

BYLAW NO. 2021-1012
of the
TOWN OF TWO HILLS



A BYLAW OF THE TOWN OF TWO HILLS IN THE PROVINCE OF ALBERTA, FOR THE
PURPOSE OF ESTABLISHING THE ADMINISTRATIVE FUNCTION AND SET FEES IN
RELATION TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
ACT

WHEREAS, pursuant to Section 95 of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, as amended from time to time, the Town of Two Hills must designate a person or group of persons as the head of the municipality for the purposes of the Act; and

WHEREAS, pursuant to Sections 93 and 95 of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, as amended from time to time, the Town of Two Hills may set fees payable to the municipality for services under the Act and Regulations;

NOW THEREFORE the Council of the Town of Two Hills, duly assembled, enacts the following:

This Bylaw may be cited as the "FOIP Bylaw".

DEFINITIONS

- a) "Act" means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, as amended from time to time;
- b) "Applicant" means a person who makes a request for access to a record under Section 7(1) of the Act;
- c) "Chief Administrative Officer" means the person appointed as the Chief Administrative Officer of the Town of Two Hills and includes any person who holds the position of Chief Administrative Officer in an acting capacity;
- d) "Province" means the Province of Alberta; and
- e) "Town" means the Town of Two Hills, including any board, committee, commission, panel, agency or corporation that is created or owned by the Town, but does not include _____.



DESIGNATED HEAD

- a) For the purpose of the Act, the Chief Administrative Officer is designated as the Head of the Town.

FEES

- a) Where an Applicant is required to pay a fee for services pursuant to the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, as amended from time to time, the fee payable shall be in accordance with the Freedom of Information and Protection of Privacy Regulation, Alta. Reg. 186/2008, as amended from time to time, or a successor Regulation that sets fees for requests for information from the Province.

EFFECTIVE DATE

- a) This Bylaw shall take effect and come into force effective after final reading and signature thereof by the Chief Elected Official and Chief Administrative Officer, or their authorized delegates.
- b) Where a request for information is received, but has not been disposed of before the effective date of this Bylaw, the request is deemed to be a request made on the date that this Bylaw takes effect and comes into force, under the provision of this Act, for the purposes of the fees payable under this Bylaw.

READ A FIRST TIME THIS 22nd DAY OF MARCH, 2022.

READ A SECOND TIME THIS 22nd DAY OF MARCH, 2022.

READ A THIRD TIME AND FINALLY PASS THIS 22nd DAY OF MARCH, 2022.

TOWN OF TWO HILLS

LEONARD EWANISHAN, MAYOR

GERREN SASKIW, CHIEF ADMINISTRATIVE
OFFICER

