

## TOWN OF TWO HILLS

**Minutes of the Regular Meeting of Council for the Town of Two Hills held May 24, 2011 at 7:00 P.M. in the Two Hills Town Council Chambers.**

**CALL TO ORDER:** Mayor E. Sorochan called the meeting to order at 7:00 P.M.

**PRESENT:** Mayor E. Sorochan, Deputy Mayor W. Babiuk, Councillor B. Gray, Councillor S. Rajoo, Councillor G. Saskiw, Chief Administrative Officer E. Howanyk, Public Works Foreman D. Bezovie, Recording Secretary B. Lyzaniuk, and a reporter.

**ABSENT:** None

**2011-112** **MOVED** by Deputy Mayor W. Babiuk that the Bylaws/Policies section of the Agenda be moved to after New Business.

**CARRIED**

### **AGENDA APPROVAL:**

**2011-113** **MOVED** by Councillor B. Gray to adopt the Agenda with the following additions under New Business:

- Help Slave Lake
- Travel AB Official Visitors Guide
- 341 Royal Canadian Air Cadet Squadron Invitation

**CARRIED**

### **APPROVAL OF MEETING MINUTES:**

**2011-114** **MOVED** by Deputy Mayor W. Babiuk to accept the Regular Meeting Minutes of May 09, 2011 as presented.

**CARRIED**

### **REPORTS:**

#### **Public Works Reports**

Foreman D. Bezovie presented his report as provided. In addition to the written report, Council was informed that Terry Stefiuk has donated much of his time and expertise in assisting with repairs to some equipment and his dedication to the Town in general. We have a dandelion issue near the library and in Geleta Park, requiring a licensed sprayer.

#### **Administration and Financial Report**

Administration/Financial Report was provided to Council by C.A.O. E. Howanyk. Council discussed registering in local parades and participation in the Rib Fest. Details to be agreed on in near future.

**2011-115** **MOVED** by Councillor G. Saskiw that all the Reports be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

**Parent Link**

A request was made by Parent Link at the last regular Council meeting to use the Centennial Hall for a Children's Gymboree program. Administration gathered additional information on time and charges levied by surrounding communities assisting with this program. Council also discussed the Centennial Hall Policy needing an hourly rate for use of main hall area.

**2011-116** **MOVED** by Councillor S. Rajoo to authorize Parent Link to rent the Centennial Hall on the third Wednesday of each month for the purpose of providing a Gymboree Program for a fee of 20.00 per use.

**CARRIED**

**2011-117** **MOVED** by Deputy Mayor W. Babiuk to add an hourly rate of \$20.00 per hour for the use of the main hall for meetings and by not for profit organizations, into the Centennial Hall Policy #1998-04.

**CARRIED**

**CORRESPONDENCE:**

**2011-118** **MOVED** by Deputy Mayor W. Babiuk that Correspondence be acknowledged as presented and filed.

**CARRIED**

**NEW BUSINESS:**

**2011 Operating & Capital Budget**

MGA Section 242(1) and 245 – each Council must adopt an operating and capital budget for each calendar year. Council reviewed the final draft of the 2011 Operating and Capital Budget. Council noted to need to change the capital project of 52 Ave to 53 Ave.

**2011-119** **MOVED** by Deputy Mayor W. Babiuk to approve the 2011 Operating and Capital Budget as presented.

**CARRIED**

**Purchase 31 Golf Course Lots**

As per discussions held in previous IN CAMERA sessions, it is Council's desire to buy back 31 lots from Barry Hunka for the initial purchase price of \$500 per lot. This purchase is included in the 2011 Operating and Capital Budget. It was also indicated that the 2010 taxes and penalties incurred thus far would be removed (written off) from the respective tax rolls.

- 2011-120** **MOVED** by Councillor S. Rajoo to purchase 31 lots in the Golf Course Subdivision from Barry Hunks for the original sale price of Five Hundred (\$500.00) Dollars per lot; and  
**Further** to write off a total of \$1,327.64 from the respective lots.
- CARRIED**

#### **Campground Rates**

Council reviewed information about surrounding area campground rates that could be charged at the Geleta Park. As the development of parking stalls and the installation of services has not been done, Council will not be implementing any fees at this time. Administration is to develop a policy on park use and user fees for the following year. C.A.O. was directed to investigate the condition of the campsite on Highway 45 and ensure it is routinely cleaned.

#### **Two Hills Health Centre 25<sup>th</sup> Anniversary Contribution**

The Two Hills Health Centre will be celebrating their 25<sup>th</sup> Anniversary on June 17, 2011 and is requesting assistance with their barbeque costs estimated to be \$400.00. The County of Two Hills is donating \$200.00 and use of their barbeque.

- 2011-121** **MOVED** by Councillor G. Saskiw that Council donate \$200.00 towards the cost of the barbeque for the Two Hills Health Centre 25<sup>th</sup> Anniversary Celebration.
- CARRIED**

#### **Appointment of Authorized Users for Emergency Public Warning System**

Alberta Municipal Affairs has modernized the Alberta Emergency Public Warning System (EPWS) to be launched in the fall of 2011. With the new system the Town should update their records of authorized users, who will take the new training prior to the change. Any old designates will no longer apply to the new system.

- 2011-122** **MOVED** by Councillor G. Saskiw that Council designate the Fire Chief, Director of Emergency Services, Deputy Director of Emergency Services and the C.A.O. as the Authorized Users for Emergency Public Warning System.

**CARRIED**

#### **ADDITIONS:**

##### **Help Slave Lake**

The Town of Two Hills, along with all other municipalities, have received a request from an Advisory Committee (made up of C.A.O.'s from some municipalities) to set up a fund to assist municipal colleagues in Slave Lake. It was agreed that the community assist the Slave Lake community as a whole. The C.A.O. will investigate a process by which donations could be collected toward this worthy cause.

**Travel Alberta Official Visitors Guide**

Alberta's Lakeland Destination Marketing Organization is formally requesting all municipalities in Northeast Alberta to send a letter of complaint to the Minister of Tourism, Parks and Recreation (and cc to local MLA) to have the 2011 Travel Alberta Official Visitors Guides pulled from all the Visitor Information Centres as most of Northern Alberta is not included in the guide. It has been confirmed that the guide has already been pulled off the shelves.

**341 Royal Canadian Air Cadet Squadron – Invitation**

Council was informed that the 341 Royal Canadian Air Cadet Squadron has extended an invitation to their 68<sup>th</sup> Annual Ceremonial Review on Saturday, May 28, 2011 in the Mundare Agriplex. No members are able to attend due to prior local engagements.

**BYLAWS & POLICIES:**

**Tax Rate Bylaw No. 2011-900**

2011-123 **MOVED** by Councillor B. Gray that Tax Rate Bylaw No. 2011-900 be given first reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

2011-123 **MOVED** by Deputy Mayor W. Babiuk that Tax Rate Bylaw No. 2011-900 be given second reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

2011-123 **MOVED** by Councillor S. Rajoo that Tax Rate Bylaw No. 2011-900 be given consent to proceed with third and final reading this 24<sup>th</sup> day of May, 2011.

**CARRIED UNANIMOUSLY**

2011-123 **MOVED** by Councillor G. Saskiw that Tax Rate Bylaw No. 2011-900 be given third and final reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

**Maintenance Tax Bylaw No. 2011-901**

2011-124 **MOVED** by Councillor B. Gray that Maintenance Tax Bylaw No. 2011-901 be given first reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

2011-124 **MOVED** by Deputy Mayor W. Babiuk that Maintenance Tax Bylaw No. 2011-901 be given second reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

2011-124 **MOVED** by Councillor S. Rajoo that Maintenance Tax Bylaw No. 2011-901 be given consent to proceed with third and final reading this 24<sup>th</sup> day of May, 2011.

**CARRIED UNANIMOUSLY**

**2011-124** **MOVED** by Councillor G. Saskiw that Maintenance Tax Bylaw No. 2011-901 be given third and final reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

**Amendment to Land Use Bylaw No 2011-902**

An application has been completed requesting the rezoning of S. Pt. NE Sec. 31, TWP 52, RG 12, W4M from Commercial (C2) District to Residential Manufactured Home Subdivision (RMHS) District.

**2011-125** **MOVED** by Councillor S. Rajoo that Amendment to Land Use Bylaw No 2011-902 to rezone Pt. NE Sec. 31, TWP 52, RG 12, W4M from Commercial (C2) District to Residential Manufactured Home Subdivision (RMHS) District be given first reading this 24<sup>th</sup> day of May, 2011.

**CARRIED**

**2011-126** **MOVED** by Councillor B. Gray to schedule a Public Hearing regarding the application to Amend Land Use Bylaw No 2011-902 during the Regular Council Meeting of June 13, 2011.

**CARRIED**

**NEXT COUNCIL MEETING:**

Regular Council Meeting, Monday, June 13, 2011 at 7:00 P.M.

**IN & OUT OF CAMERA:**

**2011-127** **MOVED** by Councillor B. Gray to go in camera at 9:09 P.M.

**CARRIED**

**2011-128** **MOVED** by Councillor B. Gray to revert back to an open meeting at 9:32 P.M.

**CARRIED**

**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor E. Sorochan adjourned the Regular Council Meeting 9:33 P.M.

**CARRIED**

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**MAYOR ELAINE SOROCHAN**

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**ELSIE HOWANYK, C.A.O.**