

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held January 10, 2011 at 7:00 P.M. in the Two Hills Town Council Chambers.

CALL TO ORDER: Mayor E. Sorochan called the meeting to order at 7:00 P.M.

PRESENT: Mayor E. Sorochan, Deputy Mayor W. Babiuk, Councillor B. Gray, Councillor S. Rajoo, Councillor G. Saskiw, Chief Administrative Officer E. Howanyk, P.W. Foreman, D. Bezovie and Recording Secretary B. Lyzaniuk.

ABSENT: None

AGENDA APPROVAL:

2011-001 **MOVED** by Councillor G. Saskiw to adopt the Agenda inclusive of the following addition under Bylaw/Policies:

- o Council Benefits Policy

CARRIED

APPROVAL OF MEETING MINUTES:

2011-002 **MOVED** by Councillor S. Rajoo to accept the Regular Meeting Minutes of December 20, 2010 with the addition to indicate that the motion to destroy the secret ballots on page 4 of 6 was CARRIED.

CARRIED

DELEGATION: **Regional Landfill – Troy Moore 7:04 – 7:18 P.M.**

In response to Council's question as to the feasibility of reducing the number of garbage pickups in the Town of Two Hills during the winter months, Troy did some calculations, and provided Council with a hand-out of his figures. In summary reducing trips would reduce the driver's hours, therefore the requisition charge would have to be increased to maintain driver's salary. Possible breakdowns and blizzards could create schedule changes which in turn may require the need for a backup driver. Winter loads don't compact as well as summer loads, so less volume is hauled per load in winter. Commercial bins may not be able to wait the extra week so would have to be maintained on a regular schedule. Taking all this into consideration small saving could be realized by the Town. Requisition projection for this year is for a small increase, however not as large as previously estimated, as an engineered liner/leaching system will not be required.

Mayor E. Sorochan thanked Troy Moore for his presentation, at which time he left Council Chambers.

REPORTS:

C.A.O. E. Howanyk presented the January 10, 2010 C.A.O. Report as provided.

P/W Foreman D. Bezovie answered questions about the January 10, 2010 Public Works Report. Council was informed that Jerlanco Construction was approached for an estimate on new washroom stalls for the men's washroom. In response to questions regarding the snow blower, due to recent snow fall and water break, the snow blower has not yet been tested. Public Works will be testing it out, in a safe area (Two Hills Airport field) as early as is possible.

2011-003 **MOVED** by Councillor G. Saskiw that the C.A.O. and P/W Reports be acknowledged as presented and filed.

CARRIED

COUNCIL REPORTS:

In addition to the reports provided there was some discussion regarding cutting back on a couple of winter pickups to provide a special spring and fall pickup. Other concerns raised was the need for regular pickup of commercial sites and the perception created as residential pickups would be cut, and fees remain the same.

2011-004 **Status of Garbage Pickup**

MOVED by Councillor S. Rajoo that the status of garbage pickup by the Landfill Commission remain the same and further that Cr. B. Gray investigate the Spring and Fall pickup by reducing 2 weeks of pickup sometime during the year.

CARRIED

Deputy Mayor W. Babiuk commented on his opinion of 2 statements in Councillor G. Saskiw's December 2010 Eventide Board Report to be inaccurate.

Mayor E. Sorochan requested all Councilors provide her with a schedule of their Committee meetings, so that she can attend at least one meeting for each committee in the coming year.

2011-005 **MOVED** by Councillor S. Rajoo that Councillor Reports be acknowledged as presented and filed.

CARRIED

CORRESPONDENCE:

2011-006 **MOVED** by Councillor B. Gray that the Correspondence Listing be acknowledged as presented and filed.

CARRIED

BYLAWS & POLICIES:

Procedural Policy

C.A.O. has had no time to create/revise bylaws and policies due to trying to fill two (2) full time positions (C.A.O. and M.F.O.).

- 2011-007** **MOVED** by Councillor B. Gray that due to circumstances, the Procedural Bylaw and all other Bylaws and Policies requiring review be **TABLED** for at least two months until the C.A.O. has time to begin reviewing and revising them again.

CARRIED

Family Community Support Services (FCSS)

FCSS Director and Town CAO reviewed the FCSS Policy No. 1997-11 and agree that it is outdated and all information is already covered in the Municipal Agreement (latest one is dated July 16, 2010).

- 2011-008** **MOVED** by Deputy Mayor W. Babiuk that Council rescind Family Community Support Services Policy No. 1997-11 from the Policy Manual.

CARRIED

Hiring Policy

General discussion took place and consensus was that the Mayor and Council respect the judgment of their C.A.O. and only expect open communications with regard to her final decisions. Therefore current policy status quo.

Council Benefits Policy No. 2011-01

Council was in agreement with having a policy describing the benefits provided to Council. There was some discussion about raising the RRSP amount provided to Councillor that opt out of the benefit package.

- 2011-009** **MOVED** by Councillor B. Gray, that the RRSP amount, within the draft Council Benefits Policy No. 2011-01, which is provided to Councillors that opt out of the benefit package remain at \$2,200.00.

CARRIED

- 2011-010** **MOVED** by Deputy Mayor W. Babiuk the Council adopt Council Benefits Policy No. 2011-01, as presented, this 10th day of January, 2011.

CARRIED

NEW BUSINESS:

CAO Contract Extension

There were some discussions regarding the Alberta Average Weekly Earnings and Alberta Consumer Price Index that is indicated in the C.A.O.'s current contract. Consensus was to **TABLE** to a pre-meeting discussion at 6:00 P.M.

on January 24th, 2011 and place this item on the January 24th meeting agenda for completion.

Salary Grid Increase

Council felt that the proposed salary grid changes required more discussion and debate and should be tabled to another meeting.

2011-011 **MOVED** by Councillor B. Gray that CAO Contract Extension be **TABLED** to the January 24th, 2011 Regular Council Meeting starting at 7:00 P.M. with a pre-meeting general discussion to start at 6:00 P.M.; and

Further that the Salary Grid Increase be **TABLED** to the Special Council Meeting of January 18, 2011 with a pre-meeting general discussion to start at 6:00 P.M.

CARRIED

FCM Annual Conference

Council strongly encourages the Mayor's attendance of the FCM Annual Conference to be held June 3 – 6, 2011 in Halifax, NS, especially since the Mayor is also a representative of Women in Government.

2011-012 **MOVED** by Councillor S. Rajoo that Council budget \$2,500 in the 2011 Budget in order for Mayor Sorochan to attend the FCM Annual Conference & Municipal Expo on June 3 – 6, 2011.

CARRIED

NEXT COUNCIL MEETINGS:

Special Council Meeting:	January 18, 2011 at 6:00 P.M.
Regular Council Meeting:	January 24, 2011 at 7:00 P.M.
Budget/Capital Planning:	January 31, 2011 at 7:00 P.M.
	February 8, 2011 at 7:00 P.M.

ADJOURNMENT:

With all items on the agenda having been addressed Mayor E. Sorochan adjourned the Regular Council Meeting at 9:02 P.M.

CARRIED

ELAINE SOROCHAN, MAYOR

ELSIE HOWANYK C.A.O.