



AGENDA  
TOWN OF TWO HILLS  
Tuesday April 14, 2026  
6:30 P.M.

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Regular Council Meeting

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- 1) CALL TO ORDER
- 2) ADOPTION OF AGENDA
- 3) ADOPTION OF MINUTES
  - a) Minutes from the March 23, 2026 Special Council Meeting
  - b) Minutes from the March 24, 2026 Regular Council Meeting
- 4) DELEGATION
- 5) OPEN FORUM
- 6) ADMINISTRATIVE REPORTS
  - a) PW & W/WW Reports
  - b) EDO Report
  - c) CFO Report
  - d) CAO Report
- 7) CORRESPONDENCE
- 8) OLD BUSINESS
  - a) Arena Advertising
  - b) Budget Review Meeting
  - c) Fair Electrical Alliance
- 9) BYLAWS & POLICIES
- 10) NEW BUSINESS
  - a) 6<sup>th</sup> Annual Two Hills Health Centre Charity Golf Classic
  - b) Video Partnership
  - c) ACE Annual Stakeholders Meeting
- 1) COUNCIL MEMBER REPORTS  
To be provided by April 22, 2026 for next Council Meeting
- 2) NEXT MEETINGS  
Regular Council Meeting - Tuesday April 28, 2026 at 6:30 pm
- 3) CLOSED SESSION
- 4) ADJOURNMENT



## TOWN OF TWO HILLS

Minutes of the Special Meeting of Council for the Town of Two Hills held  
on Monday March 23rd, 2026, at 6:30 PM in Council Chambers

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### Special Council Meeting

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**PRESENT:** Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel;  
Councillor A. Hiebert; Councillor H. Wall; CAO A. Kozakiewicz

**CALL TO ORDER:** Mayor M. Tarkowski called the Special Town Council Meeting  
to order at 6:31 PM.

#### CLOSED SESSION:

2026-109 MOVED by Mayor M. Tarkowski to go into closed session Re: ATIA Section  
30 at 7:14 pm.

CARRIED

2026-110 MOVED by Councillor M. Patel to come out of closed session at 8:30pm.

CARRIED

**ADJOURNMENT:** Mayor M. Tarkowski to adjourn the meeting at 8:33 pm.

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Mayor M. Tarkowski

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CAO A. Kozakiewicz



TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held on March 24th, 2026, at 6:30 PM in Council Chambers

Regular Council Meeting

PRESENT: Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel; Councillor A. Hiebert; Councillor H. Wall; CAO A. Kozakiewicz, FC D. Williams, MC C. Boyd and 1 resident in Gallery

CALL TO ORDER: Mayor M. Tarkowski called the Regular Town Council Meeting to order at 6:01 PM.

ADOPTION OF AGENDA:

2026-111 MOVED by Councillor H. Wall to accept the agenda as presented. CARRIED  
6:36 PM Nelson Ncube from Ncube & Laundry LLP arrived in Council Chambers

ADOPTION OF MEETING MINUTES:

2026-112 MOVED by Deputy Mayor C. Dyck to accept the minutes of the SPECIAL Council Meeting Minutes held on MARCH 9<sup>th</sup>, 2026. CARRIED

2026-113 MOVED by Councillor M. Patel to accept the minutes of the REGULAR Council Meeting Minutes held on March 10<sup>th</sup>, 2026 with one correction. CARRIED

DELEGATION: NCUBE & Landry LLP Delegation  
Nelson Ncube presented and Council reviewed the draft Financial Statement for 2025 and provided information for clarification when needed during presentation.  
7:41 N. Ncube Left Council Chambers

2026-114 MOVED by Mayor M. Tarkowski to acknowledge and incorporate the Audited Financial Statements from NCUBE & Laundry LLP into the minutes. CARRIED

OPEN FORUM:

ADMISITRATIVE REPORTS:

The CAO Report was provided to council in advance for their review.

2026-115 MOVED by Mayor M. Tarkowski that the CAO Report be acknowledged and incorporated into the minutes. CARRIED

CORRESPONDENCE:

2026-116 MOVED by Councillor H. Wall to table a decision on purchasing a sign from Two Hills Business Centre, on the boards of the Hockey Rink until the Regular Council Meeting on April 14, 2026. CARRIED

2026-117 MOVED by Councillor M. Patel that the Correspondence be acknowledged and incorporated into the minutes.

CARRIED

OLD BUSINESS:

BYLAWS & POLICIES:

NEW BUSINESS: ICOM submitted a Preventative Maintenance Schedule and Estimate for Acceptance

2026-118 MOVED by Deputy Mayor C. Dyck to approve the Preventative Maintenance Schedule as outlined in the attached Maintenance Program for \$12,760.00 with funds allocated from the General Revenue Account.

CARRIED

Tour of Vermillion Power Plant

2026-119 MOVED by Deputy Mayor C. Dyck to table confirming a date and time to the first Council Meeting in June to better determine Councils availability.

CARRIED

Special Meeting for Annual Budget Review

2026-120 MOVED by Councilor M. Patel to hold a Special Meeting on Monday April 13<sup>th</sup>, 2026 for the annual Budget Review.

CARRIED

COUNCIL REPORTS: Council Reports were provided to council in advance for their review.

2026-121 MOVED by Councillor H. Wall acknowledged and incorporate the Council Reports into the minutes.

CARRIED

NEXT MEETINGS: Regular Council Meeting - Tuesday April 14<sup>th</sup>, 2026, at 6:30 PM.

CLOSED SESSION:

2026-122 MOVED by Mayor M. Tarkowski to go into closed session Re: ATIA Section 19 and 29 at 8:38 PM.

CARRIED

2026-123 MOVED by Mayor M. Tarkowski to return to open session at 9:31 PM.

CARRIED

ADJOURNMENT: Mayor M. Tarkowski called to adjourn the meeting at 9:31 PM.

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Mayor M. Tarkowski

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CAO A. Kozakiewicz



# Open Forum

**Preamble:** Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or may not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

## Division 3 - Open Forums

- 11.1 Individual members of the public who constitute the audience are to be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide residents an opportunity to address Council.
- 11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.
- 11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:

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## Roads

- Grade snow and ice off all town roads
- Grade ice from gutters where drainage was impeded
- Grade back alley's
- Fill and pack potholes on 52<sup>nd</sup> Ave and 50<sup>th</sup> Ave
- Load and haul snow and ice from the back alley behind the library
- Remove ice and snow from back-alley ditch with the Bobcat Mini Hoe
- Grade the ice from the back alley north of 50<sup>th</sup> Ave and clean the ditch to allow drainage.
- Steam culverts and catch basins where required
- Pick-up Trees and roof shingles
- Service and repair equipment
- Complete all service requests

## Water

- Monitor and record volumes and pressures daily
- Continue with daily random CL2 sampling around town
- Continue with weekly BAC T samples
- Recalibrate CL2 monitors at the water reservoir
- General maintenance at the water reservoir
- General Maintenance at the lift station

## Wastewater Report

- Monitor flows, volumes and pressures daily and record
- Continue with the additives at the lift station
- Keep screens clear of large debris (wet cell side)
- General maintenance at lift station

## Other

- Repair south door at the water reservoir and install heavy lock assembly
- Repair 3 waterline breaks, March 18<sup>th</sup>, April 1<sup>st</sup> and April 5<sup>th</sup> in a timely manner without too many complications - approximately 200 cubes of water lost in total.



|   |                       |
|---|-----------------------|
| Net Balance at March 31, 2026             | \$0.00                |
| Plus Deposits                             | \$2,059,072.58        |
| <b>Sub Total</b>                          | <b>\$2,059,072.58</b> |
| Minus Disbursements (including transfers) | \$2,059,072.58        |
| <b>Closing Balance</b>                    | <b>\$0.00</b>         |

### Summary of Town of Two Hills Accounts

| <u>ATB Financial</u>                   | Description of Accounts |                     |
|--|-------------------------|---------------------|
| General #24                            | Main Account            | (\$2.50)            |
| Notice Account 90 Day                  | Auction Holding         | \$10,256.68         |
| Savings Account #478                   | County Grant Account    | \$219.12            |
| Savings Account #578                   | Interest Bearing        | \$9.67              |
| Savings Account #178                   | Last Post Committee     | \$4,241.53          |
| Bill Payments #27                      | Deposit Only Account    | \$18,022.67         |
| Savings Account #30                    | ACE Debenture Account   | \$50,654.10         |
| <b>TOTAL ATB</b>                       |                         | <b>\$83,401.27</b>  |
| Revolving Loan - out of \$1,500,000.00 |                         | \$1,500,000.00      |
|  |                         | <b>\$894,081.31</b> |
|  |                         | <b>\$605,918.69</b> |

| <u>Vision Credit Union</u> | Description of Accounts         |              |
|----------------------------|---------------------------------|--------------|
|                            | Two Hills Improvement Committee | \$ 1,240.93  |
|                            | Canada Day                      | \$ 10,655.99 |

**Comments:** Tasks completed to date:

- \* 2025 Local Authorities Pension Plan year end completed before January 31 deadline
- \* 2026 Tax Arrears List before March 31 deadline
- \* Reconciled Canada Day Grant and Veteran Affairs Grant
- \* Submitted updated Electoral Voter List as mandated by Elections Alberta before March 31 deadline
- \* Completed monthly CRA Payroll Surveys as mandated by the Canada Revenue Agency
- \* Received Apr 9/26 \$352,558.51 from AB Munis RE: Ice Plant

**CHEQUE REGISTER  
ATB 24 GENERAL  
MARCH 4 - APRIL 9, 2026**

| <b>Number</b> | <b>Issued</b>  | <b>Amount</b> |
|---------------|--|---------------|
| E000000405    | 03/16/2026 FEBRUARY WATER CONSUMPTION                                | 33,199.35     |
| E000000406    | 03/16/2026 AMCA CONFERENCE, RMRF HOTEL, FCM, CENTURY CASINO HOTEL    | 4,796.86      |
| E000000407    | 03/16/2026 ELEVATOR PERMIT - REC CENTRE                              | 137.45        |
| E000000408    | 03/16/2026 HSA/PSA FEBRUARY  | 1,326.69      |
| E000000409    | 03/16/2026 LOADER REPAIRS  | 2,958.80      |
| E000000410    | 03/16/2026 H2O CONTRACT SERVICES FEBRUARY                            | 770.00        |
| E000000411    | 03/16/2026 TANDEM DUMP TRUCK REPAIRS                                 | 606.37        |
| E000000412    | 03/16/2026 PROGRESS CLAIM #3, RECOVERY CYLINDER, HOLDBACK            | 572,510.61    |
| E000000413    | 03/16/2026 REGULAR PATROL  | 355.00        |
| E000000415    | 03/16/2026 CONNECTED ICE PALNT TO INTERNET & CONNECT PW SHOP TO NET\ | 2,545.35      |
| E000000416    | 03/17/2026 CONTRACT LABOUR   | 3,638.50      |
| E000000417    | 03/20/2026 DMO ANNUAL MEMBERSHIP                                     | 455.49        |
| E000000418    | 03/24/2026 ANNUAL VESSEL REGISTRATION & CERTIFICATE                  | 181.30        |
| E000000419    | 03/24/2026 LEGAL OPINION   | 787.50        |
| E000000420    | 03/24/2026 CLEANING  | 160.00        |
| E000000421    | 03/24/2026 GARBAGE COLLECTION - FEBRUARY                             | 3,390.00      |
| E000000422    | 03/24/2026 STOCKPILE VOLUMETRIC MEASUREMENT                          | 1,050.00      |
| E000000423    | 03/24/2026 COPIER CHARGES  | 1,243.28      |
| E000000424    | 03/24/2026 PENSION PLAN  | 14,584.19     |
| E000000425    | 03/24/2026 OPTIMIZED MUNICIPAL LIFETIME SUBSCRIPTION                 | 4,725.00      |
| E000000426    | 03/24/2026 PAPER SHREDDING   | 43.35         |
| E000000427    | 03/24/2026 AGRIDAY TRADESHOW BOOTH                                   | 200.00        |
| E000000428    | 03/26/2026 CONTRACT LABOUR   | 3,640.41      |
| E000000430    | 03/27/2026 MILEAGE & SUBSISTANCE                                     | 654.50        |
| E000000431    | 03/27/2026 MILEAGE & SUBSISTANCE                                     | 939.24        |
| E000000432    | 03/31/2026 ELEVATOR PERMIT - ARENA                                   | 137.45        |
| E000000433    | 03/31/2026 ADDITIONAL ENGINEERING FEES                               | 16,206.75     |
| E000000434    | 03/31/2026 PENSION PLAN  | 6,492.72      |
| E000000435    | 03/31/2026 POSTAGE MACHINE LEASE                                     | 123.11        |
| E000000436    | 03/31/2026 ADVERTISEMENT MARCH                                       | 495.00        |
| E000000437    | 03/31/2026 STEAMER REPAIRS   | 1,017.03      |
| E000000449    | 04/09/2026 MARCH WATER CONSUMPTION                                   | 37,684.35     |
| E000000450    | 04/09/2026 BENEFITS APRIL  | 11,277.63     |
| E000000451    | 04/09/2026 PW REPAIRS & SUPPLIES                                     | 285.99        |
| E000000452    | 04/09/2026 SEWER & PW SUPPLIES                                       | 3,208.75      |
| E000000453    | 04/09/2026 FIRE DEPT SCBA STATION GAUGES                             | 661.63        |
| E000000454    | 04/09/2026 OFFICE SUPPLIES   | 190.05        |
| E000000455    | 04/09/2026 CENTENNIAL HALL MANAGEMENT FEE APRIL                      | 2,625.00      |
| E000000456    | 04/09/2026 CLEANING MARCH  | 320.00        |
| 0000033555    | 03/16/2026 O-RING REPAIR   | 78.75         |
| 0000033556    | 03/16/2026 LIFT STATION HEATER FAN                                   | 31.49         |
| 0000033557    | 03/16/2026 FIRE CHIEF HONORARIUM 2025 & JAN - MAR 2026               | 2,250.00      |
| 0000033558    | 03/16/2026 RADIO LICENSES  | 1,489.48      |
| 0000033559    | 03/16/2026 DISPENSERS PW SHOP  | 64.07         |
| 0000033560    | 03/16/2026 OFFICE & PW SUPPLIES                                      | 181.43        |
| 0000033561    | 03/24/2026 PROFESSIONAL SERVICES FEBRUARY                            | 10,193.42     |
| 0000033562    | 03/31/2026 CUTTING EDGES   | 1,058.67      |
| 0000033563    | 03/31/2026 TANDEM PARTS  | 312.82        |
| 0000033564    | 03/31/2026 LICENSE OF OCCUPATION - LAGOON                            | 99.75         |
| 0000033565    | 04/07/2026 GIS WEBMAP  | 10,185.00     |
| 0000033566    | 04/07/2026 REMEMBRANCE DAY LUNCH                                     | 1,695.80      |
| 0000033567    | 04/07/2026 COMMERCIAL BATTERY  | 537.54        |
| 0000033568    | 04/07/2026 FREIGHT   | 30.15         |

TOTAL (53) \$ 763,833.07  
TOTAL VOIDED (0):  
GRAND TOTAL: \$ 763,833.07



1. Meeting with SAC executive and Mayor
2. Meeting with Lauren Garduño CEO of Ports to Plains Alliance
3. Quick Meeting with Karen Wronko, Assistant Deputy Minister Trade Investment and Food Safety
4. Quick Meeting with MLA Shane Getson Parliamentary Secretary for Economic Corridor Development
5. Quick meeting with Scott Cyr MLA for Bonnyville-Cold Lake-St. Paul
6. Discussed PO system with Government Framework
7. Two online meetings with Federation of Canadian Municipalities (FCM) regarding our FCM's Sustainable Affordable Housing (SAH) grant proposal from 2023.  
Summary:  
Applied for \$250,000.00 from FCM (in 2023) along with a \$62,500.00 contribution from the Town to cover costs of an affordable housing study for the Town of Two Hills incorporating Eagle Hill Foundation as a partner.  
The Town has been working with the Eagle Hill Foundation since 1955 to provide 70 units of affordable housing to residents over the age of 55. Residents pay 30 per cent of their monthly income to a maximum of \$670/month for a one-bedroom suite to \$760 for a two-bedroom suite. The proposed project would be a missing-middle multiple 4-plex development of two and three bedroom units for a total of 32 new sustainable affordable housing units.



## Correspondence Listing

April 14<sup>th</sup>, 2026

- a) **Government of Alberta** - Bill 28 - Municipal Affairs Housing Statutes Amendment Act Letter and Update
- b) **Government of Alberta** - Assessment Model Review letter, Fact Sheet & FAQ's
- c) **Government of Alberta** - Letter confirming Municipal Accountability Program (MAP) Completion
- d) **Two Hills County No 21** - Letter from the Two Hills County requesting a meeting in late October for the Intermunicipal Collaboration Framework review, per Section 708.32 (1) of the Municipal Government Act.
- e) **Circular Materials** - Letter requesting information for the Alberta Packaging, Products and Printed Paper Recycle Program, (PPP); a producer funded recycle program initiated by the Alberta Recycling Management Authority.
- f) **Two Hills FCSS** - Information regarding Volunteer Appreciation week outlining events, summit, dinner and story post



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Peace River

April 2, 2026

I am pleased to share that today, our government introduced Bill 28 the Municipal Affairs and Housing Statutes Amendment Act, 2026. Bill 28 makes amendments to the *Municipal Government Act* to modernize municipal rules, improve clarity and consistency, and strengthen service delivery.

Rather than addressing issues piecemeal, Alberta's government is proposing a single, comprehensive package of changes that reflects how interconnected municipal systems are. The proposed amendments are organized around five themes:

- growth and housing – *how communities expand*;
- assessment and property tax – *how services are paid for fairly*;
- governance and accountability – *who is responsible and to whom*;
- municipal transparency – *how municipalities make decisions and operate day to day*, and
- public institutions – *how essential public services are governed and protected*.

Together, these five themes form a coherent approach to modernizing municipal legislation, solidifying local governance, and supporting communities across Alberta.

#### Growth and Housing

The proposed changes will accelerate construction to build more homes faster by improving transparency, reducing red tape, and lowering development costs by:

- clarifying the application of off-site levies; and
- requiring permit timeline reporting to be posted on municipal websites.

Also included are amendments related to “Automatic Yes” frameworks, which will allow municipalities to fast-track low-risk development permits, increasing predictability for builders and helping accelerate housing construction across Alberta. Future regulation will build on this work by restricting particular non-statutory studies in the development process to further streamline approvals.

In addition, charter schools will be treated consistently with other publicly funded schools by enabling access to municipal and school reserve land, supporting parental choice in education.

The proposed changes would also allow the Minister of Municipal Affairs to set requirements for community design codes that municipalities may choose to adopt, helping streamline approvals for developments that meet established land-use and design standards while preserving local decision-making.

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### Assessment and Property Tax

The proposed legislative amendments will implement some of the decisions from the recently completed policy phase of the Assessment Model Review. These decisions will lay the foundation to modernize the regulated property assessment system and promote fairness for municipalities and industries by:

- clarifying the rules that determine which costs are assessable, which will improve consistency and reduce assessment appeals;
- enabling greater use of standardized rates for regulated properties, which will increase predictability and efficiency of assessment;
- applying penalties to property owners who fail to report timely property information; and
- establishing a regular cycle for review of assessment models.

More details about the outcomes of the policy phase of the Assessment Model Review are being sent to you under separate cover.

Using the updated rules and policies, new models for assessing individual types of regulated properties will now be developed to better reflect current costs, technology and construction practices. The work for this next phase of the Assessment Model Review will be undertaken over the next two years, and will continue to involve significant input from municipal, industry and assessment stakeholders.

In addition, the proposed amendments will prevent municipalities from taxing Albertans on similar homes differently based solely on whether or how they are occupied.

### Governance and Accountability

Alberta's government is proposing to strengthen accountability and integrity in local government by creating a provincial councillor accountability framework. The framework will govern issues such as pecuniary interest, unauthorized use of municipal assets, disclosure of confidential information, egregious behaviour, threatening behaviour and improper use of influence.

Under the proposed framework, complaints will be investigated by an independent third-party, ensuring impartial, timely resolution of issues before they escalate, and a roster of commissioners will be appointed by the province to hear appeals.

In addition, proposed changes will update the process for viability reviews by making the vote of electors a plebiscite (non-binding vote) with final decisions on dissolution at Cabinet's discretion. This will apply to viability reviews that are already underway where a vote of electors has not yet occurred, as well as any future reviews.

### Municipal Transparency

The proposed changes will improve transparency by requiring municipalities to publicly disclose the salaries of municipal staff above a specified threshold, aligning practices with other public sector disclosure standards.

In addition, proposed changes will allow rural, small urban, and specialized municipalities to show policing costs as a separate line on property tax notices, improving transparency for residents.

A province-wide framework for councillor information requests, requiring timely access to readily available information and consistent sharing of broader information with all councillors will strengthen councils' ability to govern effectively and make informed decisions. Councils will also be able to adopt local policies to manage significant information requests in a practical, sustainable way.

The proposed changes will also modernize governance and operations of Business Improvement Areas, including flexibility for interim appointments, electronic notifications, and in-year budget changes, to reduce red tape, improve flexibility and help commercial districts stay vibrant and responsive to local needs.

*Public Institutions*

The proposed amendments will clarify how municipalities govern and oversee municipal public utilities, establishing that municipalities may be required by regulation to transfer control and operations of a municipal public utility to a public utility entity, such as a regional services commission or a municipally controlled corporation.

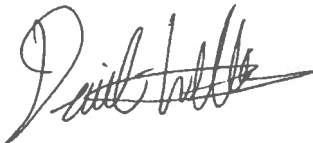
I invite you to read Bill 28. A copy of the bill can be found here:

<https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12124&from=bills>

Additional information about the proposed amendments is also available here:

<https://www.alberta.ca/modernizing-municipal-legislation-across-the-province>

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a stylized flourish at the end.

Dan Williams, ECA  
Minister of Municipal Affairs



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Peace River*

AR121809

April 1, 2026

Dear Chief Elected Officials:

Municipal Affairs has been working collaboratively in recent years with industry representatives, professional assessors, and municipal partners to modernize Alberta's regulated property assessment framework through the Assessment Model Review (AMR). One important phase of this work has now been completed, and I am pleased to share policy updates that aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

Most regulated property assessment models covering wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005. As you may be aware, the last time the assessment models were reviewed in 2020, government opted not to proceed with proposed changes.

Based on a renewed engagement process designed by stakeholders, the AMR process re-launched in March 2024 with a review of the foundational policies that guide Alberta's regulated assessment system. These policy updates are a major milestone and set the stage for the next phase.

Key decisions include:

- standardizing assessment rates, where feasible, to make assessments more predictable;
- updating assessment models on a regular schedule to reflect changes in technology and construction practices;
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included with tightly-defined exclusions, and creating a provincial benchmark to fairly adjust labour-related construction costs in remote areas; and,
- introducing penalties for owners who do not provide required assessment information on time.

The rules will be effective for the 2027 tax year, and will apply to facilities built or expanded after that date. These rules will also be applied in the development of updated assessment models for each individual regulated property type as they are reviewed. Accordingly, we do not expect there to be significant assessment changes in 2027 and 2028 resulting from these policy changes.


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Looking ahead, through the next phase of the AMR, we will continue to work with stakeholders to update the assessment models – the rules, rates and procedures for determining valuation – for individual regulated property types. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

Your municipality will be directly engaged on the overall results of the AMR and the potential impacts of updated assessments. This is an upcoming phase of the AMR process; engagement will focus on implementation of these policy changes. The final decision by government on any changes to assessment models is expected to occur in late 2028.

Attached is a fact sheet summarizing the policy changes, and a frequently asked question document for your use. I look forward to continuing to work with you and your municipal associations on this important initiative.

Sincerely,



Dan Williams, ECA  
Minister of Municipal Affairs

Attachment:

1. Fact sheet
2. Frequently Asked Questions

cc: Chief Administrative Officers

# Assessment Model Review

## Policy Updates – March 2026

### Overview

Municipal Affairs is updating the policies that govern regulated property assessments in Alberta as part of the ongoing Assessment Model Review. The changes aim to simplify rules, reduce ambiguity, and improve consistency and fairness of assessments. These updated policies reflect the input of municipalities, industry, and professional assessors.

Clearer rules and standardized assessment practices will improve transparency and predictability, while helping reduce disputes and assessment appeals. The updated system balances the needs of municipalities and industry by applying consistent approaches across regulated property types.

### Assessment Models

Clarifying the foundational policies governing the assessment system allows the Assessment Model Review to move to its next phase: updating assessment models to better align with current practices, infrastructure, and technology.

Assessment models are the rules and procedures that determine how each type of regulated property is valued for property taxation purposes. The models for most types of regulated property, including wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005.

### Key Changes

#### Standardization

Standardized rates will be prepared and used wherever feasible and these rates will be developed for new property types where they do not currently exist, such as solar installations, and for existing properties where there are typical configurations of multiple components, such as wellsites. If it is unfeasible to calculate a standardized rate, site-specific reported costs will continue to be used.

The modernization and expansion of standardized rates will improve the consistency and efficiency of assessments, while providing municipalities and property owners with greater predictability.

### Assessment Rules for Construction Costs

Regulated assessment is based on construction costs, and these policy updates have clarified which construction costs are assessable.

Construction will be considered complete when physical construction ends, and the assessment will not include pre-construction expenditures or post-build commissioning costs.

Most actual construction costs will be included in the assessment, reflecting the owner's capital investment in the asset. Exclusions will be tightly defined, focusing on costs due to extraordinary events and mandatory safety requirements, for example.

A provincial benchmark will be created to fairly adjust labour-related construction costs in remote areas.

These changes reduce ambiguity and align assessments with actual costs. They clarify rules for stakeholders, reduce complaints, limit subjective claims, and improve comparability and equity across properties, including those in remote areas.

### Depreciation

When updated assessment models are developed, they will continue to include both a ceiling and floor limit for depreciation of machinery and equipment under Schedule C of the assessment formula.

This incentivises up-front capital investment by industry and supports long-term revenue in later years for municipalities. It provides scope clarity for assessment model development, reducing stakeholder uncertainty.

Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.

## Reporting Consequences

Assessed persons may receive an administrative penalty (fine) when mandatory reporting is not provided to an assessor within 60 days of a formal request.

In these cases, the property owner will also lose the ability to appeal the assessment to the Land and Property Rights Tribunal.

This will improve assessment accuracy and fairness, boost reporting and legislative compliance, and encourage proactive property owner disclosure.

## Review Schedule

Following the current Assessment Model Review, models will be updated on a regular, predetermined schedule (e.g., one to two property types a year) with each property type reviewed on a five-year cycle.

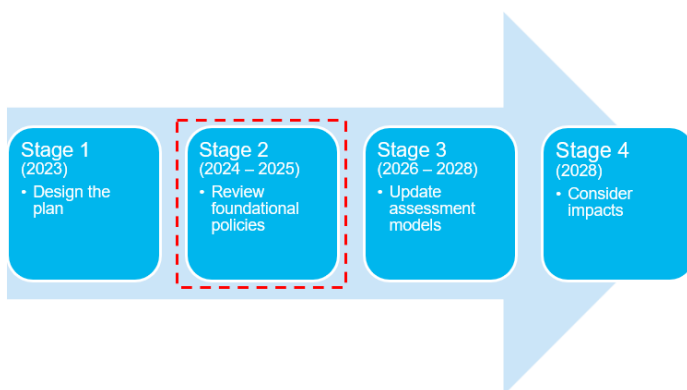
This change keeps assessment models current, captures modern technologies and construction practices, and reduces system shock resulting from delayed updates or overly broad changes.

## Transition Rules

These policy changes will take effect on January 1, 2027, and will apply to new facilities assessed on a reported cost basis; assessments for existing major facilities will remain unchanged. The new rules will be applied to assessment models, including standardized rates, as they are updated in the next phase of the Assessment Model Review.

## AMR Timeline

These changes mark the end of the policy review stage and move the Assessment Model Review forward into the next phase, which focuses on individual model reviews.



## Next Steps

Updates to legislation and regulation to reflect these policy decisions are expected in spring 2026.

Municipal Affairs will work with industry, municipal and assessment stakeholders to begin reviews of the assessment models for individual regulated property types in 2026.

## Resources

Stakeholders can follow the progress of the AMR on the at [Assessment Model Review engagement | Alberta.ca](https://www.alberta.ca/assessment-model-review-engagement)

## Contact us

For inquiries during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at [ma.amr@gov.ab.ca](mailto:ma.amr@gov.ab.ca).

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## Frequently asked questions

### Assessment Model Review – Policy Changes

Municipal Affairs is updating the rules that govern regulated property assessments in Alberta as part of the Assessment Model Review. These amendments reflect the input of municipalities, industry, and professional assessors, and aim to simplify rules, reduce ambiguity in interpretation and improve consistency, transparency, and fairness.

Why do assessment models need to be updated now?

Many regulated property types have changed substantially since the last major updates in 2005.

Construction methods, materials, and costs have evolved significantly, and models must reflect current industry practices.

New technologies in several sectors are not recognized or costed in existing models.

Modernizing the models improves fairness, consistency, and transparency in how industrial property is valued.

Updated models ensure clearer rules and valuations that better reflect how today's industrial assets are built and operated.

Which properties are expected to be impacted by the policy changes?

The policy changes are expected to impact regulated property, which includes telecommunications and cable, railways, electric power systems wells, pipelines, and machinery and equipment.

Can you outline the policy changes being implemented and what they are meant to address?

These changes are intended to modernize and reduce ambiguity by clarifying definitions, improving transparency, and aligning assessment rules with current practices.

Clarified rules will allow new assessment models to be developed for each regulated property type. Key policy changes that are being implemented include:

- standardizing assessment rates, where feasible, to make assessments more predictable.
- updating assessment models on a regular schedule to reflect changes in technology and construction practices.
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included, and creating a

provincial benchmark to fairly adjust labour related construction costs in remote areas; and

- introducing penalties for owners who do not provide required assessment information on time.

Who was consulted and how were they engaged before these policy changes were implemented?

Since 2022, Municipal Affairs has worked collaboratively with a Steering Committee of industry representatives, professional assessors, and municipal partners including Rural Municipalities of Alberta (RMA) and Alberta Municipalities, to modernize Alberta's regulated property assessment framework through the Assessment Model Review.

The recent policy updates reflect their contributions and aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

How will these changes affect the tax burden for industry and municipalities?

The first stage of the Assessment Model Review was focused on modernizing the system's principles and foundational policies while providing directions to stakeholders on how the assessment system will function ahead of the next stage.

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

Municipal Affairs does not expect significant assessment changes in the 2027 and 2028 tax years resulting from these policy changes.

How will the transition to new rules work?

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

This avoids retroactive changes and provides a predictable transition for property owners.

What are the next steps following these policy changes?

Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.

These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028.

Why does Alberta use a regulated assessment standard based on construction costs instead of market value standard like residential assessments?

Alberta uses a regulated assessment standard to ensure uniformity and equity across municipalities, especially for complex industrial properties where comparable market data is limited or unreliable.

The cost-based approach avoids market fluctuations and provides a stable valuation for municipalities and property owners and reduces the risk of sudden shifts in property values.

AR120692

April 2, 2026

Mr. Adam Kozakiewicz  
Chief Administration Officer  
Town of Two Hills  
P.O. Box 630  
Two Hills, AB T0B 4K0

Dear Mr. Kozakiewicz:

Thank you for the email of March 18, 2026, regarding the completion of all items identified in the 2022 Municipal Accountability Program (MAP) report for the Town of Two Hills.

I commend the town for moving forward and addressing these items, and I am pleased to advise that the Town of Two Hills's 2022 MAP review has been completed to the satisfaction of the ministry.

On behalf of Municipal Affairs, I wish the town all the best for the future.

Yours truly,



Sarah Ranson  
Director Municipal Sustainability and Accountability

cc: Nnamdi Abalanne, Municipal Accountability Advisor, Municipal Affairs

COUNTY OF   
**TWO HILLS**

---

P.O Box 490  
Two Hills, AB, T0B 4K0  
Telephone: (780) 657-3358 Fax: (780) 657-3504

April 8, 2026

Chief Administrative Officer & Council  
Town of Two Hills  
4712 50 Street  
P.O. Box 630  
Two Hills, AB T0B 4K0

Town of Two Hills  
APR 09 2026  
RECEIVED

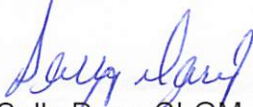
Dear Chief Administrative Officer and Council:

**Re: Intermunicipal Collaboration Framework with the County of Two Hills**

This will advise that the County of Two Hills Council resolved, at their meeting on March 26, 2026, that the County of Two Hills schedule a meeting in late October to undertake the five-year review and consideration of the Intermunicipal Collaboration Framework (ICF) between the Town of Two Hills and the County of Two Hills No. 21 as per section 708.32 (1).

Should you have any questions or concerns, you may contact the undersigned.

Sincerely,

  
Sally Dary, CLGM  
Chief Administration Officer

**From:** Alyson Baxter <abaxter@circularmaterials.ca>  
**Sent:** March 26, 2026 2:54 PM  
**To:** landfill@digitalweb.net  
**Cc:** Michelle Giesbrecht  
**Subject:** ACTION REQUEST: Two Hills RWMC Curbside & Depot Implementation  
**Attachments:** Alberta Address Collection Template.Final.xlsx;  
2026.01.29.AB.Detailed.Material.List.Oct2026.pdf

Good afternoon Troy,

I'm writing to request some information from you for the purposes of implementing your community's PPP curbside collection services and your depot collections services, as well as to give you some information on what you can expect over the next few months.

What I need from you:

1. The addresses in the Town of Two Hills and the Hamlet of Willingdon that will be receiving PPP curbside collection beginning October 1, 2026. We've created a template (attached) for you to enter the addresses into; this template will then be uploaded into our system and communicated to your collection service provider once they have been selected. **Please complete the attached template by May 15 at the very latest (as soon as possible would be appreciated).** If you have any questions or issues, please let me know and I'll do my best to help you.
2. I'd also like to let you know that CM is proposing the use of **bags**, and a **bi-weekly pick-up** for your PPP curbside collection. If you could please let me know if you have any concerns with this collection service, please let me know so that we may discuss.
3. We'd like to meet with you to discuss the details of your upcoming curbside service, as well as your new depot agreement. Additionally, our Promotion & Education team will go over the marketing and education that we will be providing your community to assist in this transition. Please use the tool at the bottom of this email to schedule a meeting with us – feel free to forward this meeting to anyone from your team that you'd like to have join us.

Information for you:

1. Currently, we are in the finishing stages of awarding our RFP for curbside collection service in your area to a service provider. You will hear from us again in the upcoming weeks as to who that service provider will be.
2. New material list outlining what materials will be accepted at both curbside and depot starting on October 1, 2026 (attached).

If you have any questions about anything I've mentioned or requested here, please let me know and I'd be happy to clarify or schedule a call with you.

Thank you!

**P&E: P2 Introduction (Michelle)**

45

Time zone: Mountain Time - US & Canada [Change](#)

**Instructions**

Fill out **all** information for:

1. Address information (red tab)
2. Totals (yellow tab) and
3. Mailing address (if Applicable)

If you have any questions, please reach out to your contract specialist or manager.

**Definitions**

|   |
|---|
| Unit/Suite Number                       |
|   |
| Set out locations                       |
| Existing Recycling Collection Day       |
| Garbage Collection Day                  |
|   |
| Collection Zone                         |
| Existing Recycling Collection Frequency |
| Existing Collection Container           |
|   |
| Building Type                           |
|   |
| Collection Considerations               |
| Mailing Address                         |

**Include all residential properties, including occupied and unoccupied residences.** *Do not include any commercial and institutional properties such as schools, churches, businesses, healthcare facilities as these are not covered under the EPR regulation.*

Include range of units associated with a multi-family property. I.e. 1-40, 43-57.

Curbside=in front of home at the street edge.

Alley = behind the house in the back lane.

Multifamily Common Space= shared receptacle collected in parking lot, underground garage, waste shed etc.

Day of the week PPP recycling is currently collected, if applicable. If no PPP recycling currently, leave blank.

Day of the week garbage is currently collected.

Area of addresses that are collected on the same day. I.e. Zone 1= Monday, Zone 2 = Tuesday. **Use same language that currently applies to garbage collection schedules.**

How often PPP recycling materials are collected.

Existing recycling container, if applicable. If no recycling containers, leave blank.

Single-Family= Places where persons reside but does not include multiple-family dwellings.

Multi-family = Means apartments, condominiums, HOA/RAs **provided waste or recycling collection service by their municipality** . *If multi-family property receives collection through a private contractor, do not include.*

Mobile/trailer/modular home parks = parcel of land with individual units/lots made up of mobile or manufactured homes.

Note if a special needs dwelling, where additional help is needed to move the receptacle to the pick up location, and is predetermined by the community prior to CM providing service. Note any other considerations.

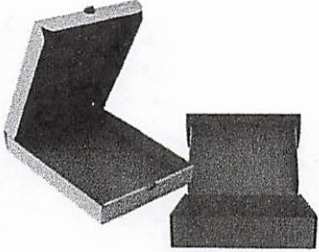
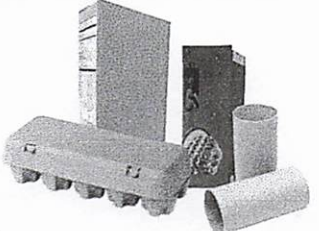

Include mailing addresses in Mailing Address tab, **if the mailing addresses are different than the collection location address** .

# Recyclable material list

## October 1, 2026

### Paper/Fibre



| Material & examples   | What to know  |  |
|---|---|--|
|    | <p><b>Cardboard boxes</b></p> <p>Pizza boxes, direct mail boxes, moving boxes, shoe boxes.</p>  | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Flatten. No larger than 60 x 60 cm.</li> <li><input checked="" type="checkbox"/> Empty.</li> </ul>  |
|   | <p><b>Boxboard</b></p> <p>Cereal boxes, tissue boxes, egg cartons, rolls from toilet paper and paper towel.</p>   | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Flatten.</li> <li><input checked="" type="checkbox"/> Empty.</li> </ul>   |
|  | <p><b>Paper</b></p> <p>Any colour, including flour bags, prescription bags, paper produce bags.</p> <p>Notepads, white or coloured loose paper, file folders, other printed materials.</p> <p>Community newspapers, flyers, brochures and magazines.</p> <p>Greeting cards and envelopes, gift boxes.</p> | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Place shredded paper in a tied clear plastic bag.</li> <li><input checked="" type="checkbox"/> Separate from plastic bags used to cover items, remove elastic bands.</li> <li><input checked="" type="checkbox"/> Remove rope handle from bags.</li> <li><input checked="" type="checkbox"/> Do not include soft or hard covered books/novels.</li> </ul> |

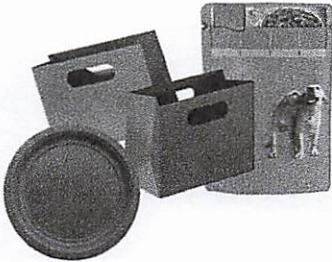


For details on what goes where, visit [circularmaterials.ca/AB](http://circularmaterials.ca/AB).

# Recyclable material list

## October 1, 2026



### Paper/fibre

| Material & examples   | What to know  |
|---|---|
|    | <p><b>Paper laminate packaging</b></p> <p>Pet food bags, food service paper bags, and plates.</p> <p><input checked="" type="checkbox"/> Empty.</p>   |
|  | <p><b>Paper laminate containers</b></p> <p>Spiral cans, cookie dough containers, ice cream containers and hot and cold beverage cups.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Remove lids.</p> |
|  | <p><b>Cartons</b></p> <p>Molasses and sugar cartons, laundry and cleaning cartons, soup and sauce cartons.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Lids and caps on.</p>                       |

For details on what goes where, visit [circularmaterials.ca/AB](https://circularmaterials.ca/AB).

# Recyclable material list October 1, 2026

## Plastic packaging and containers



### Material & examples

### What to know



#### Plastic containers

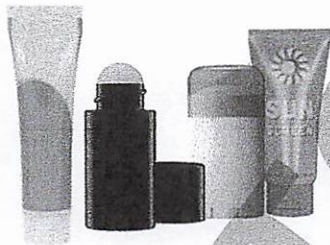
Laundry detergent and household cleaner jugs, shampoo, body wash, salad dressing, condiment, dish soap, mouth wash bottles.

Empty.

Lids and caps on.



Food trays, salad, yogurt, peanut butter, bakery and egg containers, plastic cups, plastic tubs and lids.



Toothpaste tubes, deodorant, hand cream tubes.



Small item packaging, hand sanitizer bottles, plant pots.


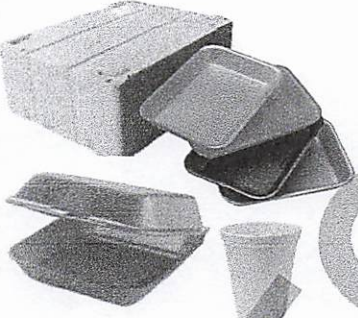
For details on what goes where, visit [circularmaterials.ca/AB](https://circularmaterials.ca/AB).

# Recyclable material list

## October 1, 2026

### Plastic and foam packaging



| Material & examples   | What to know   |
|---|--|
|   | <p><b>Flexible plastic packaging</b></p> <p>Bags used for dry cleaning, bread, newspapers and flyers. Overwrap (paper towel &amp; toilet paper, beverage containers). Coffee bags or deli pouches, chip bags, bubble wrap, snack wrappers, cereal liner bags, plastic gift bags.</p> <p><input checked="" type="checkbox"/> Empty.</p> |
|  | <p><b>Foam packaging</b></p> <p>Meat trays, takeout containers, cups, plates, bowls, foam packaging.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Remove film wrap and absorbent pads from meat trays.</p>   |



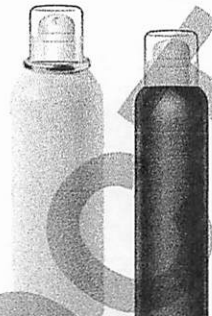
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# Recyclable material list

## October 1, 2026



### Metal containers

| Material & examples   | What to know  |
|---|---|
|    | <p><b>Metal</b></p> <p>Food cans, metal lids, candle, cookie, coffee and tea tins.</p> <p><input checked="" type="checkbox"/> Rinse and dry.</p>  |
|  | <p><b>Aluminum (foils and trays)</b></p> <p>Aluminum foil, pie plates, frozen food trays.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Ball up aluminum foil.</p>       |
|  | <p><b>Aerosol containers</b></p> <p>Food spray, hairspray, air fresheners, shaving cream, deodorant.</p> <p><input checked="" type="checkbox"/> Empty.</p> <p><input checked="" type="checkbox"/> Lids and caps on.</p> |


For details on what goes where, visit [circularmaterials.ca/AB](https://circularmaterials.ca/AB).

# Recyclable material list

## October 1, 2026



### Glass

| Material & examples   | What to know  |
|---|---|
|  | <p><b>Glass containers</b></p> <p>Clear and coloured glass. Food containers, jars and bottles. Cosmetic containers, spice bottles, oil and vinegar bottles.</p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Empty.</li><li><input checked="" type="checkbox"/> Lids and caps off.</li></ul> |

For details on what goes where, visit [circularmaterials.ca/AB](https://circularmaterials.ca/AB).

Good afternoon Troy,

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Thank you!

## Instructions

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3. Mailing address (if Applicable)

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| Collection Considerations               |
| Mailing Address                         |

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Note if a special needs dwelling, where additional help is needed to move the receptacle to the pick up location, and is predetermined by the community prior to CM providing service. Note any other considerations.

Include mailing addresses in Mailing Address tab, **if the mailing addresses are different than the collection location**

**From:** Chair Person <chairperson@twohillsfcss.com>  
**Sent:** Thursday, April 2, 2026 8:20 AM  
**To:** Michael Tarkowski <mtarkowski@townoftwohills.com>  
**Cc:** Adam Kozakiewicz <cao@townoftwohills.com>; Heather Landiak <heather.landiak@twohillsfcss.com>  
**Subject:** Invitation to Speak at the 2026 Volunteer Appreciation Dinner

Dear Michael

As you may know, Alberta will be celebrating Volunteer Appreciation Week from April 19 to 25, 2026. This year's National Volunteer Week theme is "**Ign!te Volunteerism.**"

In recognition of the many valuable contributions volunteers make in our community, Two Hills FCSS is pleased to host two Volunteer Appreciation Dinners this April:

- **Tuesday, April 21, 2026, at 5:30 PM – Myrnam Volunteer Appreciation Dinner**
- **Thursday, April 23, 2026, at 5:30 PM – Two Hills Volunteer Appreciation Dinner**

These events are being offered free of charge as a small token of our appreciation for the time, energy, and dedication our volunteers give throughout the year.

We would be honored if you could join us in celebrating our volunteers. We would also like to invite you or your delegate to say a few words and share your appreciation on behalf of your council.

In addition to the appreciation dinners, we also wanted to share a few other activities planned for Volunteer Week:

- **April 25, 2026** – Two Hills Adult Learning Council and Two Hills FCSS will be co-hosting the **2026 Volunteer Summit** (see attached flyer)
- FCSS is also sponsoring a "**Share Your Volunteer Story**" campaign, which will highlight local volunteer experiences and celebrate the many dedicated individuals who help make our community stronger (see attached flyer).

We are excited to celebrate volunteerism in a number of ways this year and would be very pleased to have you be part of these events.

If you have any questions or require further details, please feel free to contact me or Heather Landiak.

Thank you for your time and consideration. We hope you will be able to join us.

Sincerely,

Dave Albrecht  
Chairperson  
Two Hills FCSS  
587-280-3158

Heather Landiak  
Executive Director  
Two Hills FCSS  
780-657-3540

# Volunteer Summit 2026

## Ignite Volunteerism in Our Community

Join us for an engaging and informative day designed to strengthen, support, and inspire volunteers and community organizations across the Two Hills region.

Date: April 25<sup>th</sup>, 2026

Location: Two Hills Rec Centre Banquet Hall

Registration: 9:30am

Cost: \$10/person

### What You'll Learn

This year's summit will feature local presenters that will provide practical, hands-on sessions to help your organization grow and succeed:

- Bylaws
- Financial Management
- A.I Demystified
- Grant Writing 101
- Marketing that Works
- Volunteer Community Panel

### Who Should Attend?

- Volunteers
- Board Members
- Non-Profit Organizations
- Community Leaders
- Anyone looking to make a difference

### Why Attend?

- Gain practical skills and tools
- Connect with other volunteers and organizations
- Share ideas and build partnerships

### Registration Information

Register online at [www.twohillsalc.com](http://www.twohillsalc.com) or by phoning Two Hills Adult Learning Council at 780 208-3754.

**Together, let's Ignite Volunteerism and build a stronger community.**



# Agenda:

- 9:30 Registration and snacks
- 10:00 am to 11:00 am – Volunteer Community Panel
- 11:00 am – Break
- 11:15 am to noon – BREAKOUT SESSIONS: Financial Management or From Poster to Post: Marketing that Works
- Lunch – Lunch is provided (Please advise if you have any food restrictions)
- 1:00 pm to 1:45 pm – AI Demystified
- 1:45 am – Break
- 2:00 pm to 2:45 pm – BREAKOUT SESSIONS: Drafting and Revising Bylaws or Grant Writing
- 2:45 pm to 3:00 pm – Wrap-up (evaluation/door prizes)

# Topics:

- **Financial Management** – It's all about numbers! Many people view financial reports as that boring necessity of every Board meeting. In this session we will look at the power and importance of a Financial Report, what are your responsibilities as a Board Member when it comes to financial accountability, how to read a financial statement, what to look for and how to ask questions about a statement. **Facilitator: Dave Albrecht**
- **From Poster to Post: Marketing That Works** – In today's fast-paced world, people are constantly flooded with information, which makes it harder than ever to stand out. This workshop will explore how to create eye-catching, effective posters that grab attention and clearly communicate your message. It will also look at how strong marketing can help raise awareness of your organization, promote your programs and services, and build stronger connections with your community. We will discuss how to use social media strategically to extend your reach and share your message more effectively. Whether you are promoting an event, program, service, or your organization as a whole, this session will provide practical tips to help you get noticed. **Facilitator: Amanda Wolf**
- **AI Demystified:** Artificial intelligence is changing the way organizations work, but using it well starts with understanding both its potential and its risks. This workshop is designed for non-profits and will provide a practical introduction to how AI works, common pitfalls to avoid, and simple ways to make AI a useful tool in your day-to-day work. **Facilitator: Natasha Reber**
- **Drafting and Revising Bylaws** – Uncover the mysteries of Bylaw writing; why they are needed and how to write bylaws that are meaningful to your organization. This session will take an in depth look at what the basic bylaw requirements are for a non-profit organization. How to file for a new organization and how to amend your current bylaws. **Facilitator: Sebastian Dutrisac**
- **Grant Writing 101** – For many non-profit staff and volunteers, grant writing can feel overwhelming—like a time-consuming exercise in creative writing with success left to chance. Grant writing doesn't have to feel like guesswork. Learn how to build strong proposals, avoid common pitfalls, understand what funders are looking for, and find the right funding opportunities for your organization. **Facilitator: Heather Landiak**

# THANK-YOU!

**TWO HILLS FCSS WOULD  
LIKE TO INVITE YOUR  
ORGANIZATION TO THE  
2026 VOLUNTEER SUPPER**

**IGNITE  
VOLUNTEERISM**

Date: **Thursday, April 23rd, 2026**

Location: **Two Hills Centennial Hall**

Cocktails: 5:30pm -Cash bar (wine & beer) will be available.

Supper: 6:30pm

Please share and RSVP with the number of volunteers attending from your organization by **Friday April 17th** by calling Two Hills FCSS Office at 780-657-3540 or by email at [info@twohillscss.com](mailto:info@twohillscss.com)

If you are unable to make this date, we welcome you to attend the Appreciation Supper in Myrnam on Tuesday April 21st.






## Share Your Volunteer Story & WIN!


Volunteers make our community stronger every single day—and we want to hear your story!

As part of Volunteer Appreciation Week, we're inviting volunteers of all ages to share their experiences, memories, and the impact volunteering has had on you or others.

How to enter:

- Share your volunteer story (short or long—we'd love to hear it!)
- Submit it by emailing it to [info@twohillsfcss.com](mailto:info@twohillsfcss.com) or dropping it off at the Two Hills FCSS Office (4712-50 St, Two Hills)
- Include your name, age category (youth or adult), and the organization or role you volunteer with
- Enter by **Friday, April 17th**


 Bonus: We'll be selecting one youth and one adult winner each day for a full week to receive a prize!

 Selected stories will be shared throughout Volunteer Week, and featured at our Volunteer Appreciation Suppers and Volunteer Summit.

Whether it's a meaningful moment, a funny memory, or why you choose to give back—your story matters and deserves to be celebrated.

Let's shine a light on the incredible volunteers who make our community thrive!



|  |  |               |  |        |  |   |   |
|--|--|---------------|--|--------|--|---|---|
| <p><b>TOWN OF TWO HILLS<br/>COUNCIL MEETING<br/>AGENDA ITEM</b></p>  |  |               |  |        |  |  |   |
| Meeting Date: April 14 <sup>th</sup> , 2026  |  | Confidential: |  | Yes    |  | No  | X |
| Topic: Advertising on the Arena Rink Boards  |  |               |  |        |  |   |   |
| Originated By: B. Ross   |  |               |  | Title: |  | EDO   |   |
| <b>BACKGROUND:</b>   |  |               |  |        |  |   |   |
| <p>Tabled from March 24, 2026 Council Meeting Correspondence - Council given time to review and check existing Advertisements on Arena Ice Rink Boards to determine if we participate with a Town of Two Hills Advertisement.</p>  |  |               |  |        |  |   |   |
| <b>DOCUMENTATION ATTACHED:</b>   |  |               |  |        |  |   |   |
| <p>Letter from Two Hills Signs &amp; Graphics and email outlining costs for the various sizes and time frame.</p>  |  |               |  |        |  |   |   |
| <b>DISCUSSION:</b>   |  |               |  |        |  |   |   |
| <p>Continue discussion on purchasing a sign.</p>   |  |               |  |        |  |   |   |
| <b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>   |  |               |  |        |  |   |   |
|  |  |               |  |        |  |   |   |
| <b>RECOMMENDED ACTION(S):</b>  |  |               |  |        |  |   |   |
| <p>If council so desires:</p> <p>_____ MOVED to purchase a sign _____ "X_____" ___ from Two Hills Signs &amp; Graphics to be placed on the Ice Rink Boards at the Arena, for the duration of _____ Months to support the Arena. Funds coming from the Advertising GL #2-12-00-220.</p> |  |               |  |        |  |   |   |
|  |  |               |  |        |  |   |   |
| <b>DISTRIBUTION:</b>   |  | Council: X    |  |        |  |   |   |

January 21, 2026

Town of Two Hills

MAR 18 2026

RECEIVED

To Whom It May Concern,

On behalf of Two Hills Signs & Graphics and Business Centre, we are pleased to announce our partnership with the Two Hills Agricultural Society for "The Arena Project" over the next three years. We look forward to working together to enhance the image and sustainability of the Two Hills Centennial Arena by offering local businesses the opportunity to advertise on the arena boards in support of the new sign at the Two Hills Arena.

As an established signage company located at 4711 - 50 Street in Two Hills, we specialize in providing high-quality, customized solutions. To support this project, we have two contract options available, both of which include the production of the decals for the boards. Please note that while our standard options cover sizes up to 36" x 38", larger decals are available for an additional cost of \$10 per square foot.

We are excited to help you showcase your business within the community. Please let us know if you would like to review the contract details or discuss a specific design for your signage.

Best regards,

Rafa Pieczko

Two Hills Signs & Graphics and Business Centre

## Two Hills

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Hi there,

I'm calling out all business around the area to see if they would like to Advertise on the Boards at the Two Hills Centennial Arena. In the attachment is a letter and second is a picture of the arena.

Here are some of the sizes and prices you can choose from, GST included:

**38" x 38"**

3 months = \$157.50

4 months = \$210.00

5 months = \$262.50

6 months = \$315.00

12 months = \$378.00

24 months = \$756.00

36 months = \$1134.00

**60" x 38"**

3 months = \$178.50

6 months = \$315.00

12 months = \$630.00

24 months = \$1260.00

36 months = \$1890.00

Let me know what you decide.

Thanks, Celina

780-617-4811



# TWO HILLS

... BUSINESS CENTRE ...



## ADVERTISE ON THE BOARDS!

Standard Advertising Space (36x36 inch)


12-MONTH CONTRACT  
\$30 / month

3-6 MONTH CONTRACT  
\$50 / month

**FOR TWO HILLS CENTENNIAL ARENA**

**Phone or Text: (780) 617-4811**  
**Website [www.twohillssigns.ca](http://www.twohillssigns.ca)**  
**Email: [sales@twohillssigns.ca](mailto:sales@twohillssigns.ca)**

TOWN OF TWO HILLS  
COUNCIL MEETING  
AGENDA ITEM



|                              |               |     |  |    |  |
|------------------------------|---------------|-----|--|----|--|
| Meeting Date: April 14, 2026 | Confidential: | Yes |  | No |  |
|------------------------------|---------------|-----|--|----|--|

Topic: Budget Review Meeting

|                             |        |     |
|-----------------------------|--------|-----|
| Originated By: Sheila Lupul | Title: | CFO |
|-----------------------------|--------|-----|

**BACKGROUND:**

To set a date for a budget review. The budget must be set in order to set the tax rate for the 2026 taxes and we would like to have the tax notices out as soon as possible.

**DOCUMENTATION ATTACHED:**

**DISCUSSION:**


Due to the budget review being line by line and confidential information will be discussed; most of this meeting must be in closed session.

**COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:**

**RECOMMENDED ACTION(S):**

If council so desires:  
  
 \_\_\_\_\_ moves to hold a Special Meeting on April \_\_\_\_\_, 2026 at 6:30 pm.

|               |            |
|---------------|------------|
| DISTRIBUTION: | Council: X |
|---------------|------------|

| TOWN OF TWO HILLS<br>COUNCIL MEETING<br>AGENDA ITEM   |               |  |        |     |  |
|---|---------------|---|--------|-----|--|
| Meeting Date: April 14, 2026  | Confidential: | Yes   | No     | X   |  |
| Topic: Fair Electricity Distribution Alliance   |               |   |        |     |  |
| Originated By: Adam Kozakiewicz   |               |   | Title: | CAO |  |
| <b>BACKGROUND:</b>  |               |   |        |     |  |
| <p>At the request of Mayor Tarkowski, the Fair Electricity Distribution Alliance was brought back to council from the previous meeting. During the NAAGO meeting last week, it was discussed amongst the officials present and the consensus was to support this endeavor.</p> <p>The awareness campaign will be focusing on distribution rate disparities.</p> |               |   |        |     |  |
| <b>DOCUMENTATION ATTACHED:</b>  |               |   |        |     |  |
| Yes   |               |   |        |     |  |
| <b>DISCUSSION:</b>  |               |   |        |     |  |
|   |               |   |        |     |  |
| <b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>  |               |   |        |     |  |
|   |               |   |        |     |  |
| <b>RECOMMENDED ACTION(S):</b>   |               |   |        |     |  |
| <p>If council so desires:</p> <p>_____ moves that the Town of Two Hills supports the efforts of the Fair Electricity Distribution Alliance by sharing the information presented via the Town of Two Hills website and social media pages and writing letters of support.</p>  |               |   |        |     |  |
|   |               |   |        |     |  |
| <b>DISTRIBUTION:</b>  |               | Council: X  |        |     |  |

Subject: Fw: Fair Electricity Distribution Alliance Launch

Good morning NAAGO members,

For those who did not receive the memo and associated materials on behalf of Mayor Clayton, City of Grand Prairie, I am forwarding the information related to the Fair Electricity Distribution Alliance campaign launch. Please feel free to utilize the attached materials and share this campaign within your own municipalities.

*Sent on behalf of Mayor Clayton*

Good afternoon, FEDA Members,

Thank you again for joining the Fair Electricity Distribution Alliance. We are launching the awareness campaign today and want to ensure that all Alliance members are aware and have the same information and opportunity to share key content.

Attached is your participant toolkit. It includes:

- Key messages and background on distribution rate disparities; and
- A draft press release; and
- Social media posts, accompanying graphics, and posting guidance.

Please review your package to become familiar with the materials. These materials are for you to share on your social media or with your local media outlet(s). Launching in a coordinated way ensures maximum visibility and reinforces the Alliance's unified voice.

What to expect at launch

On launch day: March 16, 2026

- [www.fairelectricitydistribution.ca](http://www.fairelectricitydistribution.ca) will go live.
- The campaign message and website will be featured on four digital billboards in Edmonton, targeting key decision makers and those who would benefit from learning more about the issue.
- Digital messaging will go live, targeting key decision makers in Edmonton and individuals who may benefit from learning more about the issue.
- Social posts and a draft press release are provided for you to share locally if you wish. The date can be adjusted on the release prior to sending as a PDF to your local media.
- Buttons and postcards will be available at the Rural Municipalities of Alberta Spring Convention and Alberta Municipalities Spring Leaders Caucus.

If you have any questions about your toolkit or want to confirm any details, please reach out. We appreciate your participation and look forward to launching this campaign together.

We encourage you to share the message with other municipalities, organizations and chambers that may be interested in joining the Alliance.

They can send their logos to [mayor@cityofgp.com](mailto:mayor@cityofgp.com) to be added to the Alliance and our distribution list, which we anticipate will continue to grow.

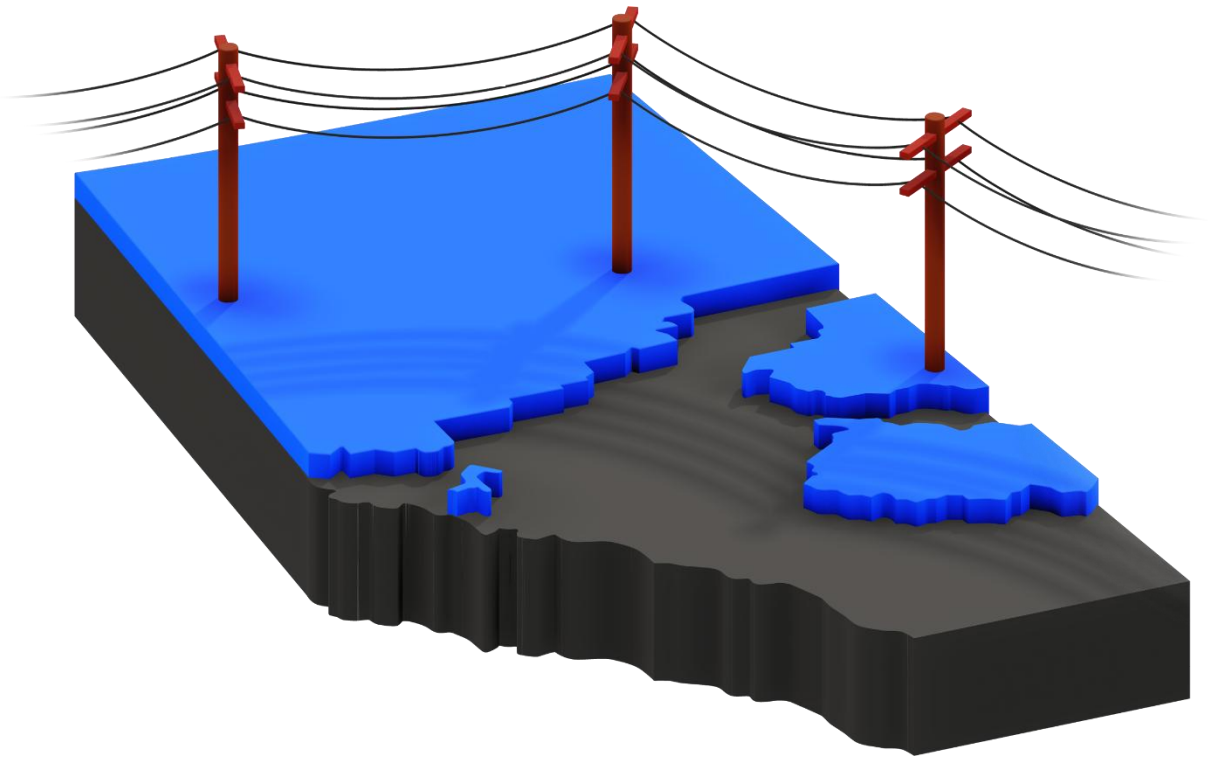
Best regards,



Jackie Clayton Mayor, City of Grande Prairie



Where you live shouldn't determine your power bill.



**Many residents in northern, east-central and southern Alberta are paying some of the highest electricity distribution fees in the province. It's time for fairness and a change.**

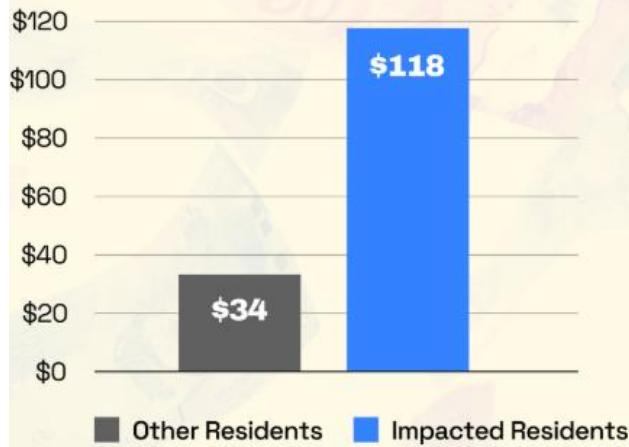
### **The Issue**

Many residents in northern, east-central and southern Alberta are paying some of the highest electricity distribution fees in the province. Households can pay, on average, \$118 a month in distribution costs compared to just \$34 in non-impacted service areas. For industry, the gap is even more severe. An industrial facility with a 4,000kW demand can pay around \$31,250/month, while a similar operation in a non-impacted service area might pay as little as \$11,237/month. Municipalities also pay significantly higher distribution fees, which can consume a large share of a municipality's electricity bill and divert dollars away from local priorities.

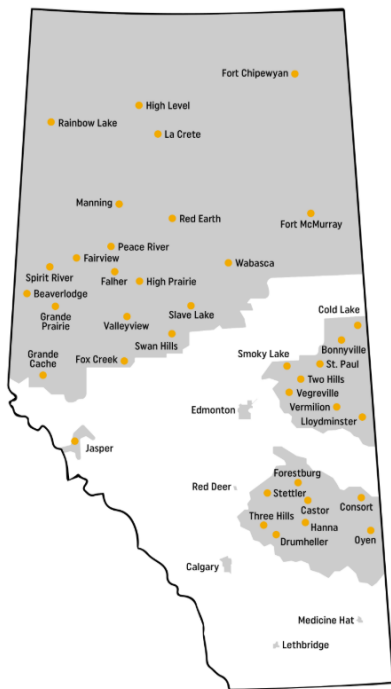
### **The problem**

Families, businesses and municipalities in many parts of Alberta have been impacted by unfairly high electricity distribution charges simply because of where they live. This disparity puts our communities at a disadvantage. These high costs strain household budgets and hinder economic growth. Residents in northern, east-central and southern Alberta, in particular, feel penalized by these higher utility costs.

# RESIDENTIAL MONTHLY ELECTRICITY DISTRIBUTION COSTS\*



\*Based on the average household.



Service Area



For Electrical Service at: [Redacted]  
 Current Rate: Fixed 10.750 cents / kWh effective for meter reads from Sep 03 2025 until Oct 31 2027

**Jan 30 2026 - Feb 26 2026 Usage: 1084 kWh**

**Previous Charges and Credits**

|                                       |           |
|---------------------------------------|-----------|
| Previous Balance                      | \$383.07  |
| Payments                              | -\$383.07 |
| *Payment processed Feb 19. Thank you. | -\$383.07 |

**Balance Forward** **\$0.00**

**Charge Summary**

|   |          |
|---|----------|
| Energy                                  | \$116.53 |
| Microgen                                | -\$7.74  |
| Regulated Transmission and Distribution | \$176.76 |
| Balancing Pool Allocation               | \$1.44   |
| Municipal Fee to Smoky Lake             | \$17.82  |
| Retailer Fees                           | \$8.97   |
| Subtotal                                | \$313.78 |
| *GST (#896454626)                       | \$15.69  |

**Total Current Charges** **\$329.47**

**Total Due** **\$329.47**

**Pre-Authorized Bank Withdrawal of \$329.47 will occur on or after Mar 18, 2026.**

**General Message**

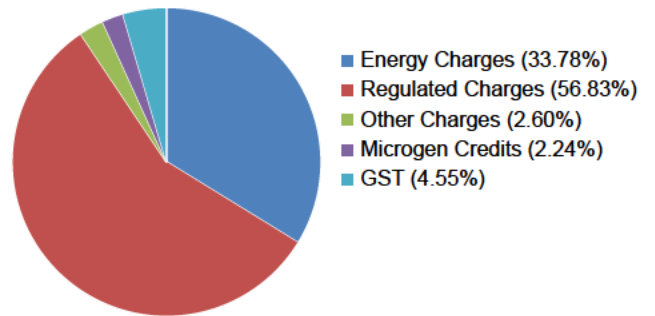
Happy March! Spring is just around the corner, which means longer days, melting snow, and the annual debate about daylight saving time. Do not forget to spring your clocks forward. Losing an hour of sleep may not feel lucky, but at least the extra evening sunshine makes up for it.

With St. Patrick's Day around the corner, we hope a little luck comes your way. While we cannot promise a pot of gold at the end of the rainbow, we can promise reliable, affordable energy from Get Energy to keep your home running smoothly. If you haven't visited us online lately, check out our website to see all the great things we are working on for our customers and community, or leave us a review on Google.

Please note that our office will be closed on Friday, April 3rd for Good Friday and Monday, April 6th for Easter Monday. We will reopen on Tuesday, April 7th and be ready to help with anything you need.

Here's to brighter days and a smooth start to spring!

**Percent Allocation of Current Invoice**



\* - GST Exempt



**Need help?**

Mon - Fri: 9AM - 5PM  
 Phone: (780) 665-9697  
 Email: [customercare@getenergy.ca](mailto:customercare@getenergy.ca)  
 Suite 200, 1316 9th Avenue S.E.  
 Calgary, Alberta T2G 0T3

**For Outages and Emergencies contact Atco Electric Ltd at 1-800-668-5506**



Service Address: [Redacted]  
 Account: [Redacted]

## Detailed Charge Summary

### Energy readings provided by: Atco Electric Ltd

| Meter                   | From   | Dial Read | To     | Dial Read | Status     | Cancel | Multiplier | kWh         |
|-------------------------|--------|-----------|--------|-----------|------------|--------|------------|-------------|
| T00791-56187 [Redacted] | Jan 30 | 19008     | Jan 31 | 19085     | Calculated | N      | 1          | 77          |
| T00791-56187 [Redacted] | Feb 01 | 19085     | Feb 26 | 20092     | Actual     | N      | 1          | 1007        |
| <b>Total:</b>           |        |           |        |           |            |        |            | <b>1084</b> |

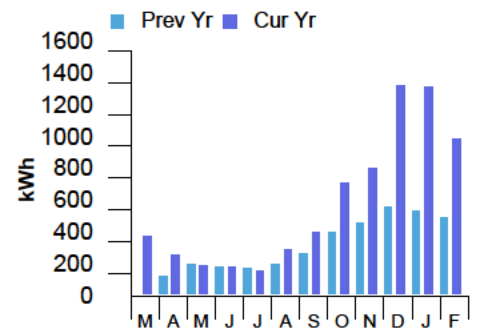
### Micro Generation readings provided by: Atco Electric Ltd

| Meter                   | From   | Dial Read | To     | Dial Read | Status | Cancel | Multiplier | kWh       |
|-------------------------|--------|-----------|--------|-----------|--------|--------|------------|-----------|
| T00791-56187 [Redacted] | Feb 03 | 10686     | Mar 02 | 10758     | Actual | N      | 1          | 72        |
| <b>Total:</b>           |        |           |        |           |        |        |            | <b>72</b> |

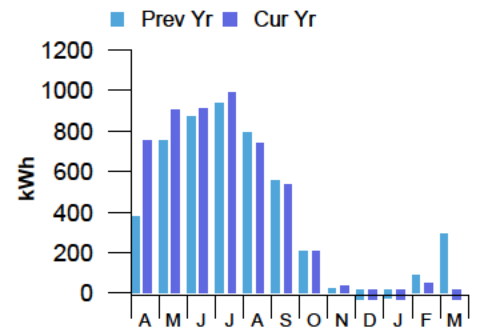
|   |                 |
|---|-----------------|
| <b>Energy</b>   | <b>\$116.53</b> |
| Energy Charge ( Jan 30 - Jan 31: 77.0 kWh @ \$0.1075 )    | \$8.28          |
| Energy Charge ( Feb 01 - Feb 26: 1,007.0 kWh @ \$0.1075 ) | \$108.25        |
| <b>Microgen</b>   | <b>-\$7.74</b>  |
| Microgen Credit ( Feb 03 - Feb 28: 67.0 kWh @ -\$0.1075 ) | -\$7.20         |
| Microgen Credit ( Mar 01 - Mar 02: 5.0 kWh @ -\$0.1075 )  | -\$0.54         |
| <b>Regulated Transmission and Distribution</b>            | <b>\$176.76</b> |
| Transmission Charge                                       | \$51.93         |
| Transmission Riders                                       | -\$20.16        |
| Distribution Charge                                       | \$144.99        |
| <b>Balancing Pool Allocation</b>                          | <b>\$1.44</b>   |
| Balancing Pool Charge                                     | \$1.44          |
| <b>Municipal Fee to Smoky Lake</b>                        | <b>\$17.82</b>  |
| Local Access Fee  | \$14.24         |
| Property Tax  | \$3.58          |
| <b>Retailer Fees</b>                                      | <b>\$8.97</b>   |
| Admin Charge  | \$8.97          |

\* - GST Exempt

### Electricity Imported by Month



### Electricity Exported by Month

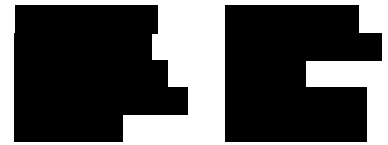




Service Address:   
 Account: 

## Invoice Charge History

| Invoice Date | Opening Balance (\$) | Energy (kWh) | Energy (\$) | Regulated (\$) | Other (\$) | Exported kWh | Microgen Credits | GST (\$) | Payment & Transfers (\$) | Rebate (\$) | Balance (\$) |
|--------------|----------------------|--------------|-------------|----------------|------------|--------------|------------------|----------|--------------------------|-------------|--------------|
| Mar 11, 2026 | \$383.07             | 1084         | \$116.53    | \$196.02       | \$8.97     | 72           | -\$7.74          | \$15.69  | -\$383.07                | \$0.00      | \$329.47     |
| Feb 11, 2026 | \$438.99             | 1254         | \$134.81    | \$221.27       | \$8.97     | 2            | -\$0.22          | \$18.24  | -\$438.99                | \$0.00      | \$383.07     |
| Jan 13, 2026 | \$232.72             | 1473         | \$158.35    | \$250.77       | \$8.97     | 0            | \$0.00           | \$20.90  | -\$232.72                | \$0.00      | \$438.99     |
| Dec 10, 2025 | \$219.36             | 713          | \$76.65     | \$139.89       | \$8.97     | 36           | -\$3.87          | \$11.08  | -\$219.36                | \$0.00      | \$232.72     |
| Nov 13, 2025 | \$78.87              | 727          | \$78.15     | \$146.52       | \$8.97     | 230          | -\$24.73         | \$10.45  | -\$78.87                 | \$0.00      | \$219.36     |
| Oct 10, 2025 | -\$23.98             | 390          | \$47.12     | \$97.87        | \$8.97     | 521          | -\$56.01         | \$4.90   | \$0.00                   | \$0.00      | \$78.87      |
| Sep 11, 2025 | -\$448.45            | 319          | \$95.70     | \$105.29       | \$8.97     | 776          | -\$232.80        | -\$1.14  | \$448.45                 | \$0.00      | -\$23.98     |
| Aug 13, 2025 | -\$295.76            | 167          | \$50.10     | \$79.61        | \$8.97     | 947          | -\$284.10        | -\$7.27  | \$0.00                   | \$0.00      | -\$448.45    |
| Jul 11, 2025 | -\$165.73            | 216          | \$64.80     | \$91.29        | \$8.97     | 963          | -\$288.90        | -\$6.19  | \$0.00                   | \$0.00      | -\$295.76    |
| Jun 11, 2025 | -\$26.81             | 200          | \$60.00     | \$85.23        | \$8.97     | 955          | -\$286.50        | -\$6.62  | \$0.00                   | \$0.00      | -\$165.73    |
| May 12, 2025 | \$117.14             | 274          | \$64.69     | \$96.26        | \$8.97     | 786          | -\$195.45        | -\$1.28  | -\$117.14                | \$0.00      | -\$26.81     |
| Apr 10, 2025 | \$180.84             | 340          | \$36.55     | \$100.56       | \$7.99     | 312          | -\$33.54         | \$5.58   | -\$180.84                | \$0.00      | \$117.14     |
| Mar 12, 2025 | \$223.79             | 487          | \$52.36     | \$124.35       | \$7.99     | 116          | -\$12.47         | \$8.61   | -\$223.79                | \$0.00      | \$180.84     |



Service Address: [Redacted]  
 Account: [Redacted]

### Invoice Charge Details

| Charge              | Description                    | Period                  | Quantity | Unit          | Basis                | Rate      | Amount   |
|---------------------|--------------------------------|-------------------------|----------|---------------|----------------------|-----------|----------|
| Transmission Charge | Energy Charge                  | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | 0.047900  | \$3.69   |
| Transmission Charge | Energy Charge                  | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | 0.047900  | \$48.24  |
| Transmission Riders | Rider G - Temporary Adjustment | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | -0.002120 | -\$0.16  |
| Transmission Riders | Rider G - Temporary Adjustment | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | -0.002120 | -\$2.13  |
| Transmission Riders | Rider J - Interim Adjustment   | 2026/01/30 - 2026/01/31 | 9.78     | Dollar        | Percentage (%) Based | -0.131700 | -\$1.29  |
| Transmission Riders | Rider J - Interim Adjustment   | 2026/01/30 - 2026/01/31 | 0.54     | Dollar        | Percentage (%) Based | -0.131700 | -\$0.07  |
| Transmission Riders | Rider J - Interim Adjustment   | 2026/02/01 - 2026/02/26 | 127.66   | Dollar        | Percentage (%) Based | -0.131700 | -\$16.81 |
| Transmission Riders | Rider J - Interim Adjustment   | 2026/02/01 - 2026/02/26 | 7.01     | Dollar        | Percentage (%) Based | -0.131700 | -\$0.92  |
| Transmission Riders | Rider S - Sas Adjustment Rider | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | 0.001120  | \$0.09   |
| Transmission Riders | Rider S - Sas Adjustment Rider | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | 0.001120  | \$1.13   |
| Distribution Charge | Customer Charge                | 2026/01/30 - 2026/01/31 | 2.00     | Flat Fee      | Fixed                | 0.269800  | \$0.54   |
| Distribution Charge | Customer Charge                | 2026/01/30 - 2026/01/31 | 2.00     | Flat Fee      | Fixed                | 1.412500  | \$2.83   |
| Distribution Charge | Customer Charge                | 2026/02/01 - 2026/02/26 | 26.00    | Flat Fee      | Fixed                | 0.269800  | \$7.01   |
| Distribution Charge | Customer Charge                | 2026/02/01 - 2026/02/26 | 26.00    | Flat Fee      | Fixed                | 1.412500  | \$36.73  |
| Distribution Charge | Energy Charge                  | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | 0.090300  | \$6.95   |
| Distribution Charge | Energy Charge                  | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | 0.090300  | \$90.93  |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/01/30 - 2026/01/31 | 0.47     | Dollar        | Percentage (%) Based | 0.080000  | \$0.04   |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/01/30 - 2026/01/31 | 3.69     | Dollar        | Percentage (%) Based | 0.080000  | \$0.30   |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/01/30 - 2026/01/31 | 8.49     | Dollar        | Percentage (%) Based | 0.080000  | \$0.68   |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/02/01 - 2026/02/26 | 6.09     | Dollar        | Percentage (%) Based | 0.080000  | \$0.49   |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/02/01 - 2026/02/26 | 48.24    | Dollar        | Percentage (%) Based | 0.080000  | \$3.86   |
| Local Access Fee    | Rider A-1 Property Tax Fee     | 2026/02/01 - 2026/02/26 | 110.85   | Dollar        | Percentage (%) Based | 0.080000  | \$8.87   |
| Property Tax        | Rider A-1 Municipal Assessment | 2026/01/30 - 2026/01/31 | 0.47     | Dollar        | Percentage (%) Based | 0.020200  | \$0.01   |
| Property Tax        | Rider A-1 Municipal Assessment | 2026/01/30 - 2026/01/31 | 3.69     | Dollar        | Percentage (%) Based | 0.020200  | \$0.07   |
| Property Tax        | Rider A-1 Municipal Assessment | 2026/01/30 - 2026/01/31 | 8.49     | Dollar        | Percentage (%) Based | 0.020200  | \$0.17   |
| Property Tax        | Rider A-1 Municipal Assessment | 2026/02/01 - 2026/02/26 | 6.09     | Dollar        | Percentage (%) Based | 0.020200  | \$0.12   |
| Property Tax        | Rider A-1 Municipal Assessment | 2026/02/01 - 2026/02/26 | 48.24    | Dollar        | Percentage (%) Based | 0.020200  | \$0.97   |




Service Address:   
 Account: 

### Invoice Charge Details

| Charge                | Description                         | Period                  | Quantity | Unit          | Basis                | Rate      | Amount   |
|-----------------------|-------------------------------------|-------------------------|----------|---------------|----------------------|-----------|----------|
| Property Tax          | Rider A-1 Municipal Assessment      | 2026/02/01 - 2026/02/26 | 110.85   | Dollar        | Percentage (%) Based | 0.020200  | \$2.24   |
| Balancing Pool Charge | Rider B - Balancing Pool Adjustment | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | 0.001330  | \$0.10   |
| Balancing Pool Charge | Rider B - Balancing Pool Adjustment | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | 0.001330  | \$1.34   |
| Energy Charge         | Energy                              | 2026/01/30 - 2026/01/31 | 77.00    | Kilowatt Hour | Energy               | 0.107500  | \$8.28   |
| Energy Charge         | Energy                              | 2026/02/01 - 2026/02/26 | 1007.00  | Kilowatt Hour | Energy               | 0.107500  | \$108.25 |
| Microgen Credit       | Micro Generation Credit             | 2026/02/03 - 2026/02/28 | 67.00    | Kilowatt Hour | Energy               | -0.107500 | -\$7.20  |
| Microgen Credit       | Micro Generation Credit             | 2026/03/01 - 2026/03/02 | 5.00     | Kilowatt Hour | Energy               | -0.107500 | -\$0.54  |
| Admin Charge          | Administration Fee                  | 2026/03/11              |          |               |                      |           | \$8.97   |

\* - GST Exempt

| TOWN OF TWO HILLS<br>COUNCIL MEETING<br>AGENDA ITEM   |               |            |                          |     |  |
|---|---------------|------------|--------------------------|-----|---|
| Meeting Date: April 14 <sup>th</sup> , 2026   | Confidential: | Yes        | <input type="checkbox"/> | No  | <input checked="" type="checkbox"/>   |
| Topic: 6 <sup>th</sup> Annual Two Hills Health Centre Foundation Charity Golf Classic   |               |            |                          |     |   |
| Originated By: Sheila Lupul   |               |            | Title:                   | CFO |   |
| <b>BACKGROUND:</b>  |               |            |                          |     |   |
| The Two Hills Health Centre has held a Charity Golf Classic each year for the last 6 years. In the recent past, the Town of Two Hills has previously provided sponsorship in the Form of Sponsoring a Hole in 2024 and a Team Registration for \$500.00 in 2025.            |               |            |                          |     |   |
| <b>DOCUMENTATION ATTACHED:</b>  |               |            |                          |     |   |
| Letter and Registration from the Two Hills Health Centre Foundation outlining this year's Charity Golf Classic.   |               |            |                          |     |   |
| <b>DISCUSSION:</b>  |               |            |                          |     |   |
|   |               |            |                          |     |   |
| <b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>  |               |            |                          |     |   |
|   |               |            |                          |     |   |
| <b>RECOMMENDED ACTION(S):</b>   |               |            |                          |     |   |
| If council so desires:<br><br>_____ Moved to support the 6 <sup>th</sup> Annual Two Hills Health Centre Foundation Charity Golf Classic on June 27 <sup>th</sup> 2026 by _____ with funds to be assigned from GL Account #2-63-00-750 Contributions to Other Organizations. |               |            |                          |     |   |
|   |               |            |                          |     |   |
| <b>DISTRIBUTION:</b>  |               | Council: X |                          |     |   |



Town of Two Hills

MAR 26 2026

RECEIVED

**Town of Two Hills**

PO Box 630  
Two Hills, AB T0B 4K0



**Re: 6th Annual Two Hills Health Centre Foundation Charity Golf Classic**

We are pleased to invite you to participate in and support the **6th Annual Two Hills Health Centre Foundation Charity Golf Classic**, to be held on **June 27th, 2026** at the Two Hills Lions Golf and Country Club.

This annual tournament is an important fundraising initiative, with all the proceeds dedicated to the purchase of much-needed medical equipment for the Two Hills Health Centre. Your support directly contributed to enhancing patient care and ensuring our hospital continues to provide high-quality services close to home for our community.

The tournament will consist of 18 holes of golf with a shotgun start, featuring a 4-person scramble format. Registration will begin at 9:00am, with the shotgun start scheduled for 10:00am. Participants will enjoy a BBQ lunch, Steak Supper, Live Auction, Raffles, Contests, & prizes, making it an enjoyable and memorable day.

**We invite you to participate as a golfer or to support the event through sponsorship or donation opportunities. Details regarding registration and sponsors/donations are on the reverse side of this page.**

To ensure all sponsorships and donations are appropriately recognized, we ask that you contact us and/or forward your completed forms by June 6, 2026.

Should you require further information, please contact Brittany Budaz at 780-657-3054

Thank you for your continued generosity and commitment to supporting local health care. We look forward to welcoming you to this special event.

Sincerely,  
Committee for the 2026 Charity Golf Classic



**Two Hills Health Centre Foundation**  
Box 160, 4401 – 53 Avenue  
Two Hills, AB T0B 4K0

Email: [THHCFoundation@outlook.com](mailto:THHCFoundation@outlook.com)

## Golf / Team Registration

Team of Four ..... \$500.00

Individual Golfer ..... \$125.00

Team / Company Name: \_\_\_\_\_

**Golfer 1:** \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Golfer 2:** \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Golfer 3:** \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Golfer 4:** \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Sponsorship

Hole Sponsorship—\$125 \*Includes signage at one hole during the tournament.

Business / Sponsor Name: \_\_\_\_\_

*Please write name the way you want it recognized in media*

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Donations

Monetary Donation ..... Amount: \$ \_\_\_\_\_

Item Donation ..... Description of Item(s): \_\_\_\_\_

Estimated Value (Optional): \$ \_\_\_\_\_

## Payment Information

Cheque enclosed

*\*payable to Two Hills Health Centre Foundation*

Cash

E-Transfer *\*send to [THHCFoundation@outlook.com](mailto:THHCFoundation@outlook.com)*

**Total Amount Enclosed:**

\$ \_\_\_\_\_

\* Mailing address: Box 160, Two Hills, AB T0B 4K0

### **\*\*Golf Carts\*\***

After you have fully registered for the tournament, we ask that you please contact the **Two Hills Lions Golf & Country Club** at 780-657-3451 and book in your cart as soon as possible. If you require further assistance please contact Brittany.

TOWN OF TWO HILLS  
COUNCIL MEETING  
AGENDA ITEM



|   |               |     |  |    |   |
|---|---------------|-----|--|----|---|
| Meeting Date: April 14 <sup>th</sup> , 2026 | Confidential: | Yes |  | No | X |
|---|---------------|-----|--|----|---|

Topic: Video Partnership with Journalist Craig Baird

|                         |        |     |
|-------------------------|--------|-----|
| Originated By: Bob Ross | Title: | EDO |
|-------------------------|--------|-----|

**BACKGROUND:**

Internationally recognized Journalists and social media influencer Craig Baird, who focuses on preserving and sharing Canadian History, would like to complete a video for the Town of Two Hills as part of a coast-to-coast documentary journey across Canada this summer.

**DOCUMENTATION ATTACHED:**

Letter from Craig Baird outlines his podcast and social media reach which is well over 325,000 followers and describes his process and fee structure.

**DISCUSSION:**

Is the \$500.00 fee to complete a video on the Town of Two Hills which focuses on historical preservation and tourism and shared to his large international audience a worthwhile endeavor for the Town?

We will have free access to the video and can use it on our social media as well (under 1000 followers) or to promote the Town of Two Hills for a variety of reasons.

**COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:**

A variety of Volunteer Organizations could be invited to support and participate or benefit from using the video, like the Two Hills Historical Society, Two Hills Improvement Committee, Run to the Hills Rally, Wayside Memorial, Rural Physician Action Plan, Regional Economic Development Committee.

**RECOMMENDED ACTION(S):**

If council so desires:

\_\_\_\_\_ Moved to go forward with the video and allocate the fee of \$500.00 from the Ec Dev Promo GL #2-62-00-830 to support our goal of Community Involvement, historical preservation and tourism, by inviting members from various committees to participate, support or utilize the video.

|               |            |
|---------------|------------|
| DISTRIBUTION: | Council: X |
|---------------|------------|

## Telling Your Story: A Community History Video Partnership

Dear Council Members,

My name is Craig Baird, and I am the creator and host of *Canadian History Ehx*, one of Canada's leading history podcasts and radio programs.

I launched *Canadian History Ehx* in 2019 with the goal of exploring and sharing Canada's rich past. What began as a small podcast has grown into one of the most-listened-to history shows in the country, now reaching over one million downloads per year and airing nationally on the Corus Radio Network. Alongside the show, I manage social media channels with a combined audience of more than 300,000 followers, and I am the author of the best-selling book *Canada's Main Street: The Epic Story of the Trans-Canada Highway*.

This year, I am embarking on an ambitious coast-to-coast-to-coast journey across Canada to document our country's past and present. The stories, interviews, and experiences from this trip will become a series of videos and a future book focused on the people, places, and communities that shape Canada.

With my background in journalism and video production, my goal is to visit communities like yours to tell your story—highlighting your history, heritage, and the ways you preserve it for future generations. These videos are designed not only to celebrate local history, but also to serve as lasting, shareable promotional pieces for your community.

To help fund this journey, I am offering communities the opportunity to partner with me for the creation of a dedicated feature video about their history and heritage.

What I'm offering:

- A 10–20 minute professionally produced video focused on your community's history, heritage, and preservation efforts
- Distribution across my social media platforms, YouTube channel, and TikTok, reaching hundreds of thousands of history-interested viewers. My follower count is as follows:
  - Twitter (65,000): <https://x.com/CraigBaird>
  - Instagram (48,000): @cdnhistoryehx
  - Threads (40,000): <https://www.threads.com/@cdnhistoryehx>
  - Bluesky (25,000): <https://bsky.app/profile/cdnhistoryehx.bsky.social>
  - TikTok (35,000): @cdnhistoryehx
  - YouTube (6,800): <https://www.youtube.com/@CanadianHistoryEhx>
  - Facebook (106,000): <https://www.facebook.com/CanadianHistoryEhx>
- A collaborative process: no video will be published without your approval after review
- A two-week turnaround: all videos will be delivered for review within two weeks of filming

- Filming will take place during my journey between June and September (although some can be done earlier than June due to proximity to my location of Stony Plain, Alberta).


Cost:

- \$500 total
- \$250 upon acceptance
- \$250 once the video has been delivered for your review

My aim is to create something that your community can be proud of—an engaging, accurate, and accessible story that showcases what makes your town unique, while also introducing it to a large, Canada-wide audience interested in history, travel, and heritage.

Thank you very much for considering this proposal. I would be happy to answer any questions or discuss how we can tailor this project to best serve your community.

Sincerely,  
Craig Baird  
*Canadian History Ehx*

| TOWN OF TWO HILLS<br>COUNCIL MEETING<br>AGENDA ITEM  |               |  |                          |    |                                     |
|--|---------------|---|--------------------------|----|-------------------------------------|
| Meeting Date: April 14, 2026   | Confidential: | Yes   | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Topic: ACE Annual General Meeting  |               |   |                          |    |                                     |
| Originated By: Adam Kozakiewicz  |               |   | Title: CAO               |    |                                     |
| <b>BACKGROUND:</b>   |               |   |                          |    |                                     |
| The Annual Ace Shareholders meeting will be held at the Vermilion Recreational Center in Vermilion on April 23rd, 2026. Supper is at 5:30. The Shareholders meeting will start at 6:00. Council is encouraged to attend. |               |   |                          |    |                                     |
| <b>DOCUMENTATION ATTACHED:</b>   |               |   |                          |    |                                     |
| Copy of the email sent to Administration   |               |   |                          |    |                                     |
| <b>DISCUSSION:</b>   |               |   |                          |    |                                     |
|  |               |   |                          |    |                                     |
| <b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>   |               |   |                          |    |                                     |
|  |               |   |                          |    |                                     |
| <b>RECOMMENDED ACTION(S):</b>  |               |   |                          |    |                                     |
| If council so desires:<br><br>_____ moves to send _____ to the Annual ACE Shareholders supper meeting at the Vermilion Rec Centre on April 23, 2026.   |               |   |                          |    |                                     |
|  |               |   |                          |    |                                     |
| DISTRIBUTION: Council: <input checked="" type="checkbox"/>   |               |   |                          |    |                                     |

**Fw: Ace Shareholders Meeting April 23rd 2026**

---

**From** Adam Kozakiewicz <cao@townoftwohills.com>

**Date** Mon 2026-04-13 11:40 AM

**To** Sheila Lupul <slupul@townoftwohills.com>

Get [Outlook for iOS](#)

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**From:** Rhonda KING <ace.regional.water@gmail.com>

**Sent:** Monday, March 23, 2026 9:05:37 AM

**To:** Shannon Harrower <sharrower@vermilion.ca>; Pat Podoborozny <ppodoborozny@minburncounty.ab.ca>; Brooke Magosse <cao@mannville.com>; Adam Kozakiewicz <cao@townoftwohills.com>; Sally Dary <sdary@thcounty.ab.ca>; Elsie Kiziak <cao@myrnam.ca>; Kayla Paraynzh (CAO) <cao@innisfree.ca>; Jason Olsen <cao@vokitscoty.ca>; Joshua Saskiw <Jsaskiw@marwayne.ca>; Jim Warren <pvadmin@mcsnet.ca>; Alan Parkin <cao@county24.com>; Susan Hodges Marlowe <shodgesmarlowe@county24.com>

**Subject:** Ace Shareholders Meeting April 23rd 2026

Folks,

The Annual Ace Shareholders meeting will be held at the Vermilion Recreational Center in Vermilion on April 23rd, 2026. Supper is at 5:30. The Shareholders meeting will start at 6:00. Please send the number of people attending from your municipality by April 7th. It is important to pass the number attending so we can order supper for everyone.

If you have any questions please let me know.

***Rhonda King***

**Manager**

**ACE Water Corporation**

**Box 360, Kitscoty, AB**

**ToB 2Po**

**Cell 780 808 6785**

