

## TOWN OF TWO HILLS

### Minutes of the Regular Meeting of Council for the Town of Two Hills held February 28, 2011 at 7:00 P.M. in the Two Hills Town Council Chambers.

- CALL TO ORDER:** Mayor E. Sorochan called the meeting to order at 7:00 P.M.
- PRESENT:** Mayor E. Sorochan, Deputy Mayor W. Babiuk, <sup>COUNCILLOR B. GRAY,</sup> Councillor S. Rajoo, Councillor G. Saskiw, Chief Administrative Officer E. Howanyk, Recording Secretary B. Lyzaniuk, and a reporter for Two Hills Chronicle.
- ABSENT:** Councillor G. Saskiw (entered meeting after 'AGENDA APPROVAL').

#### AGENDA APPROVAL:

**2011-048** **MOVED** by Councillor B. Gray to adopt the Agenda inclusive of the addition of 10 d) Lease Agreement, under New Business.

**CARRIED**

**2011-049** **MOVED** by Deputy Mayor W. Babiuk to amend the Agenda with the addition of R.C.M.P. Report under Delegation.

**CARRIED**

Councillor G. Saskiw entered the meeting.

#### APPROVAL OF MEETING MINUTES:

**2011-050** **MOVED** by Deputy Councillor B. Gray to accept the Regular Meeting Minutes of February 14, 2010 with the deletion of "The Bylaw Officer does not write up unsightly properties as per the Town's Bylaw." from the "Reports" preamble on page 1.

**CARRIED**

#### DELEGATION:

##### **R.C.M.P. Report by Sgt. R. Campbell (7:05 – 7:15 P.M.)**

Sgt. Campbell stated that March 31 is their yearend so he wanted to meet and ask what major issues Council wanted the department to be aware of, and informed us that St. Paul RCMP is assisting twice a month as manpower is an ongoing issue. The lack of wearing bicycle helmets, breaking of glass bottles on streets, vandalism in general and speeding were some of the major concerns of Council. Sgt. Campbell also advise that Victim Services and GO's Drive-In have agreed to donate toward a summer program to reward children with an ice-cream for wearing helmets when bicycling in Town. The Sgt. was informed that 46 Street has been changed from a designated Truck Route to strictly a residential route.

Mayor E. Sorochan thanked Sgt. Ray Campbell for his presentation, at which time he left Council Chambers.

**Solar Greenhouse Project**

No representatives were present.

**REPORTS:**

**C.A.O., & Financial Report:**

CAO E. Howanyk presented the February 28, 2011 C.A.O., and Financial Reports and answered Council's questions. C.A.O. advised Council that the auditor estimates to complete the field work and calculations by March 15<sup>th</sup> and to have a draft statement by the end of March. Council is very concerned about the delay of the Town's audit as figures are required for the completion of the budget and request to meet with the auditor. The 2010 Assessment totals were presented to Council; \$4,425,810 higher than the previous year.

**Public Works Report**

Foreman D. Bezovie presented the February 28, 2011 Public Works Report and answered Council's questions.

**2011-051** **MOVED** by Councillor B. Gray that the C.A.O., Financial, & Public Works Reports be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

**North Saskatchewan Watershed Alliance Workbook**

Discussion took place regarding the probable need to complete the provided Workbook in review of the Discussion Paper for the North Saskatchewan Watershed Alliance prior to the April 29, 2011 deadline. Consensus was that as the Town is not a member of the Society and due to time restraints they may not be completing the workbook.

**Reynolds, Mirth, Richards, & Farmer Law Seminar**

Council was asked if anyone was interested in attending the free RMRF Law Seminar to be held in Edmonton, on March 4, 2011.

**2011-052** **MOVED** by Councillor S. Rajoo that one or more Councillors may attend the free seminar put on by Reynolds, Mirth, Richards, & Farmer Law being held in Edmonton on March 4, 2011.

**CARRIED**

**CORRESPONDENCE:**

**MOVED** by Councillor G. Saskiw that the Correspondence Listing be acknowledged as presented and filed.

**CARRIED**

**BYLAWS & POLICIES:**

**Centennial Hall Policy 1998-04**

Council reviewed and confirmed the amendments to the facility rental rates and deposits required, as well as the insurance requirements, as discussed and agreed to at the previous regular meeting. It was further recommended and agreed upon that insurance coverage was strongly recommended for all events.

**2011-053** **MOVED** by Councillor S. Rajoo that Council approve the Centennial Hall Policy 1998-04 with the recommended changes as presented.

**CARRIED**

**Bylaw 2011-896 Debenture for Regional Water Line**

In order to proceed with borrowing from ACFA, by way of a Debenture, for participation in the Regional Water Line, the first reading of the Borrowing Bylaw needs to be read. Council reviewed and discussed the debenture.

**2011-054** **MOVED** by Deputy Mayor W. Babiuk that Bylaw 2011-896 Debenture for Regional Water Line be given first reading this 28<sup>th</sup> day of February, 2011.

**CARRIED**

**Bylaw 2011-897 Debenture for Reservoir**

In order to proceed with borrowing from ACFA, by way of a Debenture, for the Reservoir, the first reading of the Borrowing Bylaw needs to be read. Council reviewed and discussed the debenture.

**2011-055** **MOVED** by Councillor B. Gray that Bylaw 2011-897 Debenture for the Reservoir be given first reading this 28<sup>th</sup> day of February, 2011.

**CARRIED**

**NEW BUSINESS:**

**Letter – Water Consumption Overage**

A letter was received regarding a residential property water consumption overage. The meter did not detect any suspicious activity and resident was notified that there could be a leaking tap or toilet.

**2011-056** **MOVED** by Councillor G. Saskiw that Council not remove the water consumption overage from the account.

**CARRIED**

**Pay Phone At The Curling Rink**

The pay phone at the Curling Rink is an expense to the Town in the amount of approximately \$873.00 per year. Telus was contacted regarding use of the phone and they reported no use during 2009, 2010 and to date. Almost everyone either owns a cell phone or has access to one. As the contract for the pay phone has expired, there would be no charge to remove it. The phone book states the Town's Administration Office as the contact for the Curling Rink.

**2011-057** **MOVED** by Deputy Mayor that the pay phone from the Curling Rink be removed.

**CARRIED**

Councillor G. Saskiw informed Council that during an Alberta Health Services Audit some public health issues at the curling rink had been identified, namely some waste issues in the kitchen which have been cleaned up, and that the bathroom floors have dropped affecting the cleaning process. These issues will be seriously considered during the budget process. County Gas had been in to repair the heaters earlier but here have been recent complaints that the heaters in the arena are not working again; SAC to see if County Gas can look at it again.

**Change of Meeting Dates**

As discussed during the Budget Meeting between Council Members and the CAO, meeting dates for the Regular Council Meetings for March and April need to be changed.

**2011-058** **MOVED** by Councillor B. Gray that Council change the two (2) Regular Council Meetings in March and April to one (1) per month, being March 21, 2011 and April 18, 2011, and have a Budget Meeting on March 10, 2011.

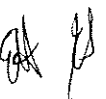
**CARRIED**

**Lease Agreement With Eagle Hill Foundation Society**

A lease agreement has been drawn up by the C.A.O. and approved by board members of the Eagle Hill Foundation Recreation Society for the purpose of leasing, some Town owned land to be used to build a garage to house their handivan. The lease is for a fifty (50) year term at one (1) dollar per year. The Society agrees to carry a Two (2) Million Dollar Liability Insurance and reserve the right to renew the lease at termination.

**2011-059** **MOVED** by Councillor S. Rajoo that Council accept the Lease Agreement as presented.

**CARRIED**



**FCM Annual Conference**

Mayor E. Sorochan informed Council that she will not be attending the FCM Annual Conference to be held June 3 – 6, 2011 in Halifax, NS as earlier planned and authorized. There will be a President's Summit planned for Fort McMurray this spring which she would prefer to attend. She would like to meet with major oil companies to discuss the effects on the Town's infrastructure due to the large loads that pass through Two Hills.

**NEXT COUNCIL  
MEETINGS:**

Budget Meeting, Thursday, March 10, 2011 at 7:00 P.M.

Regular Council Meeting, Monday, March 21, 2011 at 7:00 P.M.

**ADJOURNMENT:**

With all items on the agenda having been addressed, Mayor E. Sorochan adjourned the Regular Council Meeting 8:57 P.M.

**CARRIED**

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**ELAINE SOROCHAN, MAYOR**

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**ELSIE HOWANYK C.A.O.**