



1. **MCSNet Tower in Two Hills:** the construction has been postponed past January 6th due to weather. I should have more of an updated timeline soon. MCSNet Tower – Transport CANADA approval: they are waiting on approval to proceed. I am contacting our MLA Shannon Stubb's office to see if they can help expediate the approval.
2. **Snow Removal Plan:** Snow removal Issues are getting worse with all the snow that we are getting. A plan to bill each property \$25 monthly (\$300 yearly) to cover costs for sidewalk cleaning, snow removal & equipment purchases will be brought to council.
3. **EMW Legal Requests:** cleanup of the Scrap Yard & FOIP request for said property. Our lawyers at Brownlee are dealing with these issues. Everything is with legal. The last response letter stating for a 3rd time that the Town of Two Hills chooses when, where and how to enact their bylaws and no property owner can demand they do otherwise! (cost \$2500).
4. **Grow Arena Group funding:** so far GAP has secured \$10K in funding for 2 dressing rooms (\$5000 x 3yrs & \$2000 x 5 yrs) & the lounge upstairs (\$3000 x 5yrs). They are working on sponsorship for the other 4 dressing rooms. They have a line on naming rights on the Arena (looking for \$10,000 per x 5 years).
5. **New Public Works Shop:** getting 3 updated quotes for a new PW Shop 40 x 120 feet (4800 sq.ft). If you go over 5000 in size then you need the building to be engineered including a sprinkler system. The quote last year for a 4000 sq.ft. building with in-floor heating, 5 bays, office, wash bay & lift was \$500,000. A debenture over 20 years would cost \$30,000 yearly (\$50/lot/year. **estimated interest \$124K).**
6. **Industrial Plan for Development:** I have been working on getting some draft plans for the 36.8 acres of land in the NW Corner of the Industrial subdivision. I will email the drafts for discussion.
7. **Year End Audit & Reconciliation:** John Beale has come and started working for 3 days.
8. **Downtown Development:** Chronicle building will be torn down over winter (*before May 1st*) when there are some nice days and PW is not dealing with snow removal.
9. **Dental Office Update:** is still trying to be open one day a month and is working on getting in a new dentist with some partnership share (*more invested in the practice*). He has lost a few dentists lately and is even more shorthanded than before.
10. **\$49K CARES Grant Repurpose:** working with AB Government reps to see if we can use the money on LED Message Signs (for HWY 36 on south end coming into town and at the intersection of HWY 45 & 36 and also a Lit up Sign on the Centennial Arena.

Please see attached CAO Action Tracker for council requests!

