



AGENDA  
TOWN OF TWO HILLS  
Tuesday May 12th, 2026  
6:30 P.M.

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Regular Council Meeting

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- 1) CALL TO ORDER
- 2) ADOPTION OF AGENDA
- 3) ADOPTION OF MINUTES
  - a) Minutes from April 28th, 2026 - Regular Council Meeting
- 4) DELEGATION
- 5) OPEN FORUM
- 6) ADMINISTRATIVE REPORTS
  - a) PW/WWW Report
  - b) EDO Report
  - c) CFO Report
  - d) CAO Report
- 7) CORRESPONDENCE
- 8) OLD BUSINESS
- 9) BYLAWS & POLICIES
- 10) NEW BUSINESS
  - a) Terms of Reference - Two Hills Space Education Centre
  - b) Town of Two Hills Library Board Appointments
  - c) Proclamation - Public Works Week
  - d) Centennial Committee
  - e) Two Hills Mennonite School Graduation - Speaker Invitation
  - f) Letter of Support - Clearpath Mobile MRI
  - g) Sponsorship Request - MADD (Mother's Against Drunk Driving)
- 11) COUNCIL MEMBER REPORTS
- 12) NEXT MEETINGS - Tuesday May 26th, 2026 at 6:30 pm
- 13) CLOSED SESSION - ATIA Section 29
- 14) ADJOURNMENT

TOWN OF TWO HILLS  
Minutes of the Regular Meeting of Council for the Town of Two Hills  
held on April 28th, 2026, at 6:30 PM in Council Chambers



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**Regular Council Meeting**

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**PRESENT** Mayor M. Tarkowski; Deputy Mayor C. Dyck; Councillor M. Patel (via Zoom)  
Councillor A. Hiebert; Councillor H. Wall; CAO A. Kozakiewicz; CFO S. Lupul; FC D.  
Williams; MC C. Boyd

**CALL TO ORDER** Mayor M. Tarkowski called the Regular Town Council Meeting to order at 6:31 PM.

**ADOPTION OF AGENDA**

2026-152 MOVED by Councillor A. Heibert to accept the agenda as presented.  
CARRIED

**ADOPTION OF MEETING MINUTES**

2026-153 MOVED by Deputy Mayor C. Dyck to accept the minutes of the REGULAR Council  
Meeting Minutes held on April 14th, 2026.  
CARRIED

2026-154 MOVED by Councillor M. Patel to accept the minutes of the SPECIAL Council  
Meeting minutes held on April 20th, 2026.  
CARRIED

**DELEGATION**

2026-155 MOVED by Deputy Mayor C. Dyck to go into Closed Session Re: ATIA Section 19 at  
6:33 PM.  
CARRIED

2026-156 MOVED by Councillor H. Wall to return to Open Session at 7:16 PM.  
CARRIED

2026-157 Moved by Deputy Mayor C. Dyck to sign a Memorandum of Understanding with  
Green Hills Construction Inc. as presented.  
CARRIED  
Delegation left Council Chambers at 7:19 PM

**OPEN FORUM**

**ADMISITRATIVE REPORTS**

The CAO Report was provided to Council in advance for their review.

2026-158 MOVED by Councillor M. Patel that the CAO Report be acknowledged and  
incorporated into the minutes.  
CARRIED

**CORRESPONDENCE**

2026-159 MOVED by Councillor H. Wall that Correspondence be acknowledged and  
incorporated into the minutes.  
CARRIED

A. Kozakiewicz left Council chambers at 7:36 PM.  
A. Kozakiewicz returned to Council Chambers at 7:37 PM.

OLD BUSINESS

**2026 Operating Budget**

Operating Budget finalized and updated as previously discussed.

2026-160

MOVED by Councillor H. Wall to adopt the 2026 Operating Budget that demonstrates a surplus of \$12,394.55 to be added to reserves balanced to \$4,412,415.32.

CARRIED

BYLAWS & POLICIES

**Medical Incentive Special Tax Bylaw No 2026-1065**

2026-161

MOVED by Councillor H. Wall that Bylaw No. 2026-1065 Medical Incentive Special Tax be given first reading this 28th day of April 2026.

CARRIED

2026-162

MOVED by Councillor A. Hiebert that Bylaw No. 2026-1065 Medical Incentive Special Tax be given second reading this 28th day of April 2026.

CARRIED

2026-163

MOVED by Councillor M. Patel that Bylaw No. 2026-1065 Medical Incentive Special Tax has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026.

CARRIED

2026-164

MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1065 Medical Incentive Special Tax be given third and final reading this 28th day of April 2026.

CARRIED

**Recreation Special Tax Bylaw No. 2026-1066**

2026-165

MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1066 Recreation Special Tax be given first reading this 28th day of April 2026.

CARRIED

2026-166

MOVED by Councillor M. Patel that Bylaw No. 2026-1066 Recreation Special Tax be given second reading this 28th day of April 2026.

CARRIED

2026-167

MOVED by Councillor A. Hiebert that Bylaw No. 2026-1066 Recreation Special Tax has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026.

CARRIED

2026-168

MOVED by Councillor H. Wall that Bylaw No. 2026-1066 Recreation Special Tax be given third and final reading this 28th day of April 2026.

CARRIED

**Arena Renovation Special Tax Bylaw No. 2026-1067**

2026-169

MOVED by Councillor H. Wall that Bylaw No. 2026-1067 Arena Renovation Special Tax be given first reading this 28th day of April 2026.

CARRIED

2026-170

MOVED by Councillor A. Hiebert that Bylaw No. 2026-1067 Arena Renovation Special Tax be given second reading this 28th day of April 2026.

CARRIED

2026-171

MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1067 Arena Renovation Special Tax has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026.

CARRIED

2026-172

MOVED by Councillor M. Patel that Bylaw No. 2026-1067 Arena Renovation Special Tax be given third and final reading this 28th day of April 2026.

CARRIED

**Maintenance Special Tax Bylaw No. 2026-1068**

2026-173 MOVED by Councillor M. Patel that Bylaw No. 2026-1068 Maintenance Special Tax be given first reading this 28th day of April 2026. CARRIED

2026-174 MOVED by Councillor A. Hiebert that Bylaw No. 2026-1068 Maintenance Special Tax be given second reading this 28th day of April 2026. CARRIED

2026-175 MOVED by Councillor H. Wall that Bylaw No. 2026-1068 Maintenance Special Tax has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026. CARRIED

2026-176 MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1068 Maintenance Special Tax be given third and final reading this 28th day of April 2026. CARRIED

**Tax Cancellation Bylaw No. 2026-1070**

2026-177 MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1070 Tax Cancellation be given first reading this 28th day of April 2026. CARRIED

2026-178 MOVED by Councillor M. Patel that Bylaw No. 2026-1070 Tax Cancellation be given second reading this 28th day of April 2026. CARRIED

2026-179 MOVED by Councillor A. Hiebert that Bylaw No. 2026-1070 Tax Cancellation has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026. CARRIED

2026-178 MOVED by Councillor H. Wall that Bylaw No. 2026-1070 Tax Cancellation be given third and final reading this 28th day of April 2026. CARRIED

**Property Tax Bylaw No. 2026-1069**

2026-180 MOVED by Councillor A. Hiebert that Bylaw No. 2026-1069 Property Tax be given first reading this 28th day of April 2026. CARRIED

2026-181 MOVED by Councillor H. Wall that Bylaw No. 2026-1069 Property Tax be given second reading this 28th day of April 2026. CARRIED

2026-182 MOVED by Councillor M. Patel that Bylaw No. 2026-1069 Property Tax has been given Unanimous Consent to proceed with the third and final reading on this 28th day of April 2026. CARRIED

2026-183 MOVED by Deputy Mayor C. Dyck that Bylaw No. 2026-1069 Property Tax be given third and final reading this 28th day of April 2026. CARRIED

**NEW BUSINESS**

**Letter of Support**

Two Hills Lions Golf and Country Club is applying for a Community Facilities Enhancement Program (CFEP) grant to build an addition onto their Equipment Shop, they requested a Letter of Support from the Town of Two Hills.

2026-184 MOVED by Mayor M. Tarkowski to approve the Letter of Support as provided and forward it the Two Hills Lions Golf and Country Club to add to their CFEP Grant Application before May 15<sup>th</sup>, 2026.

CARRIED

**COUNCIL REPORTS**

Council Reports were provided to Council in advance for their review.

2026-185                    MOVED by Councillor M. Patel that the Council Reports be acknowledged and incorporated into the minutes.

**NEXT MEETINGS**        Regular Council Meeting - Tuesday May 12th, 2026, at 6:30 PM.

**CLOSED SESSION**

2026-186                    MOVED by Mayor M. Tarkowski to take a 5-minute Recess at 8:26PM.  
CARRIED

2026-187                    MOVED by Mayor M. Tarkowski to end Recess at 8:33 PM.  
CARRIED

2026-188                    MOVED by Deputy Mayor C. Dyck to extend the Council Meeting by 1 hour.  
CARRIED  
C. Boyd left Council Chambers at 8:33 PM.  
D. William left Council Chambers at 8:33 PM.  
S. Lupul left Council Chambers at 8:33 PM.  
A. Kozakiewicz left Council Chambers at 8:33 PM.

2026-189                    MOVED by Mayor M. Tarkowski to return to closed session Re: ATIA Section 19 and 29 at 8:33 PM.  
CARRIED

2026-190                    MOVED by Mayor M. Tarkowski to return to open session at 9:36 PM.  
CARRIED

**ADJOURNMENT**        Mayor M. Tarkowski called to adjourn the meeting at 9:40 PM.

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Mayor M. Tarkowski

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CAO A. Kozakiewicz



# Open Forum

**Preamble:** Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or may not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

## Division 3 - Open Forums

- 11.1 Individual members of the public who constitute the audience are to be provided an opportunity as part of the meeting to address the Council on any topic relevant to municipal government for a period of time not to exceed two (2) minutes per person. The intent of which is to provide residents an opportunity to address Council.
- 11.2 The information or comments heard may or may not be actioned by the Council. After a person has spoken, any Councillor may, through the Mayor or other presiding officer, ask that person or the Chief Administrative Officer relevant questions but may not debate the matter or the answers.
- 11.3 Actions by Council may only be 1) receiving the information without debate; 2) referred without debate to a Standing Committee or the Chief Administrative Officer for a report; or 3) debated if by a 2/3 majority vote a resolution is passed to allow a motion to be made without notice.

Notes:

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<b>PUBLIC WORKS</b>
- <b>Grading of some rough roads</b>
- <b>Continue repairing pot holes</b>
- <b>Service lawn mowers</b>
- <b>Maintain water break excavations</b>
- <b>Service and locate requests</b>
- <b>continue cleaning up trash and debris in ditches and town properties</b>
- <b>Running low on screened loam – recommend screening top soil</b>
- <b>Recommend dust abatement</b>
<b>WATER</b>
- <b>Continue monitoring reservoir volumes and distribution pressure and flows</b>
- <b>Cl2 and Bacti Samples taken as per code of practice</b>
- <b>General housekeeping and maintenance at water reservoir</b>
- <b>Several power outages - back up systems running as required</b>
- <b>Monitoring PRV vault for ground water infiltration</b>
<b>WASTE WATER</b>
- <b>Daily monitor lift station levels and flows</b>
- <b>Check and clean wet cell screens for excess debris due to high flow rates during spring run off</b>
- <b>Continue spring treatment of lagoons</b>
- <b>Maintenance at Lift station including clearing obstruction in check valve on pump 2 and rebooting plc alarms due to power outage</b>
- <b>Completed spring inspection of lagoons, some minor rip rap maintenance required on annual and facultative ponds, sludge levels are getting high enough to affect flows between cells 3 and 4 – recommend targeted desludging and vegetation removal this fall and full desludge for next year</b>
<b>NOTE: The lagoons were last dewatered and desludged in fall of 2014. In 2022 a sludge survey was completed and sludge volumes and capacity loss were calculated and a treatment plan was put in place but it has proven ineffective and anerobic cells will need to be cleaned.</b>



Town of Two Hills  
Reconciliation Statement April 30, 2026

<b>Net Balance at March 31, 2026</b>	<b>(\$2.50)</b>
Plus Deposits	\$685,747.09
<b>Sub Total</b>	<b>\$685,744.59</b>
Minus Disbursements (including transfers)	\$685,891.99
<b>Closing Balance</b>	<b>(\$147.40)</b>

**Summary of Town of Two Hills Accounts**

<u>ATB Financial</u>	Description of Accounts	
General #24	Main Account	(\$147.40)
Notice Account 90 Day	Auction Holding	\$10,279.86
Savings Account #478	County Grant Account	\$219.59
Savings Account #578	Interest Bearing	\$9.69
Savings Account #178	Last Post Committee	\$4,250.59
Bill Payments #27	Deposit Only Account	\$93,041.40
Savings Account #30	ACE Debenture Account	\$50,762.35
<b>TOTAL ATB</b>		<b>\$158,416.08</b>

Revolving Loan - out of \$1,500,000.00	\$1,500,000.00
	<b>\$665,497.90</b>
	<b>\$834,502.10</b>

Interest paid to date \$9,876.05

<u>Vision Credit Union</u>	Description of Accounts	
	Two Hills Improvement Committee	\$ 1,240.93
	Canada Day	\$ 10,655.99

**Comments:** Tasks completed to date:

\* 2026 Tax Notices mailed out May 8, 2026

Number	Issued	Amount	
E000000449	04/09/2026	March Water Consumption	37,684.35
E000000450	04/09/2026	Benefits April 2026	11,277.63
E000000451	04/09/2026	Shop Supplies	285.99
E000000452	04/09/2026	Sewer & Public Works Supplies	3,208.75
E000000453	04/09/2026	Fire Dept SCBA station gauges for replacement	661.63
E000000454	04/09/2026	Office Supplies	190.05
E000000455	04/09/2026	Centennial Hall Management Fee April 2026	2,625.00
E000000456	04/09/2026	Cleaning March 2026	320.00
E000000473	04/14/2026	April 2026 Advance	7,000.00
E000000474	04/14/2026	ALBERTA MUNICIPALITIES-Supplies	2,508.99
E000000475	04/14/2026	AMSC INSURANCE SERVICES LTD.	1,536.28
E000000476	04/14/2026	Reservoir Monitor	873.60
E000000477	04/14/2026	Ice Plant Shut Down	2,612.14
E000000478	04/14/2026	General Legal Matters	2,741.55
E000000479	04/14/2026	Shop Supplies	32.57
E000000480	04/14/2026	Advertising	1,890.00
E000000482	04/14/2026	Monthly Contract Assessment Fees March 2026	1,671.60
E000000483	04/22/2026	Expenses	531.65
E000000484	04/22/2026	H2O Contract Services - March 2026	910.00
E000000485	04/22/2026	Garbage Collection March 2026	4,200.00
E000000486	04/22/2026	April Advertisement	495.00
E000000487	04/28/2026	Cleaning April 12, 2026	80.00
E000000488	04/28/2026	FCM Membership 2026-2027	579.21
E000000489	04/28/2026	Treating of Brine Systems	3,548.73
E000000490	04/28/2026	Removal of Town Christmas Decorations	525.00
E000000491	04/28/2026	Mileage & Subsistance	198.72
E000000492	04/28/2026	Mileage & Subsistance	394.56
E000000493	04/28/2026	Vac Truck Oressure Washer Parts	288.75
E000000494	04/28/2026	Cleaning & Coffee	273.94
E000000495	04/28/2026	Water Break Repair Parts	5,028.62
D000002091	04/29/2026	Payroll	42,992.43
0000033569	04/14/2026	Office & PW Supplies March	125.49
0000033570	04/14/2026	FCSS Q2 Payment 2026 & FRN Payment	34,259.00
0000033571	04/21/2026	Grader Repairs	860.76
0000033572	04/21/2026	April 2026 - Fire Chief Honorarium	150.00
0000033573	04/21/2026	THHC Foundation Charity Golf Classic Donation	500.00
0000033574	04/21/2026	No Parking EV Signs	131.25
0000033575	04/28/2026	New Shop Supplies	55.55
0000033576	04/28/2026	Bob Cat Mini Hoe Parts	95.97
		Total Issued (64):	\$173,607.26
		Total Voided (8):	\$6,500.00



1. Completed the FCSS Annual Report
2. Informed ReallCE that we will not proceed with the project for the 50% grant through MCCAC for "REALice is a maintenance-free water treatment system for ice arena." [Flood with Treated Cold Water - Make Great Ice. Lower Your Costs with REALice](#)
3. Clarified the deadline for NRED grant with D'Arcy Vane from Alberta Counsel to be March 31 2026 with extension to July 31, 2026 for reporting. The Community Engagement and Workshops, Labour Gap has not been fully completed or billed by ABC

**Summary**

- **Project Duration: September 2024 - March 31, 2026**
- **Key Deliverables and Deadlines:**
  - Interim Report 1: Dec 31, 2024
  - Interim Report 2: June 30, 2025
  - Final Materials: Dec 31, 2025
  - Draft Report to Funding Partners: Mar 31, 2026

**4.0 Budget**

Project Expense	Total Cost
<b>Strategic Economic Development Plan</b>	\$38,500
<b>Sustainable Growth Strategy Implementation</b>	\$30,000
<b>Infrastructure Gap Assessment</b>	\$34,000
<b>Labour Force Gap Assessment</b>	\$22,000
<b>Community Engagement and Workshops</b>	\$15,500
<b>Contingency</b>	\$2,000
<b>Total</b>	<b>\$142,000</b>

4. Several calls to CCBF and LGFF (Mayor present for one call) advisors. We are still waiting for CCBF project approvals from the minister for CCBF (usually a 1-2 month process) to complete Statement of expenditure due May 1. We are advised to wait for approvals to complete after deadline.
5. Council should discuss Future NRED 50% grant intake in Fall 2026 for April 2027 project start date, ACP Grant Fall 2026 intake. Key program outcomes are: new or enhanced regional municipal services; improved municipal capacity to respond to priorities; and effective intermunicipal relations.
6. We are currently waiting for Joint Municipalities meeting do discuss Current ACP grant with the County as Managing partner to start the project Town council discussed with MPE two months ago. The grant is \$750K plus \$250K contribution from municipalities with Town share of the grant still unknown. Motions:



- i. 2026-099, MOVED by Deputy Mayor C. Dyck to accept the priorities with estimated costs prepared by MPE to be completed and forward to the Managing Partner the County of Two Hills No 21 who may choose to incorporate them into the Alberta Community Partnership (ACP) Asset Management Support (AMS) Grant budget, if approved and engage MPE to complete the work.
  - ii. 2026-051 MOVED by Deputy Mayor Cody Dyck to partner with the County of Two Hills and the Village of Myrnam to apply for the 2025/26 Alberta Community Partnership-grant in support of Asset Management before February 3rd, 2026, with managing partner being the County of Two Hills and with the request to not exceed \$125,000.00 funded from of Canada Community-Building Fund (CCBF).
7. Completed Community Priorities Plan (CPP) with Cpl Kevin Nicholls
    - i. 2026-061 MOVED by Councillor A. Hiebert to set up a meeting with RCMP to develop a plan to ensure the Town of Two Hills priorities for Policing and Community Safety are communicated to the RCMP within the framework of their new Community Priorities Plan (CPP) Program.
  8. Meeting D'arcy Vane regarding NRED Town Project deliverables and plan to hold Workshop and engage
  9. Working with Sheila on JUPA (Joint Use & Planning Agreement) with St Paul School Division, SPERD sent a draft and it is with our legal team to review.



# Implementation Fact Sheet

## *Municipal Government Act (MGA)*

### Joint Use and Planning Agreements

## Relevant Legislation

MGA: s.670.1, s.672, s.673  
*Education Act*: s.53.1

## MGA Requirements

Joint use and planning agreements (JUPAs) are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on municipal reserve (MR), school reserve (SR) and municipal and school reserve (MSR) land. More than one municipality or school board may be a party to a JUPA.

On June 10, 2020, the MGA was amended to require municipalities to enter into JUPAs with school boards. These agreements must be in place by June 10, 2023.

## What do municipalities need to know?

Municipalities are required to enter into JUPAs with school boards operating within their municipal boundaries. This requirement also applies to any other school board that may commence operations in the future. S. 670.1 (1),(2)

A JUPA must establish a process for discussing:

- the planning, development and use of school sites on MR, SR and MSR land in the municipality,
- the transferring of MR, SE and MSR land between a municipality and a school board (s.672, s.673 of the MGA),
- the disposal of school sites on MR, SR and MSR land, and
- the use of school facilities, municipal facilities, and playing fields on MR, SR and MSR land

including the maintenance of facilities and fields and the payment of fees and other liabilities associated with them.  
S.670.1(3)(a)(i)-(v)

A JUPA must also:

- outline how a municipality and school board will work collaboratively,
- establish a dispute resolution procedure, and
- establish a timeframe for regular review of the agreement. s.670.1(b)-(d)

Municipalities and school boards who have existing Joint Use Agreements in place should review their agreements to ensure that they meet the JUPA requirements set out in the MGA.

The Ministers of Municipal Affairs and Education have the authority to extend the three-year timeline requirement for entering into a JUPA.

## What resources are available to assist?

To learn more about the MGA or *Education Act*, visit Alberta King's Printer at:  
<https://www.alberta.ca/alberta-kings-printer.aspx>

## Questions:

Phone:	780-427-2225
Toll-free in Alberta	310-000
Email:	<a href="mailto:lgsmail@gov.ab.ca">lgsmail@gov.ab.ca</a>

To learn more about the MGA or *Education Act*, visit Alberta King's Printer at: <https://www.alberta.ca/alberta-kings-printer.aspx>

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## Correspondence Listing

May 12th, 2026

- a) **Government of Canada** - Two Hills RCMP - 4<sup>th</sup> Quarter 2025 Report
- b) **Government of Canada** - Letter Hours of Operation at the Two Hills Post Office
- c) **Government of Alberta** - Nomination Requests open for 2026 Alberta Recreation & Parks Association Awards (ARPA)
- d) **Two Hills Health Care Centre** - Thank you Card
- e) **West-Can Seal Coating** - Road Resurfacing



May 6, 2026

CPL Kevin NICHOLLS  
A/Detachment Commander  
Two Hills, Alberta

Dear Mr./Ms./CAO Adam KOZAKIEWICZ,

Please find attached the quarterly Community Policing Report for the period of January 1<sup>st</sup> to March 31<sup>st</sup>, 2026. This report provides an overview of human resources, financial information, and crime statistics for the **Two Hills RCMP Detachment**, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.



Sincerely,

CPL Kevin NICHOLLS  
A/Detachment Commander  
Two Hills Detachment



## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Two Hills

**Detachment Commander**

CPL K. NICHOLLS

**Report Date**

April 7, 2026

**Fiscal Year**

2025-26

**Quarter**

Q4 (January - March)

### Community Priorities

#### Priority #1: Property Crime Reduction

**Updates and Comments:**

This quarter we are down 21% in Break and Enters but have seen a spike in Vehicle Thefts and Thefts over and Under \$5000. Overall, we are up 13% from last year and up 5% over the last 4 years. I believe the rise is due to two prolific offenders recent release from jail. We are looking at locating these offenders and tracking their movements to hold them accountable.

#### Priority #2: Crime Reduction/Police Presence

**Updates and Comments:**

We have attended 15 events this year which exceeds our targeted goal of 12. I plan to increase the goal to 15 for the next year.

#### Priority #3: Enhanced Road Safety

**Updates and Comments:**



Traffic Enforcement and Impaired driving. Our target for this year was 20 impaired driving charges and we are at 29. We issued 140 violations tickets this year and will attempt to increase this to 160 next year.





## Community Consultations

### Consultation #1

Date	Meeting Type
December 18, 2025	Community Connection
<b>Topics Discussed</b>	
Safety	
<b>Notes/Comments:</b>	
Lock Down drills at the Hairy Hills School	

### Consultation #2

Date	Meeting Type
March 13, 2026	Community Connection
<b>Topics Discussed</b>	
Safety	
<b>Notes/Comments:</b>	
Lock Down Drills at both the Myrnam and Andrew Schools	

### Consultation #3

Date	Meeting Type
March 10, 2026	Meeting with Elected Officials
<b>Topics Discussed</b>	
Crime Stats	
<b>Notes/Comments:</b>	
Meet with Two Hills Council to provide Q3 Stats and discuss the new CPP for next year.	





## Consultation #4

Date	Meeting Type
February 24, 2026	Meeting with Elected Officials
<b>Topics Discussed</b>	
Stats and detachment direction	
<b>Notes/Comments:</b>	
Attend Myrnam Council meeting to update on Q3 stats, discuss new CPP for next year.	





## Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	6	5	0	1
Detachment Support	2	2	0	0

**Notes:**

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments:**

Police Officers: Of the six established positions, five officers are currently working. There is one hard vacancy at this time.

Detachment Support: Of the two established positions, two resources are currently working. There are no temporary absences or hard vacancies at this time.





## Two Hills Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		0	3	1	0	2	N/A	N/A	0.1
Sexual Assaults		3	0	0	1	1	-67%	0%	-0.3
Other Sexual Offences		0	1	1	0	0	N/A	N/A	-0.1
Assault		6	5	12	12	16	167%	33%	2.7
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	2	0	0	0	N/A	N/A	-0.2
Criminal Harassment		2	2	1	2	5	150%	150%	0.6
Uttering Threats		3	2	7	3	8	167%	167%	1.1
<b>TOTAL PERSONS</b>		<b>14</b>	<b>15</b>	<b>22</b>	<b>19</b>	<b>33</b>	<b>136%</b>	<b>74%</b>	<b>4.2</b>
Break & Enter		18	23	20	19	15	-17%	-21%	-1.0
Theft of Motor Vehicle		6	17	8	2	5	-17%	150%	-1.7
Theft Over \$5,000		2	1	3	1	3	50%	200%	0.2
Theft Under \$5,000		15	16	15	10	15	0%	50%	-0.6
Possn Stn Goods		5	11	4	9	1	-80%	-89%	-1.0
Fraud		9	3	18	9	18	100%	100%	2.4
Arson		2	1	0	0	0	-100%	N/A	-0.5
Mischief - Damage To Property		7	10	16	9	8	14%	-11%	0.1
Mischief - Other		1	1	4	1	3	200%	200%	0.4
<b>TOTAL PROPERTY</b>		<b>65</b>	<b>83</b>	<b>88</b>	<b>60</b>	<b>68</b>	<b>5%</b>	<b>13%</b>	<b>-1.7</b>
Offensive Weapons		2	2	2	1	1	-50%	0%	-0.3
Disturbing the peace		3	1	1	0	0	-100%	N/A	-0.7
Fail to Comply & Breaches		5	6	4	4	6	20%	50%	0.0
<b>OTHER CRIMINAL CODE</b>		<b>8</b>	<b>5</b>	<b>10</b>	<b>4</b>	<b>6</b>	<b>-25%</b>	<b>50%</b>	<b>-0.5</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>18</b>	<b>14</b>	<b>17</b>	<b>9</b>	<b>13</b>	<b>-28%</b>	<b>44%</b>	<b>-1.5</b>
<b>TOTAL CRIMINAL CODE</b>		<b>97</b>	<b>112</b>	<b>127</b>	<b>88</b>	<b>114</b>	<b>18%</b>	<b>30%</b>	<b>1.0</b>



## Two Hills Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	0	1	0	N/A	-100%	-0.1
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>-0.1</b>
Cannabis Enforcement		0	0	0	1	2	N/A	100%	0.5
Federal - General		0	0	1	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>N/A</b>	<b>0%</b>	<b>0.4</b>
Liquor Act		1	1	0	0	0	-100%	N/A	-0.3
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		17	33	26	30	21	24%	-30%	0.5
Other Provincial Stats		15	20	23	13	17	13%	31%	-0.3
<b>Total Provincial Stats</b>		<b>33</b>	<b>54</b>	<b>49</b>	<b>43</b>	<b>38</b>	<b>15%</b>	<b>-12%</b>	<b>-0.1</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	0	0	2	2	100%	0%	0.4
<b>Total Municipal</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>100%</b>	<b>0%</b>	<b>0.4</b>
Fatals		0	1	0	0	1	N/A	N/A	0.1
Injury MVC		3	3	2	2	5	67%	150%	0.3
Property Damage MVC (Reportable)		42	28	27	35	26	-38%	-26%	-2.5
Property Damage MVC (Non Reportable)		7	5	2	12	22	214%	83%	3.7
<b>TOTAL MVC</b>		<b>52</b>	<b>37</b>	<b>31</b>	<b>49</b>	<b>54</b>	<b>4%</b>	<b>10%</b>	<b>1.6</b>
Roadside Suspension - Alcohol (Prov)		5	2	3	1	4	-20%	300%	-0.3
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>169</b>	<b>158</b>	<b>129</b>	<b>102</b>	<b>48</b>	<b>-72%</b>	<b>-53%</b>	<b>-29.8</b>
Other Traffic		1	0	1	0	1	0%	N/A	0.0
<b>Criminal Code Traffic</b>		<b>8</b>	<b>7</b>	<b>13</b>	<b>5</b>	<b>15</b>	<b>88%</b>	<b>200%</b>	<b>1.2</b>
<b>Common Police Activities</b>									
False Alarms		5	2	4	13	9	80%	-31%	1.9
False/Abandoned 911 Call and 911 Act		2	3	9	15	12	500%	-20%	3.2
Suspicious Person/Vehicle/Property		18	32	24	31	24	33%	-23%	1.1
Persons Reported Missing		2	1	2	1	0	-100%	-100%	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		5	3	22	17	15	200%	-12%	3.4
Form 10 (MHA) (Reported)		6	4	5	3	12	100%	300%	1.1

## Canada Post – Notification of Hours of operation Change

**From:** COOPER, Don <donald.cooper@canadapost.postescanada.ca>

**Sent:** Monday, May 4, 2026 11:37 AM

**To:** Two Hills Administration <info@townoftwohills.com>

**Subject:** Canada Post - Change in hours for Two Hills, AB Post Office

Good afternoon Your Worship,

I am writing to share an update regarding the retail hours at the Two Hills, Alberta Post Office. Effective May 24th, the post office will now close at 5:00 PM each weekday and will no longer remain open until 6:00 PM on Thursdays.

To help accommodate customers who may find it difficult to visit during standard business hours, we will instead be opening the retail counter earlier, at 8:30 AM, on Thursday's.

We believe this adjustment will continue to meet the needs of the community while aligning service hours with current operational requirements.

Please let me know if you have any questions or would like additional details.

Kind regards,

*Don Cooper*

Donald Cooper  
Manager, Government and Community Affairs (Alberta)  
Canada Post Corporation  
1100 – 49<sup>th</sup> Avenue NE, Suite 820  
Calgary, Alberta T2E 9A9  
Tel: 403 703-3465  
Email: donald.cooper@canadapost.ca

Michael Tarkowski

**From:** Katie Biberdorf <cboorse@arpaonline.ca>

**Sent:** Monday, April 20, 2026 10:30 AM

**To:** Michael Tarkowski <mtarkowski@townoftwohills.com>

**Subject:** Nominate Local Leaders for the 2026 ARPA Awards – Deadline May 31

Dear Mayor Michael Tarkowski and all Members of Council;

The Alberta Recreation & Parks Association (ARPA) is thrilled to announce that nominations are now open for our [2026 awards](#), celebrating exceptional leadership and contributions in the recreation and parks sector across Alberta. ARPA will be presenting multiple awards including the A.V. Pettigrew Award, which recognizes a community or organization that has made a significant impact on improving the quality of life of their citizens through recreation and parks. This year is particularly special as we celebrate ARPA's 75th anniversary. To mark this milestone, we want to celebrate as many municipalities and impactful projects as possible across the province.

We invite you to nominate outstanding individuals, organizations, or initiatives from the Town of Two Hills for these prestigious recognitions. The awards ceremony will take place during the President's Awards Banquet on Saturday, October 24th, 2026, at the Fairmont Jasper Park Lodge, as part of our annual [Conference and Energize Workshop](#). This special evening, attended by over 450 sector professionals and leaders, provides an opportunity to spotlight the efforts that make Alberta communities healthier, more active, and more vibrant.

The awards include the [Lieutenant Governor's \(L.G.\) Leadership for Active Communities Awards](#), which recognize the achievements of individuals and groups who are leading their communities to increase citizen participation in active living, recreation, and parks, resulting in healthier people and communities. We are honoured to anticipate the presence of the Lieutenant Governor of Alberta, who is expected to present these awards in person. This year, we have three L.G. Award categories:

- Community Leader of Tomorrow Award
- Corporate Community Leader Award
- Outstanding Community Volunteer Award

To view more details on each award and to complete our online nomination form, please visit the ARPA website at <https://arpaonline.ca/awards-scholarships/>. The deadline for award nominations is May 31st, 2026.

We look forward to recognizing and celebrating the hard work and dedication of individuals and groups who are making a difference in their communities and improving the lives of Albertans. While unrelated to the awards process, we are also pleased to offer a **free webinar** specifically for Mayors and Councillors on May 14 called *Tourism is Coming to Town: What Municipal Elected Officials Need to Know*. We encourage you to attend by [registering here](#).

Yours sincerely,

**Katie Biberdorf**

*President*

(780) 415-1745

*Alberta Recreation & Parks Association (ARPA)*

[arpaonline.ca](https://arpaonline.ca)

THANK  
YOU



Two Hills Health Centre Foundation

Town of Two Hills

APR 28 2026

RECEIVED

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Thank you for your donation to the  
Two Hills Health Centre Foundation.

Your generosity makes a meaningful difference in the lives of those we serve. On behalf of the Foundation, thank you for your thoughtful support and commitment to improving care in our community.





2317 16<sup>th</sup> Street P.O. Box 669  
Didsbury Alberta T0M 0W0  
Phone (403) 335-9137  
admin@west-cansealcoating.com  
www.west-cansealcoating.com

Town of Two Hills  
Attention: Adam Kozakiewicz  
P.O. Box 630  
Two Hills, AB T0B 4K0

Town of Two Hills

APR 27 2026

RECEIVED

April, 2026

Dear Adam Kozakiewicz,

**Re: Pavement Preservation – Micro Surfacing Opportunity for Town of Two Hills**

Many municipalities across Western Canada are facing the same challenge — aging road networks and rising reconstruction costs. With asphalt cement and fuel costs rising sharply in 2026, the pressure to stretch every infrastructure dollar has never been greater. As pavement engineers often note, **most pavements fail structurally because preservation treatments were applied too late, or not at all.**

Micro surfacing is like changing the oil in your vehicle. You don't wait until the engine seizes before you service it — you maintain it regularly at low cost to avoid a much larger repair bill later. Nobody questions the value of an oil change. The same logic applies to your roads.

Based on publicly available information about the Town of Two Hills road network, it is estimated to maintain approximately 20 km of paved municipal roads.

Using a typical pavement preservation strategy where 10% of the network is preserved annually, approximately 2 km of roads per year could be candidates for preservation treatments such as micro surfacing.

At ~\$70,000 per km, micro surfacing costs less than one-third of a mill and fill rehabilitation at ~\$210,000 per km including engineering. For every km treated with micro surfacing today while the road is still in good structural condition, Town of Two Hills defers a \$140,000 per km rehabilitation cost by 8–12 years without sacrificing the serviceability or safety of that road.

Applied across Town of Two Hills's 2 km of annual preservation candidates, micro surfacing represents approximately \$280,000 in deferred capital costs. This is money that stays in your infrastructure budget rather than being consumed by reactive rehabilitation.

**Micro surfacing is not a substitute for mill and fill — it is what keeps your roads from needing it prematurely.** According to RoadResource.org, agencies that apply proactive preservation consistently reduce their lifecycle costs by 25–45% compared to a reactive rehabilitation only approach.



2317 16<sup>th</sup> Street P.O. Box 669  
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Phone (403) 335-9137  
[admin@west-cansealcoating.com](mailto:admin@west-cansealcoating.com)  
[www.west-cansealcoating.com](http://www.west-cansealcoating.com)

In addition, the Canadian Infrastructure Report Card shows that every \$1 spent on early pavement preservation eliminates or delays \$6 to \$10 in future rehabilitation or reconstruction costs — making timely treatment the most cost-effective strategy available to road managers.

For Town of Two Hills, a typical preservation strategy may include:

- Identifying roads 4–8 years after paving with a PCI index of 70 or greater
- Treating structurally sound pavements before major deterioration
- Extending pavement life 8–12 additional years

West-Can Seal Coating has and continues to deliver micro surfacing and pavement preservation programs for municipalities across Western Canada. We understand the operational and budgetary challenges that road managers face; and we are here to help you get more out of your infrastructure budget.

If it would be helpful, we would be pleased to provide the following:

- Review potential candidate roads in your network
- Provide technical information on pavement preservation strategies
- Assist with planning future micro surfacing programs

If you are currently planning your upcoming road program, we would welcome the opportunity to discuss how a micro surfacing strategy could benefit Town of Two Hills. Please contact us at your convenience — we are happy to provide additional information or arrange a brief call at a time that works for you.

Sincerely,

A handwritten signature in black ink, appearing to be 'John White', written in a cursive style.

West-Can Seal Coating Team  
Office: 403-335-9137  
[admin@west-cansealcoating.com](mailto:admin@west-cansealcoating.com)

Micro Surfacing Video



West-Can Seal Coating



Western Asphalt Products





2317 16<sup>th</sup> Street P.O. Box 669  
Didsbury Alberta T0M 0W0  
Phone (403) 335-9137  
admin@west-cansealcoating.com  
www.west-cansealcoating.com

## PCI Ranges and Recommended Treatment

PCI Range	Condition	Recommended Treatment
90-100	Excellent	Monitor / inspect
80-90	Very Good	Crack seal, fog seal, spray patch
70-80	Good	Micro surfacing or chip seal
55-70	Fair	Micro + crack seal, chip seal, spray patch, cold/hot mix patching
40-55	Poor	2" Mill & inlay, thin overlay
Below 40	Very Poor	Reconstruction / full rehabilitation

**Note:** Treatments below PCI 55 are typically 3-5× more expensive than proactive preservation treatments applied above PCI 70.

### Why 70-85 is Ideal

At this stage the pavement is:

- Structurally sound
- Beginning to oxidize
- Showing minor cracking or raveling
- Possibly developing shallow rutting


### What Happens if You Wait Too Long

Once PCI drops below ~60, pavements often develop:

- Structural cracking
- Base failures
- Severe rutting

At that point micro surfacing becomes **much less effective**, and agencies must move to:

- Thin overlay
- Mill and fill
- Reconstruction
- Which are **3 × more expensive**.

TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM						
Meeting Date: April 28th, 2026	Confidential:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	x
Topic: Two Hills Space Education Centre Committee - Terms of Reference						
Originated By: Sheila Lupul			Title:	CFO		
<b>BACKGROUND:</b>						
Submitting Terms of Reference for the Two Hills Space Education Centre Committee provides details of how they focus their efforts and operate their committee. Terms of Reference had to be reworked due to name change parameters of executive changes.						
<b>DOCUMENTATION ATTACHED:</b>						
<b>DISCUSSION:</b>						
Review Terms of Reference to confirm.						
<b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>						
<b>RECOMMENDED ACTION(S):</b>						
_____ MOVED to approve and accept the Two Hills Space Education Centre Committee Terms of Reference as provided.						
<b>DISTRIBUTION:</b>		Council: X				



## S.E.C. (Two Hills Space Education Centre)

### Terms of Reference

Updated – March 18, 2026

## 1. Preamble

Council and community members would like to acknowledge the great achievement reached by Canadian Astronauts in the Canadian Space Agency.

## 2. Mandate

To create and design a building and/or representation of the achievements of Canadian Astronauts that is acceptable to the Town of Two Hills Council, the Committee and the community.

## 3. Goals/Purpose

- Facilitate, plan and organize an official acknowledgment of the outstanding education, career and achievements of Canadian Astronauts.
- Decide through the committee and community involvement on the best course of action, such as a statue, flag, building, education, scholarship, etc.

## 4. Reporting Structure

The committee will report to their respective councils with the Town of Two Hills being the managing associate.

## 5. Budget/Funding

There is no formal budget for this program as of yet, administration expenses such as copying, mailing and such can be brought to the Town of Two Hills for approval. The committee will seek grants both provincially and federally for this type of project.

## 6. Membership

Membership will consist of at least one elected official from the Town of Two Hills, and an undetermined number of members at large. County of Two Hills and St. Paul Education will be invited to participate in the committee as well.

The term of the committee shall continue until the project is completed or is finalized by the Town of Two Hills.

## 7. Roles and responsibilities

### 7.1 Chair

- Chair will be chosen from within the committee.
- It is the role of the Chair to preside over meetings.

### 7.2 Vice Chair

- Vice Chair will be chosen from within the committee.
- It is the role of the Vice Chair to preside over meetings in the absence of the Chair.

### 7.3 Committee Members

- All members of the committee will have the responsibility to help achieve 2. Mandate and 3. Goals/Purpose as illustrated above.
- Members who miss more than three consecutive meetings may be deemed to have resigned from the committee.

## 8. Meetings


Meetings will be held in the Town of Two Hills Council Chambers at the call of either the Chair or the Vice Chair.


Minutes shall be recorded by the committee and distributed to members as required.

Updates to collaborating councils shall be the responsibility of the council members delegated to the committee.

## 9. Amendments to the Terms of Reference

Proposals to amend the Terms of Reference shall require the approval of a majority of the members present. Proposed amendments to the Terms of Reference shall be submitted to the Town of Two Hills for approval and shall take effect only upon the approval of the Town of Two Hills Council.

<p><b>TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM</b></p>						
Meeting Date: May 12th, 2026		Confidential:	Yes		No	X
Topic: Alice Melnyk Library Board Appointment						
Originated By: Adam Kozakiewicz			Title:	CAO		
<b>BACKGROUND:</b>						
<p>Alice Melnyk Library volunteers must be appointed to the Town of Two Hills Library Board by a motion of council. All appointments must be specific with names and starting &amp; ending dates of their three (3) year term as outlined in the Libraries Act.</p> <p>All appointments of new members or renewals of existing members must appear before council.</p> <p>Brought to our attention that two previous motions #2025-040 and #2025-304, from 2025 did not use correct wording as outlined in the Libraries Act for Council to motion to appoint members to the Town of Two Hills Library Board.</p> <p>Amy Boettcher's term is about to expire and she has been added to the appointment motion below.</p>						
<b>DOCUMENTATION ATTACHED:</b>						
<b>DISCUSSION:</b>						
<b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>						
<b>RECOMMENDED ACTION(S):</b>						
<p>_____MOVES to appoint the following individuals to the Town of Two Hills Library Board for the specified terms:</p> <ul style="list-style-type: none"> <li>• Suzanne Musgrave - term expiry date February 11, 2028</li> <li>• Sharla Morrison - term expiry date October 13, 2028</li> <li>• Haiden Morrison - term expiry date October 13, 2028</li> <li>• Amy Boettcher - term expiry date May 22, 2029</li> </ul>						
<b>DISTRIBUTION:</b>		Council: X				

TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM					
Meeting Date: May 12th, 2026	Confidential:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Topic: PROCLAMATION - Public Works Wee					
Originated By: S. Lupul			Title:	CFO	
<b>BACKGROUND:</b>					
2026 marks the 66 <sup>TH</sup> Annual National Publics Works week sponsored by the American Public Works Association.					
<b>DOCUMENTATION ATTACHED:</b>					
Proclamation - May 17 <sup>th</sup> - 23 <sup>rd</sup>					
<b>DISCUSSION:</b>					
<b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>					
<b>RECOMMENDED ACTION(S):</b>					
Mayor M. Tarkowski moves to hereby proclaim the week of May 17 <sup>th</sup> - May 23 <sup>rd</sup> to be designated as Public Works Week in the Town of Two Hills.					
<b>DISTRIBUTION:</b>		Council: X			



# PROCLAMATION

May 17<sup>th</sup> to May 23<sup>rd</sup>, 2026 to be Public Works Week in the  
Town of Two Hills.

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Alberta; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Alberta to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association be it now,

**RESOLVED**, I, Michael Tarkowski, Mayor of the Town of Two Hills in the province of Alberta, do hereby designate the week May 17-23, 2026 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of The Town of Two Hills, DONE at the Town of Two Hills, Alberta this 12<sup>th</sup> day of May 2026.

---

His Worship Michael Tarkowski, Mayor of Two Hills

TOWN OF TWO HILLS  
COUNCIL MEETING  
AGENDA ITEM



Meeting Date: May 12th, 2026	Confidential:	Yes		No	x
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Topic: Centennial Committee

Originated By: S. Lupul	Title:	CFO
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**BACKGROUND:**

2027 marks the 100 Year Anniversary of the community of Two Hills. Before becoming a town, The Town of Two Hills grew from a hamlet established in 1927. The arrival of the Canadian Pacific Railway, marked the start of rapid growth.

The Town of Two Hills will Celebrate this 100<sup>th</sup> Anniversary in 2027.

**DOCUMENTATION ATTACHED:**

**DISCUSSION:**

Funding can be obtained through the Government of Canada **Legacy Fund** and **Community Anniversaries - Building Communities through Arts & Heritage** to assist the Town of Two Hills to establish a committee to plan and Celebrate the 100<sup>th</sup> Anniversary.

**COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:**

Committee to develop a plan to Celebrate the 100<sup>th</sup> Anniversary.

**RECOMMENDED ACTION(S):**


IT IS THEREFORE RESOLVED THAT:

1. Council establishes the "Town of Two Hills Centennial Advisory Committee" as a temporary committee to guide the planning of 100<sup>th</sup> Anniversary events.
2. The Committee's mandate is to develop a vision, theme, and comprehensive plan for centennial activities, providing regular recommendations and updates to Council.
3. The Committee shall consist of Members of Council and the public at large.
4. Administration is directed to draft a formal Terms of Reference—including meeting frequency, budget considerations, and reporting timelines—for Council approval.
5. The Committee shall be dissolved upon completion of the centennial activities, no later than December 31, 2027.

\_\_\_\_\_ Moves to establish the "Town of Two Hills Centennial Celebration Committee" which consists of Members of Council and the public at large with Administration support provided by the Town of Two Hills, until its dissolution on December 31<sup>st</sup>, 2027.

\_\_\_\_\_ Moves to apply for the Legacy Fund and Community Anniversaries - Building Communities through Arts and Heritage Grants to obtain funding for the Celebration activities.

DISTRIBUTION:	Council: X
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<b>TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM</b>					
Meeting Date: May 12th, 2026	Confidential:	Yes	<input type="checkbox"/>	No	x
Topic: Two Hills Mennonite School Invitation to the 2026 Grad Ceremony					
Originated By: S. Lupul			Title: CFO		
<b>BACKGROUND:</b>					
Invitation from Two Hills Mennonite School to attend and speak at their Graduation Ceremony on Friday June 5 <sup>th</sup> , 2026.					
<b>DOCUMENTATION ATTACHED:</b>					
Letter of Invitation					
<b>DISCUSSION:</b>					
<b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>					
<b>RECOMMENDED ACTION(S):</b>					
_____ Moves to send _____ to speak at the Two Hills Mennonite School 2026 Graduation Ceremony at 4:00pm on Friday June 5 <sup>th</sup> , 2026.					
DISTRIBUTION:		Council: X			



4801 Diefenbaker Avenue  
Two Hills, Alberta T0B 4K0  
Phone: 780-657-2434

May 1, 2026

Town of Two Hills

Dear Mr. Tarkowski,

MAY 06 2026  
RECEIVED

On behalf of our 2026 graduates, I would like to invite you to our graduation celebration on June 5, 2026 at Two Hills Mennonite School. Our program will be from 4:00-4:45 p.m. We would be honored to have you attend and speak, if you wish, at the graduation ceremony.

This year we have 7 graduates: Eva Bergen, Nancy Dyck, Danny Elias, George Goertzen, Aron Guenther, Judy Guenther and Adam Neufeld . These students are truly outstanding individuals who have worked so hard to get to this point in their education journey. They have created a quote with the help of Chat GPT to represent their graduating class, "Graduation isn't the end of something, it's proof of everything we've become."


To confirm your attendance, please contact me before Friday, May 29, 2026, as we would like to ensure we have a seat reserved for you. We look forward to sharing this wonderful celebration!

Sincerely,

Mrs. Laurie Taschuk

Assistant Principal/Grad Coordinator

Two Hills Mennonite School

TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM						
Meeting Date: May 12th, 2026	Confidential:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Topic: Letter of Support						
Originated By: M. Tarkowski			Title:	Mayor		
<b>BACKGROUND:</b>						
Clearpath Services Inc. - Mobile MRI Initiative						
<b>DOCUMENTATION ATTACHED:</b>						
Letter of Support for Clearpath Service Inc. from M. Tarkowski to encourage the development of a mobile MRI Service to assist with the health care needs of our community.						
<b>DISCUSSION:</b>						
<b>COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:</b>						
<b>RECOMMENDED ACTION(S):</b>						
_____ Moves to provide Clearpath Services Inc. with a Letter of Support to provide mobile MRI services to the community of Two Hills to reduce waiting times and assist with our Health Care Needs.						
<b>DISTRIBUTION:</b>		Council: X				

## Clearpath Service Inc. – Mobile MRI

**From:** Doug Kirillo <[dkirillo@zencommunications.ca](mailto:dkirillo@zencommunications.ca)>  
**Sent:** Tuesday, May 5, 2026 3:26 PM  
**To:** Michael Tarkowski <[mtarkowski@townoftwohills.com](mailto:mtarkowski@townoftwohills.com)>  
**Subject:** Support Letter

Hi Mr. Tarkowski, I just wanted to say thanks for filling out the Survey on our Mobile MRI service. We had a resounding response from the communities that we are supporting.

I have one other favor that I would like to ask. I have attached a one-page support letter, if possible, could you sign this document. We are going to use these with a potential investor that we are speaking with. With a signed document, hopefully our investors will see that we are looking to mitigate risk as we have over 20 some communities that are supporting the initiative, and that is just the start. I left the document in word in case you wanted to change some of the verbiage.

If not, I completely understand, and thanks once again for completing the survey.



Doug Kirillo – President  
(780) 905-7046  
[dkirillo@zencommunications.ca](mailto:dkirillo@zencommunications.ca)



May 12th, 2026

## Letter of Support

### Re: Clearpath Services Inc. Mobile MRI Initiative

To Whom It May Concern,

On behalf of the Town of Two Hills and its residents, I am pleased to express my strong support for the proposed Mobile MRI service being developed by Clearpath Services Inc. I am confident that this initiative represents a meaningful and much-needed advancement in healthcare access for our community and for communities across Alberta.

Access to specialized diagnostic services such as Magnetic Resonance Imaging (MRI) remains a significant challenge for many Albertan communities. Residents of Two Hills currently face extended wait times and must travel considerable distances to access this critical technology. These barriers result in delayed diagnoses, added financial burden on patients and families, and increased pressure on regional health systems. A scheduled Mobile MRI service would directly address these gaps by bringing advanced diagnostics to our doorstep on a regular, reliable basis.


I believe that Clearpath Services Inc.'s Mobile MRI initiative would be an immense benefit to our community and to the residents we serve. This service has the potential to improve health outcomes, reduce strain on regional hospital and referral networks, and demonstrate that innovative, community-centred healthcare solutions are both viable and necessary. The ability to receive timely diagnostic imaging locally aligns directly with our community's priorities of health, wellness, and quality of life for all residents.

As Mayor of Two Hills, I strongly encourage investors, healthcare partners, and stakeholders to give serious consideration to this initiative. The demonstrated need is real, the community appetite for this service is clear, and the leadership at Clearpath Services Inc. has shown a genuine commitment to working collaboratively with municipal leaders to understand and address local healthcare needs.

I am confident in endorsing this proposal and look forward to seeing the Clearpath Mobile MRI service become a reality for Two Hills and communities throughout Alberta.

Respectfully,

Michael Tarkowski. Mayor  
4712 50 St.  
Two Hills, AB  
T0B 0A4  
mtarkowski@townoftwohills.com

<p><b>TOWN OF TWO HILLS COUNCIL MEETING AGENDA ITEM</b></p>			
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Meeting Date: May 12th, 2026	Confidential:	Yes		No	x
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Topic: MADD (Mother’s Against Drunk Driving) Sponsorship of Message Yearbook Request

Originated By: M. Tarkowski	Title:	Mayor
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**BACKGROUND:**

MOTHER’S Against Drunk Driving was formed in 1989 to create a national network to stop impaired driving. 45,884 Canadians were killed in alcohol-related crashes between 1982 and 2014. By working with students, MADD strives to educate new drivers about impaired driving before they become licensed drivers.

**DOCUMENTATION ATTACHED:**

Attached is the Letter of Request to Sponsor the MADD (Mother’s Against Drunk Driving) annual Messages Yearbook.

Outline of the Yearbook from the MADD Website, along with a link to the 2023 Messages Yearbook.

MADD Canada in association with Caring Hands Publishing produces a magazine in various markets across the country. MADD Canada receives revenues from business ad sales. The magazine also helps generate awareness of the dangers of impaired driving.

**DISCUSSION:**

Determine if the Town of Two Hills would like to participate in the MADD Messages Yearbook Sponsorship Program.

The 2026 Advertising Budget GL# 2-12-00-220 - Currently, \$4220.00 remains with \$3465.00 already allocated. Leaving an available balance of \$ 755.00.

**COMMUNICATION PLAN/COMMUNITY INVOLVEMENT:**

**RECOMMENDED ACTION(S):**

\_\_\_\_\_ Moves to have the Town of Two Hills participate in the 2026 MADD Messages Yearbook Sponsorship Program by allocating \_\_\_\_\_ from the 2026 Advertising Budget GL #2-12-00-220.

OR

\_\_\_\_\_ Moves to accept the MADD Materials as information.

DISTRIBUTION:	Council: X
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## **MADD (Mothers Against Drunk Driving) Sponsorship Request**

**From:** Stacey <message@maddmessage.ca>

**Sent:** Wednesday, May 6, 2026 2:14 PM

**To:** Michael Tarkowski <mtarkowski@townoftwohills.com>

**Cc:** Two Hills Administration <info@townoftwohills.com>

**Subject:** MADD Message Yearbook-Sponsorship Advertising Request

Dear Mayor Tarkowski & Council,

I hope that everyone is doing well. I am hoping to add my request to the agenda as correspondence for an upcoming Council meeting or go through due process. Please accept this email as our official sponsorship advertising request. We hope to have the Town of Two Hills join us in support of MADD Canada. Thank you for your time and consideration. Together, we can make a lasting impact and help prevent impaired driving. I look forward to hearing from you soon!

The MADD Message Yearbook (Western Canada Edition) is an annual publication dedicated to raising awareness and funds for MADD Canada's vital programs. These programs include life-saving educational seminars in schools, designed to reach young and new drivers with critical information about the dangers of impaired driving. MADD Canada's School Presentation is a powerful dramatization about the tragic consequences of impaired driving. The video ends with testimonials from real-life victims who share their heartbreaking stories with the audience. MADD Canada's School Presentation targets students in grades 7 through 12. (<https://maddyouth.ca/school-program>)

By placing a sponsorship ad, your company will:

\*Demonstrate Leadership: Showcase your commitment to public safety and community well-being.

\*Gain Visibility: Your ad will be featured in a widely distributed, free publication available in high-profile public locations and mailed directly to all advertisers.

\*Make an Impact: Directly contribute to programs that educate youth and save lives.

To learn more, view a recent edition, or explore our sponsorship **\*\*RATES\*\***, visit [www.maddmessage.ca](http://www.maddmessage.ca). Your support is critical in making this publication a success, and we truly couldn't do it without the generosity of community leaders like you.

Please don't hesitate to reach out if you have any questions or would like to discuss sponsorship further. You can contact me via email or at 1-866-767-1736.

Sponsorship Advertising Rate/Size Chart.

Back Covers \$2200.00

Inside Covers \$1600.00

Full page \$1300.00

1/2 page \$899.00

1/4 page \$699.00

Banner \$599.00

1/8th page \$429.00

Business Card \$329.00

Honour Roll Listing \$199.00 (three lines-non-graphical)

Yours truly,

Stacey Biekx

T: (866) 767-1736 E: [message@maddmessage.ca](mailto:message@maddmessage.ca)

W: [www.maddmessage.ca](http://www.maddmessage.ca)

# Welcome to MADD Message

The MADD Message Yearbook is designed to raise awareness and funds helping MADD Canada in its mission to 'stop impaired driving and support victims of this violent crime.'

The yearbook is distributed to hundreds of high profile public locations in each of our annual editions serving local markets across Canada, and is a key tool in disseminating important information on victim services, educational programs, local chapter events & information and much more.

The MADD Message Yearbook attracts a wide variety of business advertisers who increase their exposure while supporting the programs and services of MADD Canada.

LINK TO PUBLICATION - <https://maddmessage.ca/index.php/publications/>

Funded by the Government of Canada

Canada

*A Publication for...*

**madd**   
**No alcohol. No drugs. No victims.**