

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held on October 11, 2011 at 7:00 P.M. in the Two Hills Town Council Chambers.

CALL TO ORDER: Mayor E. Sorochan called the meeting to order at 7:00 P.M.

PRESENT: Mayor E. Sorochan, Deputy Mayor G. Saskiw, Councillor W. Babiuk, Councillor B. Gray, Councillor S. Rajoo, Chief Administrative Officer E. Howanyk, Recording Secretary B. Lyzaniuk, and a Reporter.

AGENDA APPROVAL:

2011-277 **MOVED** by Councillor W. Babiuk to adopt the Agenda with the following additions:

Additions under New Business:

9 g) 2012 FCSS Funding Agreement

9 h) Geleta Park

9 i) AB Transportation Grant Recommendations

CARRIED

APPROVAL OF MEETING MINUTES:

2011-278 **MOVED** Councillor B. Gray to accept the Regular Meeting Minutes of September 21, 2011 as presented.

CARRIED

DELEGATION: Northeast Alberta Hub – Bob Bezpalko, Manager (7:04 – 7:34 P.M.)

Mr. Bezpalko provided Council with a presentation package and proceeded to deliver the presentation explaining that they are made up of 13 Regions and have 29 Municipal Members. The Town of Two Hills and all other members pay \$0.20 per capita. Council commented that promoting the Town is very important and time consuming. Bezpalko is working closely with Councillor Sonny Rajoo and the C.A.O. with respect to promote Two Hills. Bezpalko explained that some communities have Economic Development Officers. HUB is currently trying to initiate a project to assist with the Regional Economic Development Officer. The Mayor stated that she would like to see more things happening in our area as in the past it seems that Two Hills has been overlooked. Some of the Town's greatest concerns are the need to attract investors, especially commercial and industrial businesses, affordable housing, senior housing.

Mayor Sorochan thanked Mr. Bezpalko for his presentation at which time he presented the Mayor with a Certificate of Appreciation for the Town's commitment to the Alberta Hub Alliance. Mr. Bezpalko then left the Chambers.

Sgt Campbell – R.C.M.P. (7:35 – 7:55 P.M.)

Council invited Sgt. Raymond Campbell to attend a Regular Meeting of Council. Mayor Sorochan commented that there have been complaints of vandalism, children of all ages out on the streets in the evenings, vehicles racing around, and

even two-wheeled peddle bikes almost running down pedestrians. Youths also continue to party and rip-up the roads in Geleta Park late at night. Sgt. Campbell noted that no official complaints are being received by the RCMP, so no investigations can be initiated. If calls are received, the detachment will make every effort to responds as soon as possible.

Some discussion took place regarding the Curfew Bylaw, and changing the 12:00 PM hour to 11:00 PM, however parent support is needed, and it is difficult to enforce with the shortage of RCMP manpower. Sgt. Raymond Campbell will continue patrolling Geleta Park and the rest of Town. Council will be looking into the possibility of hiring a Community Officer in the near future.

The Mayor thanked Sgt. Campbell for attending the meeting and both parties agreed that continued open communications were key to resolving this on going community problem. Sgt. Campbell then left Council Chambers.

REPORTS:

Public Works Report

Report was provided to Council for review and it was noted that water valves will be checked before freeze-up. The concrete pad at the main Centennial Hall door is complete. It was also confirmed that the front wheelchair pad is workable and wide enough for two wheelchairs.

C.A.O. Report

Report was provided to Council for review. Mayor requested that the land issue in the report be further discussed in camera.

2011-279 **MOVED** by Councillor S. Rajoo that all the Reports be acknowledged as presented and incorporated into the minutes.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

There were no issues arising from the minutes.

CORRESPONDENCE:

2011-280 **MOVED** by Councillor W. Babiuk that Correspondence be acknowledged as presented and filed.

CARRIED

BYLAWS/POLICIES:

Bylaw Policies 648, 97-760, & 95-735

Bylaw 648 and 97-760 Alberta Power Franchise Agreement is outdated as it was only a 10 year contract; expired 1997 and replaced with 97-760 and later replaced by 2002-805 (a 15 year agreement). Bylaw 95-734 - Establish Development Authority and Bylaw 95-735 Establish Subdivision Authority both are in good order. Council must have these bylaws according to Sections 623 and 624 of the Municipal Government Act.

2011-281 **MOVED** by Councillor B. Gray to add Bylaws 648 and 97-760 to list of Bylaws to be repealed and declare Bylaws 95-734 and 94-735 as reviewed.

CARRIED

Personnel Policy Sections 1 to 5

The Personnel Policy reviewed by Activation Analysis was approved in July 2004 and requires a review for updating. Section 1 to 5, as provided for review by Council, was adjusted for minor typographical changes.

- 2011-282** **MOVED** by Deputy Mayor G. Saskiw to declare Sections 1 to 5 of the Personnel Policy as reviewed with typographical changes as recommended.

CARRIED

Policy 2011-02 Halloween Hours

Discussion held on whether or not the Halloween hours should remain from 4:00 – 6:00 PM and whether Trick and Treating should be held on a Friday when the 31st falls on a weekend to coincide with school celebrations or to have it on the 31st of every year.

- 2011-283** **MOVED** by Councillor B. Gray to set hours at 4:00 – 6:00 P.M. every October 31, 2011 unless October 31 is on a weekend, in which Trick or Treating Hours will then be set on the last Friday of October between the hours of 4:00 – 6:00 P.M.

CARRIED

Bylaw 2011-910 to Amend Schedule “A” of Water & Sewer Bylaw 2011-898

There is a discrepancy between some multi-unit building being charged an infrastructure fee per unit and others being charged only a single fee. Much discussion took place regarding a fair fee adjustment for these discrepancies on Schedule A. Decision was for monthly Infrastructure Sustainability fees on Schedule “A” to be adjusted to charge Eventide Homes \$20.00 per unit, and a flat rate of \$50.00 for the Hotel and flat rate of \$100.00 for the Inn and Hospital.

- 2011-284** **MOVED** by Councillor W. Babiuk that Bylaw 2011-910 to Amend Schedule “A” of Water & Sewer Bylaw 2011-898 be now read a first time this 11th day of October 2011, as amended.

CARRIED

- 2011-284** **MOVED** by Councillor S. Rajoo that Bylaw 2011-910 to Amend Schedule “A” of Water & Sewer Bylaw 2011-898 be now read a second time this 11th day of October 2011, as amended..

CARRIED

- 2011-284** **MOVED** by Councillor B. Gray that Bylaw 2011-910 to Amend Schedule “A” of Water & Sewer Bylaw 2011-898 be given consent for third and final reading.

CARRIED UNANIMOUSLY

- 2011-284** **MOVED** by Deputy Mayor G. Saskiw that Bylaw 2011-910 to Amend Schedule “A” of Water & Sewer Bylaw 2011-898 be now read a third and final time this 11th day of October 2011, as amended.

CARRIED

NEW BUSINESS:

Regional EDO Project Grant Application

Brad Gara, Manager of Community Futures would like to move forward with an application to Rural Alberta Development Fund for the purpose of a Regional EDO. This grant covers up to 75% of the costs and expenditures to December 31, 2013. The expression of interest deadline is near the end of October

- 2011-285** **MOVED** by Councillor S. Rajoo to support Community Futures – Elk Island Region to be the lead applicant and apply to Rural Alberta Development Fund for the purposes of a Regional Economic Development Officer, and Further, that Community Futures – Elk Island Region be the direct employer of the Regional EDO with direction from the Joint Municipalities Committee or an Economic Development Board, contingent on the County of Two Hills participating.

CARRIED

Two Hills Lions Club Request

The Club is requesting a letter of support to enhance their application for a community facilities grant. Donation of equipment, labour and materials (gravel/clay) to develop the site would also be appreciated.

- 2011-286** **MOVED** by Deputy Mayor G. Saskiw to provide a letter of support to the Two Hills Lions Club to apply to the Community Enhancement Program, or any other grant program, for the development and construction of the RV Park; and

Further, to provide assistance in the development and construction of the RV Park by donating some Public Works equipment and manpower, based on availability.

CARRIED

Two Hills Curling Club Request

The Two Hills Curling Club will be celebrating their 50th Anniversary in 2012 and have organized a Mixed Bonspiel and banquet to mark this occasion, and are seeking assistance.

- 2011-287** **MOVED** by Councillor Willie Babiuk to assist the Two Hills Curling Club in celebrating the 50th Anniversary of the Curling Rink facility by donating the Centennial Hall rental fee to the Curling Club of \$423.15, donating Town promotional items (water bottles) for raffle/door prizes/giveaways, and by spreading the word by advertising the event on our website and in our newsletter.

CARRIED

County of Two Hills Communications Review

The County of Two Hills has conducted a review of the communication system, which includes the communication system for the Willingdon, Hairy Hill, Two Hills, Myrnam and Derwent Fire Departments. This review was completed by Westcan Communication and several recommendations were received. County Council has reviewed and approved, in principle, implementation of the changes and is seeking the Town of Two Hills' support.

- 2011-288** **MOVED** by Deputy Mayor G. Saskiw to allow Westcan to move the Town of Two Hills Repeater to the Regional Landfill Tower and apply for any Industry Canada Licensing changes on the Town's behalf

CARRIED

ATCO Franchise Fees

Council reviewed the Distribution Revenue Forecast for 2012 Franchise Fee and option to change the franchise fee percentage.

- 2011-289** **MOVED** by Councillor S. Rajoo that the ATCO Electric Distribution Franchise Fee of 4.25% for the Town remain the same for the upcoming year.

CARRIED

Restorative Justice Week

Restorative Justice Week an annual celebration since 1996 for the purpose of sharing the concrete learning and results that have come from the growing experience of practitioners and stakeholders in the application of a restorative justice approach and processes. The theme this year is "Re-visioning Justice".

Mayor E. Sorochan proclaimed the week of November 13 – 20, 2011 as "Restorative Justice Week" in the Town of Two Hills.

2010 F.C.S.S. Funding Agreement

- 2011-290** **MOVED** by Councillor B. Gray to enter into a funding agreement with Alberta F.C.S.S. for the 2012 year.

CARRIED

Geleta Park

Council discussed the funding dollars for further development of the Geleta Park as well as the arena and curling rink. This led to a discussion of the relationship between the Agricultural Society, Sports Activity Council, Geleta Park Committee and the Town. Consensus was to arrange a meeting with C.A.O., Mayor and Ag. Society President.

Alberta Transportation

All of Council attended a dialogue with the Minister of Transportation at the AUMA Convention in Calgary. The Minister recommended a special fund "Emergency Grant" for critically needed upgrades of infrastructure.

COUNCIL REPORTS: Reporting from all Council regarding their attendance at the AUMA Convention was very positive and useful. New Councillors felt that this being their second convention they were now more in touch and able to gain more value from the sessions and the networking.

**NEXT COUNCIL
MEETING:**

Budget/Capital Planning

2011-291 **MOVED** by Councillor B. Gray to change the start time from 7:00 P.M. to 6:00 P.M. for the Budget/Capital Planning Meeting of October 18, 2011.

CARRIED

Budget/Capital Planning	October 18, 2011	6:00 P.M.
Public Meeting	October 20, 2011	7:00 P.M.
Organizational & Regular Meeting	October 24, 2011	7:00 P.M.

**IN & OUT
OF CAMERA:**

2011-292 **MOVED** by Councillor B. Gray to go IN CAMERA at 9:53 P.M.

CARRIED

2011-293 **MOVED** by Councillor B. Gray to revert back to an open meeting at 9:59 P.M.

CARRIED

ADJOURNMENT: With all items on the agenda having been addressed Mayor E. SoroChan adjourned the Regular Council Meeting 10:00 P.M.

MAYOR ELAINE SOROCHAN

ELSIE HOWANYK, C.A.O.