



1. **MCSNet Tower in Two Hills:** set up behind the library on February 8th and the tower was energized on February 11th and is ready to supply internet to the residents of the Town of Two Hills.
2. **HVAC Maintenance Contract:** Nordic came to discuss the quarterly report for maintenance of the facilities in town. Once the few minor deficiencies are corrected then any maintenance needed moving forward is covered by Nordic.
3. **HEMP Processing Facility Location Questionnaire:** Councillors Tarkowski & Rajoo helped me fill out the questionnaire to attract this business to Two Hills.
4. **Year End Audit & Reconciliation:** John Beale is done and the books have been passed on to Nelson NcCube for preparation of the Financial Statement for 2021.
5. **Power & Natural Gas Suppliers:** switched from AUMA to 8360 at the end of 2021. We already seem to be saving some money, even with utility rates being up in January.

Please see attached CAO Action Tracker for council requests!

