaw is to establish and update the Borrowing Bylaw to 2026 parameters and confirm the Line of Credit with ATB and how it is utilized in the Town of Two Hills.

2026-010 MOVED by Councillor H. Wall to approve the first reading of Bylaw No. 2026-1060 on the 13th day of January 2026. CARRIED

2026-011 MOVED by Councillor A. Hiebert to approve the second reading of the Bylaw No. 2026-1060 on the 13th day of January 2026. CARRIED

2026-012 MOVED by Councillor M. Patel to approve unanimous consent for a third and final reading of Bylaw No. 2026-1060 on the 13th day of January 2026. CARRIED

2026-013 MOVED by Deputy Mayor C. Dyck to approve the third and final reading of Bylaw No. 2026-1060 on the 13th day of January 2026. CARRIED

Policy 2013-03 Iced Road Sanding Policy

Outlines the priority in which we Sand the Roads in the Town of Two Hills.

2026-014

MOVED by Councillor C. Dyck to approve a change in the priority on Policy No. 2013-03 when iced road conditions arise to ensure emergency services are the priority. CARRIED

Policy 2013-04 Sidewalk Snow and Ice Removal

Outlines the priority in which we clear the Sidewalks in the Town of Two Hills.

2026-015

MOVED by Deputy Mayor C. Dyck to update Policy No. 2013-04 Sidewalk snow and Ice Removal to update priority as presented with exception of the "heart of downtown". CARRIED

Policy 2013-06 Roadway Snow and Ice Clearing Policy

Outlines the priority in which we clear the Roadways in the Town of Two Hills. CARRIED

2026-016

MOVED by Mayor M. Tarkowski to approve the change in priority in Policy # 2013-06 when ice and snowy road conditions arise to ensure emergency services are the priority. CARRIED

NEW BUSINESS:

Federation of Canadian Municipalities Conference Attendance

Federation of Canadian Municipalities Annual Conference and Trade Show takes place in Edmonton on June 4th to 7th.

2026-017

MOVED by Councillor H. Wall to send 1 Council Member to the Federation of Municipalities Annual Conference and Trade Show in Edmonton on June 4th to 7th. CARRIED

Municipal Leaders Conference Attendance

AB Munis Spring Municipal Leaders Caucus occurs on March 26th and 27th in Edmonton offers an opportunity to hear from the Premier, Minister of Municipal Affairs and the Leader of the Opposition.

2026-018

MOVED by Deputy Mayor C. Dyck to send 2 Council Members to the AB Munis Municipal Leaders Caucus on March 26th and 27th in Edmonton. CARRIED

Next Council Meeting - Date change

Next regular Council Meeting requested to be moved to accommodate a scheduling conflict.

2026-019

MOVED by Councillor M. Patel to change the date of the next Council Meeting from Tuesday January 27, 2026 to Monday January 26th, with the start time remaining at 6:30pm. CARRIED

Library Book Review Representative change

The previous Library representative Elsie Choban who completes the Financial Records has retired to The Lodge and is no longer able to do this work. The Library Board would like to move Claudette Gorgichuk into this role.

2026-020

MOVED by Councillor M. Patel to approve Claudette Gorgichuk to be the representative to review the Library Financials as Elsie Choban is no longer available. CARRIED

Subscription Renewal - Opti-Mized Energy Loss

We have energy loss monitoring software on 4 Town buildings, the Town Office, Arena, Rec Centre and the Curling Rink to collect data on energy usage. The Opti-Mized Software program that collects the data is up for renewal.

2026-021

MOVED by Deputy Mayor C. Dyck to TABLE till administration can provide more information on adding buildings to this program.

CARRIED

COUNCIL REPORTS: Due at Next Council Meeting

NEXT MEETINGS: Assessment 101 Webinar Wednesday January 14, 2026, at 6:30pm
Regular Council Meeting Monday, January 26, 2026, at 6:30pm

CLOSED SESSION:

Reporter & Gallery left Council Chambers at 8:55 pm
C. Boyd, B. Ross, T. Stefiuk, & D. Williams left Council Chambers at 8:55 pm
A. Hiebert Left Council Chambers at 8:56pm
A. Hiebert Returned to Council Chambers at 8:56pm

2026-022

MOVED by Councillor M. Patel to extend the meeting at 8:56 PM.

CARRIED

2026-023

MOVED by Mayor M. Tarkowski to go into closed session Re: ATIA Section 19 and 29 at 8:58 PM.

CARRIED

2026-024

MOVED by Mayor M. Tarkowski to return to open session at 9:16 PM.

CARRIED

ADJOURNMENT: Mayor M. Tarkowski called to adjourn the meeting at 9:16 PM.

Mayor M. Tarkowski

CAO A. Kozakiewicz