



- 1. Town Office Renovations.** Front Office renovations almost complete. New laminate flooring, paint, kitchen area, redo front counter, replace ceiling tiles and change to LED lighting. New network cables have been installed and the server room is being set up, it will be finished next week and then we will be able to open the office to the public. We will have plexiglass barriers at the front.
- 2. Council Chambers, CFO Office & Washroom Renovations.** Starting on the CFO Office and new washroom next week. After that, the council chambers will be done.
- 3. MSI Project Submittal & Reporting.** 2019 MSI Operating money deposited into the town account. Capital money will be coming soon.
- 4. CARES Grant.** \$49,000 matching money deposited into the town account. Will be discussing with the CARES team about changing the grant from a broadband study to broadband setup with Telus.
- 5. PW Shop Roof.** Have 3 quotes. Will be picking a contractor next week and they will be able to start soon.

See attached CAO Action Tracker on the following page for ongoing items and requests.

