

TOWN OF TWO HILLS
Minutes of the Regular Meeting of Council for the Town of Two Hills
held July 18, 2023, at 7:00 P.M. in Council Chambers



PRESENT: Mayor L. L. Ewanishan, Deputy Mayor M. Tarkowski, Councillor A. Romaniuk, Councillor K. Thompson, Councillor S. Rajoo, C.A.O. A. Kozakiewicz, A.C.A.O A. Clark, & Public Works Foreman T. Stefiuk.

MISSING: C.F.O S. Lupul

CALL TO ORDER: Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2023-199 **MOVED** by Councillor A. Romaniuk to accept the agenda with the addition of: 8 (e) STARS and 9 (c) JUPA.

CARRIED

ADOPTION OF MEETING MINUTES:

2023-200 **MOVED** by Councillor A. Romaniuk to accept the regular Council Meeting Minutes of June 27, 2023 as presented.

CARRIED

2023-201 **MOVED** by Councillor S. Rajoo to accept the regular Committee of the Whole meeting Minutes of July 5, 2023 as presented.

CARRIED

DELEGATION: Rural Development Network

The Rural Development Network came to present their proposal for a Housing Needs Assessment and Attainable and Affordable Housing Project in Two Hills.

OPEN FORUM: None

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Foreman's Report was provided to Council in advance for their review.

2023-202 **MOVED** by Councillor K. Thompson that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED



Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to Council in advance for their review.

2023-203 **MOVED** by Councillor A. Romaniuk that the Chief Administrative Officer's report be acknowledged as presented and incorporated into the minutes.

CARRIED

CORRESPONDENCE:

2023-204 **MOVED** by Deputy Mayor M. Tarkowski that the correspondence be acknowledged as presented and filed.

CARRIED

NEW BUSINESS:

Alberta Municipalities Conference

The annual AB Conference is being held in Edmonton this year at the Edmonton Convention Centre. Administration anticipated that council would like to attend and have reserved accommodations at the Double Tree Inn by Hilton for September 25 to 28, 2023. The early sessions on Tuesday consist of an RMRF legal course and two EOEP that are beneficial to new and seasoned councillors. The formal Agenda is not available yet and will be shared once it is. Two Hills CAO will be presenting during the CAO portion of the conference.

2023-205 **MOVED** by Mayor L. L. Ewanishan to have all members of council attend the Alberta Municipalities Conference along with the CAO.

CARRIED

Housing Study

The Rural Development Network came to present their proposal for a Housing Needs Assessment and Attainable and Affordable Housing Project in Two Hills.

2023-206 **MOVED** by Mayor L. L. Ewanishan to have the Rural Development Network do a Housing Needs Assessment for the Town on Two Hills for the cost of up to \$16,000.

CARRIED

Upcoming Council Meeting Dates

It is recommended to change the August 15 council meeting date to August 22, 2023 due to a number of things including employee absences. It is recommended to change the September 26 council meeting date to September 25, 2023 due to the AB Convention.



2023-207 **MOVED** by Councillor S. Rajoo to move the September 25th meeting to September 25th due to the Alberta Municipalities conference. **CARRIED**

Restructuring Grant

Administration is receiving proposals for the Restructuring Grant.

2023-208 **MOVED** by Councillor K. Thompson to have the proposals presented at a meeting on July 31st. **CARRIED**

STARS

On June 27th STARS came to present to Council requesting funding of \$1 per capita.

2023-209 **MOVED** by Mayor L. L. Ewanishan to approve the request for funding of \$1 per capita. **CARRIED**

BYLAWS & POLICIES:

Machinery and Equipment Incentive Tax Exemption Bylaw 2023 - 1031

As previously discussed, administration was directed to compile a Machinery and Equipment Incentive Tax Exemption Bylaw.

2023-210 **MOVED** by Mayor L. L. Ewanishan that Bylaw No. 2023 - 1031 be given a first reading this 18th day of July, 2023. **CARRIED**

2023-211 **MOVED** by Deputy Mayor M. Tarkowski that Bylaw No. 2023 - 1031 be given a second reading this 18th day of July, 2023. **CARRIED**

2023-212 **MOVED** by Councillor K. Thompson that Bylaw No. 2023-1021 be given consent for third and final reading. **CARRIED UNANIMOUSLY**

2023-213 **MOVED** by Councillor A. Romaniuk that Bylaw No. 2023 - 1031 be given a third and final reading this 18th day of July, 2023. **CARRIED**

2023-1032 Community Standards Bylaw

Administration prepared a draft copy of a Community Standards Bylaw for council's review.

2023-214 **MOVED** by Mayor L. L. Ewanishan that Bylaw No. 2023 - 1032 be given a first reading this 18th day of July, 2023. **CARRIED**



Joint Use Planning Agreement (JUPA)

St. Paul Regional Education has provided a draft JUPA for information.

2023-215

MOVED by Mayor L. L. Ewanishan to have Administration figure out shared assets.

CARRIED

COUNCIL REPORTS:

2023-216

MOVED by Councillor A. Romaniuk that the council reports be acknowledged as presented and filed.

CARRIED

CLOSED SESSION:

2023-217

MOVED by Mayor L. L. Ewanishan to go into closed session at 9:11 PM.

CARRIED

2023-218

MOVED by Mayor L. L. Ewanishan to come out of closed session at 9:29 PM.

CARRIED

2023-219

MOVED by Councillor S. Rajoo to accept Councillor Thompsons resignation with regrets.

CARRIED

2023-220

MOVED by Councillor A. Romaniuk to hold a by-election on September 19, 2023.

CARRIED

2023-221

MOVED by Councillor A. Romaniuk to appoint Adam Kozakiewicz CAO as returning officer.

CARRIED

NEXT MEETING:

Regular Council Meeting Tuesday August 15, 2023 at 7 P.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:32 PM.

LEONARD EWANISHAN, MAYOR

ADAM KOZAKIEWICZ, C.A.O.

