



AGENDA
TOWN OF TWO HILLS
Tuesday September 8th, 2026
6:30 P.M.

Regular Council Meeting

- 1) CALL TO ORDER
- 2) ADOPTION OF AGENDA
- 3) ADOPTION OF MINUTES
 - a) Minutes from the Council Meeting August 18th, 2026
- 4) DELEGATION – Travel Lakeland – Marianne Janke
- 5) OPEN FORUM
- 6) ADMINISTRATIVE REPORTS
 - a) CAO Report
 - b) CFO Report
 - c) EDO Report
 - d) PW/ W/WW Report
- 7) CORRESPONDENCE
- 8) OLD BUSINESS
- 9) BYLAWS & POLICIES
 - a) 2026-1076 Tax Penalties and Incentive Bylaw
- 10) NEW BUSINESS
 - a) Invitation to Economic Partnership Summit Committee – Building Partnerships in Treaty 6 Territory
 - b) Elected Official Roles and Responsibilities Refresher Training
 - c) Proclamation – Depression Awareness Screening – Oct 8th, 2026
 - d) Proclamation – Recognize and Honour Pregnancy & Infant Loss – Oct 15th, 2026
- 11) COUNCIL MEMBER REPORTS
- 12) NEXT MEETINGS – Regular Council Meeting Monday September 21st, 2026 at 6:30 pm
- 13) CLOSED SESSION
- 14) ADJOURNMENT

TOWN OF TWO HILLS



Minutes of the Regular Meeting of Council for the Town of Two Hills held on August 18th, 2026, at 6:30 PM in Council Chambers

Regular Council Meeting

PRESENT Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor A. Hiebert;
Councillor H. Wall; Interim CAO S. Lupul; PW T. Stefiuk; FO D. Williams;
EDO B. Ross; MC C. Boyd

CALL TO ORDER Mayor M. Tarkowski, called the Regular Town Council Meeting to order at 6:30 PM.

ADOPTION OF AGENDA

2026-297 MOVED by Deputy Mayor C. Dyck to accept the agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES

2026-298 MOVED by Councillor H. Wall to accept the minutes of the Regular
Council Meeting held on July 14th, 2026.

CARRIED

2026-299 MOVED by Councillor A. Hiebert to accept the minutes of the Committee of the
Whole Meeting held on July 28th, 2026.

CARRIED

DELEGATION - None

OPEN FORUM - None

ADMINISTRATIVE REPORTS

The Administrative Reports were provided to Council in advance for their review.

2026-300 MOVED by Councilor A. Hiebert to direct Administration to gather information on
Internet Security to update our current services and ensure the Town of Two Hills'
on-line resources and in-office information is secure.

CARRIED

2026-301 MOVED by Deputy Mayor C. Dyck to move forward with purchasing the
Performance Protection Plan from VM Systems to protect our website and move it
over to a WordPress platform.

2026-302 MOVED by Councillor H. Wall that the CAO Report be acknowledged and
incorporated into the minutes.

CARRIED

2026-303 MOVED by Deputy Mayor C. Dyck that the CFO Report be acknowledged and
incorporated into the minutes.

CARRIED

2026-304 MOVED by Councillor A. Hiebert that the EDO Report be acknowledged and
incorporated into the minutes.

CARRIED

2026-305 MOVED by Deputy Mayor C. Dyck that the PW W/WW Report be acknowledged and incorporated into the minutes.

CARRIED

CORRESPONDENCE

2026-306 MOVED by Councillor H. Wall that Correspondence be acknowledged and incorporated into the minutes.

CARRIED

OLD BUSINESS

BYLAWS & POLICIES

Bylaw #2026-1074 to Amend Bylaw #2023-1032 Community Standards

This Amendment provides a remedy for noxious and unregulated weeds spreading in the Town of Two Hills.

2026-307 MOVED by Mayor M. Tarkowski that Bylaw No. 2026-1074 to Amend the Community Standards Bylaw 2023-1032 be given its first reading this 18th day of August 2026.

CARRIED

2026-308 MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1074 to Amend the Community Standards Bylaw 2023-1032 be given its second reading this 18th day of August 2026.

CARRIED

2026-309 MOVED by Councillor H. Wall that Bylaw No. 2026-1074 to Amend the Community Standards Bylaw 2023-1032 be given Unanimous Consent to proceed with its third and final reading on this 18th day of August 2026.

UNANIMOUSLY CARRIED

2026-310 MOVED by Councillor A. Hiebert that Bylaw No. 2026-1074 to Amend the Community Standards Bylaw 2023-1032 be given its third and final reading this 18th day of August 2026.

CARRIED

Bylaw 2026-1075 to Amend the Special Tax for Medical Incentive Bylaw 2026-1065

It was discovered that a clerical error had occurred on Bylaw #2026-1065. The levy rate of \$49.61 in the Bylaw, should have been \$49.91. This Amendment corrects the error.

2026-311 MOVED by Councillor H. Wall that Bylaw No. 2026-1075 to Amend the Special Tax for Medical Incentive Bylaw 2026-1065 be given its first reading this 18th day of August 2026.

CARRIED

2026-312 MOVED by Councillor A. Hiebert that Bylaw No. 2026-1075 to amend the Special Tax for Medical Incentive Bylaw 2026-1075 be given its second reading this 18th day of August 2026.

CARRIED

2026-313 MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1075 Amend the Special Tax for Medical Incentive Bylaw 2026-1065 be given Unanimous Consent to proceed with its third and final reading on this 18th day of August 2026.

2026-314 MOVED by Mayor M. Tarkowski that Bylaw No. 2026-1075 Amend the Special Tax for Medical Incentive Bylaw 2026-1065 be given its third and final reading this 18th day of August 2026.

CARRIED

NEW BUSINESS Two Hills Improvement Committee has expressed interest in having a Power Outlet at Chomlak Park.

2026-315 MOVED by Councillor H. Wall to approve the Two Hills Improvement Committee's Request to approach ATCO to obtain information on the feasibility of adding a power outlet to the existing light pole in Chomlak Park.

CARRIED

Proclamation

The Alberta Development Officers Association recognizes Development Officers and their commitment to Public Service.

Mayor M. Tarkowski hereby proclaims the week of September 14th to September 18th be designated as Alberta Development Officers Week in the Town of Two Hills.

7:01 PM Councillor A. Hiebert left Council Chambers

7:02 PM Councillor A. Hiebert returned to Council Chambers

COUNCIL REPORTS

Council Reports were provided in advance for Council's Review.

2026-316 MOVED by Counciler A. Hiebert that the Council Reports be acknowledged and incorporated into the minutes.

CARRIED

NEXT MEETINGS Regular Council Meeting - Tuesday September 8th, 2026, at 6:30 PM.

CLOSED SESSION - ATIA Secession 19 & 23

Five Minute Recess 8:37 PM.

T. Stefiuk left Council Chambers at 8:37 PM.

B. Ross Left Council Chambers at 8:37 PM.

D. Williams Left Council Chamber at 8:37 PM.

C. Boyd Left Council Chambers at 8:37 PM.

2026-317 MOVED by Councillor H. Wall to extend the meeting to 10:00 PM at 8:45 PM.

CARRIED

2026-318 MOVED by Mayor M. Tarkowski to go into Closed Session at 8:45 PM.

CARRIED

2026-319 MOVED by Mayor M. Tarkowski to return to Open Session at 10:03 PM.

CARRIED

ADJOURNMENT

Mayor M. Tarkowski called to adjourn the meeting at 10:03 PM.

Mayor M. Tarkowski

Interim CAO S. Lupul



Delegation Request

I/We _____ Travel Lakeland, Michelle Wright Project Manager _____

request to appear as a delegation before the Town of Two Hills Council.

Please provide a brief a description of your presentation below, and attach a one-page (maximum) letter/outline of your presentation. Please be specific. See reverse for details.

Affecting all of Travel Lakeland, the 20-year Destination Development Strategy currently being developed is a chance to collaborate on tourism development, and includes investment attraction and economic benefits.

Will you be requesting a grant or financial assistance?

☐ Yes x No

If requesting financial assistance or otherwise please clearly indicate what assistance is requested. Please be specific.

Do you require audio visual equipment?

xYes Please specify: _____ Powerpoint _____ ☐ No

See read reverse before signing.

Signature

_____ Aug 5 2026 _____
Date

_____ 7806565398 _____
Telephone

_____ project.manager@travellakeland.ca _____
Email

For Internal Use Only

Request approved on _____, 20__ by _____, C.A.O.

Date of Meeting _____.

OR Reason for Refusal _____

Council and Committees welcome public comments, but as a courtesy to Council or Committee members who deal with lengthy agendas, we request your information clearly and concisely in as short a time period as possible. All presentations will be kept to a maximum of 10 minutes. If you have a large amount of printed material or information to convey, please submit at least one week before the meeting and it will be circulated to Council or Committee members for their review in preparation for the meeting. If the delegation consists of more than one person, please appoint one person to speak on behalf of your group. For further information please refer to the reverse of this page.

Town Council Procedural Bylaw

Section 9.7 Delegation: A person or a representative of any delegation or group of persons, who wish to bring any matter to the attention of Council, or who wish to have any matter considered by the Council shall address a letter or other communication to the Council outlining the subject to be discussed. The letter shall be typewritten or legibly written, signed by the correct name of the writer, delivered or mailed to the office of the Chief Administrative Officer so that it arrives no later than 4:30 o'clock on the Wednesday immediately preceding the meeting at which it is to be represented and it shall contain the full mailing address of the writer. If he or she wishes to appear before Council it shall be so stated in the letter.

9.7.1 When a communication contains a request for an appearance to address the Council, the Council by resolution may hear the person, refer him to a Committee or, if the Council deems the matter to be urgent, deal with it at once but such person shall not speak for more than (10) minutes unless the time is extended by a majority vote of the Council.

9.7.2 No person or group shall appear as a delegation to Council on the same or on a related subject, unless specifically requested by Council to do so.

9.7.3 When a group or a person wish to present the Council a petition on any matter its jurisdiction the petition must be typewritten or legibly written, clearly set out the matter at issue, be signed by at least two (2) persons, and the signature of the petitioners shall be according to Part 7 of the Municipal Government Act and indicate if a representative wishes to address the Council on the subject matter of the petition.

9.7.4 Before considering a petition, the Council shall first refer it to any appropriate standing committee but if the petition concerns a matter which the Council deems urgent, or a personal grievance of the petitioner, the Council may consider and may, if it deems the urgency of the matter so requires, take immediate action thereon.

9.7.5 When person or representative of a delegation or group wishes to address the Council on a matter which the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if approved by 2/3 majority vote of Council.

9.7.6 After a person has spoken as a delegation, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.

Also note:

9.7.7 The presentation by a delegation may only be:

9.7.7.1 received as information without debate;

9.7.7.2 referred without debate to a Standing Committee or the Chief Administrative officer for a report, or

9.7.7.3 debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.



Travel Lakeland



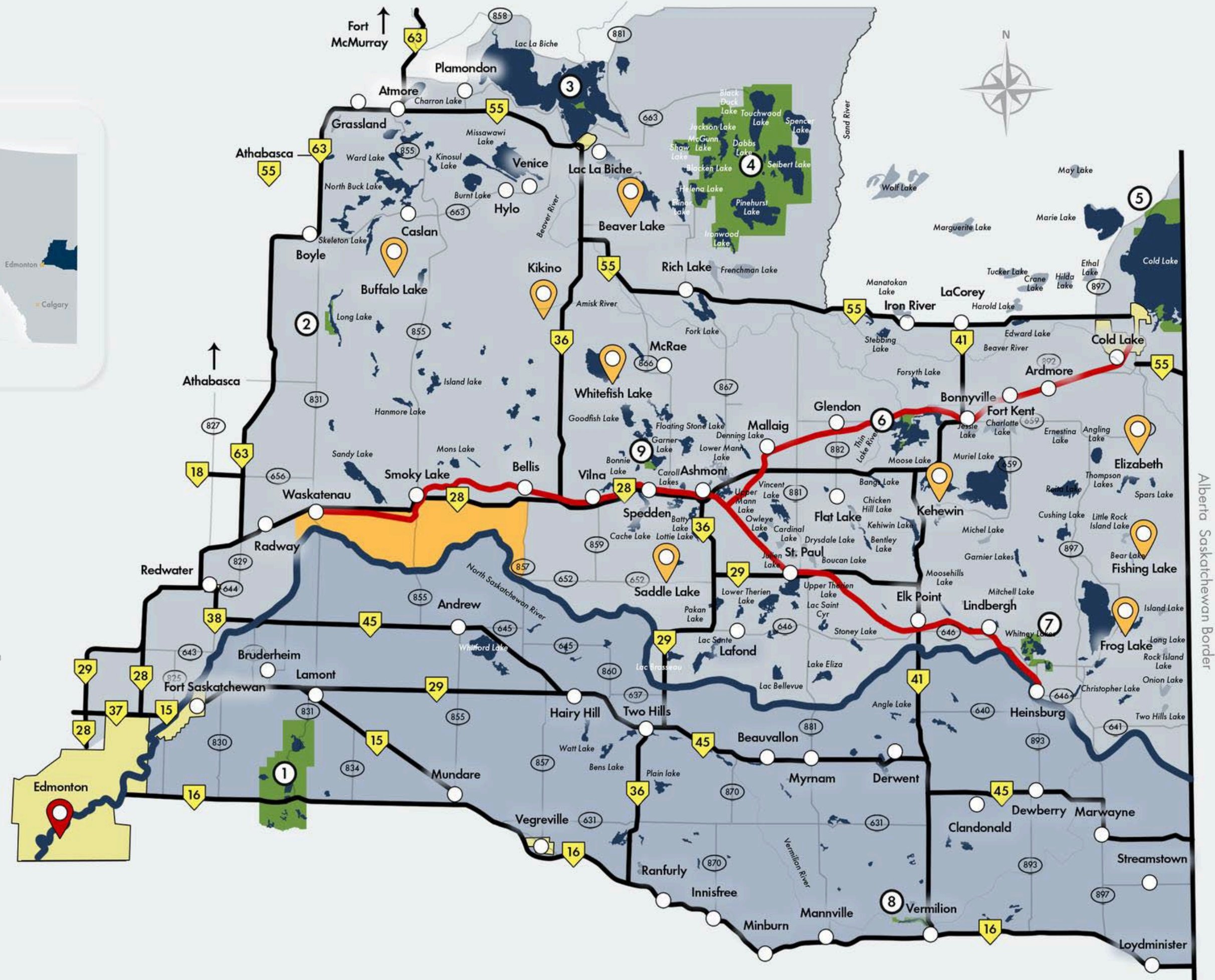
EXPLORE LAKELAND

By 2035, the Northeast Lakelands will attract domestic and international visitors with its wild landscapes, diverse waterfronts, and wide open spaces, offering outdoor adventure in both developed recreation areas and pristine wilderness. The region's rich heritage will appeal to visitors seeking cultural discovery and deeper understanding of Canada's history, while agricultural experiences and locally produced food and drink will provide a distinctive "taste of place." Visitor experiences will focus on four categories: recreational, soft adventure, cultural, and culinary. These include water-based and wilderness activities, Métis, Ukrainian, French, and Indigenous cultural experiences, and local foods, cheeses, and breweries. Seven primary clusters—Smoky Lake, Lac La Biche, St. Paul, Vegreville, Vermilion, Cold Lake, and Lloydminster—will anchor development, with connected routes encouraging longer stays and repeat visitation.

The Lakeland is a hub of natural and cultural experiences, offering visitors a unique blend of history, nature, and culture. It is divided into three main regions:

- Boreal Forest
- Victoria Trail
- Parkland

- Alberta's Iron Horse Trail
 - North Saskatchewan River
 - Highways
 - Secondary Highways
 - First Nation & Métis Communities
 - Lakeland Parks
- Elk Island National Park
 - Long Lake Provincial Park
 - Sir Winston Churchill Provincial Park
 - Lakeland Provincial Park & Recreation Area
 - Cold Lake Provincial Park
 - Moose Lake Provincial Park
 - Whitney Lakes Provincial Park
 - Vermilion Provincial Park
 - Garner Lake Provincial Park



TOURISM

ALBERTA'S #1 SERVICE EXPORT



OUR GOAL
\$25B
BY 2035

\$15.2B
EXPENDITURES
IN 2025¹



GREW **1.5X** ↑
FASTER THAN THE
NATIONAL AVERAGE
(FROM 2024)

OVER
85K
JOBS



50%
are medium-
and high-skill⁴

1 in 10
Albertans are
employed in tourism⁵

WHAT ARE
ALBERTANS
SAYING?

74%
of Albertans say that tourism is
important to their local community⁵

4 in 5
residents say that tourism is
important to Alberta's economy⁵

3 WAYS
TOURISM BENEFITS
COMMUNITIES³



Lower residential
property taxes*



2x more in municipal
revenues*



More amenities and
infrastructure

*On average, in Alberta towns with strong
visitor economies, compared to similarly
sized non-tourism towns.

ALBERTA LED THE
PACK IN 2025

OVERSEAS ARRIVALS

+3%

ALBERTA

-2%

CANADA

U.S. ARRIVALS

+5%

ALBERTA

-6%

CANADA

WHERE ARE TRAVELLERS
SPENDING THE MOST?²



EVERY \$1 BILLION IN
VISITOR SPEND DRIVES²

\$1.26B
IN GDP GROWTH

\$96M
IN EXPORT GROWTH

\$22M
IN FOREIGN DIRECT
INVESTMENT



Travel Lakeland

WWW.TRAVELLAKELAND.CA

Current Projects

NRED funded

A 20-year Destination Development Plan (DDP) for investment attraction, built on a foundation of economic models

CIP Funded

DMO optimization and effectiveness; creating readiness to implement DDP

Travel Alberta Funded

\$60,000 for social media and marketing campaign

All the activities are in support of the Province's priorities



Municipal Partner Engagements

Membership – 30 cents per capita plus aligned engagement

**Special Assessments 2027 and 2028 – for budget consideration
Additional 70 cents per capita annually for 2 years**

CIP Collaboration Grant – Letters of Support

Collaborations with Tourism and Ec Dev teams and Councils

Asset Inventory as Source of Truth

Infrastructure

Realistic Expectations for Growth



Open Forum

Preamble: Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or may not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

Division 3 – Open Forums

- 11.1 Individual members of the public who constitute the audience are to be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide residents an opportunity to address Council.
- 11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.
- 11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:



*Reconciled SCOP grant - this was overdue and only partly completed.

Economic Development



*The Contractor painting the power poles contacted me for dates as to when they can mobilize to Two Hills. Public Works has removed all the hanging flower baskets and all the brackets for banners, Christmas decorations and flower baskets. The contractor does not paint the brackets; we will have to paint them on our own. *Coordinating with Adult Learning on bringing an Air Brakes Endorsement (Q) course to Two Hills.

Infrastructure



*Zoom meeting with County CAO, Myrnam CAO and the grant advisors for the Asset Management grant we all jointly received. Next step appears to be all the councillors from all the municipalities to gather and decide on the split of the grant. This is imperative for the Town as we are in the midst of applying for a grant to mitigate our issues with the lift station, part of these studies will assist with the grant. I have sent the CAO's an email stating that with the predicted rain this weekend, perhaps the councils can meet next week either Wednesday or Thursday evening. *Working with Regional DEM (Elden Kozak) on a tabletop exercise that involves Myrnam, the County and the Town as well as County Gas and APEX. I reached out to APEX for their co-operation and they will gladly assist. *FCSS's mandate does not encompass emergency management, and the social services component of emergency response remains the responsibility of the municipalities to coordinate. Alberta Emergency Management is hosting training in Drayton Valley on October 7 and 8 and I have enrolled Danielle and myself. Elden and I are looking at all the emergency management training we are required to have.

Partnerships



*Met with some of the executive from SAC to clarify chain of command on both the SAC side and the Town side to alleviate any future misconceptions. The president stated that he expects their deficit to be \$30,000 to \$35,000.

Community Building



*Dealing with several unsightly properties and derelict properties. Alberta Government has responded to the letter sent and is removing the burnt building south of main street.

Bylaws and Policies



OTHER

*Met with the FCSS Chair and Director regarding the letter requesting clarification on their lack of involvement in the Chili Cook Off. The explanation provided was not consistent with the documentation reviewed. Attached are the letter and the 2025 and 2026 event posters for reference. *Advertising for an Accounts Clerk position and a Public Works Operator position on website, social media and the Vegreville New Advertiser.



August 21, 2026

Town of Two Hills
PO Box 630
Two Hills, Ab
T0B 4K0

Re: Participation in the 2026 Chili Cook-Off

Dear Town of Two Hills Administration & Council,

On behalf of the Two Hills Family and Community Services Society (FCSS), I would like to thank you for your letter dated August 13, 2026, regarding FCSS's participation in the 2026 Chili Cook-Off. In your letter, you requested clarification regarding the circumstances that led to FCSS not participating in this year's event.

There were several factors that contributed to this decision, and some background may be helpful in providing context.

This year, Run to the Hills published promotional information on Facebook regarding the Chili Cook-Off. The post indicated that donations associated with the event would support a Motorcycle Mechanics Training Station at Myrnam CTEC School. This represented a change in how the event was being presented and in the intended use of funds raised through the activity. FCSS had not been consulted or involved in discussions regarding this change prior to the announcement. As a participating organization, the Board felt it was important that FCSS be consulted on changes that could affect the nature or purpose of its involvement.

In addition, some of the imagery being used in promotional materials raised concerns regarding whether the overall presentation of the event was consistent with the type of public-facing activities with which FCSS would normally associate its programs and services. This prompted FCSS to review its participation in the event.

These matters were brought forward to the FCSS Board of Directors for discussion and direction. The Board recognizes and respects the contributions of the motorcycle



community and Run to the Hills to our broader community. At the same time, the Board determined that, given FCSS's mandate and the diverse individuals and families we serve, participation in the event as it was being promoted at that time was not the best fit for the organization.

Following the Board's discussion, FCSS representatives met with Bob Ross to advise him of the decision and to explain the considerations that led to it.

Closer to the date of the event, FCSS received an invitation from the Town of Two Hills administration to participate in the Chili Cook-Off. We appreciated the invitation and reconsidered the opportunity. However, the promotional materials available at that time continued to identify Run to the Hills as a partner in the event.

FCSS has a responsibility to ensure that its participation in community activities remains consistent with its mandate, funding obligations, organizational values, and the interests of the individuals and families we serve. In keeping with the Board's earlier direction, FCSS staff therefore declined the invitation to participate.

I would like to emphasize that this decision was in no way intended as a criticism of, or slight toward, the Town of Two Hills. FCSS greatly values its relationship with the Town and appreciates the many opportunities we have to work together for the benefit of our community.

Our decision was based solely on our responsibility to ensure that the activities and partnerships in which FCSS participates are appropriate to our mandate and to the broad and diverse community we serve.

We appreciate the opportunity to provide this clarification and look forward to continuing our positive working relationship with the Town of Two Hills.

Sincerely,

Dave Albrecht

Chair, Two Hills Family & Community Services Society



FOUR ACES CAFE

EST. 2024

PROUD SPONSOR OF TWO HILLS BIKE WEEK



MAINSTREET CLASSIC BIKE SHOW



WEDNESDAY JULY 23/25

AT 3:00 PM

- LIVE MUSIC
- FREE TO PUBLIC
- SHOW N SHINE
- BIKE PHOTOSHOOT

DONATIONS GRATEFULLY ACCEPTED FOR
MOTORCYCLE MECHANICS TRAINING STATION
AT MYRNAME CTEC SCHOOL

FOR INFO



687 - 280 - 2455
runtothehillsrally@yahoo.ca



MAINSTREET CLASSIC BIKE SHOW



WEDNESDAY JULY 22/26

AT 3:00 PM

- CHILI COOK OFF
- FREE TO PUBLIC
- SHOW N SHINE
- BIKE PHOTOSHOOT

**DONATIONS GRATEFULLY ACCEPTED
FOR MOTORCYCLE MECHANICS
TRAINING STATION AT MYRNAM CTEC
SCHOOL**

FOR INFO



587 - 280 -2455

runtothehillsrally@yahoo.ca



RTTH TWO HILLS BIKE WEEK

Town of Two Hills
Reconciliation Statement August 31, 2026

Net Balance at July 31, 2026	\$419,002.16
Plus Deposits	\$150,979.92
Sub Total	\$569,982.08
Minus Disbursements (including transfers)	\$383,501.23
Closing Balance	\$186,480.85

Summary of Town of Two Hills Accounts

ATB Financial	Description of Accounts	
General #24	Main Account	\$186,480.85
Notice Account 90 Day	Auction Holding	\$10,375.46
Savings Account #478	County Grant Account	\$221.52
Savings Account #578	Interest Bearing	\$400,028.51
Savings Account #178	Last Post Committee	\$2,578.82
Bill Payments #27	Deposit Only Account	\$9,596.87
Savings Account #30	ACE Debenture Account	\$51,208.57
TOTAL ATB		\$660,490.60

Revolving Loan - out of \$1,500,000.00	\$1,500,000.00
	\$0.00
	\$1,500,000.00

Interest paid to date \$18,533.33

Vision Credit Union	Description of Accounts	
	Two Hills Improvement Committee	\$ 4,129.93
	Canada Day	\$ 10,655.99

Comments:

CHEQUE REGISTER
ATB 24 GENERAL
AUGUST 12 - SEPTEMBER 4

Number	Issued	Amount
E000000646	08/25/2026 CLEANING	80.00
E000000647	08/25/2026 H2O CONTRACT JULY	910.00
E000000648	08/25/2026 LANDFILL FEES JULY	3,600.00
E000000649	08/25/2026 BATTERY/TIRE INSTALL	732.77
E000000650	08/25/2026 BYLAW CONTRACTOR	940.00
E000000651	08/25/2026 FREIGHT	115.52
E000000652	08/25/2026 HYDROVAC	1,110.38
E000000653	08/25/2026 DUST CONTROL	32,710.59
E000000654	08/25/2026 GENERAL LEGAL MATTERS	2,060.10
E000000655	08/25/2026 ADVERTISEMENT	495.00
E000000656	09/01/2026 CI SLUDGE SHARK - LAGOON	761.25
E000000657	09/01/2026 PPE	49.31
E000000658	09/01/2026 TRAILER TIRES	168.83
E000000659	09/01/2026 PENSION	5,992.59
E000000660	09/01/2026 SUMMER STUDENT LUNCH	81.95
E000000661	09/01/2026 FREIGHT	172.83
E000000662	09/01/2026 OFFICE SUPPLIES	68.78
E000000663	09/01/2026 EQUIPMENT RENTAL	3,140.00
E000000664	09/01/2026 FLUSH SANITARY LINES	2,205.00
E000000665	09/01/2026 CONTRACT ASSESSMENT FEE AUGUST	1,713.60
E000000666	09/01/2026 WATER/SEWER CONNECTION SUPPLIES TRUCK WASH	20,717.80
0000033628	08/25/2026 DEMO FREIGHT	5,512.50
0000033629	08/25/2026 FIRE CHIEF HONORARIUM AUGUST	150.00
0000033630	08/25/2026 FREIGHT	525.00
0000033632	09/01/2026 FILTERS	292.61
0000033633	09/01/2026 PARTS	5,644.29
0000033634	09/01/2026 LINE PAINTING SUPPLIES	50.56
0000033635	09/01/2026 GAS MONITOR & CALIBRATION	1,249.50
0000033636	09/01/2026 FIRE RESISTANT STORAGE CABINET	8,624.62
0000033637	09/03/2026 PROPERTY TAX OVER PAYMENT REFUND	3,744.82
TOTAL (30) \$		103,620.20
TOTAL VOIDED (0)		
GRAND TOTAL \$		103,620.20

Strat Plan Goal: Strengthen the local economy by retaining and growing existing businesses, developing market-ready tourism experiences, and positioning Two Hills as an investment-ready community within targeted sectors.

BUSINESS RETENTION & EXPANSION	Met with local business owner regarding Rural Renewal Stream Issued 3 RRS endorsement letters for AHS positions Met with Interim CAO and potential property developer in regards to duplex or multi unit construction in town Issued a support letter for 2024 RRS endorsement Re issued endorsement letter for local business Followed up with interested parties interested in retail space to lease
BUSINESS INTELLIGENCE - informed workforce, land & policy	Met with local commercial property owner looking to sell or lease his building Met with and gave playground tour to representative from Playcraft systems in Edmonton in regards to Bluecross grant - playground accessibility, inclusion and quote Met with potential developers looking at potential 8 plex housing construction as well as exploring commercial development opportunities
MARKET_READY TOURISM & HOSPITALITY	Met with President of Boian Historical Society who expressed interest in tourism opportunities, partnerships and bike week collaboration Working on Alberta Culture Days celebration Began working with Go East on October tourism conference and tradeshow Community market continues running on Saturdays from 1 til 6 in the Market Square - vendors report good sales despite small vendor turnout to start Set up a tour of NovaDome facility in Tofield for T.H.S. Ed committee
STRENGTHEN BUSINESS ATTRACTON & INVESTMENT REDINESS	Met with tree nursery owners at trout pond in regards to developing a tree planting plan for shovel ready grant opportunities Received nursery quote for suitable tree planting and began working on grant template for next grant opening Set up meeting with health service professional and local property owner for early October regarding leasing office space
OTHER	Attended AAIP meeting (online) Attended NRED information session (online) Working on possible NRED grant opportunities
Attachments	

Public Works Report

Roads

- Apply dust control where required 50th St, 53rd St, 52nd St, 46th Ave
- Grade back ally's
- Repair 50th St 47th Ave water line break excavation
- Excavate the corner of 49th St & 50th Ave road at bus exit. Fill with gravel and pack and cold mix and pack
- Fill and pack potholes on 47th Ave & 55th Ave

Other

- Mow all town properties
- Service & Repair all mowing equipment
- Install 36 metres of 36" culvert to extend storm line along west side at 50th St
- Extend the culvert at Bumper to Bumper (west driveway)
- Haul & Level 30 Yards of topsoil to Lots that were recently demolished and apply Grass seed
- Move all equipment and sea cans for yard landscaping at public works shop
- Complete all service requests

Water – Wastewater

Water

- Read and record volumes and pressures on a daily basis.
- Continue to do water samples at random locations around town.
- Flush water at fire hydrant south of public school to bring up chlorine levels, very low do to low usage ! Levels are much higher after flushing.
- BAC T samples on a weekly basis.
- General maintenance at water reservoir.

Waste Water

- Read and record volumes and flows on daily basis.
- Continue with additives at lagoon, noticing some improvement with sludge levels and flow between cells.
- Keep screens clean of debris on wet well side.
- General maintenance at lift station.

Other

- Working on quotes for lift station pump and motor replacement or rebuild.
- Annual service on back up engine at lift station and water reservoir towards the end of September.
- Lagoon release in late September or early October. Samples will be taken by Simon.



Correspondence Listing

September 8th, 2026

- A. APEX Projected Franchise Fees & Revenues
- B. Blue Ridge Public Affairs Capability Letter
- C. International Literacy BBQ & Events Day Invite & Poster
- D. North Saskatchewan Watershed Alliance (NSWA) September Newsletter

August 26, 2026

Town of Two Hills
PO Box 630
Two Hills, AB T0B 4K0

Dear Mayor Tarkowski and Council,

**Re: Natural Gas Distribution System Franchise Agreement
Total Revenues Derived from Delivery Tariff**

As per Section 5 (a) of the Natural Gas Distribution System Franchise Agreement currently in effect between the Town of Two Hills (the Municipality) and Apex Utilities Inc. (Apex), this correspondence is to advise the Municipality of the following:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Service Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff within the Municipal Service Area for the next calendar year.

	(1) 2025 Actuals	(2) 2027 Estimate
Delivery Revenues (Rate 1, 11, 2 & 12)	\$705,107.09	\$839,886.94
Delivery Revenues (Rate 3 & 13)	\$38,333.53	\$33,911.98
Total Delivery Revenues	<u>\$743,440.62</u>	<u>\$873,798.92</u>
Total Franchise Fees	<u>\$170,561.96</u>	<u>\$200,973.75</u>

The current franchise fee for the Municipality is 23.00%. If the Municipality wishes to amend the franchise fee percentage, please advise Apex in writing of the fee percentage change on or before November 1, 2026. Apex will work directly with you on next steps to seek approval from the Alberta Utilities Commission to implement the proposed franchise fee percentage in the following calendar year.

If you have any questions or require additional information, please contact us at businessdevelopment@apexutilities.ca.

Sincerely,
Apex Utilities Inc.



Sunny Shokar
Manager, Business Development & Community Relations



Government Relations - Advocacy - Communications - Governance

WHO WE ARE

Blue Ridge Public Affairs is a strategic advisory firm based in Red Deer, Alberta, helping organizations navigate government, build stakeholder relationships, and achieve measurable results through integrated government relations, advocacy, governance, policy, and strategic communications.

OUR SERVICES

- Government & Community Relations
- Advocacy
- Strategic Communications
- Governance & Policy

WHY BLUE RIDGE?

Integrated solutions
Senior-level expertise
Trusted relationships
Alberta roots with provincial and national reach
Non-partisan, ethical, and compliance-driven

LEADERSHIP

Darren Kuz brings more than 30 years of experience in public affairs, including roles as Parliamentary Assistant, Chief of Staff, and Executive Director. He advises municipalities, organizations, businesses, and non-profits across complex public policy and stakeholder environments.

WHO WE SERVE

Municipal Governments • Provincial Agencies • Private Sector Businesses • Industry Associations • Non-Profits

OUR COMMITMENT

Helping clients build relationships, influence policy, strengthen governance, and communicate with confidence.

www.blueridgepublicaffairs.ca | info@blueridgepublicaffairs.ca



Outlook

International Literacy Day

From Natasha Reber <natasha@twohillsalc.com>

Date Tue 01/09/2026 15:11

To Two Hills Administration <info@townoftwohills.com>; info@thcounty.ab.ca <info@thcounty.ab.ca>

Hello,

We are excited to once again be hosting an event in celebration of International Literacy Day!

We wanted to share our event poster with you, as the event may be of interest to people in your community. Please feel free to share it through your office, social media pages, or community networks.

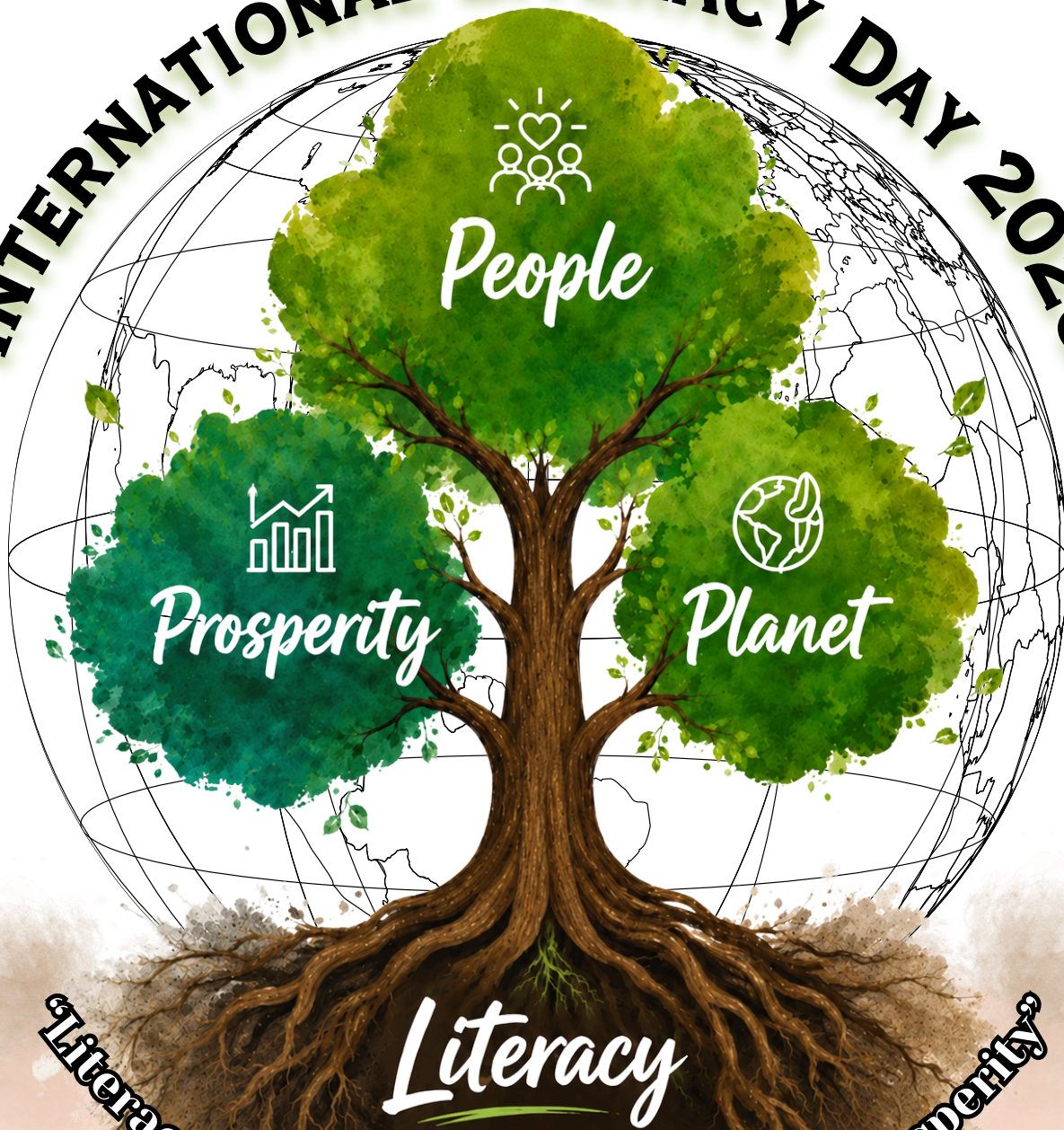
We would also love to have you stop by and join in the fun!\

Thank you for helping us spread the word.

Warm regards,

Natasha Reber
Program Coordinator
Two Hills Adult Learning Council
www.twohillsalc.com
PH: 780-208-3754

INTERNATIONAL LITERACY DAY 2026



Literacy for People, the Planet and Prosperity

September 8th, 2026

Drop in from 4:30 PM – 6:30 PM

Join us for BBQ, games, prizes, and community fun!

Located at: Alice Melnyk Public Library 5009 50 Ave, Two Hills

For more information please call Or email: 780-208-3754 / info@twohillsalc.com



Two Hills Adult Learning Council
What did you learn today?

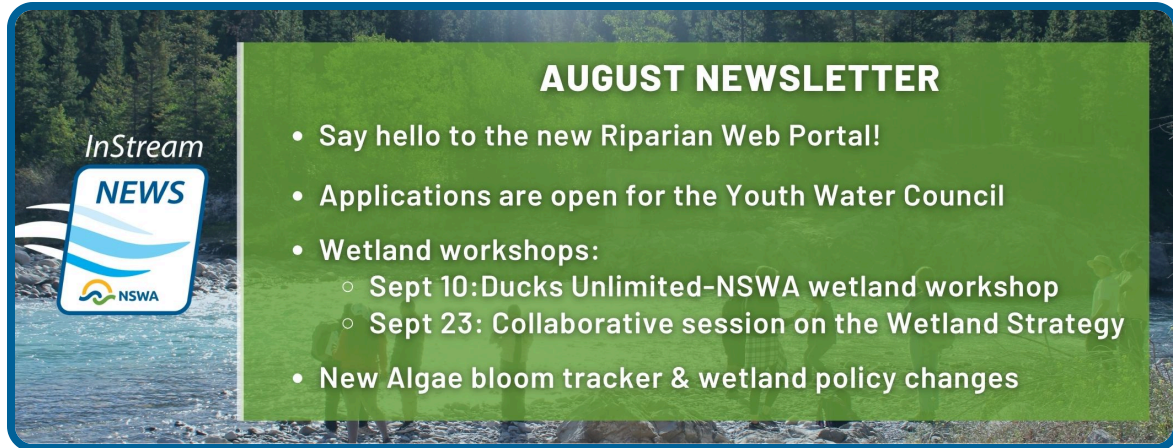


Wetland Workshops galore!

From North Saskatchewan Watershed Alliance <water@nswa.ab.ca>

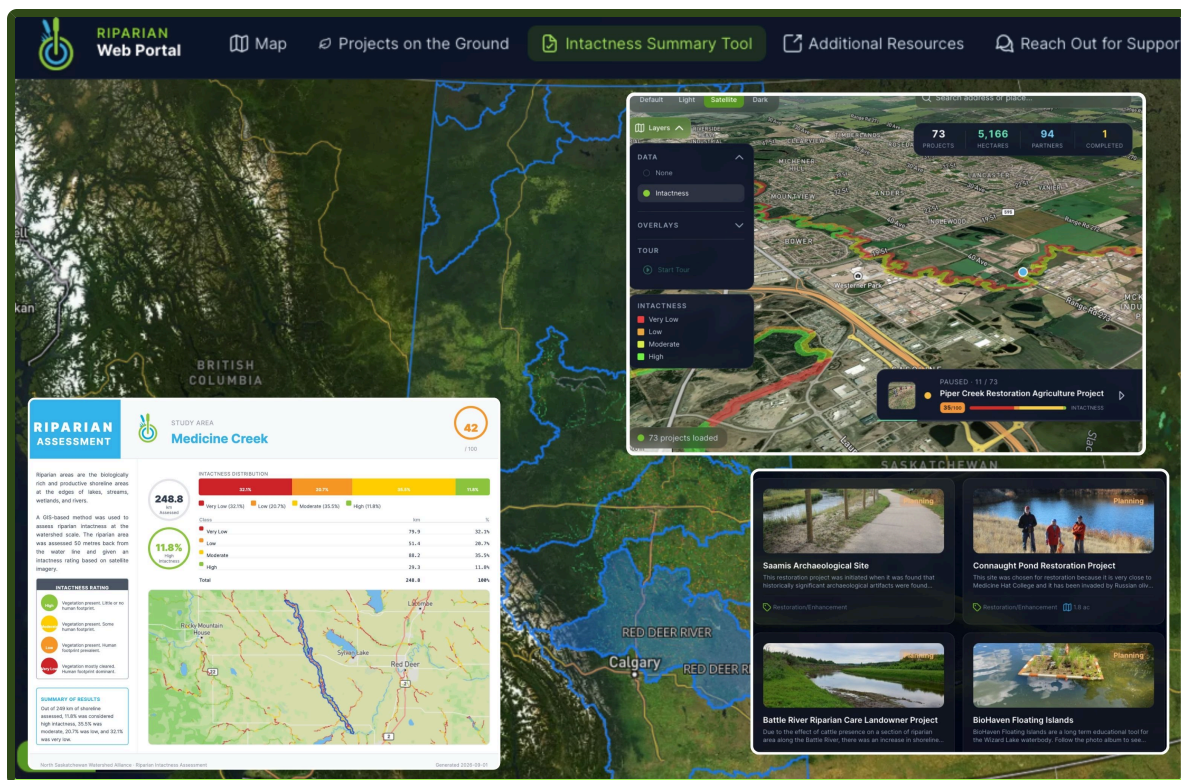
Date Wed 02/09/2026 10:53

To Two Hills Administration <info@townoftwohills.com>



NSWA Projects & Events

A New & Improved Way to Explore Riparian Conservation in Alberta



Say hello to the new Riparian Web Portal! The site just got a major makeover.

- Explore the same shoreline conservation projects, showcased with a new 3D tour.
- Utilized the upgraded tool to easily generate riparian health summaries for your local creek or lake
- Navigate Alberta's major watersheds and explore the creeks and water bodies near you.
- Find watershed and riparian resources with the [upgraded repository](#).
- And, coordinators, you can now share your project features with a direct link!

Stay in the loop on riparian conservation, upgraded resources, and workshop information with the new Riparian Web Portal Newsletter.

[Subscribe to the Newsletter](#)

[Explore the Upgraded Portal](#)

Now Accepting Applicants: Join the Award-winning Youth Water Council

The NSWA Youth Water Council is a free environmental program for high school students living or attending school in the North

Saskatchewan River watershed.

For the fourth year running, we're bringing a group of 12 council members together to learn, collaborate, and create their own innovative environmental project.

Programming will run from October 24, 2026 to June 2027. **The application deadline is October 11, 2026.**



Apply Today

NSWA Wetland Strategy Workshop: September 23rd



A collaborative opportunity to share insights and provide recommendations for the NSR Wetland Strategy.

- Local organizations will present on innovative wetland projects & opportunities
- Participants will collaborate to review, challenge & refine the strategy's action items.
- Groups will discuss opportunities for implementation in their professional roles.

Location: Edmonton Chamber of Voluntary Organizations

Register on Eventbrite

Now Hiring: Vermilion Watershed Restoration Program Coordinator

This position combines project management, field work, stakeholder engagement, and community outreach.

You'll work directly with agricultural producers, municipalities, and project partners to identify opportunities for natural infrastructure projects that improve watershed health while supporting productive agricultural operations.

**The application deadline is
September 13, 2026.**



[Learn more & Apply](#)

Summer Outreach Across the Watershed



1475 people reached, 21 events attended, 15 partner organizations

Caitlin, Krithika, Emily, and the NSWA team made it out to events from west to east across the watershed this summer!

From the **University of Alberta Engineering Water school** in the western headwaters, **BLESS Migratory Bird Day** and **Nature Alberta Wonderful Watersheds** at Big Lake, **Touch Grass Club** and **c5 Events** in the Edmonton area, to **Vermilion Wetland Adventure Days** and **Métis Fest at Métis Crossing** and finally, the U of A Water **Warriors Camp** at Frog Lake in the **eastern reach**, we covered a lot of ground this summer!



Engineering Water School

We had the pleasure of joining the University of Alberta at the Engineering Water School on August 19th. The students toured water infrastructure sites throughout the basin, and for NSWA's

stop, we met at the scenic Cline River SaskWatch Monitoring station.

The group conducted a water quality assessment after diving into hydrology, climate change projections, drought, and engineering implications. We also discussed water quality and quantity trends collected through the SaskWatch Tributary Monitoring program.

NSWA & Ducks Unlimited Present: Wetlands of the North Saskatchewan

Join this hands-on wetland workshop to learn about Alberta wetland policy and build in-field identification and classification skills!

Date: September 10, 2026

Doors: 8:30 am

Event begins: 9:00 am

Location: Alberta Beach Agliplex, followed by a wetland bus tour.

Register for this free workshop at the link below. Only a few spots left!



[Register Here](#)

ECVO Feature on NSWA Chair, Nicole Nadorozny

The United Nations have designated 2026 as the International Year of Volunteers for Sustainable Development. And what a great choice the ECVO made for a volunteer feature: Nicole Nadorozny. Dr. Nadorozny has devoted much of her time to environmental sustainability throughout the watershed as Lakeland College Environmental Science Professor, NSWA Chair and VRWA Chair! Read their blog about Nicole's contributions to environmental sustainability through her volunteer work in the NSRB.

[Read the Blog](#)

Watershed News & Research

New Algal Bloom Tracker

The Alberta Lake Management Society (ALMS), University of Alberta and several lake stewardship groups partnered to develop an exciting new lake monitoring tool. The team used satellite imagery to predict algal blooms, confirming results with on-the-ground algae monitoring. The result is a new way to model both historic and present algae blooms, seeing how they change over time and across seasons.

The tracker includes data for six Alberta Lakes: Lac la Biche, Ethel Lake, Nakamun Lake, Sylvan Lake, Pigeon Lake and Wabamun Lake (in the NSRB)!

Explore on browser or download the app!

[Algal Bloom Tracker](#)

Changes to Water Act Approval Requirements for Ephemeral Wetlands

On August 28th, the Alberta government announced changes to approval requirements for agricultural activities around ephemeral wetlands. The changes are expected to take effect this fall.

Producers will no longer require government approval before altering or draining ephemeral (seasonal or temporary) wetlands. The following stipulations were included in the bulletin:

- *“New exemptions will apply to specified agricultural activities on private cropland, including cultivating, direct seeding, spraying, surface water draining or ditching, and infilling involving ephemeral water bodies and temporary seasonal wetlands.”*

What are seasonal wetlands?

According to the 2015 Alberta Wetland Policy, an ephemeral wetland is *an upland area that can be saturated or hold water for a short period of time, and typically contains a mixture of upland and water-tolerant plant species*. In general, ephemeral wetlands do not considerably alter plant and soil characteristics, while long-term wetlands like marshes and fens do.

It is common for wetlands in southern Alberta to fill during wet years and dry up during drought years. However, this does not necessarily mean they are an ephemeral wetland. This is why it can sometimes be difficult to tell the difference, requiring a wetland practitioner's careful identification. The [Alberta NAWMP Landowner Guide to the Alberta Wetland Policy](#) is a helpful resource if you're unsure about a wetland on your property!

What is the current policy around ephemeral wetlands?

The Alberta Wetland Policy requires regulatory approval and payment of a wetland replacement fee if drainage must occur. Replacement fees go towards wetland restoration elsewhere. Ephemeral wetlands are **not** currently subject to replacement fees. However, avoiding and minimizing alteration of these temporary wetlands is encouraged.

[Read the Announcement Here](#)

September Events in the Watershed

Nordegg Days

Saturday, 5th - Sunday, Sept 6th, 2026

Markets, mountain yoga, kids' storytime, and a book sale at the Nordegg Library!



[More info](#)

YOUR SUPPORT GOES A LONG WAY



DONATE for a healthy watershed

NSWA is a registered charity, so join us by supporting projects and ongoing work in the watershed. See the website for more details.

[DONATE](#)



[Join as an NSWA Member](#)

[Subscribe to our Newsletter](#)



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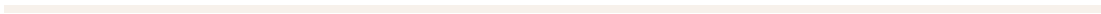
You are receiving this email with updates on the work of the NSWA

Our mailing address is: 202-9440 49 St NW

Edmonton, AB T6B 2M9

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe](#)



REQUEST FOR DECISION

AGENDA ITEM NO: 9 a)



TOWN OF TWO HILLS COUNCIL MEETING

Meeting Date: 08-Sep-26	Department: Bylaws
Title: 2026-1076 Tax Penalties & Incentive Byl	Subject:

STRATEGIC ALIGNMENT

 	 	 	 	 	
Economic Development	Infrastructure	Partnerships	Community Building	Population Growth &	OTHER

How this RFD meets the Strategic Plan Goals:

Replaces previous Tax Penalties and Incentive Bylaw due to clerical error, ensures current Bylaws are accurate and correct.

Ref Bylaw/Policy #: 2023-1027

Background Information:

Exsting Bylaw # 2023-1027 has errors. See #2. Penalty – Rates and Dates: a) & b), the percentage number was updated to 15% when the Bylaw was issued in 2023, but the percentage numbers are not, they still read the old rate of 12%. - See Bylaw # 2023-1027 attached.

Discussion:

Communication Plan:

Bylaw # 2026-1076 corrects this error and ensures the written number matches the percentage number.

RECOMMENDED ACTION(S):

MOVED by _____ that Bylaw No. 2026-1076 Tax Penalties & Incentive Tax Bylaw that repeals Bylaw # 2023-1027 be given first reading this 18th day of August 2026.

MOVED by _____ that Bylaw No. 2026-1075 to Amend the Special Tax for Medical Incentive Bylaw #2026-1065 be given second reading this 18th day of August 2026.

MOVED by _____ that Bylaw 2026-1076 Tax Penalties & Incentive Tax Bylaw that repeals Bylaw # 2023-1027 be given Unanimous Consent for THIRD reading this 18th day of August 2026.

MOVED by _____ that Bylaw No. 2026-1075 to Amend the Special Tax for Medical Incentive Bylaw #2026-1065 be given third and final reading this 18th day of August 2026.

ATTACHMENTS: Bylaw #2023-1027

DISTRIBUTION:

BYLAW NO. 2023-1027
OF THE
TOWN OF TWO HILLS



A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR THE IMPOSITION OF PENALTIES FOR THE NON-PAYMENT OF TAXES
AND TO PROVIDE FOR AN INCENTIVE ALLOWANCE ON TAX PREPAYMENTS IN THE
TOWN OF TWO HILLS

WHEREAS Section 344 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, and amendments thereto provide that a Council may by Bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

AND WHEREAS Section 345 of the said Municipal Government Act provides that a Council may by Bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31, of the year in which it is imposed.

AND WHEREAS Section 339 of the said Municipal Government Act provides that a Council may by Bylaw provide incentives for payment of taxes by the dates set out in the Bylaw.

NOW THEREFORE the Council of the Town of Two Hills, dully assembled, enacts as follows:

1. Definitions:

In this Bylaw:

(A) "Taxes" includes all property taxes, business taxes, business revitalization zone taxes, local improvement taxes, penalties, and unpaid costs, charges and expenses as provided in Section 553 unless specifically stated otherwise.

2. Penalty - Rates and Dates:

(A) When any taxes levied for the current year remain unpaid as of July 31st of each year, such taxes are subject to a penalty thereon in the amount of **twelve percent** (15%) to be imposed on the 1st day of August of the current year.

(B) Taxes remaining unpaid on the tax roll as of December 31st shall be subject to a penalty of **ten percent** (15%) imposed on them as of January 1st of the succeeding year and each year thereafter so long as the taxes remain unpaid.



- (C) Section 346 of the said Municipal Government Act provides that a penalty imposed under Section 344 or 345 is part of the tax in respect of which it is imposed.
3. Incentive Allowance – Rates and Dates:
- (A) Any person desiring to prepay taxes in any year shall supply to the Town of Two Hills a description of the property or business in respect to which taxes are to be credited.
- (B) The incentive allowance shall be applicable to all monies received during January 1st to January 31st in any given year as a prepayment of tax levies for the current year, provided that the amount of money tendered as a payment shall be limited to an amount equal to the previous year's taxes, other than local improvement taxes.
- (C) Such incentive allowance shall be calculated and credited to the respective tax account at the rate of: one and one half percent (1.5%) on prepayments received prior to January 31st of each year.
4. The provisions of the Penalty and Incentive Allowance Bylaw do not apply to participants of the installment payment plan.
5. The Municipal Finance Officer of the Town of Two Hills is hereby authorized to make the necessary entries on the tax rolls of the Town in accordance with this Bylaw.
6. This Bylaw shall come into force and effect upon the date of final passing thereof.
7. Bylaw 2018-982 is hereby repealed in its entirety.

Bylaw No. **2023-1027** be given a first reading this 25th day of April, 2023.

Bylaw No. **2023-1027** be given a second reading this 25th day of April, 2023.

Bylaw No. **2023-1027** be given third and final reading this 25th day of April, 2023.

TOWN OF TWO HILLS

LEONARD EWANISHAN
MAYOR

ADAM KOZAKIEWICZ
CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 2026-1076
OF THE
TOWN OF TWO HILLS



A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR THE IMPOSITION OF PENALTIES FOR THE NON-PAYMENT OF TAXES
AND TO PROVIDE FOR AN INCENTIVE ALLOWANCE ON TAX PREPAYMENTS IN THE
TOWN OF TWO HILLS

WHEREAS Section 344 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, and amendments thereto provide that a Council may by Bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

AND WHEREAS Section 345 of the said Municipal Government Act provides that a Council may by Bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31, of the year in which it is imposed.

AND WHEREAS Section 339 of the said Municipal Government Act provides that a Council may by Bylaw provide incentives for payment of taxes by the dates set out in the Bylaw.

NOW THEREFORE the Council of the Town of Two Hills, dully assembled, enacts as follows:

1. Definitions:
In this Bylaw:
 - (A) "Taxes" includes all property taxes, business taxes, business revitalization zone taxes, local improvement taxes, penalties, and unpaid costs, charges and expenses as provided in Section 553 unless specifically stated otherwise.
2. Penalty - Rates and Dates:
 - (A) When any taxes levied for the current year remain unpaid as of July 31st of each year, such taxes are subject to a penalty thereon in the amount of fifteen percent (15%) to be imposed on the 1st day of August of the current year.
 - (B) Taxes remaining unpaid on the tax roll as of December 31st shall be subject to a penalty of fifteen percent (15%) imposed on them as of January 1st of the succeeding year and each year thereafter so long as the taxes remain unpaid.

- (C) Section 346 of the said Municipal Government Act provides that a penalty imposed under Section 344 or 345 is part of the tax in respect of which it is imposed.
3. Incentive Allowance – Rates and Dates:
- (A) Any person desiring to prepay taxes in any year shall supply to the Town of Two Hills a description of the property or business in respect to which taxes are to be credited.
- (B) The incentive allowance shall be applicable to all monies received during January 1st to January 31st in any given year as a prepayment of tax levies for the current year, provided that the amount of money tendered as a payment shall be limited to an amount equal to the previous year's taxes, other than local improvement taxes.
- (C) Such incentive allowance shall be calculated and credited to the respective tax account at the rate of: one and one half percent (1.5%) on prepayments received prior to January 31st of each year.
4. The provisions of the Penalty and Incentive Allowance Bylaw do not apply to participants of the installment payment plan.
5. The Municipal Finance Officer of the Town of Two Hills is hereby authorized to make the necessary entries on the tax rolls of the Town in accordance with this Bylaw.
6. This Bylaw shall come into force and effect upon the date of final passing thereof.
7. Bylaw 2023-1027 is hereby repealed in its entirety.

Bylaw No. **2026-1076** be given a first reading this 8th day of September, 2026.

Bylaw No. **2026-1076** be given a second reading this 8th day of September, 2026.

Bylaw No. **2026-1076** be given third and final reading this 8th day of September, 2026.

TOWN OF TWO HILLS

M. Tarkowski
MAYOR

S. Lupul
CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION

AGENDA ITEM NO:

10 a)



TOWN OF TWO HILLS COUNCIL MEETING

Meeting Date: 08-Sep-26	Department:
Title: Invitation	Subject: Economic Partnership

STRATEGIC ALIGNMENT

 	 	 	 	 	
Economic Development	Infrastructure	Partnerships	Community Building	Population Growth &	OTHER

How this RFD meets the Strategic Plan Goals:

Meets Councils Goal to " Advance Indigenous partnerships" as outlined in the Strat Plan.

Ref Bylaw/Policy #:

Background Information:

Keynote Speakers, Entrepreneurs Panel and a Building Relationships Presentation and Business Connections Session are planned to raise awareness of employment challenges, successes and strengthen partnerships between Indigenous Communities and industry.

Discussion:

Summit occurs on Thursday September 24, 2026 at 8:30am - 4:30pm at the Lloydminster Exhibition Grounds Optional Pipe Ceremony will take place at 7:45 Am.

Communication Plan:

Cost is \$125.00 per person or \$1000.00 for a Table of 8. VIP Promo Provided offers a 50% Discount.

RECOMMENDED ACTION(S):

MOVED by _____ to have _____ attend the Indigenous Economic Partnership Summit on Thursday September 24th, 2026 at the Lloydminster Exhibition Grounds.

ATTACHMENTS: Invitaiton

DISTRIBUTION:

Economic Partnership Summit 2026 VIP Invite

From Josie Ducharme <epsummit@lloydminsterchamber.com>

Date Fri 21/08/2026 11:44

To Two Hills Administration <info@townoftwohills.com>



Good afternoon,

On behalf of the Economic Partnership Summit Committee, I would like to invite you to attend the Economic Partnership Summit on Thursday, September 24, 2026, at 8:30am - 4:30pm, at the Lloydminster Exhibition Grounds. An optional Pipe Ceremony will take place at 7:45am.

The goal of the summit is to develop Indigenous partnership with industry opportunities. Bringing Indigenous and Non-Indigenous businesses, communities, and leaders together across Treaty 6 territory, to build meaningful partnerships for economic and social advantages. For over a decade, the summit has proven highly successful in advancing these connections.

The Summit supports the implementation of the Truth and Reconciliation Commission's Calls to Action, particularly #92(ii), and aligns with the United Nations Declaration on the Rights of Indigenous Peoples. With a focus on Treaty 6 territory, the summit promotes the sharing of best practices and proven models, raises awareness of indigenous employment challenges and successes, and strengthens partnerships between Indigenous communities and industry that drive business development and regional job creation.

This year we will have two Keynote speakers:

- **Ian Gladue**, the founder of Mitsoh, a nationally recognized Indigenous-owned food company bringing traditional foods like pemmican and dry meat to retailers across Canada.
- **Chief Robert Louie**, an Officer of the Order of Canada and longtime Chief of Westbank First Nation, recognized for advancing Indigenous self-governance and economic development, including leading the landmark Westbank Self-Government Agreement and championing national Indigenous land and business initiatives.

As well as a Success story, Indigenous Entrepreneurs panel, and a Building Relationships presentation.

Additionally, we set up Business Connections sessions, a form of constructive networking where businesses and attendees can set up meetings with each other and make deals/build connections during the Summit. Businesses setting up booths must offer real business opportunities to discuss, which can include immediate/upcoming/future projects, or economic development opportunities. For more information, visit our website <https://www.economicpartnership.ca/>

We would like to offer a **50% off VIP discount** on registration tickets for any mayors, chiefs, reeves, or councillors to attend, as the attendance of important leaders in economic partnerships is highly valued by the Summit organization committee and delegates.

To register with the VIP discount, go to our online registration page at:

<https://lloydminsterchamber.chambermaster.com/eventregistration/register/3878>. Use promo code: **EPS2026VIP** when registering. (Promo code bar on top right > Click “apply” and the discount should show immediately during your online registration.) If you require any assistance email: epsummit@lloydminsterchamber.com or call: (587)-789-2338.

It would be an honour to see you at our event.

The Economic Partnership Summit is organized in partnership with Lakeland College, Onion Lake Cree Nation, Lloydminster Catholic School Division, Lloydminster Public School Division, City of Lloydminster, Startup Lloydminster, Heart of Treaty 6 Reconciliation Committee, TEAMS Alberta, Lloydminster Constructors Association, Red Bicycle Communications, Rikki Ducharme Mental Health Consultant, Saskatchewan Indian Institute of Technologies, Synergy Credit Union, and Lloydminster Chamber of Commerce.

Sincerely,

Josie Ducharme
Summer Student
Lloydminster Chamber of Commerce
www.economicpartnership.ca
epsummit@lloydminsterchamber.com
587-789-2338

REQUEST FOR DECISION

AGENDA ITEM NO: 10 c)



TOWN OF TWO HILLS COUNCIL MEETING

Meeting Date: September 8th, 20206	Department: Council
Title: Refresher Training	Subject:

STRATEGIC ALIGNMENT

 	 	 	 	 	
Economic Development	Infrastructure	Partnerships	Community Building	Population Growth &	OTHER

How this RFD meets the Strategic Plan Goals:

Ensures Council is trained and prepared to make decisions to align with the Strat Plan and move forward with the goals outlined.

Ref Bylaw/Policy #:

Background Information:

An annual refresher course is offered by Municipal Affairs for Council to review and refresh their understanding of the Roles and Responsibilities as Elected Municipal Leaders.

Discussion:

A Council Resloution is needed to obtain the services at no expense and verify formal commitment of the whole Council and the CAO to attend the session. Other quotes from third parties for similar training was obtained and costs were between \$3500.00 to \$5000.00.

Communication Plan:

There are options to review various modules after the base presentation is completed and Council is requested to select or two optional modules; Public Participation, Municipal Finance 102, Effective Meetings or Strategic Planning Overview.

RECOMMENDED ACTION(S):

MOVED by _____ that council commits to the Work Shop Training refresher course as presented by Alberta Municipal Affairs to review the Roles and Responsibilities of an Elected Official with the option to also review _____ and _____ optional modules.

ATTACHMENTS: Training Outline

DISTRIBUTION:

From: Angela M Bilski <Angela.M.Bilski@gov.ab.ca>
Sent: August 24, 2026 13:24
To: Two Hills CAO <cao@townoftwohills.com>
Subject: RE: Workshop Training

Good afternoon Sheila;

Thanks for reaching out. Our Roles & Responsibilities session provides municipal elected officials and their CAOs with information regarding their legislated responsibilities under the MGA as well as a strong understanding of the role that a municipal councillor plays in governing their community.

Requests for R&Rs must be supported by a council resolution, which formally demonstrates the commitment of the whole council and the CAO to attend. These sessions are the most effective when all councillors and their administrators hear the same information at the same time. A resolution will demonstrate council's attendance commitment and its choice of optional modules listed below.

It is typically a full day in-person session and includes the following base topics:

- Local Government and the MGA
- Roles and Responsibilities of the Elected Officials
- Roles and Responsibilities of the Administrative Officials
- Municipal Finance Basics

If there is enough time following the base presentation, one or two of the following optional modules may also be presented.

- Public Participation
- Municipal Finance 102
- Effective Meetings
- Strategic Planning Overview

When council is discussing their interest in this session, we request they identify their first and second choices for the optional modules and three possible dates that we can work to accommodate. It's important to note that there is no charge for this type of session; however, please advise if lunch will be brought in for the participants and the presenters so that we may plan accordingly.

Please let me know if you have any questions.

Regards,

Angela Bilski

Municipal Training Advisor, Municipal Affairs
Municipal Capacity and Sustainability Branch
Government of Alberta

Tel: 780-422-8101

Fax: 780-420-1016

angela.m.bilski@gov.ab.ca



PROCLAMATION

To declare October 8th as National Depression Screening Day in the Town of Two Hills.

WHEREAS, Counselling Alberta is committed to providing affordable and professional counselling services that help build better lives for Albertans.

Since 2005, National Depression Screening Day (NDSD) has raised community awareness by offering a free and anonymous online screening tool for depression.

WHEREAS, Depression is the most treatable mental health issue, early treatment promotes faster recovery and prevents long-term effects on individuals and their families;

WHEREAS, In 2025, of the 2,286 Albertans who participated in the NDSD online screening test, 63 percent were recommended to seek further evaluation;

WHEREAS, During the week of October 5-11, 2026, Albertans are encouraged to check in on their mental health and take the free online screening test at areyoufeelingok.com.

NOW THEREFORE, I, Michael Tarkowski, Mayor of the Town of Two Hills, On behalf of Two Hills Council, hereby proclaim October 8, 2026 as National Depression Screening Day.

His Worship Michael Tarkowski, Mayor of Two Hills

Request for Proclamation: National Depression Screening Day – October 8, 2026

From Julianna Adair <julianna.adair@calgarycounselling.com>

Date Wed 05/08/2026 09:08

To Michael Tarkowski <mtarkowski@townoftwohills.com>; Two Hills Administration <info@townoftwohills.com>

Dear Mayor Tarkowski and Members of Two Hills Council,

I'm reaching out on behalf of [Counselling Alberta](#) to invite your municipality to proclaim **October 8, 2026 as National Depression Screening Day**.

Since 2005, Counselling Alberta and Calgary Counselling Centre have hosted National Depression Screening Day as a free public service to raise awareness about depression and the importance of checking in on our mental health. Each year for one week in October, Albertans are encouraged to visit [areyoufeelingok.com](#) to take a free, anonymous online screening for symptoms of depression. The screening doesn't provide a diagnosis but helps identify signs of depression and encourages people to seek support if needed.

Last year, over 2,200 Albertans used the online screening tool—and many more accessed counselling services through Counselling Alberta, including individuals from your own community. A local proclamation would help normalize conversations about mental health, reduce stigma, and encourage even more people to take that first step toward feeling better.

About Counselling Alberta:

Counselling Alberta is a division of Calgary Counselling Centre, offering professional, affordable online counselling to individuals across the province, as well as in-person services in Edmonton, Fort McMurray, Grande Prairie, Lethbridge, Medicine Hat, and Red Deer. We offer a sliding fee scale, no waitlist, and services in multiple languages to ensure support is accessible to all Albertans.

We've included a sample proclamation below for your consideration. We hope you'll join us in this province-wide effort to support mental health and make it easier for your residents to access help. Thank you for your leadership and commitment to community well-being.

Example proclamation:

Counselling Alberta is committed to providing affordable and professional counselling services that help build better lives for Albertans. Since 2005, National Depression Screening Day (NDSD) has raised community awareness by offering a free and anonymous online screening tool for depression.

Whereas: Depression is the most treatable mental health issue, early treatment promotes faster recovery and prevents long-term effects on individuals and their families;

Whereas: In 2025, of the 2,286 Albertans who participated in the NDSD online screening test, 63 percent were recommended to seek further evaluation;

Whereas: During the week of October 5-11, 2026, Albertans are encouraged to check in on their mental health and take the free online screening test at areyoufeelingok.com

On behalf of Two Hills Council, I hereby proclaim October 8, 2026 as National Depression Screening Day

Thank you again for your consideration, and if you have any questions, please don't hesitate to reach out.



[Calgary Counselling Centre](#) | [Counselling Alberta](#)

Suite 1000, 105 – 12 Ave SE, Calgary, AB T2G 1A1

["Living Fully" Podcast](#)

Julianna Adair

Communications Assistant - Public Relations

Student

D:

Help others learn about our services by leaving a [quick Google review](#).

The content of this email is the confidential property of Calgary Counselling Centre and should not be copied, modified, retransmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.



PROCLAMATION

**To declare October 15th as Pregnancy and Infant Loss Awareness Day
in the Town of Two Hills.**

WHEREAS, pregnancy loss, infant loss, and child loss affect thousands of families each year leaving lasting impacts on parents, siblings, grandparents, and communities; and

WHEREAS many families experience grief in silence and may face their loss without adequate awareness, understanding, or support from those around them; and

WHEREAS Pregnancy and Infant Loss Awareness Day provides an opportunity to acknowledge the lives of babies and children gone too soon to honour their memories, and recognize the strength and resilience of grieving families; and

WHEREAS increasing awareness helps reduce stigma, encourages compassionate support, and reminds bereaved families that they are not alone in their grief journey, while communities across Canada and around the world observe October 15 in remembrance of babies and children who are deeply loved and forever remembered;

NOW THEREFORE, I, Michael Tarkowski, Mayor of the Town of Two Hills, On behalf of Two Hills Council, hereby proclaim October 15th, 2026 as Pregnancy and Infant Loss Awareness Day.

His Worship Michael Tarkowski, Mayor of Two Hills

From: Kristin Pichoskie <pichoskie7@gmail.com>
Sent: Thursday, June 18, 2026 5:32 PM
To: Kristin Pichoskie <pichoskie7@gmail.com>
Subject: Pregnancy and Infant Loss Awareness Day Request

Dear Mayor and Members of Council,

My name is Kristin Pichoskie, and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that your Municipality proclaim October 15, 2026, as Pregnancy and Infant Loss Awareness Day and October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the Municipality would consider a flag raising and/or the illumination of a municipal building, bridge, landmark, sign, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy, infant, and child loss affect thousands of Canadian families each year. Recognition of this day and month helps raise awareness, honour babies and children gone too soon, support bereaved families, reduce the stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

Attached for your consideration are a formal request letter and draft proclamation wording.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn whether the Municipality plans to participate through a proclamation, flag raising, illumination, social media recognition, or another form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

This request forms part of a Canada-wide awareness initiative seeking municipal, provincial, and territorial recognition of Pregnancy and Infant Loss Awareness Day and Month, and support for bereaved families.

Sincerely,

Kristin Pichoskie

Founder, Oak's Tree of Love

pichoskie7@gmail.com

In loving memory of Oak Beaudyn Noel  

O A K ' S T R E E O F L O V E



**Dear: Mayor and
Members of Council,**

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

I respectfully request that Council proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and October 2026 as Pregnancy and Infant Loss Awareness Month

Pregnancy loss, infant loss, and child loss affect thousands of families each year. These losses leave lasting impacts on parents, siblings, grandparents, and entire communities. Recognition helps raise awareness, reduce stigma, and remind grieving families that they are not alone.

Oak's Tree of Love supports bereaved families through memory boxes, remembrance projects, advocacy, and awareness initiatives across Canada.

Participating municipalities will be recognized as part of a Canada-wide awareness initiative highlighting communities that support Pregnancy and Infant Loss Awareness Day.

I respectfully ask Council to consider supporting this request and helping honour babies and children gone too soon while recognizing the strength and resilience of grieving families.

Thank you for your time and consideration.

Sincerely,
Kristin Pichoskie
Founder, Oak's Tree of Love