

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held March 12, 2019 at 7:00 P.M. in the Two Hills Town Council Chambers

PRESENT: Mayor L. L. Ewanishan, Deputy Mayor E. Sorochan, Councillor M. Tarkowski, Councillor G. Saskiw, C.A.O. E. Kiziak, Executive Secretary A. Clark, C.F.O. S. Lupul, Accounts Clerk D. Boutin, Public Works Foreman T. Stefiuk, and 3 members in the public gallery including a reporter.

MISSING: Councillor D. Tupechka

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2019-069 **MOVED** by Deputy Mayor E. Sorochan to accept the Agenda with the addition of *Municipal Affairs* under New Business.

CARRIED

ADOPTION OF MEETING MINUTES:

2019-070 **MOVED** by Councillor G. Saskiw to accept the Regular Council Meeting Minutes of February 12, 2019 with the following amendments:

- Motions 2018-067 and 2018-068 which should read 2019-067 and 2019-068.
- Motion 2019-062 moved by Councillor M. Tarkowski that 2007-11 Tangible Capital Assets Policy should read 2007-07 Tangible Capital Assets Policy.

CARRIED

OPEN FORUM: One member of the public expressed her concern about the length of time the recent water main break took to repair when another local municipality was able to repair a break over a weekend in much shorter time. Council explained our Public Works department was following protocol set out in the water main break policy from 2005 and that timelines may be different due to many factors; weather, staffing, time to repair/dig and availability of equipment and staff. The resident also asked during the water break the alley was blocked off and the resident couldn't drive out; wondered if staff told the owner of the car blocking the alley who made the complaint, Council explained all complaints are kept completely confidential. The last question the resident asked was about displacing snow on the road; is it not allowed? Council shared that no snow should not be displaced on to roads but the traffic bylaw

would be changing to add you may displace snow on the road if there are existing windrows.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Foreman's Report was provided to Council in advance for their review and presented by Foreman T. Stefiuk. A member of Council asked how much water approximately was lost during the last water main breaks; the Public Works Foreman informed Council that the exact figures are not in yet and that he will share that information once available.

2019-071

MOVED by Councillor M. Tarkowski that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review. During the Chief Administrative Officer's report, the Chief Administrative Officer informed Council she would be resigning effective March 12, 2019.

2019-072

MOVED Councillor G. Saskiw to keep as municipal reserves Plan 7922724 Block 5 Lot 1-MSR, Plan 7922724 Block 1 Lot 19-MSR, Plan 7922724 Block 1 Lot 2-MSR, Plan 7922724 Block 2 Lot 3-MSR as school reserves were removed.

CARRIED

2019-073

MOVED Mayor L. L. Ewanishan that the Chief Administrative Officer report be acknowledged as presented and incorporated into the minutes.

CARRIED

CORRESPONDENCE:

2019-074

MOVED by Councillor M. Tarkowski that the Correspondence be acknowledged as presented and filed.

CARRIED

OLD BUSINESS:

Recycling Services

At the December 2018 Regular Council meeting 'Recycling Services' was discussed and it was moved by Council *that the Town conduct a survey to find out if the overall community wants to participate in recycling by providing the type of recycling options, and the cost associated with it.*

2019-075 **MOVED** by Councillor M. Tarkowski to direct Administration to seek proposals for a community recycling centre to be jointly run by the Town and County.

CARRIED

Uncollected Utility Arrears

Recently Administration came across a number of utility accounts that had outstanding utility arrears. In effort to bring receivables and accounts up to date, Administration notified current property owners that had utility arrears that if the arrears remained unpaid by March 1, 2019 that the arrears would be added to the tax roll.

2019-076 **MOVED** by Deputy Mayor E. Sorochan that only collectable utility arrears prior to April 8, 2011 be expensed as a Bad Debt Expense, to send reminders to residents with a grace period until December 31.

CARRIED

NEW BUSINESS:

Appeal Notice - Utility Arrears

Recently Administration came across a number of utility accounts that had outstanding utility arrears. In effort to bring receivables and accounts up to date, Administration notified current property owners that had utility arrears that if the arrears remained unpaid by March 1, 2019 that the arrears would be added to the tax roll. One property owner has filed an appeal. The resident will be notified of motion 2019-076 in letter.

Exemption from Property Taxation – Plan 7922724 Block 1 Lots 10 & 11

At the request of members of Council, Administration provided details of exempt properties within the Town of Two Hills. According to the assessor and legislation, all but one property has been exempt that could be taxable based on Section 6(1)(b)(ii) from the Municipal Government Act; *the following are exempt from taxation under this Division: property held by a municipality, except the following: property that is operated as a public benefit but that has an annual operating revenue that exceeds the annual operating costs.*

2019-077 **MOVED** by Mayor L. L. Ewanishan in the spirit of municipal co-operation, that municipal property legally described as Plan 7922724 Block 1 Lots 10 & 11 be exempt from municipal taxation.

CARRIED

Resource Communities of Canada Coalition

AUMA and other sister organizations want to form a Resource Communities of Canada Coalition.

2019-078 **MOVED** by Mayor L. L. Ewanishan to approve Town of Two Hills to support the Resource Communities of Canada Coalition.

CARRIED

Assessment Services Contract

The current property assessment services contract between the Town of Two Hills and Wainwright Assessment Group Ltd. expires March 31, 2019. Wainwright Assessment Group would like to renew the contract with the Town of Two Hills for a period of three years (April 1, 2019 to March 31, 2022).

2019-079

MOVED by Councillor G. Saskiw to renew the assessment services contract with Wainwright Assessment Group Ltd for a period of three (3) years starting April 1, 2019 to March 31, 2022.

CARRIED

Complaint – Snow piled in back lane across access

Council has received a complaint regarding the grading of snow in the back alley between 49 and 50 Street south of 50 Avenue. Administration has discussed the complaint with Public Works. Public Works always clears access to driveways for properties where Public Works is aware that the access is being used. In this instance, the property is never accessed therefore it has not been cleared.

2019-080

MOVED by Councillor G. Saskiw to deny request for payment.

CARRIED

Community Grant Application – Curling Club

The Two Hills Curling Club is hosting the 6th Annual Bonspiel to raise funds for the curling club and arena. The application for the Community Grant program is for a donation to their silent auction.

2019-081

MOVED by Deputy Mayor E. Sorochan to donate 5 \$20 gift certificates to local restaurants for the silent auction to the Two Hills Curling Club organization for the 6th Celebration Bonspiel.

CARRIED

Community Grant Application – Walk/Run

The Walk/Run Committee is preparing for the 16th Annual Walk/Run event to be held on Saturday, May 11, 2019. This year, the proceeds will be directed to the lab and x-ray department.

2019-082

MOVED by Deputy Mayor E. Sorochan to donate \$500 to the Walk/Run Committee for the 16th Annual Walk/Run for the Two Hills Community event.

CARRIED

Municipal Affairs

Due to the recent resignation of the Chief Administrative Officer Council seeks evaluation from Municipal Affairs.

2019-083 **MOVED** by Mayor L. L. Ewanishan to request Municipal Affairs to audit our community, Council and the operations for the betterment of our community.

CARRIED

COUNCIL REPORTS

2019-084 **MOVED** by Deputy Mayor E. Sorochan to invite the Executive Chair and Systems Director the Regular Council meeting to present the workings of the Northern Lights Library System.

CARRIED

2019-085 **MOVED** by Councillor G. Saskiw to accept and incorporate the Council Reports as presented into the minutes.

CARRIED

NEXT MEETING: Regular Council Meeting, March 25, 2019 at 7:00 p.m.

ADJOURNMENT: With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:01 P.M.

LEONARD EWANISHAN, MAYOR

SHEILA LUPUL, C.F.O.