AGENDA
TOWN OF TWO HILLS
April 27, 2021
7:00 P.M.

Regular Council Meeting

1. **CALL TO ORDER**

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF MINUTES**
   a) Regular Council Meeting Minutes of April 13, 2021

4. **DELEGATION - Landowner**

5. **OPEN FORUM**

6. **ADMINISTRATIVE REPORTS**
   a) Public Works Report
   b) Chief Financial Officer Report
   c) Chief Administrative Officer Report

7. **CORRESPONDENCE**

8. **OLD BUSINESS**
   a) 2021-1006 Animal Control Bylaw

9. **COUNCIL MEMBER REPORTS**

10. **NEXT MEETINGS**
    a) Regular Council Meeting Tuesday May 11, 2021 7:00 p.m.

11. **CLOSED SESSION**
    a) FOIPP Act, Sections 17 and 29

12. **ADJOURNMENT**

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills held April 13, 2021 at 7:00 P.M.
Via GoToMeeting

PRESENT: Mayor L. L. Ewanishan, Deputy Mayor W. Babiuk, Councillor M. Tarkowski, Councillor E. Sorochan, C.A.O. G. Saskiw, Executive Secretary A. Clark, C.F.O. S. Lupul, Finance Clerk D. Boutin.

MISSING: Councillor S. Rajoo, Public Works Supervisor T. Stefiuk

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2021-054 **MOVED** by Councillor M. Tarkowski, to accept the Agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2021-055 **MOVED** by Deputy Mayor W. Babiuk, to accept the Regular Council Meeting Minutes of March 23, 2021 as presented.

CARRIED

OPEN FORUM: NONE

DELEGATION: NONE

7:03 PM Councillor S. Rajoo joined the meeting

ADMINISTRATIVE REPORTS:

7:06 PM Public Works Supervisor T. Stefiuk joined the meeting

Public Works Report

The Public Works Foreman's Report was provided to Council in advance for their review.

2021-056 **MOVED** by Councillor S. Rajoo that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.

2021-057 **MOVED** by Councillor E. Sorochan that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

NEW BUSINESS:

2021-1006 Animal Control Bylaw

Recently the Town has had to capture and control stray animals, as we no longer have a local impound to kennel the strays, the Animal Control Bylaw needs a couple changes.

2021-058 **MOVED** by Mayor L. L. Ewanishan that Bylaw 2021-1006 Animal Control Bylaw be given first reading this 13th day of April, 2021.

CARRIED

2021 Operating and Capital Budget

After a few budget meetings, the draft 2021 operating and capital budget was presented to Council for review and approval.

2021-059 **MOVED** by Councillor E. Sorochan to approve the 2021 Capital Budget as Presented.

CARRIED

2021-060 **MOVED** by Councillor S. Rajoo to approve the 2021 Operating Budget as Presented.

CARRIED

COUNCILLOR REPORTS:

2021-061 **MOVED** by Deputy Mayor W. Babiuk to accept and incorporate the Council Reports as presented into the minutes.

CARRIED

NEXT MEETING:

Regular Council Meeting Tuesday April 27, 2021 at 7 P.M.

CLOSED SESSION:

2021-062 **MOVED** by Mayor L. L. Ewanishan to go into closed session at 9:01 PM.

CARRIED

2021-063 **MOVED** by Mayor L. L. Ewanishan to come out of closed session at 9:29 PM.

CARRIED

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:29 PM.

LEONARD L. EWANISHAN, MAYOR

GERREN SASKIW, C.A.O.

OPEN FORUM

(Council Procedural Bylaw, Amendment Bylaw 2014-949)

Preamble: Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

Division 3 – Open Forums

11.1 Individual members of the public who constitute the audience are be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide the person opportunity to address Council.

11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.

11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:

1. **Roads / Sidewalks**
   a) Grade industrial road, 45 Ave
   b) Grade back alleys
   c) Fill and level water main break excavation
   d) Sweep streets and avenues
   e) Fill potholes

2. **Water/Wastewater**

   a) - The town experienced 1 power failures since last report -All systems good
   b) - Continuing Covid 19 housekeeping protocols for water/wastewater facilities
   c) - Manually fill customers at truck fill due to uploading issues (now resolved)
   d) - Seasonal Bacti sample taken at G.O.'s Drive In – pre opening protocol
   e) - Annual Reservoir Engine driven pump service - Peak
   f) - Annual Lift station - Generator service- Peak
   g) - Residential meter check
   h) - Monitoring distribution flow rates
   i) - Poor internet at pumphouse
   j) - Chlorine alarms at Pumphouse on Friday Apr 16 due to high cl2 levels from Ace for Derwent reservoir tie in, cl2 levels went through alarm set point but well within safe parameters
   k) - Met with Vegreville operator for update on lead sampling plan for May – Town of Two Hills is required to take 20 samples

3. **Other**

   a) Replace and repair all traffic and address signs
   b) Service and repair all mowing equipment
   c) Service tractor and rotovator
   d) Service and repair street sweeper
   e) Haul all wood chips from lagoon to the golf course
   f) Weiss Mechanical certified tandem and single axel dump trucks and vac truck
   g) Gopher extermination at lift station and Geleta park
   h) Complete all service requests

TOWN OF TWO HILLS
RECONCILIATION STATEMENT FOR MARCH 2021

Net Balance at End FEBRUARY 2021	**$245,913.29**
Plus Deposits	$455,317.25
Sub Total	$701,230.54
Minus Disbursements (including transfers)	$340,960.43
Closing Balance	**$360,270.11**

Summary of Town of Two Hills Accounts

Alberta Treasury Branch	**Description of Accounts**		
Bus Custom Plan CB #24	(Main Account)	$360,270.11	
Bus Custom Plan CB #27	(Electronic Bill Payments)	$178,707.64	*
Notice Account 90 Day	(Auction Holding)	$100,683.90	
TOTAL ATB		$639,661.65	

Revolving Loan - out of $985,000.00

OTHER ACCOUNTS:	**Vision Credit Union**		
	Two Hills Improvement Committee	$	2,085.32
	Canada Day	$	7,376.98
	Pay Roll	$	121,051.18

Comments:

* Bus Custom Plan CB #27 Debit and Electronic Bill Payment Transfer Account-Tranfers monthly to General Account

TOWN OF TWO HILLS
RECONCILIATION STATEMENT FOR MARCH 2021

ATB Two Hills

Summary for ATB General Account #24

BANK:

Total Cheques Cleared	$	198,550.92
Bank Open Balance	$	245,913.29
Debits (61)	$	340,474.43
Credits (70)	$	454,831.25
Bank Closing Balance	**$**	**360,270.11**

GENERAL LEDGER:

GL Closing Balance	**$**	**270,504.28**
Outstanding Cheques	$	92,228.15
Outstanding Transactions	$	2,462.32
Bank Closing Balance	**$**	**360,270.11**

Summary for ATB General Account #27

BANK:

Total Cheques Cleared	$	-
Bank Open Balance	$	126,600.38
Debits (2)	$	318.25
Credits (131)	$	52,425.51
Bank Closing Balance	**$**	**178,707.64**

GENERAL LEDGER:

GL Closing Balance	**$**	**179,284.39**
Outstanding Cheques	$	-
Outstanding Transactions	$	576.75
Bank Closing Balance	**$**	**178,707.64**

Summary for ATB General Account #31

BANK:

Total Cheques Cleared	$	-
Bank Open Balance	**$**	**100,619.81**
Debits	$	-
Credits (131)	$	64.09
Bank Closing Balance	**$**	**100,683.90**

GENERAL LEDGER:

GL Closing Balance	**$**	**100,683.90**
Outstanding Cheques	$	-
Outstanding Transactions	$	-
Bank Closing Balance	**$**	**100,683.90**

Town of Two Hills
Cheque Listing
30685 - 30730

30685	March 23, 2021	April 2021 Benefits	**8,466.20**
30686	March 23, 2021	Contractor Fees	**1,440.00**
30687	March 23, 2021	Copier Impression Charges	**773.78**
30688	March 23, 2021	Shop Supplies	**44.25**
30689	March 23, 2021	Fire Chief Honorarium March 2021	**150.00**
30690	March 23, 2021	Water Supplies	**272.42**
30691	March 30, 2021	Contractor Fees	**1,764.00**
30692	March 30, 2021	Reservoir Internet	**36.75**
30693	March 30, 2021	Chambers Meeting Set Up	9,784.87
		Internet Set Up Amongst Town Buildings	17,377.27
			27,162.14
30694	March 30, 2021	Hall Bathroom Reno	24,000.00
		Chambers Plexi Shields	1,310.40
			25,310.40
30695	March 30, 2021	Accountant Fees February 2021	**4,055.62**
30696	March 30, 2021	Pension	**5,332.79**
30697	March 30, 2021	Postage Meter Lease Payment	**111.67**
30698	March 30, 2021	Shop Supplies	**355.53**
30699	March 30, 2021	Office Cleaning March 14, 21, 28	**192.00**
30700	March 30, 2021	Office Supplies	**44.28**
30701	March 30, 2021	Operating Shortfalls during COVID	25,000.00
		Covid Cleaning	3,295.43
			28,295.43
30702	March 30, 2021	Summer Employment Ad	**192.62**
30703	April 8, 2021	March 2021 Water Consumption	**33,167.40**
30704	April 8, 2021	March 2021 Notifications	**6.62**
30705	April 8, 2021	Rec Centre Elevator Permit	**120.50**
30706	April 8, 2021	Contractor Fees	**960.00**
30707	April 8, 2021	Shop Supplies	**291.06**
30708	April 8, 2021	Blades	**829.25**
30709	April 8, 2021	Shop Supplies	**240.77**
30710	April 8, 2021	Office Supplies	**250.74**
30711	April 8, 2021	Rec Centre Monitoring	**252.00**
30712	April 8, 2021	Land Titles	**440.00**
30713	April 8, 2021	FCSS April Payment	**5,345.00**
30714	April 8, 2021	Salute to Ag add	**99.75**
30715	April 8, 2021	Monthly Contract Assessment Fees	**1,462.65**
30716	April 13, 2021	Municipal Contribution 1 of 3	**179,200.00**
30717	April 13, 2021	March 2021 Garbage Collection	**3,600.00**
30718	April 13, 2021	Fire Chief Honorarium	**150.00**

30719	April 13, 2021	Shop Supplies	**82.72**
30720	April 13, 2021	Town Pens	**116.45**
30721	April 13, 2021	Water Dept. Servicing March 2021	**590.72**
30722	April 19, 2021	2019 Cheque Reissued	**200.00**
30723	April 19, 2021	2020 Cheque Reissued	**768.00**
30724	April 20, 2021	Equipment Parts	**98.05**
30725	April 20, 2021	Tube & Install	**20.85**
30726	April 20, 2021	Leaf Blower	**496.84**
30727	April 20, 2021	General Tree Work at East end Park	**700.00**
30728	April 20, 2021	Freight	**51.21**
30729	April 20, 2021	April 2021 FRN 1st Quarterly Payment	**17,500.00**
30730	April 20, 2021	Centennial Hall Management Fee April 2021	**2,625.00**

TOTAL $353,665.46

1. **Broadband**. More discussion with MCSNet about putting up a tower in Two Hills. Working on an agreement for a tower.

2. **Unsightly Properties.** After the letters were sent, some of the property owners have called to talk about the cleanup. I will be in contact with the others.

3. **Tax Arrears Properties.** We have entered into agreements with some property owners on a payment plan (not to exceed 3 years). We have discussed with some other property owners and they have until April 30th to sign an agreement.

4. **Tax Arrears Property Auction May 11th, 2021.** Property owners have until the day of the auction to pay the arrears in full so the property does not go up for Auction.

5. **Property Auction Reserve Bid.** Council has to set for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and any conditions that apply to the sale. Administration will provide this information to council.

Please see attached CAO Action Tracker for council requests and for capital projects.

CAPITAL PROJECTS: Action Tracker for Council

Date	Capital Project	Update on Project	STATUS
2021-04-21	**Hall Renovations (Washrooms)**	Materials ordered and work will be started soon.	**in progress**
2021-04-21	**Concrete Crusing**	Concrete Crushing Quotes - waiting on some	**Sent**
2021-04-21	**Siewalk Projects 2021**	Contractor is lined up and will be ready to start in early May (weather permitting). Sidewalks, Curb & Gutter list may need some adjustments. PW & CAO to provide at meeting.	**in progress**
2021-04-21	**Paving Projects 2021**	Still lining up contractor. PW will be ready to finish off road work.	**in progress**
2021-04-21	**SB-90 Projects 2021**	PW & CAO met with the PW Foreman for the County. We are working to schedule the reclaimer. Should be able to do some work before Mid-May weather permitting.	**in progress**
	completed / DONE	UPDATES for Council.	

Action Tracker for Council

Date	WHO? Call / Email	Issue / Reason / Topic	Action	STATUS
2021-02-09	Council Request	Vacant Lots List & Map	working on Map of Vacant Residental & Non-Res Lots and also develop a a list. Will also have a map with properties on the Tax Auction Sale (in arrears).	Working On
2021-02-19	13 Ways & CAO	3 Studies for the Town	13 Ways studies completed for the Town of Two Hills. Waiting for a final report.	Ready to Present
2021-02-19	Council Request	Two Hills Gas Franchise	Does the Town purchase? Operate? Costs? Revenue? Get more figures and options. Need updated information.	Working On
2021-03-31	Council Request	Broadband Internet	Working with MCSNet to have a tower in Two Hills. This would improve the internet service in town. In the future hopefully fibre could be brought to the tower which would increase the broadband speed in town. There are also other new technologies being considered.	Ongoing
2021-04-07	Council Request	Noxious Weeds	Make sure to spray any noxious weeds in town.	Spring
2021-04-07	Council Request	Snow Removal Policy	Update the policy for salting of sidewalks	for Fall
2021-04-19	Council Request	Flower Pots & Flowers	Have ready for planting	May
		completed / DONE	highlighted updates for council.	

Correspondence Listing
Council Meeting of April 27, 2021

1. **Town of Morinville:** Letter from the Mayor Barry Turner regarding support for the RCMP

2. **Town of High River:** Letter from Mayor Craig Snodgrass regarding the Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy

3. **St. Paul Education Regional Division No.1:** Board meeting highlights updating council on school changes, capital projects, finances, and correspondence

Town of • Ville de
MORINVILLE

From the Office of the
MAYOR

April 16, 2021

The Hon. Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
EDMONTON, AB T5K 2B6

Dear Minister Madu:

Re: Town of Morinville Support for RCMP

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner
Mayor

10125 - 100th Avenue, Morinville, Alberta, T8R 1L6 Tel (780) 939-4361 Fax (780) 939-5633
Email: mayor@morinville.ca Web: www.morinville.ca

CC The Honourable Jason Kenney, Premier
Dale Nally, MLA for Morinville-St. Albert
Dane Lloyd, MP for Sturgeon River-Parkland
Curtis Zablocki, Commanding Officer for Alberta, RCMP
AUMA Members
RMA Members

309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

April 19, 2021

VIA E-MAIL

OFFICE OF THE MAYOR

Town of Two Hills
Mr. Leonard L. Ewanishan
PO Box 630
Two Hills, AB T0B 4K0
Email: info@townoftwohills.com

Attention: Mayor Leonard L. Ewanishan

RE: Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy

Dear Your Worship & Members of Council:

The Province has initiated the public consultation process for all Albertans to provide their voice as it relates to Coal Development on the Eastern Slopes of the Rockies. However, this iconic landscape remains threatened due to continued exploration activities.

The Town of High River is requesting your support to encourage the Province and the Alberta Energy Regulator to cease all exploration on Category 2 lands within the Eastern Slopes of the Rockies. In addition, we want to encourage all municipalities to actively participate in the public consultation process to ensure our opinions and the voices of our residents are heard. Protection of this valuable landscape and the watersheds that will be impacted by any coal development activity is important to every resident of Alberta.

At the April 12, 2021 Regular Meeting of Council, the following resolution was adopted:

> ***BE IT RESOLVED THAT*** *Council direct Administration to draft a letter to be signed by the Mayor and sent to Premier Jason Kenney and Minister Sonya Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021;*
>
> ***AND THAT*** *given that public consultation that has begun regarding coal mining on the Eastern Slopes, Council requests that these coal exploration projects be put on hold by the Alberta Government until final decisions have been made regarding the extraction of coal on the Eastern Slopes of Alberta or the elimination of the extraction of coal, especially given the destruction that exploration causes and the effects on our landscapes and our watersheds;*
>
> ***AND THAT*** *Council direct Administration to draft a letter to be signed by the Mayor and sent to all municipalities in Alberta encouraging them to also send letters to Premier*

Kenney and Minister Savage supporting the stoppage of exploration activities on the Eastern Slopes.

***AND FURTHER THAT** the Town of High River also encourages all municipalities to participate fully in the ongoing Public Consultation Process, including Phase 1, which is the gathering of information that the committee will use to draft the actual Public Consultation process.*

The Town has sent letters to Premier Kenney and Minister Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021. In addition, these letters request that the coal exploration projects be put on hold until final decisions have been made about the extraction or the elimination of extraction of coal from the Eastern Slopes, following a meaningful public consultation process.

The Town of High River is respectfully requesting your continued support and that you consider writing to Premier Kenney and Minister Savage requesting that all exploration activities on the Eastern Slopes of the Rockies be ceased, pending the outcome of a meaningful public consultation process. We are encouraging you and your communities to actively participate in the public consultation process to ensure your views are shared.

It is our responsibility to ensure our communities and our residents have the opportunity to share their views as it relates to resource development along the Eastern Slopes. Thank you for your ongoing support and commitment regarding this important initiative for Alberta.

Sincerely,

Craig Snodgrass
Mayor

CS/cp/kr

St. Paul Education

Board Meeting Summary
April 14, 2021

Covid Update: The Division has been told that we can almost assume that new cases of COVID-19 in schools will be one of the variants. For this reason, we are asking that all students, staff and families continue to follow the safety protocols diligently for the remainder of the school year.

Council of School Councils (COSC) - Alberta School Councils' Association Conference (ASCA): This conference on April 23-25 was announced at the March Board meeting. Three parents from the Division will be attending the event.

New K-6 Curriculum: The draft curriculum was released by Alberta Education (AB ED) at the beginning of the spring break. At that time, the Division released a statement stating that we would have individual teachers piloting the draft if they wished. There were some positive points noted with the curriculum, such as financial literacy, numeracy and practical skills like computer coding. There were also specific concerns noted, including the Social Studies program, age appropriateness, and omission of important aspects of Truth and Reconciliation such as treaties and residential schools. The Division believes that treaties and residential schools are important aspects of our history that children can learn about starting in Kindergarten. Given these concerns, the Division released a revised statement on April 10 saying that we will not have teachers piloting the draft. Instead, Division staff will be providing feedback on the draft curriculum through other channels. The decision not to pilot the new curriculum will also reduce stress on students and staff as they hopefully return to normal learning conditions in the fall.

Board Policy 20 - Naming of Schools: This policy has been fully reviewed and revised. The intent of the policy is to provide clear processes for the naming of schools and other Division-owned facilities, spaces, teams, school colours, and school-sponsored groups. Trustees passed a motion approving the revised policy, as presented by Trustee Cook. All board policies can be viewed on the Division website.

Alberta School Boards' Association Spring General Meeting: Trustees will attend the virtual spring meeting on June 7, 2021. The draft agenda and supporting documents were shared as information.

Superintendent's Report

- The first round of staffing calls has been completed and a small number of job ads have been posted. The Assistant Superintendent job ad has closed and the selection process will be underway. This ad makes mention of the impending retirement of the superintendent.
- Elisabeth Kirk from Ecole Mallaig school was nominated for the Edwin Parr Award which recognizes the outstanding efforts of first year teachers. Congratulations Elizabeth!
- Six Division schools participated in the Terry Fox Run this past fall while continuing to follow protocols. A total of $3889.65 was raised. The Division would like to recognize the volunteer fundraising efforts in all Division schools that raise money for important causes.
- Upcoming dates to note:
    - Administrative Assistant Appreciation Day - April 21, 2021
    - Bus Driver Appreciation Day - May 3, 2021
    - Support Staff Appreciation Day - May 7, 2021
    - Education Week: *Learning is a Journey* - May 3-7, 2021.
    - Mental Health Week: *Understanding our Emotions* - May 3-9, 2021

Financial Report

- Trustees reviewed cheque and financial information.
- Secretary-Treasurer Champagne provided an overview of the **2021-2022 budget**. The Division funding profile was released by the Department at the end of March. The Department had previously announced that funding levels for next year would remain the same as 2020-2021. While there are changes to individual grant amounts, the Division's overall Alberta Education operational funding is projected to stay the same. Having said this there are a few initiative grants that will not be continuing next year including the Innovation in First Nations' Education Grant (IFNE), and the Federal Safe Return money related to the pandemic which together represent about $1.5 million. IFNE was a three-year grant

which supported a number of important improvements in education for our First Nations students. There are also some reductions in Infrastructure and Capital funding as 20-21 included some one-time stimulus funding. While operational funding is projected to stay the same, expenses are increasing a fair bit due to things like insurance premiums, the carbon tax and health plan premiums. The Province is providing bridge funding for next year as a hold harmless allocation however the status of this is unknown past next year. Trustees were advised of some unexpected revenue including a one-time allocation from Alberta Education to support online learning as well as an insurance equity rebate from ASBIE. The Board is working on its budget for next year which is to be submitted for May 31, 2021 and committed to using its dwindling reserves to minimize disruptions given the pandemic challenges. Priority areas include catchup support post-covid, keeping class sizes as small as possible, completing technology upgrades, and transitioning work started with the IFNE project. At this time it is difficult to predict what the pandemic situation will be in the fall and determine what type of online learning options might be offered. In the upcoming months, the Division will be working to get information on parents priorities for education programming.

Reports

Alberta Schools Boards' Association (ASBA) Zone 2/3: Trustee Rajoo provided his report which included an update on a variety of topics including the newly released budget. With the upcoming fall elections, prospective trustees are encouraged to view the elections page on the ASBA website. There was also discussion about the rapid testing pilot, however, St. Paul Education will not be taking part in this pilot. There is a response team that could be deployed to areas requiring support.

Learning Network: Trustee Young provided a final update for the Learning Network. The seven learning consortia in the province are now consolidated under the direction of the Council of School Superintendents of Alberta. As such, Trustee Young will no longer be providing updates from this group. Thanks to Trustee Young for his years of service in this role. The Division is grateful for the excellent service which has been provided to our education staff by Learning Network and looks forward to their ongoing support.

Rural Caucus: Trustee Wiebe advised the Board of Trustees that the upcoming meeting will be focused on Mental Health. Each division was asked to answer two questions to be shared at the upcoming meeting on April 27. Successful practices in Division schools include having Family School Liaison Workers in every school and Success Coaches in many schools, collaboration with community agencies through the Violent Threat Assessment Protocol, trauma-informed and social-emotional learning practices in every school, a Division-hired speech-language pathologist and occupational therapist who provide support to students and staff on self and emotional regulation, (e.g., social stories, behavioural strategies), and a Division priority on relationships, with every effort made to work closely with families and students. Some of the challenges faced by children and families in the Division include access to outside service providers, support for rural families of kids with high needs (emotional, social, academic, physical), support for travel to urban centres for services, and social-economic disparity and inequity experienced by students and families. The Division will continue to look at increasing consistency in trauma-informed and social-emotional learning practices from school to school.

Trustee Attendance Schedule: Trustees reviewed upcoming meetings and commitments.

Correspondence

- Assurance Survey: Important to note that the deadline has been extended to April 28, 2021.
- Recall Act: Bill 52 is undergoing its first reading. This bill enables elected officials to be removed from office mid term.
- Literacy Program to address COVID 19 Learning Loss: AB ED and the University of Alberta are working together to gather information in regards to possible literacy loss due to the COVID 19 pandemic. This will enable teachers to see where students are at in their development and inform ongoing practice. The assessments primarily look at each student's mastery of sounds and letters. All St. Paul Education schools are participating in this initiative.

AGENDA ITEM NO.: 9 (a)

TOWN OF TWO HILLS
COUNCIL MEETING
AGENDA ITEM

Meeting Date: April 27, 2021	**Confidential:**	Yes		No	X
Topic: 2021-1006 Animal Control Bylaw					
Originated By: Gerren Saskiw	**Title:**	C.A.O			

BACKGROUND:

Recently the Town has had to capture and control stray animals, as we no longer have a local impound to kennel the strays, the Animal Control Bylaw needs a couple changes.

DOCUMENTATION ATTACHED:

2021-1006 Animal Control Bylaw

DISCUSSION:

COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:

RECOMMENDED ACTION(S):

That Bylaw 2021-1006 Animal Control Bylaw be given second reading this 27th day of April, 2021.

That Bylaw 2021-1006 Animal Control Bylaw be given third and final reading this 27th day of April, 2021.

CAO- Gerren Saskiw			
DISTRIBUTION:	**Council: X**	**DISTRIBUTION:**	**Council: X**

BYLAW NO. 2021-1006

OF THE TOWN OF TWO HILLS

(hereinafter referred to as "the Town of Two Hills")

IN THE PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF TWO HILLS, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL DOMESTICATED ANIMALS WITHINTHE TOWN OF TWO HILLS

WHEREAS the Animal Control Bylaw regulates and controls domesticated animals in the corporate limits of the Town of Two Hills;

AND WHEREAS the Council of the Town of Two Hills wishes to regulate the running at large of dogs and cats in the Town of Two Hills,

AND WHEREAS the Council of the Town of Two Hills deems it expedient to license dogs and cats in the Town of Two Hills;

AND WHEREAS the Council of the Town of Two Hills wishes to regulate the keeping of other domestic animals;

AND WHEREAS the Council of the Municipal Government Act RSA 2000, Chapter M-26, Section 7 (h), as may be amended from time to time, authorizes the Council of the Town of Two Hills to pass such a bylaw;

NOW THEREFORE, the Council of the Town of Two Hills in duly assembled open meeting enacts as follows:

TITLE

1. This bylaw may be cited as "The Animal Control Bylaw".

DEFINITIONS

2. In the bylaw,

(a) "Animal Control Officer" shall mean any person or persons duly authorized by the Town of Two Hills to enforce the provisions of this bylaw, including, but not limited to, the pound keeper;

(b) "animal shelter" shall mean the premises designated by the Town for the purpose of impounding and caring for all dogs, cats, and domestic animals found running at large within the limits of the Town;

(c) "Town" shall mean the Municipal Corporation of the Town of Two Hills;

(d) "running at large" shall mean any dog, cat or domestic animal that is off the property of its owner or harbourer and is not on a leash and under the effective control of a responsible person. The phrase "at large", when used in this bylaw, shall be synonymous with "running at large";

(e) "cat" shall mean any member of the species Felis catus of Felis domesticus (Felidae);

(f) "communicable disease" shall mean such diseases that can by passed from dog, cat or domestic animal to a human being or to other dogs, cats or domestic animals and shall include but not be limited to distemper, rabies, parvo and parainfluenza;

(g) "dog" shall mean any member of the species Canidae;

(h) "domestic animal" shall mean such animals that are tame and kept by humans as pets, other than livestock;

(i) "livestock" shall mean domesticated animals raised in an agricultural setting to produce labor and commodities such as meat, eggs, milk, fur, leather, and wool;

(j) "owner" shall mean a person or group of persons, partnership or association, who has legal title to the dog, cat or domestic animal, and includes any person who has possession or custody or harbours the dog, cat or domestic animal on his premises, either temporarily or permanently;

(k) "Peace Officer" shall mean:

    i. a member of the Royal Canadian Mounted Police; or,

    ii. a special constable or bylaw enforcement officer employed by the Town of Two Hills;

(l) "Town Council" shall mean the duly elected Town Council for the Municipal Corporation of the Town of Two Hills;

(m) "kennel license" shall mean such license issued to a person who owns more than two (2) cats and two (2) dogs, whether the owner breeds the animals or not;

(n) "S.P.C.A." shall mean the Society for the Prevention of Cruelty to Animals in the Province of Alberta;

(o) "vicious dog" shall mean any dog which:

i. shows a propensity, disposition or potential to attack, or injure, without provocation, humans, or other animals,

ii. is a continuing threat of serious harm to humans or other animals,

iii. without provocation, chases any person in a threatening manner,

iv. has inflicted a serious wound upon a human or upon a domestic animal or livestock without provocation,

v. is deemed to be dangerous by justice under the provisions of the *Dangerous Dogs Act* RSA 2000, Chapter D-3 and amendments thereto,

vi. is owned or harboured for the purpose of dog fighting, or

vii. is a guard dog; however

a dog shall not be deemed vicious if it bites, attacks or menaces a trespasser on the property of its owner or harms or menaces anyone who has tormented or abused it.

LICENSING

3.

(a) Any person owning, or harbouring or possessing a dog or cat over the age of six (6) months within the Town of Two Hills shall be liable to pay a license fee for the dog or cat as set out in the attached Schedule "A".

(b) The license shall be valid only for the year issued and shall be due on or before the 31st day of January of each year, or on any day during the year when the animal comes to six (6) months of age or into the possession of a resident of Two Hills and is kept within the Town limits.

(c) Dog or cat licenses may be obtained at the Town Office, which, upon receipt of payment of the license fee, shall issue to the owner a tag for each dog or cat licensed.

(d) The license tag shall be attached to a collar on the dog or cat to be worn at all times when the animal is in public. The license shall be deemed invalid if not worn by the animal.

(e) No refund or rebate shall be made on any paid license fee.

(f) The license issuer for the Town shall keep record of the following data:

i. Name and address of owner;

ii. Breed, colour, sex and name of owner's dog or cat;

iii. Date of registration of owner's dog(s) or cat(s);

iv. Number stamped on each license tag issued to owner; and,

v. Amount of license fee paid by owner.

(g) A license shall be issued free of charge annually to the owners of dogs trained by a recognized agency to provide assistance to a person with a physical impairment if the owner used the dog for such assistance.

(h) Where a license is lost, a replacement may be obtained at the Town Office upon payment of the license tag replacement fee as set out in Schedule "A".

(i) Dog licenses are not required by persons temporarily in Town for a period not exceeding two (2) weeks.

(j) No person may own or harbour more than two (2) dogs and two (2) cats older than six (6) months at any one time unless a kennel license is approved by the Animal Control Officer. Obtaining a kennel license relieves the owner from having to pay for individual licenses for each animal owned or harboured. However, the owner must still obtain a tag from the town for each animal owned or harboured and inform the Animal Control Officer of any changes if and when they occur.

RESPONSIBILITY PROVISIONS

4. It shall be the responsibility of all owners of dogs, cats or domestic animals to ensure that:

   (a) their dog, cat or domestic animal is not permitted to run at large;

   (b) their dog, cat or domestic animal is not permitted to howl, bark excessively or in any other manner disturb the quiet of any person(s). Any person(s) so aggrieved may provide a witness statement and swear out a statement charging the owner with a breach of this bylaw.

5.

   (a) The owner or person in care or control of an animal shall ensure that the animal does not become a public nuisance by:

      i. Biting or chasing a person or persons;

      ii. Biting, barking at or chasing livestock, bicycles, automobiles or other vehicles;

      iii. Causing damage to property or other animals, or causing the death of any other animal;

      iv. Keeping a female which is in season at any location where the dog or cat is a source of attraction to other dogs or cats; or

      v. Allowing a vicious dog to run at large.

   (b) An owner whose animal defecates on property other than his own or vacant undeveloped Town owned property shall remove immediately any defecated matter deposited.

(c) The owner of any property where an animal is kept shall maintain such property at all times in a clean, sanitary and inoffensive condition.

(d) No dog, cat or domestic animal suffering from a communicable disease shall be allowed to come into contact with animals or humans in a public place other than the owner's property or a veterinarian. The owner of a diseased animal shall ensure that it is locked up securely.

(e) The owner shall confine within a building or secure enclosure every fierce, dangerous or vicious dog and not take the dog out of the building or secure enclosure unless the dog is securely muzzled and leashed.

(f) Any dog that bites a person shall be promptly reported to the Animal Control Officer and may then be quarantined at the direction of the Animal Control Officer. The dog shall not get released from the quarantine or destroyed except by written permission of a veterinarian. At the discretion of the Animal Control Officer, the quarantine may be on the premises of the owner or in the Town animal shelter.

(g) Upon demand made by the Animal Control Officer or peace officer, the owner shall immediately surrender any dog that has bitten a human, or that is suspected of having been exposed to rabies, for supervised quarantine (for a period not exceeding fourteen (14) days) which expense shall be borne by the owner. The dog may be reclaimed by the owner, if judged free of rabies, on payment of the confinement expenses and on compliance with the licensing provision of this bylaw.

6. No person shall:

(a) hinder, delay or obstruct any person or persons employed by the Town engaged in taking to the pound any dog, cat or domestic animal liable to be impounded under the provisions of this bylaw;

(b) remove or attempt to remove any dog, cat or domestic animal from the possession of the Animal Control Officer or a peace officer or any other person authorized to enforce any of the provisions of this bylaw;

(c) unlock, unlatch or otherwise open the pound van or vehicle in which animals have been placed for impoundment, allowing the dogs, cats or domestic animals to escape capture;

(d) induce or persuade any dog, cat or domestic animal to enter a house or other place where it may be safe from capture by the animal control office or other authorized person(s), or otherwise assist any dog, cat or domestic animal to escape capture;

(e) Negligently or willfully open any gate, door or other opening in a fence or enclosure in which a dog, cat or domestic animal has been confined, or

otherwise obstruct any dog, cat or domestic animal's confinement, thereby allowing the animal to run at large;

(f) Tease, torment or annoy a dog, cat or domestic animal or deliberately or willfully and with malicious intent injure, hurt or otherwise harm any animal;

(g) Operate a kennel in any residential district in the Town. Kennel requirements are subject to the Town of Two Hills Land Use Bylaw;

(h) Lead, ride or drive livestock on any sidewalk, boulevard, street or parkland in the Town unless permission has been granted subject to the Town of Two Hills Traffic Bylaw;

(i) Have domestic animals unless otherwise specified in this Bylaw, within the Town boundaries in private residences within a residential area, shall be limited to a maximum of two (2), of any species. Any animals in excess of this number are to be disposed of by the owner and the owner shall be solely responsible for the costs incurred as a result of the said disposal and shall not hold the Town responsible in any manner whether civilly or criminally as a result of an order for the removal of said animal or animals; or

(j) Have, maintain, raise or feed livestock, including bees, pigs, cows, horses, and pigeons.

IMPOUNDMENT

7.

(a) It shall be the responsibility of the CAO to establish, make provisions for or enter into an agreement to provide an animal shelter for the impounding and keeping of dogs, cats and other domestic animals captured

(b) It shall be the duty of the Animal Control Officer or a person(s) authorized to capture or trap, in a humane trap, all dogs, cats and domestic animals found running at large. The dog, cat or domestic animal shall be impounded to the specified animal shelter and shall be kept there subject to the owner's or harbourer's right to redeem the animal within three (3) ~~ten (10) days~~ from the time of capture. The dogs, cats or domestic animals shall not be released from the pound unless the owner or harbourer can present, to the satisfaction of the pound keeper that the specified pound fees have been paid and the necessary clearance from the Animal Control Officer, a peace office or the Town's Chief Administrative Office or their designate has been obtained.

~~(c) It shall be the duty of the Animal Control Officer, upon complaint, to set humane traps for the capture of cats running at large. Said traps will be set only during the scheduled work hours of the Animal Control Officer, and checked twice per seven and a half (7.5) hour shift. It shall also be the duty of the Animal Control Officer to ensure that the captured animal is either taken to the animal shelter or is released at the edge of the property where it was caught.~~

(d) Each dog, cat or domestic animal impounded under the provisions of this bylaw shall be subject to impounding fees as set out in attached Schedule "A". If the dog, cat or domestic animal is unclaimed within ~~ten (10) days~~ three (3) days from the time of capture, the dog, cat or domestic animal shall be destroyed in a humane manner or otherwise disposed of through sale or gift.

(e) It shall be the duty of the Animal Control Officer, to the best of their abilities, to ascertain the name of the owner of any impounded dog, cat or domestic animal. The Animal Control Officer shall inform the owner of the impoundment as soon as practically possible.

(f) It shall be the duty of the Animal Control Officer to report any apparent illness, communicable disease, injury, unhealthy condition or otherwise distressful signs exhibited by any dog, cat or domestic animal to a veterinarian or the S.P.C.A. The owner or former owner, if known, shall be held responsible for all charges resulting from any veterinarian examination, action or extended retention to the animal in question.

CONVICTIONS AND PENALTIES

8.

(a) A person is a party to and guilty of an offence who:

i. actually commits the offence, or

ii. does or omits an act for the purpose of aiding or abetting a person to commit an offence, or

iii. counsels or procures a person to commit an offence.

(b) Any person who contravenes any provision of this bylaw is guilty of an offence and is liable on summary conviction to a fine as set out in Schedule "A" of this bylaw.

(c) The Animal Control Officer is hereby authorized and empowered to issue a violation notice, form or infraction ticket to any person who contravenes any provision of this bylaw. The notice, form or infraction ticket may be issued by either serving it to the accused personally or by leaving it at his or her last known place of residence or by regular mail.

Payment of the specified fine is accepted in lieu of prosecution. If payment is not received within thirty (30) days, the Animal Control Officer or peace officer are hereby authorized and empowered to issue a summons for the offence.

All licenses, fines and pound fees are to be paid by cash, certified cheque or money order before any dog, cat or domestic animal is to be released from the animal shelter.

TRANSITIONAL

9. Should any provision of this Bylaw be found void or unenforceable, then it is the express intention of Council that such void or unenforceable sections be severed from this Bylaw and the balance remain in full force and effect.

REPEAL OF OLD BYLAWS

10. Bylaw 2019-986 and all amendments thereto is hereby repealed.

DATE OF EFFECT

11. This Bylaw shall take effect on the final passing thereof by Council.

READ a first time this 13th day of April, 2021.

READ a second time this 27th day of April, 2021.

READ a third time and finally passed this 27th day of April, 2021.

TOWN OF TWO HILLS

LEONARD EWANISHAN
MAYOR

GERREN SASKIW
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

LICENSING:

		FEE
1.	License for each neutered or spayed dog or cat	$ 10.00
2.	License for each unaltered dog or cat	$ 50.00
3.	License Tag Replacement	$ 2.00
4.	Kennel License	$ 100.00
5.	Pound Fees (per day or any part thereof)	As per pound charges

Senior Citizens pay fifty (50) percent of the fees set out in 1, 2 & 4 above.

PENALTIES

SECTIONS	OFFENCE	FINE
3. (a)	Failing to obtain a dog or cat license	$ 100.00
3. (j)	Harbouring more than two (2) dogs and two (2) cats	$ 60.00
3. (j)	Failing to obtain a kennel license	$ 100.00
4. (a)	Allowing a dog, cat or other domestic animal to run at large	$ 75.00
4. (b)	Permitting a dog or cat to disturb the peace of other persons	$ 75.00
5. (a) (v)	Allowing a vicious dog to run at large	$ 250.00
5. (b)	Failing to remove dog, cat or other domestic animal defecation from another's property	$ 75.00
5. (c)	Failing to keep property in a clean, sanitary and inoffensive condition.	
6. (f)	Tormenting or teasing a dog, cat or other domestic animal	$ 200.00
6. (f)	Harming an animal	$ 200.00

Councillor Elaine Sorochan

Town of Two Hills Councillor Report **Date: April 27//21**

Town of Two Hills Library Board

April 14/21- Library is closed – only curbside pickup

- Questioned about door ordered for the library, June 25/21 is the yearly check-up for the furnace, and fire extinguishers are to be inspected in the fall.
- Fundraising – looking into doing the birthday calendars
- Applied for the $10,000 nonmatching grant for replacing the lighting in the library. Will know by November. Applied to Farm Credit Canada but still no reply.
- Art exhibit to arrive on June 24/21- July 21/21
- Alice Melnyk mandolin picture has been restored
- Eye Spy game placed on the window for patrons to try out
- Next meeting June 9/21

Eagle Hill Foundation

April 20/21- CAO Wanda Sullivan is on a Medical Leave of Absence. Connecting Care has sent to support Wanda's portfolio regarding day-to-day operations , Marlene Morin will support work with the board and payroll issues, and Brian Monahan will assist with Capital Management.

- Occupancy has increased by 1% to be 59% as of last month. **Willingdon**- 14 residents, 21 vacancies; **Two Hills**- 30 residents, 9 vacancies, 1 move in processed for April 16/21, 1 additional move-in will be happening; **Myrnam**- 22 residents- 17 Lodge and 5 DSL3
- HSL Sewer Line was replaced but not under the kitchen. No word on the hot water lines to be replaced.
- Willingdon renos have been approved - $330,000
- Received 4 Summer jobs
- Eventide units almost completed. Have a list for 4 new move-ins.
- County of Two Hills has given $5000 to each lodge from the MOST Funding received.